**Subject: Global Mentorship Initiative**

Hi First Name,

My name is XXX and Global Mentorship Initiative has matched us for a mentorship. I’m looking forward to meeting you soon by video conference and beginning this journey together!

Just a few words about me, I’m associated with [school/partnership]. [Say a few words about your hobbies or other interests.]

I’m excited to have you as a mentor and meet as soon as we can, depending on our schedules.

Best regards,

Your full name