



# **Ford Foundation records, International Division, Population Program, Project Specialist in Communications, Office Files of William O. Sweeney**

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Describing Archives: A Content Standard

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, International Division, Population Program, Project Specialist in Communications, Office Files of William O. Sweeney
<b>ID:</b>	FA571
<b>Date [inclusive]:</b>	1968-1980
<b>Physical Description:</b>	1.6 Cubic Feet
<b>Physical Description:</b>	(4 Hollinger document boxes)
<b>Language of the Material:</b>	English
<b>Abstract:</b>	<p>The Office Files of William O. Sweeney document his work as a project specialist in population communications for the Foundation from 1969 to 1981. The collection is organized into two series: Project Files (1970-1980), and Reports and Writings (1968-1977). Mr. Sweeney's Project Files detail his work on the Foundation's Population Communications Project. The Reports and Writings focus on population communications. The files hold research reports, evaluations, conference papers and other writings authored by Mr. Sweeney. The earliest Foundation grants for population research and family planning occurred under the aegis of the Divisions of International Affairs or Overseas Development. The Population Program was officially established in 1963, and became part of the International Division in 1966. Following a Foundation-wide reorganization in 1981, the Population program became an independent program area. In 1992 the Population Program was subsumed into Reproductive Health and Population. Following the Foundation-wide reorganization in 1997, Reproductive Health and Population became Human Development and Reproductive Health, a subset of the ASSETS Program. William O. Sweeney was retained by the Foundation as Project Specialist for the Population Communications Project when that project was initiated in 1969. Throughout his time with Ford, he travelled extensively assisting developing nations such as China, Egypt, Indonesia, Kenya, Korea, the Philippines, Thailand and Vietnam with the establishment of family planning programs.</p>

## Preferred Citation note

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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## Organizational History

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The earliest Foundation grants for population research and family planning occurred under the aegis of the Divisions of International Affairs or Overseas Development. The Population Program was officially established in 1963, and became part of the International Division in 1966. Following a Foundation-wide reorganization in 1981, the Population program once again was made independent. In 1992 the Population Program was subsumed into Reproductive Health and Population. Following a second Foundation-wide reorganization in 1997, Reproductive Health and Population became Human Development and Reproductive Health, a subset of the ASSETS Program.

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## Biographical Note

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William O. Sweeney received a J.D. from University of Pennsylvania. Before he joined the Foundation, he worked for *Newsweek* magazine and the Cursillo Movement of the Roman Catholic Church. The Foundation retained Mr. Sweeney as Project Specialist its Population Communications Project in 1969. Throughout his time with Ford, he helped developing nations to establish family planning programs.

He left the Foundation in 1981. Subsequently Mr. Sweeney was Executive Director of the International Institute of Communications in London and later the International Advertising Association in New York. He died on July 4, 1987 at age 55.

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## Scope and Content

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The Office Files of William O. Sweeney document his work as a project specialist for the Foundation over a span of twenty years. His records document his work in population communications as an advisor to governments in China, Egypt, Indonesia, Kenya, Korea, the Philippines, Thailand, Vietnam and elsewhere. Available in this collection are research reports that Mr. Sweeney prepared throughout his tenure at the Foundation.

One project file of note concerns the proposed establishment of Cycle Communications Associates (CCA), a non-profit agency (1978-1980). Its purpose was to advise non-profits and governments about population communications. Because of concerns that it was not needed, CCA did not receive sustaining Foundation support.

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## Arrangement note

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Collection is arranged in two series.

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## Administrative Information

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### Publication Statement

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### Immediate Source of Acquisition note

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

## **Conditions Governing Access note**

Material more than ten years old is open for scholarly research.

Select individual files are restricted, as noted. Permission to access these files must be obtained from the Ford Foundation before scholarly access is permitted.

## **Conditions Governing Use note**

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details. Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them. The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

## **Processing Information Note**

Mr. Sweeney's files had been part of the artificially created collection of National Affairs Division Staff Files. The latter collection was accessioned into the Archives in 2004. During review 3 cubic feet of Mr. Sweeney's files were separated and re-categorized as the International Affairs Division/Population Program. Mr. Sweeney's papers were reduced to 1.3 cubic feet during processing. Duplicates, reference files, grant proposals, and files that addressed purely financial matters were not retained.

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## **Related Materials**

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### **Separated Materials Note**

Appendix A: Reports – Unpublished reports written by Ford Foundation staff and consultants were removed from their original folders, scanned and transferred to the Archives' collection of staff and consultant reports. See Appendix A for a list of these reports and their specific assigned number. The reports are listed in alphabetical order by author. The assigned number may be used to access reports in the online catalog.

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## Controlled Access Headings

- Ford Foundation

## Physical Characteristics and Technical Requirements note

Materials requiring specialized equipment for access (film, audio, video, slides) may be restricted from scholarly research dependent on availability of the applicable equipment. Brittle or damaged items, or materials otherwise in need of preservation care, may be restricted from scholarly research at the discretion of the RAC Head of Archival Services/RAC Head of Reference.

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## Collection Inventory

### Project Files, 1970-1980

#### Scope and Contents

This series contains the files Mr. Sweeney kept of his work on the Foundation's Population Communications Project and Cycle Communications Associates. The files contain proposals, research, memoranda and correspondence.

#### Arrangement

Arranged alphabetically.

Title/Description	Instances	
China -- Memoranda Re: UNFPA Communications and Family Planning Project, Project Agreement, 1980	box 1	folder 1
Cycle Communications Associates (CCA) -- Memoranda and Correspondence Re: Incorporation of CCA, Research on Incorporation Process, 1978-1980	box 1	folder 2
Cycle Communications Associates (CCA) -- Memoranda Re: Closing Out DAP in Population and Proposal for Establishing CCA, 1980	box 1	folder 3
Cycle Communications Associates (CCA) -- Proposal to Establish CCA, Jun 1980	box 1	folder 4
DAP Grant Recommendations to Extend Consultancy in Family Planning and Population Communications, 1977-1980	box 1	folder 5

East-West Communication Institute International Conference on Making Population/Family Planning Research Useful, Honolulu, HI -- Agenda, Discussion Summaries, Papers, Dec 3-7, 1973	box 1	folder 6
Egypt -- Memoranda Re: UNFPA and AID-Sponsored Family Planning Missions, Assessment of AID/Cairo Project, 1978-1980	box 1	folder 7
Ford Foundation Population Communications Project -- Evaluation Outline and Comments on Report, 1979-1980	box 1	folder 8
Ford Foundation Population Communications Project -- Evaluation Report, May 1980	box 1	folder 9
Indonesia -- Memoranda Re: Ford Jakarta Field Office Support for National Family Planning Education, 1977-1980	box 1	folder 10
International Workshop on Communications in Family Planning Programs, Tehran, Iran -- Preliminary Report to the Ford Foundation (1 of 3), Jun 6-18, 1970	box 2	folder 1
International Workshop on Communications in Family Planning Programs, Tehran, Iran -- Preliminary Report to the Ford Foundation (2 of 3), Jun 6-18, 1970	box 2	folder 2
International Workshop on Communications in Family Planning Programs, Tehran, Iran -- Preliminary Report to the Ford Foundation (3 of 3), Jun 6-18, 1970	box 2	folder 3
Kenya -- Consulting Report on Developing a Family Planning Communications Plan, Proposal to Train Population Communications Personnel, 1970-1972	box 2	folder 4
Korea -- Memoranda, Correspondence, Background on Planned Parenthood Federation of Korea Mothers' Clubs, etc., 1979-1980	box 2	folder 5
Memoranda -- From Sweeney to Population Office Colleagues Re: Journey from Dacca, Bangladesh to Lomé, Togo, May 19, 1977	box 2	folder 6
Philippines -- Correspondence Re: Workshop to Draft Communications Strategy for Philippine Population Program, Jun 20, 1978	box 2	folder 7
Resources on Development -- Reports, Papers on U.S. Private Voluntary Organizations (PVOs) and Development Education, Videotape as a Development Tool, etc., 1980	box 2	folder 8
Resources on Population Communications -- Papers on Computer and Videotape Communications Technology, Population Education in Developing Countries (1 of 2), 1974-1978	box 2	folder 9
Resources on Population Communications -- Papers on Computer and Videotape Communications Technology, Population Education in Developing Countries (2 of 2), 1980	box 2	folder 10
Thailand -- Memoranda and Correspondence Re: Consulting Work with UNFPA and DTCP (Development Training and Communication Planning) (1 of 2), 1979-1980	box 3	folder 1



Thailand -- Memoranda and Correspondence Re: Consulting Work with UNFPA and DTCP, Report, Terms of Agreement (2 of 2), 1980	box 3	folder 2
Thailand -- Memoranda Re: Orientation Program for Indochinese Refugees, Background, 1979-1980	box 3	folder 3
USAID -- Memoranda Re: Grants to Private Voluntary Organizations and Matching Grants Policy, 1979-1980	box 3	folder 4
Vietnam -- Memoranda Re: Meeting with Audiovisual Center for Family Planning, Jun 9, 1980	box 3	folder 5

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## Reports & Writings, 1968-1977

### Scope and Contents

This series holds Mr. Sweeney's reports and writings on the subject of population communications. It includes two foreign language reports, one concerning Costa Rica (Spanish language) and the about North Africa (French language).

### Arrangement

Arranged chronologically.

Title/Description	Instances	
"Predictions of Attitude Change for U.S. Roman Catholics", Aug 19, 1968	box 3	folder 6
"Family Planning Communications in Nigeria" (consulting report), Mar 1969	box 3	folder 7
"Suggestions for an Education and Public Information Program for Nutrition, Maternal and Child Health, and Population in Costa Rica" (consulting report), Sep 1969	box 3	folder 8
"El Salvador: A Survey of Communications, Information and Education Programs in Family Planning", May 1970	box 3	folder 9
"Guatemala: A Survey of Communications, Information and Education Programs in Family Planning", Jun 1970	box 3	folder 10
"Kenya: Developing a Family Planning Communications Plan for 1970-1971" (consulting report), Aug 1970	box 3	folder 11
"Central America and Some Caribbean Countries: A Report on Population and Family Planning Information, Education and Communications Programs", Nov 1970	box 3	folder 12
"Jamaica: A Survey of Communications, Information and Education Programs in Family Planning", Nov 1970	box 3	folder 13
"Ghana: Family Planning Communications: A Program Status Report", May 1971	box 3	folder 14

"Planning Suggestions for Communications Programs", May 1971	box 3	folder 15
"Role of Communications in Family Planning and Population Programs," 1st International Planned Parenthood Federation Workshop on Information and Education, Kuala Lumpur, Malaysia, Nov 27-Dec 1, 1971	box 3	folder 16
"A Blueprint for Program Planning for Population Communication," Work-Planning Conference, University of Chicago Community and Family Study Center, Dec 16-17, 1971	box 3	folder 17
"Communications Program Planning Needs Which Can Be Fulfilled by Library and Information Services," 5th National Conference on Population/Family Planning Library and Information Services, Chapel Hill, NC, May 1972	box 3	folder 18
"The Role of Communications in Population and Family Planning Programs", May 1972	box 3	folder 19
"Population and Family Planning: An Approach to Communications as a Program Component", 1972-1973	box 4	folder 1
"Using Commercial Resources in Population Communications Programs", Dec 1972	box 4	folder 2
"Papel Que Desempeñan las Comunicaciones en los Programas de Población y Planificación Familiar," Universidad de Costa Rica Centro de Estudios Sociales y de Población [in Spanish], 1973	box 4	folder 3
"A Report on a Visit to Nigeria to Consult on Communications Activities of the Family Planning Council of Nigeria", Mar 1973	box 4	folder 4
"Communications and the Population Program of Pakistan", Aug 1973	box 4	folder 5
"Communications and Population in the Philippines: Report of a Visit", Sep 1973	box 4	folder 6
"Evaluation of the East-West Communications Institute", Sep 1973	box 4	folder 7
"A Communication en Afrique," Seminaire sur les Problemes de Population et les Mass Media en Afrique du Nord et au Moyen-Orient, Tunis, Tunisia [in French], Sep 24-29, 1973	box 4	folder 8
"Methodology to Support Research Utilization Practitioners," Conference on Making Population/Family Planning Research Useful, East-West Center, Honolulu, HI, Dec 3-7, 1973	box 4	folder 9
"Audiencias para Programas de Información y Educación en Planificación Familiar," Asociación Demográfica Costarricense [in Spanish], 1974	box 4	folder 10
"Population Communications in the Philippines: Report of a Consultant Visit", Jul 1974	box 4	folder 11
"The Scope of Communications in the Development of Human Resources in the Less Industrialized Countries," <i>Teachers College Record</i> , Dec 1974	box 4	folder 12

"Exchange of Information Between Nations: Help in Solving Population Problems," <i>Bulletin of the American Society for Information Science</i> Vol. 1, No. 8, Mar 1975	box 4	folder 13
"Population/Family Planning Media Communications in 25 Countries" (monograph), Jun 1977	box 4	folder 14

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