

Last updated April 27, 2024

This privacy notice , describes how and why I might collect, store, use, and/or share ('process') your information when you use our services ('Services'), such as when you:

Visit my website

Engage with me on other related ways, including any sales, marketing, or events

Questions or concerns? Reading this privacy notice will help you understand your privacy rights and choices. If you do not agree with our policies and practices, please do not use my website. If you still have any questions or concerns, please contact me at robin.ceustermans@outlook.com.

SUMMARY OF KEY POINTS

This summary provides key points from my privacy notice.

What personal information do I process? When you visit, use, or navigate my website, I may process personal information depending on how you interact with me and the website , the choices you make, and the products and features you use.

Do I process any sensitive personal information? I do not process sensitive personal information.

Do I receive any information from third parties? I do not receive any information from third parties.

How do I process your information? I process your information to provide, improve, and administer my website, communicate with you, for security and fraud prevention, and to comply with law. I may also process your information for other purposes with your consent. I process your information only when I have a valid legal reason to do so.

In what situations and with which parties do I share personal information? I may share information in specific situations and with specific third parties.

What are your rights? Depending on where you are located geographically, the applicable privacy law may mean you have certain rights regarding your personal information.

How do you exercise your rights? The easiest way to exercise your rights is by submitting a data subject access request, or by contacting me. We will consider and act upon any request in accordance with applicable data protection laws.

Want to learn more about what we do with any information we collect?

TABLE OF CONTENTS

1. WHAT INFORMATION DO I COLLECT?
2. HOW DO I PROCESS YOUR INFORMATION?
3. WHAT LEGAL BASES DO I RELY ON TO PROCESS YOUR PERSONAL INFORMATION?
4. WHEN AND WITH WHOM DO I SHARE YOUR PERSONAL INFORMATION?
5. HOW LONG DO I KEEP YOUR INFORMATION?
6. DO I COLLECT INFORMATION FROM MINORS?
7. WHAT ARE YOUR PRIVACY RIGHTS?
8. CONTROLS FOR DO-NOT-TRACK FEATURES
9. DO I MAKE UPDATES TO THIS NOTICE?
10. HOW CAN YOU CONTACT US ABOUT THIS NOTICE?
11. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA I COLLECT FROM YOU?

1. WHAT INFORMATION DO I COLLECT?

Personal information you disclose to me

In Short: We collect personal information that you provide to me.

We collect personal information that you voluntarily provide to me when you express an interest in obtaining information about us or our products and Services, when you participate in activities on the Services, or otherwise when you contact me.

Personal Information Provided by You. The personal information that I collect depends on the context of your interactions with me and the Services, the choices you make, and the products and features you use. The personal information we collect may include the following:

names

phone numbers

email addresses

job titles

Sensitive Information. I do not process sensitive information.

All personal information that you provide to me must be true, complete, and accurate, and you must notify us of any changes to such personal information.

2. HOW DO I PROCESS YOUR INFORMATION?

In Short: I process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with law. I may also process your information for other purposes with your consent.

I process your personal information for a variety of reasons, depending on how you interact with our Services, including:

To respond to user inquiries/offer support to users. I may process your information to respond to your inquiries and solve any potential issues you might have with the requested service.

To save or protect an individual's vital interest. I may process your information when necessary to save or protect an individual's vital interest, such as to prevent harm.

3. WHAT LEGAL BASES DO I RELY ON TO PROCESS YOUR INFORMATION?

In Short: We only process your personal information when we believe it is necessary and we have a valid legal reason (i.e. legal basis) to do so under applicable law, like with your consent, to comply with laws, to provide you with services to enter into or fulfil our contractual obligations, to protect your rights, or to fulfil our legitimate business interests.

The General Data Protection Regulation (GDPR) and UK GDPR require us to explain the valid legal bases we rely on in order to process your personal information. As such, we may rely on the following legal bases to process your personal information:

Consent. We may process your information if you have given us permission (i.e. consent) to use your personal information for a specific purpose. You can withdraw your consent at any time. [Learn more about withdrawing your consent.](#)

Performance of a Contract. We may process your personal information when we believe it is necessary to fulfil our contractual obligations to you, including providing our Services or at your request prior to entering into a contract with you.

Legal Obligations. We may process your information where we believe it is necessary for compliance with our legal obligations, such as to cooperate with a law enforcement body or regulatory agency, exercise or defend our legal rights, or disclose your information as evidence in litigation in which we are involved.

Vital Interests. We may process your information where we believe it is necessary to protect your vital interests or the vital interests of a third party, such as situations involving potential threats to the safety of any person.

4. WHEN AND WITH WHOM DO WE SHARE YOUR PERSONAL INFORMATION?

In Short: We may share information in specific situations described in this section and/or with the following third parties.

We may need to share your personal information in the following situations:

Business Transfers. We may share or transfer your information in connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business to another company.

5. HOW LONG DO I KEEP YOUR INFORMATION?

In Short: I keep your information for as long as necessary to fulfil the purposes outlined in this privacy notice unless otherwise required by law.

I will only keep your personal information for as long as it is necessary for the purposes set out in this privacy notice, unless a longer retention period is required or permitted by law (such as tax, accounting, or other legal requirements).

When I have no ongoing legitimate business need to process your personal information, we will either delete or anonymise such information, or, if this is not possible (for example, because your personal information has been stored in backup archives), then I will securely store your personal information and isolate it from any further processing until deletion is possible.

6. DO I COLLECT INFORMATION FROM MINORS?

In Short: I do not knowingly collect data from or market to children under 18 years of age.

I do not knowingly solicit data from or market to children under 18 years of age. By using the Services, you represent that you are at least 18 or that you are the parent or guardian of such a minor and consent to such minor dependent's use of the Services. If I learn that personal information from users less than 18 years of age has been collected, I will take reasonable measures to promptly delete such data from our records. If you become aware of any data I may have collected from children under age 18, please contact me at robin.ceustermans@outlook.com.

7. WHAT ARE YOUR PRIVACY RIGHTS?

In Short: In some regions, such as the European Economic Area (EEA), United Kingdom (UK), and Switzerland, you have rights that allow you greater access to and control over your personal information. You may review, change, or terminate your account at any time.

In some regions (like the EEA, UK, and Switzerland), you have certain rights under applicable data protection laws. These may include the right (i) to request access and obtain a copy of your personal information, (ii) to request rectification or erasure; (iii) to restrict the processing of your personal information; (iv) if applicable, to data portability; and (v) not to be subject to automated decision-making. In certain circumstances, you may also have the right to object to the processing of your personal information. You can make such a request by contacting us by using the contact details provided in the section 'HOW CAN YOU CONTACT ME ABOUT THIS NOTICE?' below.

I will consider and act upon any request in accordance with applicable data protection laws.

If you are located in the EEA or UK and you believe I am unlawfully processing your personal information, you also have the right to complain to your Member State data protection authority or UK data protection authority.

If you are located in Switzerland, you may contact the Federal Data Protection and Information Commissioner.

Withdrawing your consent: If I am relying on your consent to process your personal information, you have the right to withdraw your consent at any time. You can withdraw your consent at any time by contacting me by using the contact details provided in the section 'HOW CAN YOU CONTACT ME ABOUT THIS NOTICE?' below.

However, please note that this will not affect the lawfulness of the processing before its withdrawal nor, will it affect the processing of your personal information conducted in reliance on lawful processing grounds other than consent.

If you have questions or comments about your privacy rights, you may email me at robin.ceustermans@outlook.com.

8. CONTROLS FOR DO-NOT-TRACK FEATURES

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track ('DNT') feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. At this stage no uniform technology standard for recognising and implementing DNT signals has been finalised. As such, I do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that I must follow in the future, we will inform you about that practice in a revised version of this privacy notice.

9. DO I MAKE UPDATES TO THIS NOTICE?

In Short: Yes, I will update this notice as necessary to stay compliant with relevant laws.

I may update this privacy notice from time to time. The updated version will be indicated by an updated 'Revised' date and the updated version will be effective as soon as it is accessible. If I make material changes to this privacy notice, I encourage you to review this privacy notice frequently to be informed of how I am protecting your information.

10. HOW CAN YOU CONTACT ME ABOUT THIS NOTICE?

If you have questions or comments about this notice, you may email me at robin.ceustermans@outlook.com or contact me by post at:

Aarschotsesteenweg
178
Herselt, Antwerpen 2230
Belgium

11. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA I COLLECT FROM YOU?

Based on the applicable laws of your country, you may have the right to request access to the personal information I collect from you, change that information, or delete it. To request to review, update, or delete your personal information, please fill out and submit a data subject access request.