

Robert Graham



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Experience



Stock Manager

Prada Group

Jan 2013 - Present (7 years 8 months +)

- International and domestic shipping and receiving
- Logistics
- Take inventory monthly to ensure merchandise is brought in/taken out correctly
- Manage stock procedures for both Prada Boutique and Prada Nordstrom Concession
- Travel to multiple locations in the US to help set up and open new stores
- Utilize CRM, SAP, Excel, and Word on a daily basis
- Train employees on stock procedures
- Communicate directly with Regional Operations Manager as well as the corporate IT as the representative for the San Diego stores
- Supervise overnight window installations
- Investigate and reconcile differences in stock numbers
- Process repairs for store as well as clients



Stock Associate

Williams-Sonoma, Inc.

Sep 2010 - Jan 2013 (2 years 5 months)

- General stock upkeep and organization
- Acting Stock Manager
- Product knowledge
- International shipping and receiving
- Packaging and customer service
- Train new employees



Stock Associate

Ralphs Grocery Company

2007 - 2009 (3 years)

- Packaged meat, stocked shelves, and cleaned equipment in the Meat Department
- Overnight Stock
- Courtesy Clerk
- Operate electric pallet jacks



Merchandiser

Coca-Cola European Partners

2007 - 2008 (2 years)

- Traveled throughout Orange County to various retailers in order to restock and maintain floor stock levels
- Set up Displays
- Organized multiple stock rooms
- Direct communication with Sales Rep.
- Operate electric pallet jacks

— Logistics Manager

Mervyns

2004 - 2007 (4 years)

- Freight Team Manager: managed ten associates in receiving merchandise from warehouse
- Stocked shelves
- Domestic shipping and receiving
- Sales associate for multiple departments



Warehouse Worker

FedEx Freight

2006 - 2006 (1 year)

- Receiving freight
- Distribute freight to allocated trucks
- *seasonal job for secondary income



Stock Associate

Toys "R" Us

2004 - 2004 (1 year)

- Overnight stock
- Receiving new merchandise
- Organize merchandise in store
- * seasonal job for secondary income



Retail Associate

Ralphs Grocery Company

2003 - 2004 (2 years)

- Cashier
- Stock and manage dairy department
- Overnight stock for holidays
- Stock produce department and review quality control
- Price analyst

Education



Valencia High School

1999 - 2003

Skills

Microsoft Office • Microsoft Excel • Research • Microsoft Word • Training • Management • Outlook • Windows
• English • Logistics