

# Commonwealth Fund records, Healthy Steps for Young Children Program, SG 2, Series 6

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## **Summary Information**

**Repository:** Rockefeller Archive Center

**Creator:** Commonwealth Fund

**Title:** Commonwealth Fund records, Healthy Steps for Young Children

Program, SG 2, Series 6

**ID:** FA498

**Date [inclusive]:** 1985-2007

**Date [bulk]:** 1991-2004

**Physical Description:** 72.2 Cubic Feet 190 document boxes.

**Physical Description:** 185 document boxes.

Language of the

**Material:** 

English

#### **Preferred Citation**

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <a href="http://www.rockarch.org/research/citations.php">http://www.rockarch.org/research/citations.php</a>

### **Scope and Contents**

Contains documentation of the Healthy Steps for Young Children program, from its inception through the mid-2000s, including planning documents, correspondence, reports, program and site evaluations, and related grant records.

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#### Arrangement

Sub-Series: 1. Chronologocial Files; 2. Evaluations; 3. General Files; 4. Grants; 5. Meetings; 6. Working Papers; 7. Program Reports; 8. Reports and Surveys; 9. Publications; and 10. Special Formats.

Within each subseries file arrangements are in chronlogical, reverse chronological and/or Alphabetical order.

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#### **Administrative Information**

#### **Publication Statement**

Rockefeller Archive Center

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#### **Conditions Governing Access**

Open for research. Brittle or damaged items are available at the discretion of RAC. Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) or audiovisual material (audio cassettes, VHS, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

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### **Collection Inventory**

Chronological Files, 1995-2007			
Title/Description	Instances		
Year 1 - Volume 1, 1995 January-March	box 1	folder 1	

Year 1 - Volume 1, 1995 April-July	box 1	folder 2
Year 1 - Volume II, 1995 August	box 1	folder 3
Year 1 - Volume II, 1995 September-October	box 2	folder 4
Year 1 - Volume III, 1995 October-November	box 2	folder 5
Year 2 - Volume I, 1995 December 1-31	box 2	folder 6
Year 2 - Volume I, 1996 January 1-15	box 3	folder 7
Year 2 - Volume I, 1996 January 16-31	box 3	folder 8
Year 2 - Volume II, 1996 January 16-29	box 3	folder 9
Year 2 - Volume III, 1996 February 1-28	box 3	folder 10
Year 2 - Volume III, 1996 March 1-15	box 4	folder 11
Year 2 - Volume III, 1996 March 16-31	box 4	folder 12
Year 2 - Volume IV, 1996 April 1-15	box 4	folder 13
Year 2 - Volume V, 1996 April 16-30	box 5	folder 14
Year 2 - Volume V, 1996 May 1-15	box 5	folder 15
Year 2 - Volume VI, 1996 May 16-30	box 5	folder 16
Year 2 - Volume VI, 1996 June 1-15	box 6	folder 17
Year 2 - Volume VII, 1996 June 16-31	box 6	folder 18
Year 2 - Volume VII, 1996 July 1-15	box 6	folder 19
Year 2 - Volume VIII, 1996 July 16-31	box 7	folder 20
Year 2 - Volume VIII, 1996 August 1-31	box 7	folder 21
Year 2 - Volume IX, 1996 September 1-15	box 7	folder 22
Year 2 - Volume IX, 1996 September 16-31	box 8	folder 23
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Year 2 - Volume XI, 1996 November	box 9	folder 26
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Year 3 - Volume I, 1997 January 1-15	box 9	folder 28
Year 3 - Volume I, 1997 January 16-31	box 10	folder 29
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Year 3 - Volume IV, 1997 May - June	box 12	folder 37
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Year 4 - Volume III, 1998 May-June	box 14	folder 48
Year 4 - Volume III, 1998 July 1-22	box 15	folder 49
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## **Evaluations, 1966-2006**

#### Arrangement

Arranged in three subseries: 1. Evaluations - General; 2. Sites; 3. New Practices.

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Evaluation Measures, 1995-1996	box 42	folder 181
Evaluation Manual, 1996 Sept. 5	box 42	folder 182
Evaluation Design - Final, 1996 Dec. 30	box 42	folder 183
Evaluation Manual - 12 Month Provider Survey - Key Informant Interviews & KAP Questionnaries - Westminster Medical Facility, Colorado , 2000 Jan. 19	box 42	folder 184
Program Evaluation - Medical Record Abstraction Manual, 2000 Jan.	box 42	folder 185

## Sites, 1966-2005

#### Arrangement

Loosely arranged alphabetically by state.

itle/Description	Instances	
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Monitoring Site Visits Reports, 1997	box 43	folder 187
Operations Manual for Evaluation Sites, 1997 Feb.	box 43	folder 188
Site Quality Rating Measures - Healthy Families America, 1997-1998	box 43	folder 189
Site Quality Rating Measures - ICF Draft - Instruments 1 & 2, 1997-1998	box 43	folder 190
Site Quality Rating Measures - Summaries, 1998	box 43	folder 191
Sites - Question & Answer Sheet, 1995	box 43	folder 192
Sites D-N, 1994-1998	box 43	folder 193
Sites P-V, 1996-2000	box 44	folder 194
Sites - UCLA - Los Angles, CA, 1995-1996	box 44	folder 195
Sites - San Mateo, CA Peninsula Community Foundations, 1995-1996	box 44	folder 196
Sites - Kaiser, San Diego, CA., 1996-1997	box 44	folder 197
Site Reference Binder - San Diego, CA. Evaluation, 1997-2000	box 44	folder 198
Sites - Denver. Co Colorado Trust , 1997-1999	box 44	folder 199
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Grand Junction, Colorado - Correspondence - Budget, Site Visit, & Agreements, Vol I, 1996-2000	box 45	folder 201
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Grand Junction, Colorado - Correspondence - Extension/ Sustainability Vol. II, 1998-2005	box 45	folder 203
Grand Junction, Colorado - Correspondence - General Vol. II, 1996-2005	box 45	folder 204
Grand Junction, Colorado - Miscellaneous Vol. II, 1997-1999	box 45	folder 205
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# Meetings, 1994-2005

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Speaking of Kids - A National Survey of Children and Parents, 1991	box 181	folder 1141
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Two America's - Comparisons of U.S. Child Poverty in Rural, Inner City and Suburban Areas - A Linear Trend Analysis to the Year 2010, 1994 Sept.	box 182	folder 1160
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What Matters Most - Teaching for America's Future , 1996 Sept.	box 184	folder 1173
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Creating A Successful Youth Mentoring Program - A Practice Guide for Hospitals - Johns Hopkins University , 1997	box 184	folder 1175
Financing Child Care in the United States - An Illustrative Catalog of Current Strategies, 1997	box 184	folder 1176
Selected Materials from Local Advisory Committees in, Boston, Grand Junction, Kansas City, & Pittsburgh, 1997 Oct.	box 184	folder 1177

Home-Grown Progress - The Evolution of Innovative School-to-Work Programs, 1997 Sept.	box 184	folder 1178
Out Of School and Unemployed - Principles for More Effective Policy and Programs - Johns Hopkins University , 1997 May	box 184	folder 1179
Some Things Do Make a Difference - A Compendium of Evaluations of Youth Programs and Practices - Draft, 1997	box 185	folder 1180
Some Things Do Make a Difference for Youth - A Compendium of Evaluations of Youth Programs & Practices, 1997	box 185	folder 1181
Starting Points - Challenging the "Quiet Crisis" - A Description of the Starting Point Sites, 1997	box 185	folder 1182
Substance Abuse and the American Adolescent - A Report by the Commission on Substance Abuse Among America's Adolescents , 1997 Aug.	box 185	folder 1183
The Impact on Hospitals of Youth Mentoring Projects - Draft, 1997 May	box 185	folder 1184
The Relationship of Child Abuse and Household Dysfunction to Many of the Leading Cases of Death in Adults - The Adverse Childhood Experiences (ACE) Study , 1997	box 185	folder 1185
The Role of Mass Media in Parenting Education, 1997 July	box 185	folder 1186
Strenghts of the Safety Net Center on Budget and Policy Priorities, 1998 March	box 185	folder 1187
Special Formats, 1992-2000		
Title/Description	Instances	
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Title/Description	Instances	
Kathryn Taaffe Young/Children Morning Edition - NPR-AM/ Network 6 am 5:58, 1998 April 3	Tape 2015:FA498:	001
Conditions Governing Access: Conditions Governing Access		

# Video

## **Scope and Contents**

Contains finished videos and production elements.

Title/Description	Instances

The ABC's of Childcare Health and Safety: 1. Handwashing 2. Diapering, 1996	box 1	Tape AV 11793	
Conditions Governing Access: Conditions Governing Access			
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
American Agenda - ABC News - World News Tonight, 1998-2000	box 1	Tape AV 11794	
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Access copy currently unavailable. Please see a RAC archivist for further instruction.			
Baby Talk: The Essential Videoguide for New Parents, 1992	box 1	Tape AV	
Conditions Governing Access: Conditions Governing Access		11795	
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
Fine Motor Development - The Road from Exploration to Development: The Boston Institute for Early Child Development, Boston, MA - Draft, 1998 April 6	box 1	Tape AV 11796	
Conditions Governing Access: Conditions Governing Access			
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
Healthy Steps Year 2 - Boston Medical Center, Boston, MA, 1999	box 1	Tape AV 11797	
Conditions Governing Access: Conditions Governing Access			
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Childhood: Among Equals, 1991	box 1	Tape AV	
Conditions Governing Access: Conditions Governing Access		11798	
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Childhood - Great Expectations, 1991	box 1	Tape AV	
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Childhood - The House of Tomorrow, 1991 box 1 Tape AV 11800 Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Tape AV Childhood - In the Land of the Giants, 1991 box 1 11801 **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Childhood - Life's Lessons, 1991 box 1 Tape AV 11802 Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Tape AV Childhood - Louder Than Words, 1991 box 1 11803 **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Tape AV Childhood - Love's Labors, 1991 box 1 11804 Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction.

Conditions Governing Access:

### **Conditions Governing Access**

Everybody's Business: America's Children, 1995

Access copy currently unavailable. Please see a RAC archivist for further instruction.

box 1

Tape AV

11805

### **Scope and Contents**

February 19

Conditions Governing Access:

NBC Documentary, National air date 12/23/95, Sponsor -A - Scholar Program

Food Network - Recipe for Health, 1997 November 7 Tape AV box 1 11806 Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Healthy Steps: Parent Support Group, Grand Junction, Colorado, Tape AV box 1 1997 November 10 11807 **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Healthy Steps: Parent Support Group, Grand Junction, Colorado box 1 Tape AV 11808 Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Tape AV Healthy Steps Program: Western Colorado Pediatrics, Grand box 1 11809 Junction, Colorado, 1997 November Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Healthy Steps (long version) - Grand Junction, CO box 1 Tape AV 11810 **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please see a RAC archivist for further instruction. Tape AV Growing Up Together #9101 "To Teach or Not to Teach", 1993 box 1 11811

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Growing Up Together #9114 "Working Moms", 1993 February box 1

Tape AV 11812

Conditions Governing Access:

**Conditions Governing Access** 

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Growing Up Together #9136 "Pregnancy 2", 1992 January 27

box 1

Tape AV 11813

**Conditions Governing Access:** 

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Healthy Steps CD Rom Video Vignettes - Tapes B-F, 1998 December 23 box 1

Tape AV 11814

**Conditions Governing Access:** 

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Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps Enhanced Well-Child Care - Phase III Rough Cut, 1999 November 10

box 1

Tape AV 11815

**Conditions Governing Access:** 

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Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps Home Visits -- Phase III Rough Revisions, 1999 November 10

box 1

Tape AV 11816

**Conditions Governing Access:** 

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Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps - Video II, Rough Cut, 1998 May 19

box 1

Tape AV 11817

**Conditions Governing Access:** 

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11818

### **Conditions Governing Access**

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Healthy Steps Overview - Phase III Rough Cut, 1999 November box 1

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**Conditions Governing Access** 

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Healthy Steps Start Up - Rough Cut, 1999 November 1 box 2 Tape AV 11819

Conditions Governing Access:

**Conditions Governing Access** 

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Healthy Steps Start Up - Phase III Rough Cut , 1999 November box 2 Tape AV 11820

Conditions Governing Access:

**Conditions Governing Access** 

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps - 1 Starting a Healthy Steps Program 2 Home box 2 Tape AV Visit, 1998 April 10 11821

**Conditions Governing Access:** 

**Conditions Governing Access** 

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps: Site Visit Video - Revere, MA, 1997 November box 2 Tape AV 11822

**Conditions Governing Access:** 

**Conditions Governing Access** 

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps: Site Visit Video, 1999 box 2 Tape AV 11823

**Conditions Governing Access:** 

**Conditions Governing Access** 

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps: Supporting Families - Phase III Fine Cut, 1999 October 28

Conditions Governing Access: Conditions Governing Access	box 2	Tape AV 11824
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps Supporting Families - 1 of 3, 1999 December 07 <u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>	box 2	Tape AV 11825
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps Supporting Families - 2 of 3, 1999 December 07 <u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>	box 2	Tape AV 11826
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps Supporting Families - 3 of 3, 1999 December 07 <u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>	box 2	Tape AV 11827
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps for Young Children Multimedia Training Package - Sample Reel, Teachable Moments-Infants , 1999 April 26	box 2	Tape AV 11828
Conditions Governing Access: Conditions Governing Access		
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps - 1. Teachable Moments: Infants 2. Teachable Moments: Toddlers 3. Supporting Families / Sequence repeated 3 Times, 1999-2000	box 2	Tape AV 11829
Conditions Governing Access: Conditions Governing Access		
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps - Teachable Moments: The First Year, 2000 March 23	box 2	Tape AV 11830
Conditions Governing Access:		

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps Teachable Moments: Toddlers - Phase III Fine Cut, 1999 October 28

box 2

Tape AV 11831

Conditions Governing Access:

### **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps - Teachable Moments: Toddlers - 1 of 3, 1999 October.28, December 71999 December 7 box 2

Tape AV 11832

**Conditions Governing Access:** 

### **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps - Teachable Moments: Toddlers - 2 of 3, 1999 December 7 box 2

Tape AV 11833

**Conditions Governing Access:** 

### **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps - Teachable Moments: Toddlers - 3 of 3, 1999 December 7

box 2

Tape AV 11834

**Conditions Governing Access:** 

### **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps: Tools for Gauging Child Development, 1999 April 12

box 2

Tape AV 11835

**Conditions Governing Access:** 

### **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps Video, 1997 February 7

box 2

Tape AV 11836

**Conditions Governing Access:** 

Conditions Governing Access:

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Healthy Steps for Young Children - General Audience, 1999	box 2	Tape AV
Conditions Governing Access:		11837
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Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Healthy Steps for Young Children - Training Video, 1998	box 2	Tape AV
Conditions Governing Access:		11838
Conditions Governing Access		
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
"Hello Parents" A Program About Adapting to Parenthood, Vida Health Communications, 1994	box 2	Tape AV 11839
Conditions Governing Access:		
<b>Conditions Governing Access</b>		
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
Home Before You Know It, Vida Health Communications , 1994	box 2	Tape AV 11840
Conditions Governing Access:		
<b>Conditions Governing Access</b>		
Access copy currently unavailable. Please see a RAC archivist for further instruction.		
"Infant Brain Development", Prime Time Live, Shortest Version, 1995 January 25	box 2	Tape AV 11841
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Access copy currently unavailable. Please see a RAC archivist for further instruction.		
The Johns Hopkins Hospital Youth Mentoring Program - National Mentoring Partnership - Bruce Cooke Productions , 1999 September 28	box 2	Tape AV 11842

Access copy currently unavailable. Please see a RAC archivist for further instruction.

The Terrific Twos, 1985	box 2	Tape AV	
Conditions Governing Access:		11843	
<b>Conditions Governing Access</b>			
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
San Mateo County Health Services Agency - Prenatal to Three Initiative Highlights Tape, 1998	box 2	Tape AV 11844	
Conditions Governing Access:			
<b>Conditions Governing Access</b>			
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
Healthy Steps for Young Children (General Audience), 1998	box 2	Tape AV	
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Access copy currently unavailable. Please see a RAC archivist for further instruction.			
The First Three Years - Program #7 Tina	box 2	Tape AV	
Conditions Governing Access:		11846	
Conditions Governing Access			
Access copy currently unavailable. Please see a RAC archivist for further instruction.			
Healthy Steps for Young Children - Video New Release, The Robert Wood Johnson Foundation, 2003 December	box 2	Tape AV 11847	

Conditions Governing Access:

# **Conditions Governing Access**

Access copy currently unavailable. Please see a RAC archivist for further instruction.

Digital  Title/Description	Instances
Carney Interactive - Healthy Steps: Phase 3 Final PC/MAC Disk 1/2, 1999 Dec. 15	disk 2015:FA498:002
Conditions Governing Access:	

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Carney Interactive - Healthy Steps: Phase 3 Final PC/MAC Disk

2/2, 1999 Dec. 15

disk 2015:FA498:003

**Conditions Governing Access:** 

### **Conditions Governing Access**

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Healthy Steps Evaluation Quarterly Report, 1999 Aug. 28

disk

2015:FA498:055

**Conditions Governing Access:** 

### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Tab B - Healthy Steps Marketing Model Spreadsheet -

Chronological - Year 8 Vol. IV, , 2002 July 31

disk

2015:FA498:056

Conditions Governing Access:

### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Healthy Steps Draft Planning Document - Sites KU Midwest, MO. Correspondence Site Selection & Planning, 1995-1997

disk

2015:FA498:057

Conditions Governing Access:

#### **Conditions Governing Access**

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Healthy Steps Draft Planning Document - Allentown, PA. Vol.

I, 1 of 2, (1996, 1999)

disk

2015:FA498:058

**Conditions Governing Access:** 

#### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Progress/Quarterly Report 3-1-98 - 15 Month Provider Instrument, 1998 Feb. 27

disk 2015:FA498:059

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Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Healthy Steps Progress Report 1 of 3 - JHU 9900096 Phase III Quarterly Report, 1999 Feb. - May

disk 2015:FA498:060

**Conditions Governing Access:** 

### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

CWF Paper 6-18-99 2 of 3 - JHU 990096 - Phase III Quarterly Program Report, 1999 Feb. - May

disk 2015:FA498:061

**Conditions Governing Access:** 

### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Healthy Steps and Current Practices - CWF Brief 3 of 3 - JHU disk 990096 Phase III Quarterly Report, 1999 Feb. - May 2015:FA498:062

**Conditions Governing Access:** 

### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

Data Stat - Survey of Parents of Children Under Three - Data Stat Draft Preliminary Findings 1, (1995 November., 1996 March) disk 2015:FA498:063

**Conditions Governing Access:** 

#### **Conditions Governing Access**

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

"Qrenum. ASC" ASCII - Table. WP 5.1, 1 of 2 - Data Stat - 95-37, 1995

disk 2015:FA498:064

Conditions Governing Access:

Restricted from scholarly access. RAC is unable to provide access to obsolete media and original digital media

"Qrenum. ASC" ASCII - Table. WP 5.1, 2 of 2 - Data Stat - 95-37, 1995

disk 2015:FA498:065

**Conditions Governing Access:** 

### **Conditions Governing Access**

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