

## Professional Profile

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Highly motivated and detail-oriented ICT student with a strong foundation in computer systems and software development. Sound knowledge in a range of programming languages, including php, html, css, and frameworks such as Vue.js and Laravel and team collaboration. Seeking to leverage my skills and knowledge to drive innovation and growth in a dynamic and forward-thinking organization. Committed to staying up-to-date with industry trends and best practices to deliver high-quality results

## Core Skills

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- Problem solving
- Front end development
- Results-driven
- IT support

## Education

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- **Bachelor's degree in ICT** | Mzuzu University | Jan 2022 - Jan 2025

## Career Summary

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**Jan 2023 - Sep 2023**

**Government, Nkhatabay, Malawi**  
**Assistant Registration Officer**

### *Key Responsibilities*

- Carry out timely and accurate registration of birth, national ID, death and marriages
- Ensure properly completed registration forms and relevant authenticated documents are presented and attached.
- Ensure that persons applying for registration are eligible in relation to age, citizenship and any other prescribed requirements.
- Ensure proper and secure keeping of all registration materials, ID Cards and certificates.
- Ensure that applicants' information and bio data is handled and maintained with the confidentiality and protection it requires.

## Additional

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### **Software**

Microsoft office, Outlook, Adobe Photoshop

### **Programming Languages**

HTML, CSS, PHP, SQL