

ROBERT ELLIOTT CLARK

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Author
Graphic Designer
Digital Marketer



Employment History

Digital Freelancer - Robert Clark Design. 2011 - 2018

Copy Writing/Editing. Proof Reading. Ghost-Writing. Social Media. PR. Marketing. Graphic Design. Website Management/Development. Video Capturing/Editing.

Coastcall Support Assistant - Yorkshire Coast Homes Scarborough. 2013 - 2017

Admin. Finance. Marketing. Social Media. Website Management.

Retail Assistant - Next - Scarborough. 2012

Retail. Customer Service. Upsales. Stock Checking.

Data Processor - UK Data Capture - Manchester. 2011

Data Input for 2011 UK Census

General Assistant - Hollywood Plaza Cinema

Scarborough. 2008 - 2011

Retail. Customer Service. Stock Rotation.

Kitchen Porter - The Headlands Hotel, Scarborough

2006 - 2013 (Holiday Staff)

Customer Service. Waitering. Cleaning.

Additional Training

Ideology Training - Me and You Consultancy - August 2016

Telephone Negotiation Training - YH Training - March 2015

Introduction to Social Housing - YH Training - December 2013

Dealing with Difficult Customers - YH Training - December 2013

Organisation & Time Management - YH Training - November 2013

Equality and Diversity - YH Training - October 2013

References

Robert Clark Design - Fixed Term Contractor

Tom Ironside - producers@speciesthepodcast.co.uk

Previous Employer - Coastcall Manager, Yorkshire Coast Homes

Eric Richardson - Eric.Richardson@ych.org.uk

University Tutor - University of Salford

Dr. Scott Thurston - S.Thurston@salford.ac.uk

Education

CAM Diploma in Digital Marketing - 2015 - 2016

Home Learning College - Completed (No Grade)

NVQ in Business and Administration - 2013 - 2014

YH Training - Pass (No Grade)

Masters Degree in Creative Writing:

Innovation and Experiment - 2012 - 2013

University of Salford - Merit (2:2)

Open Degree with Honours - 2008 - 2012

The Open University - 2:2

Proficiency

Photoshop Design..... ★★★★★★★★★★

SAGE Accountancy..... ★★★★★★★★★★

Video Editing..... ★★★★★★★★★★

Copy Writing..... ★★★★★★★★★★

Proof Reading..... ★★★★★★★★★★

Social Media..... ★★★★★★★★★★

PR..... ★★★★★★★★★★

Website Management..... ★★★★★★★★★★

Marketing..... ★★★★★★★★★★

Achievements

2 Self-published Novels, both receiving 5 star reviews.

Awarded Apprentice of the Year in 2014.

Top 10% fastest and most accurate typist at UK Data Capture.

Artwork and logo design used by award-winning Indie Band.

Mascot design selected for creation at Yorkshire Coast Homes.

Successful management of Author/Design Social Media Accounts.

Directed and edited multiple end-of-year videos for Coastcall.

In 2010, I was diagnosed with Type 1 Diabetes while studying my Open University degree, and working full time. Despite this, I adapted quickly, passed the course and went on to complete my degree, all without sacrificing my employment.