

March 27, 2023

**Robert Doe**

Electronically Delivered

ASU ID #: 1229096182

Degree Plan: Ph.D.

Dear Robert,

Congratulations on your admission to the **Computer Science** graduate program in the School of Computing and Augmented Intelligence. We look forward to your joining us next year.

I am writing to provide you the details of the comprehensive academic financial package we are offering to support your graduate education as outlined below:

- An appointment as a 50% (20h/wk) Graduate Teaching Associate (TA) for the 2023-2024 academic year. Your course assignment will be announced later in the summer. This appointment provides financial support in the form of a stipend in the amount of **\$25,000** for the academic year.
- As a 50% TA you will receive a tuition award (reflected as RA/TA Remission on your student account) for 100% of both <international/non-resident> and resident tuition. The current <semester/annual> value of the tuition award for students enrolling in 9 credit hours is \$13,230/\$26,460 for international, \$12,249/\$24,498 for non-residents and \$6,007/\$12,014 for residents. Additional credit hours may provide an additional benefit.
- This appointment provides premium coverage for ASU individual health insurance if you elect health insurance coverage. The current value of the ASU health insurance premium is <\$1,045 for Fall or \$1,720 for Spring/\$2,765 for the academic year> **OR** (for incoming Fall 2023 international students only) <\$1,258 for Fall/\$1,720 for spring/\$2,978 for the academic year> **OR** (for incoming Spring 2024 international students only) \$1,931 for Spring. Please note, if you need health insurance, please be sure to select that option when registering for classes on myASU; if you decline, you will be without coverage from the university. The University will not cover premiums for any other insurance plan.
- The above awards will be based on your actual tuition and health insurance charges and will not exceed those charges.
- **NOTE for Teaching Assistantships:** The Teaching Assistantship is an important part of your academic preparation but is usually only provided during the first year. In subsequent years, support is usually in the form of a Research Assistantship from the student's advisor's contracts/grants. Therefore, you must select an advisor by the end of your first semester.

Please note, RA/TA appointments are, by definition, limited term appointments and do not create any expectation for continued appointment. RA/TA appointments, absent earlier termination, automatically expire at the end of the appointment term without notice of termination.

**Financial Support Estimate Summary for the 2023-2024 academic year/2023 Fall semester/2024 Spring semester**

Funding to Student via Payroll	Fall 2023	Spring 2024	Summer 2024	Total
Stipend	\$12,500	\$12,500	n/a	\$25,000
Funding to Student via Student Account				

Tuition (Not to exceed actual costs)	\$12,249	\$12,249	n/a	\$24,498
Health Insurance	\$1,045	\$1,720	n/a	\$2,765
UGF/Other Funding	n/a	n/a	n/a	n/a
<b>Total Estimated Award</b>	<b>\$25,794</b>	<b>\$26,469.00</b>	<b>n/a</b>	<b>\$52,263</b>

Payment of Stipend and Other Awards

- This 50% FTE, 20 hours per week appointment (ASU's equivalent of a full-time opportunity and the maximum appointment amount at ASU) will be implemented through Arizona State University's payroll system, and your stipend will be paid out in installments on a bi-weekly basis.
- During this appointment, you will receive **\$1,250** per pay period. For AY23-24, your start date will be August 7, 2023 and the end date of this appointment will be May 12, 2024.
- If you have applied for and/or received financial aid, acceptance of this assistantship may decrease your financial aid funding eligibility. Please consult Financial Aid and Scholarship Services if you have additional questions.
- Please note that your assistantship stipend will be subject to appropriate tax deductions, and it is your responsibility to understand the costs of benefits and tax implications of your appointment. If you have any questions about the tax implications of your appointment, please consult your tax advisor. ASU staff does not provide tax advice.
- This TA appointment is contingent on the availability of funds to support the appointment and satisfactory performance. The position may be terminated if funds are no longer available and/or performance is not satisfactory.

**\*\*English Proficiency Requirement [Required for first-time international TA's]\*\***

Since this will be your first appointment as a Teaching Assistant/Associate, you are required to demonstrate your effectiveness in English speaking and comprehension skills for assisting or teaching in an ASU classroom before you are assigned teaching assistant responsibilities. Detailed information on the various tests and scores can be found here: <https://globallaunch.asu.edu/learn-english/other-services/international-teaching-assistant>  
You must have a passing speak test score by the semester start date.

Fees and Program Tuition

Note that assistantships do not cover university mandatory fees, program tuition and/or fees for the academic year or summer sessions; these are the responsibility of the student. For more information of the ASU cost of attendance visit <https://students.asu.edu/standard-cost-attendance>.

Health Insurance

As noted above, premiums for ASU individual health insurance are covered by the university for students with 50% FTE appointments for the period stated in this letter. If you need health insurance, please be sure to select that option when registering for classes on myASU; if you decline, you will be without coverage from the university. Premiums for any other insurance plan will not be covered.

Applicable Laws and Policies

The assistantship appointment discussed above is subject to federal and Arizona law and the policies of the Arizona Board of Regents, the policies of Arizona State University, and the specific appointment terms and conditions stated in the official appointment letter.

Offer Acceptance

Please inform us in writing of your decision to accept this financial offer no later than April 15, 2023. In accordance with the [Council of Graduate Schools' \(CGS\) resolution](#), you may consider other offers of financial support until the April 15 deadline, but any decision after April 15 is an obligation that you are expected to honor. Likewise, we will honor this offer until the April 15 deadline, after which point it will be rescinded unless you are informed in writing that the deadline for a decision has been extended. Although you are under no obligation to accept this offer prior to April 15, please let us know as soon as you have made a decision so that we may extend offers to other prospective students if necessary.

Please indicate your decision regarding this funding offer by signing below and returning the signed document to: Pamela Dunn ([pamela.dunn@asu.edu](mailto:pamela.dunn@asu.edu)). Once your signed acceptance is received, in order to accept your academic appointment, you will receive an official Research or Teaching appointment letter which contains the specific terms and conditions of the academic appointment and which you must sign and return. In addition, the appointing department will provide you additional information regarding graduate student and university orientations and required trainings as well as departmental and payroll information.

Congratulations once again on your outstanding academic achievements that qualified you for admission and this offer of academic financial support. We appreciate your interest in our program and faculty. We look forward to having you play a more active and valuable role in the School of Computing and Augmented Intelligence. Please feel free to contact us if you have any questions.

Sincerely,

*Ross Maciejewski*

Ross Maciejewski, Ph.D., Professor  
Director  
School of Computing and Augmented Intelligence

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I am pleased to accept this funding offer.

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I am unable to accept this funding offer and understand that if I attend ASU, the costs associated with my attendance are solely my responsibility.

ROBERT DOE

Name

*R. Doe*

Signature

29<sup>th</sup> MARCH, 2023

Date