

CHATGPT QUESTIONS

For Resumes and CVs

Asking for references	Write an email requesting that someone write a LinkedIn endorsement for me. I worked with this person for three years at <company> as a <job title=""> and she was my manager. Below is the suggested text for them to use but improve this. I have worked with <your name="">for over three years at <company> in the Finance department and she has always been a very competent and dedicated employee. She has always demonstrated a willingness to help when needed and volunteers to help her coworkers.</company></your></job></company>
Thank-you note after someone refers you	Write a thank-you note after someone writes a LinkedIn recommendation for me.
Using keywords	What are the keywords I should use in my resume/CV for a project manager job at an IT company in <country>?</country>
Using keywords	What are the keywords I should use on my LinkedIn profile for a project manager job at an IT company in <country>?</country>
Using keywords	Where should I include keywords on my LinkedIn profile?
Resume/CV	When should I use a resume vs. a CV?
Resume/CV	Highlight the three most important responsibilities in this job description. (paste job description)
Resume/CV	Personalize my resume/CV for this job description. Here is the job description and my resume/CV.
Resume/CV	Make a list of resume/CV bullet points for these accomplishments.
Cover letter	Write a cover letter for this job. Below is the job description and my resume/CV.