



Rockefeller University records, Assistant Business Manager, Social Service records, Personnel, Series 5

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Rockefeller Archive Center

15 Dayton Avenue
Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

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Summary Information

Repository:	Rockefeller Archive Center
Creator:	James, Henry, Jr.
Creator:	Jacobs, Walter A. (Walter Abraham), 1883-1967
Creator:	Flinn, Waldo R.
Creator:	Rockefeller University
Creator:	Pearce, Louise, b. 1886
Creator:	Flexner, Simon
Creator:	Barus, Maxwell
Creator:	Norris, James U.
Creator:	Greene, Jerome D.
Creator:	Bronk, Detlev W. (Detlev Wulf), 1897-1975
Creator:	Smith, Edric Brooks
Creator:	Cogger, John W.
Creator:	Brown, Wade H.
Creator:	Rockefeller Institute for Medical Research
Title:	Rockefeller University records, Assistant Business Manager, Social Service records, Personnel, Series 5
ID:	FA807
Date [inclusive]:	1936-1951
Physical Description:	9 box(es)
Language of the Material:	English

Preferred Citation note

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

Arrangement note

The Assistant Business Manager records are arranged in multiple series:

Series 2: Correspondence

Series 3: Subject Files

Series 5: Social Service Records

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File Plan note

Former Classification: I 212-5

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Administrative Information

Publication Statement

Rockefeller Archive Center

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archive@rockarch.org

URL: <http://www.rockarch.org>

Revision Description

Conditions Governing Access note

Series 5: Restricted.

Conditions Governing Use note

RAC users must abide by all applicable provisions of United States copyright law. Reproduction/ duplication of archival items is routinely provided in accordance with “fair use”. If the RAC does not hold copyright for an archival collection, or items within a collection, it is the users’ responsibility to contact the copyright holder, or make a fair effort to do so, prior to publication.

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Controlled Access Headings

- Health insurance
- Tryparsamide
- Patent medicines
- Vivisection
- Civil defense
- Wages -- Accounting
- James, Henry, Jr.
- Rockefeller Institute for Medical Research. War Demonstration Hospital
- Jacobs, Walter A. (Walter Abraham), 1883-1967
- Flinn, Waldo R.
- Rockefeller University
- Pearce, Louise, b. 1886
- Flexner, Simon
- Barus, Maxwell
- Norris, James U.
- Greene, Jerome D.
- Bronk, Detlev W. (Detlev Wulf), 1897-1975
- Smith, Edric Brooks
- Merck & Co
- Cogger, John W.
- Brown, Wade H.
- Rockefeller Institute for Medical Research

Other Finding Aids

FA013 Rockefeller University records, Assistant Business Manager, Subject Files, Series 3

FA806 Rockefeller University records, Assistant Business Manager, Correspondence, Series 2

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Physical Characteristics and Technical Requirements note

Materials requiring specialized equipment for access (film, audio, video, slides) may be closed to research dependent on availability of the applicable equipment

Brittle or damaged items, or materials otherwise in need of preservation care, may be closed to researchers at the discretion of the RAC Head of Archival Services/Head of Reference.

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Collection Inventory

Social Service Records, 1936-1951

Physical Description: 9 box(es)

Biographical/Historical note

During the early years of the RIMR, personnel matters were handled by the business manager. After the end of Simon Flexner's tenure as director, and with the arrival of Waldo Flinn as assistant business manager, the assistant business manager's office began to manage these matters. In 1955, a personnel supervisor was appointed.

Arrangement note

Arranged chronologically and alphabetically within each group of years.

Conditions Governing Access note:

Conditions Governing Access note

Restricted from scholarly access: Personnel records.

Scope and Contents note

Includes payroll information forms, medical examination of applicant forms, as well as memoranda and correspondence.

Title/Description	Instances
A-C, 1936-1944	box 1
<u>Conditions Governing Access:</u>	

Conditions Governing Access

Restricted from scholarly access - personnel records.

T-Z, 1947-1951 box 1

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

D-K, 1936-1944 box 2

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

L-R, 1936-1944 box 3

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

S-Z, 1936-1944 box 4

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

A-Z, 1945 box 5

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

A-D, 1947-1951 box 6

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

E-J, 1947-1951 box 7

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

K-M, 1947-1951 box 8

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

N-S, 1947-1951

box 9

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly access - personnel records.

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