



Ford Foundation records, Leadership Development Program, Administrative Files

This finding aid was produced using ArchivesSpace on January 11, 2018.

Rockefeller Archive Center

15 Dayton Avenue
Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Table of Contents

Summary Information	3
Scope and Contents	3
Arrangement	3
Administrative Information	4
Related Materials	5
Collection Inventory	5
Northeast Region	5
Northeast Region Administrative Correspondence	5
Northeast Region Administrative Files by Fellowship Season	7
Northeast Region Peter Briggs Files	9
Southeast Region General Correspondence	10
Region-At-Large	11
Miscellaneous	12
New York Office	14
Southwest Region	16

Summary Information

Repository:	Rockefeller Archive Center
Creator:	Ford Foundation
Title:	Ford Foundation records, Leadership Development Program, Administrative Files
ID:	FA650
Date [inclusive]:	1966-1977
Physical Description:	11.68 Cubic Feet
Language of the Material:	English

Preferred Citation note

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

[^ Return to Table of Contents](#)

Scope and Contents

Correspondence, memoranda, reports, committee and meeting records, etc.

[^ Return to Table of Contents](#)

Arrangement

Arranged in six series, primarily by region as well as the New York Office and Region-At-Large.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Conditions Governing Use note

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details. Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them. The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

Immediate Source of Acquisition note

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

Processing Information

Level 1 Minimal Processing has been conducted to establish basic intellectual and physical control of the material and assess immediate preservation and conservation needs. Material remains as received, in original folders and storage boxes.

Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC.

[^ Return to Table of Contents](#)

Related Materials

Separated Materials

Appendix A: Reports – Unpublished reports written by Ford Foundation staff and consultants were removed from their original folders, scanned and transferred to the Archives' collection of staff and consultant reports. See Appendix A for a list of these reports and their specific assigned number. The reports are listed in alphabetical order by author. The assigned number may be used to access reports in the online catalog.

[^ Return to Table of Contents](#)

Collection Inventory

Northeast Region, 1966-1975

Northeast Region Administrative Correspondence, 1967-1975

Title/Description	Instances
A1967-1971	box 1
B1967-1974	box 1
Bohrson, Ralph, 1971-1974	box 1
Bohrson, Ralph G., Jul 1967-Jul 1968	box 1
Bohrson, Ralph G., Jul 1968-May 1969	box 1
Bohrson, Ralph G. (1/2), Jun 1969-Jun 1971	box 1
Bohrson, Ralph G. (2/2), Jun 1969-Jun 1971	box 1
Bohrson, Ralph G., Jul 1971-Jun 1972	box 1
C1967-1974	box 1
Chavis, K.C. (K.Z.), 1968-1975	box 1
D1967-1972	box 1
Dennis, Nancy, 1968-1974	box 1
Derrer, Doug, 1969-1973	box 1
E1967-1973	box 1
F1967-1974	box 1

Feldman, Sheryl and George Mitchell Re: George Mitchell for Governor, 1974	box 1
G1967-1971	box 1
Goethals, George, 1967-1969	box 1
Grant, David, 1969-1974	box 1
Grant, David, 1967-1969	box 1
H1967-1974	box 1
Hillman, Mary "Sue", 1973-1974	box 1
Hinckley, Edward -- Re: Indian Affairs, 1968-1975	box 1
I1967-1971	box 1
J1967-1974	box 1
K1967-1974	box 1
Kemsley, Bill, 1967-1973	box 1
L1967-1974	box 2
Leimenstoll, Marilyn -- Shelburne, Vermont, 1970-1973	box 2
Lotz, Jim (1/2), 1967-1973	box 2
Lotz, Jim (2/2), 1967-1973	box 2
Love, Robert -- Dean, University of New Brunswick, 1968-1972	box 2
M1967-1972	box 2
Manzer, Murray H., 1968-1970	box 2
Mc, 1967-1974	box 2
Moll, C.L., 1967-1969	box 2
N1967-1974	box 2
Nachtigal, Paul, 1969-1973	box 2
Newman, Brenda, 1970-1972	box 2
Nicholas, Andrew, 1969-1972	box 2
O1967-1974	box 2
P1967-1971	box 2
Perley, Ivan Sr. -- LDP Proposal and Consultant Work -- Maliseet, New Brunswick, 1970-1972	box 2
Q (Paul Quimby), 1967-1969	box 2
R1967-1974	box 2
Rafferty, Mary Patricia, 1972-1975	box 2

S1967-1974	box 2
T1967-1972	box 2
U, V, 1967-1972	box 2
W1967-1974	box 2
X, Y, Z, 1967-1972	box 2
Community Development -- Upward Bound and Community Action, 1968	box 2
Indians -- International Indian Independent School Bulletin, 1969-1970	box 2
Educational Programming -- Educating Administrators for Education, 1967	box 2
Fellows -- Bourgeois, Charles, Grand-Digue, New Brunswick [RESTRICTED], 1969-1970	box 2
Fellows -- Somers, Melvin -- Grant File [RESTRICTED], 1969-1973	box 2
Fellows -- Spearin, Jean, Woodland, Maine [RESTRICTED], 1970-1971	box 2
Fellows -- White, Nancy C., New Hampshire -- Grant File [RESTRICTED], 1968-1969	box 2
New Brunswick, 1967-1970	box 2
Statistics -- 1974 Conference Questionnaires, 1974	box 2
Statistics -- December Statistics Re: LDP Fellows (1967-1968 season), 1967	box 2
Statistics -- Leadership Fellows Program Box Score -- Progress Report, 1967	box 2
Statistics -- New York Trip Re: LDP Planning, 1967	box 2
Statistics -- Past Fellows Region/Community Statistics, 1971-1973	box 2
Statistics -- Recruiting Statistics, 1971-1973	box 2
Statistics -- Statistics Re: Individual Awards, Program Costs, 1968-1971	box 2
Miscellaneous -- Dinner Meetings, 1970-1971	box 2
Miscellaneous -- Evaluation Reports, 1970-1971	box 2
Miscellaneous -- History of Leadership Development Program -- Brochures, Application Instructions, 1966-1967	box 2

Northeast Region Administrative Files by Fellowship Season, 1967-1975

Title/Description	Instances
-------------------	-----------

Briggs, H. Peter, 1968-1969	box 3
General Office Correspondence (second year), 1968	box 3
General Office Correspondence (Northeast), 1968-1969	box 3
Correspondence Re: Fellows (Northeast), 1967-1969	box 3
Selection Committee (Northeast), 1967-1968	box 3
Staff (Northeast), 1968	box 3
New York Office Administrative Correspondence and Information, 1970-1971 Season -- General Office Correspondence, 1968-1971	box 3
New York Office Administrative Correspondence and Information, 1970-1971 Season -- Consultants (includes Selection Committee), 1969-1970	box 3
Leadership Development Program (PA 68-338) -- 1971-1972 Season -- General Office Correspondence, 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- General Information Sent Representatives, 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- Fellowship Evaluation (Frank Logue), 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- Job Description Project, 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- LDP Brochure, 1967	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- Procedures, 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- Spouse Travel Policy, 1971-1972	box 3
New York Office Administration Correspondence and Information, 1971-1972 Season -- Miscellaneous Incl. Report Re: LDP, 1971-1972	box 3
Northeast, 1972-1973 Season -- General Office Correspondence, 1972	box 3
Northeast, 1972-1973 Season -- Consultants (includes selection committee), 1972	box 3
Northeast, 1973-1974 Season -- General Office Correspondence, 1973-1974	box 3
Northeast, 1973-1974 Season -- Consultants and Selection Committee, 1973	box 3

Northeast, 1973-1974 Season -- Northeast Region -- IRI, 1971-1975	box 3
Northeast -- General Office Correspondence, 1974-1975	box 3
Closeout Folder -- Northeast Region, 1968-1973	box 3

Northeast Region Peter Briggs Files, 1966-1970

Title/Description	Instances
Bohrson, Ralph, 1966-1967	box 4
Bowdoin College, 1967	box 4
Briggs, Henry Peter, 1967	box 4
Briggs, Henry Peter, 1968	box 4
Contacts and Advisors in All Three States, 1966	box 4
Correspondence, 1966-1967	box 4
Durnan, Vincent W. -- Vermont, 1967	box 4
Dwelley, Marilyn -- Maine, 1967	box 4
Educational Associations -- NASSP, 1966	box 4
General Ford Foundation, 1966-1968	box 4
Harvard University, 1966-1968	box 4
Harvard University -- Special Admissions Project, 1970	box 4
Hassfeld, Dorothy, 1968	box 4
Joellen, Sister Mary -- New Hampshire, 1967-1968	box 4
Meade, Edward Jr., 1966	box 4
Miscellaneous, 1966	box 4
Moll, C.L., 1967	box 4
National Association of Educational Buyers, 1967	box 4
New England Leadership Fellows Program (LPF), 1967	box 4
New Hampshire, 1966-1967	box 4
New Hampshire, University of, 1967	box 4
Ragle, Barbara, 1967-1968	box 4
Schwartz, Sister Mary Denis -- Maine, 1967	box 4
Selection Committee, 1966	box 4
Selection Committee -- December 7 Mailing to Selection Committee and November 22 Minutes, Candidates Statistics, 1966-1967	box 4

Selection Committee -- January 3 Meeting Memoranda and Minutes, 1967	box 4
Speeches and Projects, 1966	box 4
Southeast-Southwest Leadership Fellows Program, 1967	box 4
Southeast-Southwest Leadership Fellows Program -- Grant-Hassfeld, 1967	box 4
Statistics -- December 16 List Re: LFP Fellows, 1966	box 4
Vermont, 1967	box 4
Wilson, Francis C. -- New Hampshire, 1967	box 4
Applications, 1967	box 4
<u>Conditions Governing Access:</u> Conditions Governing Access	
Material is restricted from scholarly access - Personnel	

[^ Return to Table of Contents](#)

Southeast Region General Correspondence, 1968-1977

Title/Description	Instances
Southeast -- General Office Correspondence, 1968	box 5
Southeast -- Consultants -- Formal and Informal, 1968-1969	box 5
Southeast -- Staff, 1968	box 5
Southeast -- Selection Committee, 1968	box 5
Southeast -- General Office Correspondence, 1970-1971	box 5
Southeast -- Consultants (Including Selection Committee), 1970-1971	box 5
Southeast -- Staff, 1970-1971	box 5
Southeast (Leadership Development Program, 1971-1972) -- General Correspondence, 1971-1972	box 5
Southeast (Leadership Development Program, 1971-1972) -- Selection Committee Consultants, 1971-1972	box 5
Southeast (Leadership Development Program, 1971-1972) -- Staff, 1971-1972	box 5
Southeast (Leadership Development Program, 1971-1972) -- K.Z. Chavis -- Litigation [Confidential], 1971	box 5
Southeast (1972-1973) -- General Office Correspondence, 1972-1973	box 5

Southeast (1972-1973) -- Consultants and Selection Committee, 1972-1973	box 5
Southeast (1972-1973) -- Staff, 1972-1973	box 5
Southeast (1972-1973) -- Closeout Folder -- Southeast Region, 1972-1973	box 5
Southeast (1972-1973) -- Post Fellowship Action, 1972-1973	box 5
Southeast (1973-1974) -- Administrative Changeover 1973-1974, 1973	box 5
Southeast (1973-1974) -- Administrative Changeover, 1973-1974	box 5
Southeast (1973-1974) -- General Office Correspondence, 1973-1974	box 5
Southeast (1973-1974) -- Consultants and Selection Committee, 1973-1974	box 5
Southeast (1973-1974) -- Staff, 1973-1974	box 5
Southeast (1973-1974) -- Fifth Southeast Region Leadership Development Program (LDP) Conference, Aug 7-12, 1973	box 5
Southeast (1973-1974) -- LDP Fellows Conference -- Ramada Inn Airport -- Atlanta, GA, 1973-1974	box 5
Southeast (1973-1974) -- Post Fellowship Meeting -- Alabama, Dec 7-9, 1973	box 5
Southeast (1974-1975) -- Leadership University, 1974	box 5
Southeast (1974-1975) -- Consultants and Selection Committee, 1974-1975	box 5
Southeast (1974-1975) -- General Office Correspondence, 1974-1975	box 5
Southeast (1974-1975) -- Staff -- Administrative Changeover, 1974-1975	box 5
Southeast -- Administrative Folders -- Mr. Bohrson Ada, Oct 19, 1977	box 5

[^ Return to Table of Contents](#)

Region-At-Large, 1969-1975

Title/Description	Instances
Region-at-Large -- General Office Correspondence, 1969	box 5
Region-at-Large -- Correspondence Re: Fellows, 1969	box 5
Region-at-Large -- Selection Committee, 1969	box 5
Region-at-Large -- General Correspondence, 1970-1971	box 5

Region-at-Large -- Selection Committee, 1970-1971	box 5
Region-at-Large -- Staff, 1970-1971	box 5
Region-at-Large -- General Correspondence, 1971-1972	box 5
Region-at-Large -- Selection Committee, 1971-1972	box 5
Region-at-Large -- Staff, 1971-1972	box 5
Region-at-Large -- General Correspondence, 1972-1973	box 5
Region-at-Large -- Selection Committee and Consultants, 1972-1973	box 5
Region-at-Large -- Staff, 1972-1973	box 5
Region-at-Large -- Closeout Folder, 1972-1973	box 5
Region-at-Large -- General Office Correspondence, 1973-1974	box 5
Region-at-Large -- Consultants and Selection Committee, 1973-1974	box 5
Region-at-Large -- Staff, 1973-1974	box 5
Region-at-Large -- Administrative Changeover, 1973-1974	box 5
Region-at-Large -- Appalachia, 1973-1974	box 5
Region-at-Large -- General Office Correspondence, 1974-1975	box 5
Region-at-Large -- Staff, 1974-1975	box 5
Office Inventory, 1974-1975	box 5

[^ Return to Table of Contents](#)

Miscellaneous, 1967-1974

Title/Description	Instances
Miscellaneous -- A Report on the Mentor in the Leadership Fellow Program, Dec 29, 1967	box 6
Miscellaneous -- Technical Memorandum, 1968	box 6
Conferences -- June Fellow's Meeting, 1968	box 6
Conferences -- Meeting of Fellows, 1969	box 6
Conferences -- June Meeting, 1970	box 6
Conferences -- All Fellows Conference -- Squaw Mountain Lodge, Jul 9-11, 1971	box 6
Conferences -- New Fellows Meeting, Jun 9-10, 1972	box 6
Conferences -- Fellows Conference, Aug 1972	box 6

Conferences -- June Conference, 1973	box 6
Conferences -- Indian Conference, 1973	box 6
Conferences -- All Fellows Conference, 1973	box 6
Programming -- Notes to Mentors, 1967-1968	box 6
Programming -- Notes to Winners, 1967-1968	box 6
Programming -- Notes to Current Winners, 1968-1969	box 6
Programming -- Program Description, 1968	box 6
Programming -- Winners and Mentors Addresses, 1967-1968	box 6
Programming -- Brief on Proposed Fellow, 1968-1969	box 6
Programming -- Goals, 1969-1970	box 6
Programming -- Fellows Memorandum, 1969-1970	box 6
Programming -- Statistics (fellows), 1969-1974	box 6
Programming -- Newly Selected Fellows, 1971	box 6
Programming -- Fellows Programming Materials, 1972-1973	box 6
Programming -- Fellows Programming Materials, 1973-1974	box 6
Recruiting -- Presidents of Local Teacher Associations, NH, VT and N.B., 1968	box 6
Recruiting -- Contact for Recruiting, 1969	box 6
Recruiting -- Letters to Superintendents, 1967-1968	box 6
Recruiting -- Releases and Reports, 1968-1969	box 6
Recruiting -- Maine Teachers Association, 1971	box 6
Recruiting -- Recruiting Materials, 1971-1972	box 6
Recruiting -- Application Materials, 1972-1973	box 6
Recruiting -- Recruiting Materials, 1973-1974	box 6
Selection -- On-Site Report, 1969	box 6
Selection -- Interviews -- Candidates, 1970	box 6
Selection -- Candidates, 1970-1971	box 6
Selection -- St. Johnsbury Interviews, Feb 6-7, 1970	box 6
Selection -- Fredericton Interviews, Apr 11, 1970	box 6
Selection -- Farmington Interviews, Mar 28, 1970	box 6
Selection -- On-Site Visits, 1970-1971	box 6
Selection -- On-Site Visits, New Candidates, 1970-1971	box 6
Selection -- Selection Committee, 1970-1972	

	box 6
Selection -- Fredericton, N.B. Interviews, 1971-1972	box 6
Selection -- Farmington, Me. Interviews, 1971-1972	box 6
Selection -- St. Johnsbury, Vermont Interviews, 1971-1972	box 6
Selection -- Fredericton Interviews, 1972-1973	box 6
Selection -- St. Johnsbury Interviews, 1972-1973	box 6
Selection -- Farmington Interviews, 1972-1973	box 6
Selection -- Candidates -- "Questionnaires", 1972-1973	box 6
Selection -- Selection Committee, 1972-1974	box 6
Selection -- Selection Results, 1971-1974	box 6
Selection -- Candidate Interview Schedule, 1973-1974	box 6

[^ Return to Table of Contents](#)

New York Office, 1967-1975

Title/Description	Instances
General Correspondence, 1969-1973	box 7
LDP Forms Book, 1967-1968	box 7
LDP Forms Book, 1968-1969	box 7
LDP Forms Book, 1969	box 7
LDP Forms Book, 1971	box 7
LDP -- Northeast Region -- Program Descriptions, 1967-1970	box 7
LDP -- Southeast Region -- Program Descriptions, 1967-1968	box 7
LDP -- Southwest Region -- Program Descriptions, 1967-1969	box 7
Douglas Derrer Reports, 1967-1972	box 7
Leadership Development -- Review and Analysis of the First Year... D. Derrer, Nov 1971	box 7
Douglas Derrer Activities, 1972-1973	box 7
"Patterns of Mobility in Educational Leadership" - Doug Derrer Report, Apr 1973	box 7
Computer Printouts -- Grants to Individuals, 1973-1974	box 8
LDP DAP Budget, 1973-1974	box 8
Drafts -- Grant Request, 1973-1974	box 8
Selection Statistics, 1973	box 8

Statistics -- Grant Request, 1973-1974	box 8
LDP New York Office -- Miscellaneous, 1972-1973	box 8
LDP New York Office -- LDP Meetings, 1972-1973	box 8
LDP New York Office -- Weekly Approved Actions, 1972-1973	box 8
LDP New York Office -- Staff, 1972-1973	box 8
LDP New York Office -- Computer, 1972-1973	box 8
LDP New York Office -- Inter Program Leadership Development, 1972-1973	box 8
LDP New York Office -- General Information Sent Reps, 1972-1973	box 8
LDP New York Office -- Insurance -- NYO, 1972-1973	box 8
LDP New York Office -- Insurance #3, 1972-1973	box 8
LDP New York Office -- LDP DAP Budget, 1972-1973	box 8
Review of Regional Offices -- General, 1973	box 8
Review of Regional Offices -- Northeast Office, 1973-1974	box 8
Review of Regional Offices -- Southwest Office, 1973-1974	box 8
Review of Regional Offices -- Region at Large, 1973-1974	box 8
IRS Tax Information -- New York Office -- Foundation Administration, 1972-1973	box 8
IRS Tax Information -- New York Office -- Miscellaneous, 1973-1974	box 8
IRS Tax Information -- New York Office -- Administrative Changeover -- General, 1973	box 8
IRS Tax Information -- New York Office -- Status Reports -- Fellows, 1972-1973	box 8
IRS Tax Information -- New York Office -- Sample Copies of Modification Letters, 1973	box 8
IRS Tax Information -- New York Office -- 1099 File, 1973	box 8
IRS Tax Information -- New York Office -- Staff, 1973	box 8
IRS Tax Information -- New York Office -- LDP -- Meetings, 1973	box 8
IRS Tax Information -- New York Office -- Periodic Reports of Approved Grants to Individuals, 1973-1974	box 8
IRS Tax Information -- New York Office -- Accounting Codes -- Expense Classifications, 1973	box 8
IRS Tax Information -- New York Office -- New York Office -- Publicity, 1973-1975	box 8

IRS Tax Information -- New York Office -- Procedures for Grants to Individuals, 1972-1973	box 8
IRS Tax Information -- New York Office -- Tax Information -- Fellows, 1973-1974	box 8
Miscellaneous Reports -- Douglas Derrer, 1969-1970	box 9
LDP -- Forms and Procedures, 1967-1969	box 9
Leadership Development Program -- Inception and Development, 1968-1969	box 9
LFP -- Tax Information, 1968-1969	box 9
New York Office -- Administrative -- Correspondence and Information, 1968-1970	box 9
New York Office -- Administrative -- Correspondence and Information, 1968-1969	box 9
Northeast -- General Office Correspondence, 1968-1969	box 9
Published Information on LDP, 1968	box 9
Attachment Folder, 1972	box 9
LDP Evaluation, 1968-1969	box 9
Materials Sent to Regional Representatives, 1968-1969	box 9
Payment of LDP Fellowship Funds to Non-Fellows, 1974	box 9
Post Fellowship Supplements Insurance, 1974	box 9
New York Office General Correspondence, 1974	box 9
LDP Publicity, 1974-1975	box 9
LDP General Correspondence, 1974	box 9
Lists of LDP Fellows -- All Regions, 1972	box 9
Indian Program, 1973-1974	box 9

[^ Return to Table of Contents](#)

Southwest Region, 1968-1975

Title/Description	Instances
Southwest -- General Office Correspondence, 1968	box 10
Southwest -- Consultants, 1968	box 10
Southwest -- Selection Committee, 1968	box 10
Southwest -- Correspondence Re: Fellows, 1967-1969	box 10
Southwest -- Staff, 1968	box 10

Southwest -- General Office Correspondence, 1968-1969	box 10
Southwest -- General Office Correspondence, 1970-1971	box 10
Southwest -- Consultants (incl. Selection Committee), 1970-1971	box 10
Southwest -- Staff, 1970-1971	box 10
Southwest -- General Office Correspondence, 1971-1972	box 10
Southwest -- Consultants (incl. Selection Committee), 1971-1972	box 10
Southwest -- Staff, 1971-1972	box 10
Southwest -- Closeout Folder, 1972-1973	box 11
Southwest -- Post-Fellowship -- Little, 1972-1973	box 11
Southwest -- General Correspondence, 1972-1973	box 11
Southwest -- Consultants (incl. Selection Committee), 1972-1973	box 11
Southwest -- Staff, 1972-1973	box 11
Southwest -- General Office Correspondence, 1973-1974	box 11
Southwest -- Staff, 1973-1974	box 11
Southwest -- Consultants and Selection Committee, 1973-1974	box 11
Southwest -- Administrative Changeover, 1974	box 11
Southwest -- General Correspondence, 1974-1975	box 11
Southwest -- Consultant and Selection Committee, 1974-1975	box 11
Southwest -- Staff, 1974-1975	box 11

[^ Return to Table of Contents](#)