

Robert Dominguez-Marquez, CPA

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EXPERIENCE

Choco Amore

Coronado, CA

Cashier

July 2017-September 2017

- Maintained sales comparable to the previous year's busy season despite having half the staff and undergoing a change in management.
- Trained in-coming employees for the day-to-day sales and activities of the store.
- Coordinated fellow employees within the stores three stations on holidays and weekends to increase production efficiency and customer service.
- Entrusted with summing the stores daily cash sales, depositing the day's cash revenue, and locking the store upon closing.

Domar Maintenance and Repair

San Diego, CA

Handyman (Family Business)

July 2016-September 2016

- Communicated with clients via emails, phone calls, and text messages in a dignified and cordial manner prior to a face-to-face contact.
- Accelerated company/client matchmaking process by establishing and managing a primary networking system on an online service provider (Thumbtack) and creating a simple template for easy production of invoices and proposals for clients.
- Assisted with demolition, building, and hauling of debris in projects

LICENSES

Certified Public Accountant - California

As of March 2022

EDUCATION

University of California, Los Angeles

Class of 2020

B.A.: Business Economics

GPA: 3.5

Minor: Accounting

Gates Scholar

ACTIVITIES & VOLUNTEER EXPERIENCE

Latinx Greek Council

Los Angeles, CA

Treasurer

September 2018-June 2019

- Maintained a ledger of over \$3,000 dollars with steady quarterly growth.
- Communicated and collected dues across the council's 6 constituent fraternities and sororities.

Youth Peace Project

Los Angeles, CA

Coordinator/Presenter

May 2019

- Co-hosted financial literacy workshop regarding financial assistance, scholarships, budgeting with an emphasis on high school students.
- Lead a financial aid workshop discussing a variety of topics ranging from scholarships, grants, and budgeting in college for documented and undocumented students.

Volunteer

May 2018

- Directed students from seminar to seminar and provided a UCLA campus tour.
- Reviewed and gave comments on the students PIQ's for UC applications.

HONORS & SKILLS

- Basic Tableau
- Basic Alteryx
- Intermediate Excel
- Intermediate Adobe PDF
- Dean's List (2 Consecutive Quarters)
- Bilingual- Spanish
- Recipient of Gates Millennium Scholarship 2016