



# **Ford Foundation records, Education and Research, Public Education, Office Files of Marjorie Martus**

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English

Describing Archives: A Content Standard

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Education and Research, Public Education, Office Files of Marjorie Martus
<b>ID:</b>	FA714
<b>Date [inclusive]:</b>	1962-1968, 1971-1975
<b>Physical Description:</b>	3.08 Cubic Feet
<b>Language of the Material:</b>	English

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>.

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## Biographical / Historical

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Marjorie Martus, Ford Foundation Program Officer in the Division of Education and Research (E&R), was a member of the Foundation staff from 1958 until 1982.

During this period, she held the following positions:

• October 1977, Program Officer, Division of Education and Research • October 1968, Program Officer, PE (Public Education), Division of Education and Research • October 1967, Assistant Program Officer, Division of Education and Research • January 1967, Program Assistant, PE, Division of Education and Research • October 1965, Program Assistant, Education Program • January 1958, Research Assistant, Education Program

Marjorie Martus was born July 13, 1923. She received her B.A. degree in 1945 from Antioch College. She did additional course work at Columbia University, New York University, and the Bank Street College of Education.

Prior to Martus' career with the Ford Foundation, she held the following positions:

• 1945-1946, Office of War Information, Information Specialist • 1946-1948, U.S. Department of State, Divisional Assistant, Division of International Exchange of Persons • 1948-1954, United States Government, Technical Assistance Specialist; Economic Cooperation Administration, The Hague, The Netherlands • 1954-1955, Douglas Williams Associates, Office Manager; Interviewer • 1955-1956, Milliontex, Inc., Officer Manager • 1956-1957, Rockefeller Bros. Fund, Staff Assistant

Following her retirement from the Ford Foundation, Miss Martus was employed by the School of Education at Stanford University.

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## Scope and Contents

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The Education and Research/Public Education Papers of Marjorie Martus were transferred to the Ford Foundation Archives in 1982.

The seven boxes of correspondence and reports which constitute the Education and Research/Public Education Papers of Marjorie Martus, document her activities and a number of those of the Education Program for the years 1962 to 1968; and from 1971 to 1975.

The papers include material related to Ford Foundation educational activities and projects; and correspondence with Foundation colleagues, and individuals in academic, grantee and other organizations.

The papers are broad in scope, but are rather disappointingly superficial, especially in light of Miss Martus' activity and reputation. It is recommended that the researcher consult the files of grants for which Miss Martus served as Responsible Program Officer, a list of which is included in the appendix to this register.

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## Arrangement

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The Education and Research/Public Education Papers of Marjorie Martus are divided into two series:

I. Correspondence Files, 1962-1968, 1971-1975 II. Subject Files, 1962-1968

Arrangement within each series corresponds as closely as possible to the original order established by Martus' office.

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

### Conditions Governing Access

Material more than ten years old is open for scholarly research.

Select individual files are restricted, as noted. Permission to access these files must be obtained from the Ford Foundation before scholarly access is permitted.

### Conditions Governing Use

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details.

Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

### Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

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## Related Materials

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### Separated Materials

Staff and consultant reports and publications have been transferred to the appropriate collections. Crossreference sheets located within the folders, denote the new locations of these items which are listed in the back of this register. Papers not related to Ford Foundation activities have been removed.

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## Controlled Access Headings

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- Ford Foundation

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## Physical Characteristics and Technical Requirements

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Materials requiring specialized equipment for access (film, audio, video, slides) may be restricted from scholarly research dependent on availability of the applicable equipment.

Brittle or damaged items, or materials otherwise in need of preservation care, may be restricted from scholarly research at the discretion of the RAC Head of Archival Services/RAC Head of Reference.

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## Collection Inventory

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### Correspondence Files, 1962-1968, 1971-1975

#### Arrangement

Series I, Correspondence Files (1962-1968; 1971-1975), contains correspondence generated by Miss Martus during her years at the Foundation. The correspondence is divided into two subseries:

A. Chronological Files, which are arranged in reverse calendar order; and

B. Alphabetical Files, which are arranged in alphabetical order by correspondent. Within each Alphabetical File folder, the papers are arranged in reverse chronological order

## Chronological Files

Title/Description	Instances	
1975	box 1	folder 1-12
1974	box 1	folder 13-20
1974	box 2	folder 21-24
1973	box 2	folder 25-36
1972	box 3	folder 37-48
1971	box 3	folder 49-56
1971	box 4	folder 57-60
1968	box 4	folder 61-72
1967	box 4	folder 73-84
1966	box 5	folder 85-96
1965	box 5	folder 97-108
1964 November - May	box 5	folder 109
1964 April - January	box 5	folder 110
1963 December - 1962 July	box 5	folder 111

## Alphabetical Files

Title/Description	Instances	
Chilman, C., 1970 June - February	box 6	folder 112
Deutsch, M., 1966 December - 1965	box 6	folder 113
Farmer, J., 1966 August - 1965 May	box 6	folder 114
Gray, S., 1972 June - 1971 October	box 6	folder 115
Guttentag, M., 1969 August - 1968 November	box 6	folder 116
Hobson, A., 1968 February - 1967 November	box 6	folder 117
Hovet, M., 1967 March - 1966 March	box 6	folder 118
Keeve, P., 1968 January - 1967 January	box 6	folder 119
Miller, D., 1966 April - 1965 October	box 6	folder 120
Mohan, B., 1968 February - 1967 December	box 6	folder 121
Nicholls, J., 1967 September - August	box 6	folder 122

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## Subject Files, 1962-1968

### Arrangement

Series II, Subject Files (1962-1968), consists of correspondence and other material as it relates to each topic. The files are arranged in alphabetical order. Within each folder, the papers are arranged in reverse chronological order.

Title/Description	Instances	
Arizona Laboratory, 1967 December - October	box 6	folder 123
Benjamin Franklin High School, 1966 June - April	box 6	folder 124
Carolinas and Virginia Regional Laboratory, 1968 July - 1967 November	box 6	folder 125
Child Development, 1965 January - 1964 December	box 6	folder 126
Dyslexia, 1967 June - 1964 September	box 6	folder 127-128
Early Childhood Education - DRAFT Material, 1966-1965	box 6	folder 129-134
Freyburg Academy (Reading Research Institute), 1966 March - 1962 June	box 7	folder 135
Institute for Developmental Studies, 1968 June - 1966 September	box 7	folder 136
Language Consultants - BA-HA, 1967-1966	box 7	folder 137
Language Consultants - JO-SE, 1967-1966	box 7	folder 138
Language Development Study, 1968 April - 1967 January	box 7	folder 139
Lexington School for the Deaf, 1967 February - 1965 January	box 7	folder 140
National Institute for Mental Health, 1968 August - 1964 December	box 7	folder 141
Organization for Economic Cooperation and Development, 1969 January	box 7	folder 142
Organization for Economic Cooperation and Development, 1969-1968	box 7	folder 143-144
Organization for Economic Cooperation and Development, 1969 January - 1968 December	box 7	folder 145
Organization for Economic Cooperation and Development, 1969 January - 1968 December	box 7	folder 146
Ohio State University Research Consortium, 1968 May - 1967 December	box 7	folder 147
Pre-School Television, 1968 April - 1967 April	box 7	folder 148



Publication Orders, 1968 June - 1966 October	box 7	folder 149-150
System Development Corporation, 1968 January - 1964 September	box 7	folder 151
Team Teaching, 1966 April - 1964 October	box 7	folder 152
Research and Development Centers - United States, 1969 November - 1967 March	box 7	folder 153
School Improvement Work Conference, San Francisco, January 3-7, 1967, 1967 January	box 7	folder 154
Social Science Research Council Conference, Chicago, February 7-9, 1966, 1966 February - 1965 June	box 7	folder 155

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## Appendix A: Marjorie Martus Reports Removed

### Arrangement

The following list of unpublished Ford Foundation reports by Marjorie Martus were removed from the papers. They are listed in alphabetical order. The number at the left, is the assigned accession number. They have been transferred to the Foundation's Archives collection of staff and consultant reports.

Title/Description	Instances
Benjamin Franklin High School, 1966 June 23	report 10344
The Community Resources Institute - Grant #70-446, 1973 December 14	report 10345
Language and Education: Some Opportunities for Advancing Knowledge and Practice, n.d.	report 10346
Material for a Think-Piece on Early Learning, 1966 December	report 10371
Notes on Social Studies Curriculum Work, n.d.	report 10347
Observations and Recommendations Concerning the Teaching of Reading in Atlanta Schools Serving Disadvantaged Children, 1965 February 19	report 10348
Reading Disabilities and Special Education, 1966 June 3	report 10349
[The Role of Television in Education], 1960 June 7	report 10350
The Special Case of the Young Disadvantaged Child, 1964 October 7	report 10351
U.K. Assignments for American ETV Personnel, 1962 July	report 10352
Visit to Bernard van Leer Foundation, The Hague, The Netherlands, 1972 September 22	report 10353

Visit to Human Ecology Research Station (HERS), Cali, report 5832  
Colombia, May 10-11, 1973, 1973 August 28

## Appendix B: Other FF Reports Removed

### Arrangement

The following list of unpublished reports written by other FF staff and consultants were removed from the papers. They are listed alphabetically by author. For each author, the reports are arranged in alphabetical order. The number at the left, is the assigned accession number. They have been transferred to the Foundation's Archives collection of staff and consultant reports.

Title/Description	Instances
Conant, Theodore. Final Recommendations Concerning the National Program for the Use of Television in the Schools and Related Projects, 1963 September	report 2628
Coombs, Philip H. The Technical Frontiers of Education, 1960 March	report 10354
Fantini, Mario. Inner Content vs. Academic Content in Public Schools, 1967 March	report 784
Ford Foundation. Discussion Paper: Early Childhood Education, 1965 May	report 10355
Ford Foundation. Early Childhood: Reassessment of a Critical Period, 1964 Fall	report 10356
Ford Foundation. Fact Sheets on Education Improvement Projects Pre-School Through Community College, 1968 January	report 10357
Ford Foundation. The Ford Foundation and Noncommercial Television, 1967 December	report 2772
Ford Foundation. Language and Education, n.d.	report 10358
Ford Foundation. Language Development Study - Background Papers	report 6070
Ford Foundation. Private Secondary Schools: A Summary of Available Data, 1962 May	report 10359
Ford Foundation. Program-Directed Investments: A Wider View of Philanthropy, 1968 March	report 1426
Gotkin, Lassar. A Calendar Curriculum for Kindergarten Children from Disadvantaged Backgrounds: The Application of the Discipline of Programmed Instruction to a Classroom Curriculum, 1966 September	report 10360
Gotkin, Lassar. On the Contribution of Montessori Materials for the Early Education of Young Children from Disadvantaged Backgrounds, n.d.	report 10361
Gotkin, Lassar. Pre-School Education of Children from Disadvantaged Backgrounds and the Relevance of Montessori, 1967 October	report 10362

Gruber, Ruth. Some Israel Techniques in the Urban Assimilation of New Immigrants; and their Relevance for New York and Developing Countries, n.d.	report 10363
Lenrow, Peter. Strengthening Early Education: Collaboration in Problem Solving, 1969 January	report 10364
Levine, Louis. The School and the Disadvantaged Community: The Dimension of Trust, 1967 January	report 10365
Meade, Edward. Evaluation of Evaluations: The Case of Follow-Through, 1968 March	report 10366
Meade, Edward. Instructional Media, 1967 November 15	report 10367
Meade, Edward. Team Teaching Booklet, n.d.	report 10368
Newman, Brenda. Parent Education in the United States, 1972 September	report 10369
Porter, Douglas. Narrative Progress Report on Programmed Reading Research Project - #2, 1968 January	report 10370