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| **District Attorney of the County of New York**  **Interoffice Memorandum** |

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| **To:** | Alison Rives, Language Services Unit Director |
| **From:** | Robert Esposito, Rutgers University Student |
| **CC:** | Ana Solis, Senior Spanish Interpreter |
| **Date:** | Friday, April 19th, 2024 |
| **Re:** | Week 9 Log (April 15th – April 19th) |
| **Tuesday, 4/16** | 9-:30am – 10:30am – Review cases for the day (extract relevant vocab from CR-036476-23NY)  10:30am – 1:00pm – Review cases for the day (ADA Pearson’s Riker calls and psych evaluation articles provided by Ana)  1:00pm – 2:00pm – Lunch  2:00pm – 3:00pm – Continue reading psych eval articles  3:00pm – 4:30pm – Continue reviewing Riker call audios |
| **Thursday, 4/18** | 9:30am – 11:10am – Review cases for the day  11:10am – 12:30pm – ADA Ritter screen BWC  12:30pm – 1:00pm – Review Ivana’s translations of texts for ADA Junie  1:00pm – 2:00pm – Lunch  2:00pm – 4:30pm – Review Ivana’s translations of texts for ADA Junie |