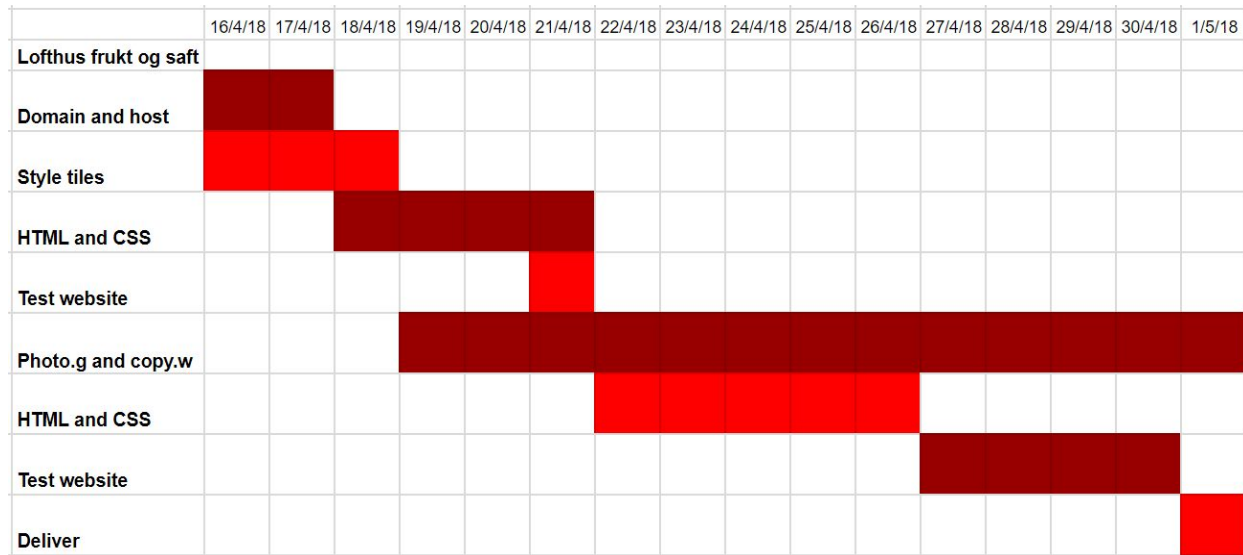# Course Assignment: Project planning, process documenting and collaboration

Gant Chart

	Start date	End date	Duration (in days)
Lofthus frukt og saft	16/4/2018	1/5/2018	16
Domain name and webhost	16/4/2018	17/4/2018	2
Style Tiles	16/4/2018	18/4/2018	3
HTML and CSS	18/4/2018	21/4/2018	4
Test Website	21/4/2018	21/4/2018	1
Photographer and copywriter	19/4/2018	1/5/2018	13
HTML and CSS	22/4/2018	26/4/2018	5
Test Website	27/4/2018	30/4/2018	4
Deliver	1/5/2018	1/5/2018	1

	16/4/18	17/4/18	18/4/18	19/4/18	20/4/18	21/4/18	22/4/18	23/4/18	24/4/18	25/4/18	26/4/18	27/4/18	28/4/18	29/4/18	30/4/18	1/5/18
Lofthus frukt og saft																
Domain and host																
Style tiles																
HTML and CSS																
Test website																
Photo.g and copy.w																
HTML and CSS																
Test website																
Deliver																

The Report

The point of this assignment was to theoretically assess how I would solve a clients request to build a website for the fictional company "Lofthus frukt og saft". And I also had to plan and make a Gantt chart dividing up my time during the project.

To make the Gantt chart, I first listed the main tasks that I thought was relevant for me to write on it, and also the time I thought would be appropriate for each task. The things that I wrote down was:

- Domain name and web host (2 days)
- Style Tiles (3 days)
- HTML and CSS (4 days)
- Test Website (1 day)
- Photographer and copywriter (13 days)
- HTML and CSS (5 days)
- Test Website (4 days)
- Deliver (1 day)

The following is my reason for listing each item on the chart as well as my explanation for the time allotted to each one.

Domain name and web host:
I imagine that in this scenario I have to obtain both the domain name and web hosting services for the company, and that's why I put it on the list. The reason for giving this two whole days is because I wanted to account for having to buy the domain name from a "squatter" (i.e., someone who has purchased the domain name for the sole purpose to sell it to "Lofthus frukt og saft" for a profit). Now, this is very unlikely since "Lofthus frukt og saft" isn't very well known, but I still want to be on the safe side.

Style Tiles:
I put styles tyles on because it is essential to make sure that you and the company are on the same page. The reason for giving it three days is because I want to make sure that this part isn't rushed since it is foundational for the finished product. Also,

Style Tiles and Domain name and Webhost is overlapping because the first task is mainly spent waiting.

HTML and CSS:
Since this is probably the most important part, it's natural to be on the Gantt chart. The reason for designating four days to it is because I'm relatively inexperienced with my own pace.

Test Website:
This is on the list because making sure that the HTML and the CSS actually work across multiple platforms is probably the most important thing for the client. I gave it one day (that also overlaps with HTML and CSS) because it's relatively time friendly.

Photographer and copywriter:
To actually create the content on the site I apparently had to hire other people. And to keep this in mind, I wrote it on the chart. Now the reason for the thirteen days isn't because I think it's going to take thirteen days writing a few paragraphs and taking a few pictures. The thirteen days are to account for traveling time (photographer), and the possibility that the client isn't happy with the first tries. That's why the extra staff is on the Gantt chart until the very end.

The second HTML and CSS:
This is where I update the site with the real pictures and text. Again, this is a hugely important part, and it's given five days to account for several small adjustments that client maybe wants me to make.

The second Test Website:
Again, this is on the list because it's hugely imported to check if the site functions correctly. And it's given four days because this time around the client is also provided a copy for evaluation.

Deliver:

This is on the list because it marks the finishing line of the project. And it's given only one day because I don't imagine that handing over the controls to the company is that time-consuming.

Now, I want to talk about how I would communicate with the client and the hired help.

The client:
I would, for the most part, communicate over good ol' email, and maybe tools like Skype, Hangouts, and Discord in the beginning. However, if the client wished for another way, I would, of course, use that one.

The hired help:
I guess I would mainly use something like Slack if I had to be more hands-on. But I would assume that the other guys could be working independently of me, and therefore using email here too wouldn't be the worst idea in the world.

It is also prudent to say that I would use Google Drive with both the company and the hired help.