**Lessons Learned Report – Global Treps**

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| **Project Sponsor** | **Project Manager** | **Planned Finish Date –**  **Actual Finish Date** | **Planned Cost –**  **Actual Cost** |
| Dr. K | Robert Minson | 2/27/24 – 2/15/24 | $523,171.29 - $542,213.53 |

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| **Project scope (high-level)** |
| * Develop a place, system and tools needed for new ideas and products to find people willing to support them |
| **Project success criteria** |
| * Website is developed. * All tools on the site are functional. * A Global Treps event is held after launch |
| **Reflection on whether project success criteria were met** |
| * The website was developed to meet standards. * Tools functioned properly. * The India Global Treps event was held 3 months after launch |
| **Main lessons learned from managing the project** |
| * Budget and Scheduling issues are all but guaranteed to happen |
| **Examples of what went right in the project** |
| * Buffers placed in key points stopped the project from going over the deadline |
| **Examples of what went wrong in the project** |
| * Website developer was overloaded with work within the time restraint, additional resources were necessary |
| **Discussion of challenges faced in managing this project** |
| * Sudden realization that additional resources were needed. * Acquiring additional resources quickly |
| **Description of what you will do differently in your next project** |
| * Planning of workloads and the amount of man power needed for them |