JEROME MOORE

928 Elton Street Brooklyn, NY 11208 | 347-788-8436 | JeromeMoore@usa.com

SUMMARY

Motivated, personable business professional with successful track record with both small businesses and large corporations. Diplomatic and tactful with professionals and non-professionals at all levels. Accustomed to handling sensitive, confidential records. Flexible and versatile – able to maintain a sense of humor under pressure. Thrives in deadline-driven environments. Excellent team-building skills.

COMPUTER SKILLS

Languages

JQuery, ANGULAR.JS, CSS3, HTML5/XHTML, JavaScript, MySQL, MongoDB, Youtube API, XML, .NET

Software

· Adobe Suite (CS5, CS6), MySql Workbench, Netbeans, VMWare/Virtual Box, Microsoft Visual Studio, Cisco SDM, SonicWall

Operating Systems

· Windows 7/ Vista/XP/Server (2003,2008, 2012), OSX, Ubuntu, Cisco

EDUCATION

Bachelors in Computer Science – (Pursuing), *New York City College of Technology*

Associates in Information Systems, *Monroe College*

EXPERIENCE

June 2013 - Present

CEO, *RomeCode.com (coming soon)*

· Project lead for online/web presence

· Lead customer liaison/content management for Coded email blasts, submission forms, game testing and pop-up advertisements for website release

· managing web designer/creative group, implemented functional input for future site

· Implemented MongoDB, local windows server for product modeling and customer profiling. Implemented Angular.JS, Bootstrap, for responsive robust user experience. Current projects include notepad++ contributions, floor tile (Java, OpenGL).

October 2011 – June 2013	**Web Content Manager/Network Administrator,** *PatientsMedical.com*
	· Compiled, managed, and maintained the information content and organization of Patients Medical P.C., Indian Egg donors DBA, and 42nd St. Capital LLC –
	· Updated, upgraded, and maintained webservers (Windows 2003, Ubuntu), MySQL Database (MySQL Workbench), managed SEO and paid advertising with Google Ad Words/HubSpot.
	· Represented IT Department in production and budget meetings.
	· Managed a 3 server 60 computer environment in high paced call center.
September 2009 – May 2012	**Technology Consultant** *SunPony Inc.*
	· Developed web sites and promotional media for small businesses. (Wordpress, Joomla)
	· Utilized contemporary design to create concise web sites for specific client needs. (Site creation included use of CSS, HTML, JavaScript, MySQL, PHP, Oscommerce
	· Created and assembled web graphics, including logos and advertisements.
	· Designed email blasts and newsletters for site launches and event announcements.
September 2006 – May 2009	**Network Administrator/Project Manager** *UpNorthServices.com*
	· Managed, configured, and organized 4 cyber client servers from both on-site and remote locations.
	· In house technical monitoring, servicing 2 20-computer networks with over 70 users, 3 VPN connections, and 3 Servers (2 Domain Controllers) equipped with Microsoft server 2003.
	· Lead the planning and implementation, simplified the scope and deadline goals, provided direction and support to team members and contractors alike. Closely monitored the progress, while reporting detailed weekly status reports to the CEO of the company.
	· Used Active Directory tools to manage Permissions, Authentications, and Storage options.
	· Communicated computer concepts to customers and employees concisely to facilitate understanding. Responsible for network, hardware & software system upgrades. Also provided phone support for employees in different locations. Learned and mastered varied computer programs for different areas of specialty; was then able to train employees on the usage.