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| **District Attorney of the County of New York**  **Interoffice Memorandum** |

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| **To:** | Alison Rives, Language Services Unit Director |
| **From:** | Robert Esposito, Rutgers University Student |
| **CC:** | Ana Solis, Senior Spanish Interpreter |
| **Date:** | Friday, March 22nd, 2024 |
| **Re:** | Week 7 Log (March 25th – March 29th) |
| **Tuesday, 3/24** | 9:30am – 10:30am – DIR translation for ADA Safer  10:30am – 11:30am – Read medical interpreting ethics  11:30am – 1:00pm – Proffer for ADA White, shadowing Ana  1:00pm – 2:00pm – Lunch  2:00pm – 3:00pm – Read medical interpreting ethics  3:00pm – 3:30pm – Review proffer vocab with Ana  3:30pm – 4:30pm – Read medical terminology chapter |
| **Thursday, 3/28** | OUT SICK |