



# **Ford Foundation records, Peace and Social Justice Program (PSJ), Governance and Civil Society, Office Files of Jacqueline Berrien**

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator - aut:</b>	Berrien, Jacqueline A.
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Peace and Social Justice Program (PSJ), Governance and Civil Society, Office Files of Jacqueline Berrien
<b>ID:</b>	FA1726
<b>Date [inclusive]:</b>	1965-2003
<b>Physical Description:</b>	3.89 Cubic Feet 10 Hollinger boxes
<b>Language of the Material:</b>	English

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <https://rockarch.org/collections/access-and-request-materials/#citations>

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## Biographical / Historical

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The Ford Foundation was chartered by Henry and Edsel Ford in 1936 "to receive and administer funds for scientific, educational and charitable purposes, all for the public welfare", and initially served the Ford family's charitable interests in the Detroit area. Following the deaths of Edsel Ford (1943) and Henry Ford (1947), the Foundation was propelled to the forefront of philanthropy as the largest American foundation in terms of both endowment and yearly expenditures, and with an international scope to its major program areas. During the Foundation's first twenty years its major programs were in international economic development, primary and higher education, educational and public broadcasting, behavioral sciences, civil liberties, urban development, fine arts and the humanities. The Ford Foundation also partnered with the Rockefeller Foundation in supporting agricultural development in South America, Africa, and Southeast Asia. Since the 1970s, the Foundation has also pioneered programs in women's rights, energy policy, micro-financing in under-developed countries, establishing human rights groups, and improving international HIV/AIDS education.

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## Biographical / Historical

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Jacqueline Berrien (1961-2015) was a lawyer, foundation program officer, and Chairwoman of the Equal Employment Opportunity Commission (EEOC) under President Barack Obama. Between 2001 and 2004, she worked as a Program Officer in the Ford Foundation's Governance and Civil Society Program (GCS). In this position she managed a grant portfolio for projects related to Participation and Representation in American Politics.

Prior to joining the Ford Foundation, Berrien worked as a lawyer at the American Civil Liberties Union (ACLU) (1987-1992), the Lawyer's Committee for Civil Rights Under Law (1992-1994), and the National Association for the Advancement of Colored People Legal Defense and Education Fund (NAACP LDF) (1995-2001). She returned to the NAACP LDF as Associate Director-Counsel in 2004 after leaving the Foundation. She was then appointed to be the Chair of the EEOC by President Obama in 2009.

Berrien was born in Washington, D.C. on November 28, 1961. She earned her BA from Oberlin College in 1983 and then earned her Doctor of Law from Harvard Law School in 1986.

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## Scope and Contents

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Collection contains the office files of Ford Foundation Program Officer Jacqueline Berrien. Working in the Governance and Civil Society (GCS) unit of the Peace and Social Justice Program (PSJ), Berrien managed a grant portfolio for projects concerning Participation and Representation in American Politics. The grants encompassed within this portfolio fell under two initiatives: 1) Democracy and Diversity; and 2) Reclaiming Politics for the Public. Projects related to the Democracy and Diversity initiative focused on ensuring the right to vote to more of the American public and increasing diverse participation and representation in politics. Projects related to the Reclaiming Politics for the Public initiative focused on empowering the voting public and encouraging its interest in politics.

The collection consists of one series of Berrien's subject files. These files chiefly contain research and news on subjects concerning Berrien's grant portfolio as well as materials documenting the drafting of a Program Officer Memo (POM) Berrien wrote in 2003. Ford Foundation Program Officers used the POMs to communicate the course of action they sought to take with their grant portfolios. Although Berrien served in the GCS only between 2001 and 2004, there are materials within the collection that date back to as early as 1965. These documents were submitted to and retrieved by Berrien as research material for her work. They concern topics relevant to her grant portfolio such as voting rights and

electoral redistricting and mainly consist of memos, reports, and publications. In addition to these types of records and the drafts and notes showing Berrien's writing and editing of her POM, there are also news articles, brochures, correspondence, and one audio tape in the collection. Other topics discussed within the collection include felony disenfranchisement, political participation of racial and ethnic minorities, women, and youth, political representation of minorities and women, electoral campaign finance reform, and the 2000 United States presidential election.

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## Arrangement

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Collection consists of one series.

Collection arrangement is as follows:

Series 1. Subject files, 1965-2003

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue  
Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

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etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

When requesting to view audiovisual material, please refer to the Title and the AV Number (example: AV 1916). Researchers are asked to check the "Restrictions" note for each Title. If a Title does not currently have an access copy, please contact a RAC archivist for further instruction.

## **Immediate Source of Acquisition**

Ford Foundation archive was deposited at the RAC in 2011. Ford Foundation records, correspondence, reports, program files, and officers' papers were transferred to and accessioned by the RAC beginning in 2011.

This material was transferred to the RAC in 2019 in two different sets of records and was ingested by the RAC as Accession 2019:150 and Accession 2019:177.

Accessions continue as necessary

## **Processing Information**

Collection is comprised of two accessions: Accession 2019:150 and Accession 2019:177. Both accessions contained the staff subject files of Jacqueline Berrien, and the box numbers on the original containers housing the accessions aligned sequentially. Therefore, it was decided to process the two accessions together as one collection of Jacqueline Berrien office files.

Processing Level 3: Standard Processing

Processed by Darren Young, February 2020

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## **Controlled Access Headings**

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- Ford Foundation
- Apportionment (Election law)
- Campaign funds
- Elections
- Political participation
- Race discrimination
- Representative government and representation
- Voting
- Voting research

## Collection Inventory

### Subject files, 1965-2003

Physical Description: 3.89 Cubic Feet 9 LTR and 1 LGL size Hollinger boxes

#### Scope and Contents

Series contains the subject files Ford Foundation Program Officer Jacqueline Berrien created during her time in the Governance and Civil Society (GCS) unit of the Peace and Social Justice Program (PSJ). The files mainly consist of research and news submitted to, retrieved by, and collected by Berrien for the purpose of her duties managing a grant portfolio for Participation and Representation in American Politics as well as drafts, notes, and other materials showing Berrien's writing and editing of a Program Officer Memo (POM). Berrien wrote this POM in 2003 to describe her course of actions for achieving the objectives of her grant portfolio.

Other types of materials found through out the series include reports, memos, news articles, brochures and correspondence. The records in the series discuss subjects such as voting rights, redistricting, felony disenfranchisement, political participation of racial and ethnic minorities, women, and youth, political representation of minorities and women, electoral campaign finance reform, and the 2000 United States presidential election.

Title/Description	Instances	
Memos and articles, 2002-2003	box 1	folder 1-2
Governance and Civil Society (GCS) Program Officer Memos (POMs), 1999-2003	box 1	folder 3-5
Meetings, schedule, and Berrien Program Officer Memo (POM), 2000-2003	box 1	folder 6-7
Voter redistricting, 2001-2002	box 2	folder 8-10
Redistricting No. 2, 2002 May 22	Tape AV 10000	

Conditions Governing Access:

#### Conditions Governing Access

Access copy currently unavailable. Please contact a RAC archivist for further instruction.

#### Scope and Contents

Joint Center for Political and Economic Studies  
Conference – Redistricting, 1992-2002: Voting Rights and Minority Representation Mayflower Hotel, Washington, D.C., May 22, 2002 Tape 4 Panel A: Legal and Political Issues Panel B: Black, Hispanic, and Partisan Perspectives on Redistricting - Jacqueline Berrien, Leobardo Estrada, Robert Holmes, David Lublin

Reflection memos, 2002	box 2	folder 11
Peace and Social Justice Program (PSJ) Program Officer Memos (POMs), 1999-2003	box 2	folder 12

News stories, 2003	box 2	folder 13
Harvard Law School Appleseed Electoral Reform Project Workshop on Campaign Reform Project, 2000	box 2	folder 14
The Art of Anonymous Activism: Serving the Public While Surviving Public Service, 2002	box 2	folder 15
A World on the Move: A Report of the 2001 United Nations World Conference Against Racism, Racial Discrimination, Xenophobia, and Related Intolerance, 2002	box 2	folder 16
Voting rights restoration, 1998-2003	box 3	folder 17-20
Voter redistricting research, 1991-2003	box 3	folder 21
Political participation, 2003	box 3	folder 22
Children's Defense Fund (CDF), 2002-2003	box 3	folder 23
Women of Color Policy Network, 2001-2003	box 3	folder 24
Senator Mitch McConnell v. Federal Election Commission (FEC) - Defendant-Intervenors' Excerpts of Opposition Brief of Defendants, undated	box 4	folder 25
New California Media (NCM) - Ethnic Media Outreach Campaign, undated	box 4	folder 26
Reports and publications - Political participation and media, 2000-2001	box 4	folder 27
Voter redistricting research, 1987-1991	box 4	folder 28
Alliance for Justice - Foundation Advocacy: How to Engage in and Support Non-Profit Advocacy workshop, 1999-2002	box 4	folder 29
Articles - Race and gender, 2002	box 4	folder 30
Brennan Center for Justice - Felony disenfranchisement, 2002	box 4	folder 31
Judicial system, 2002	box 4	folder 32
Reports and articles - Felony disenfranchisement, 2001-2002	box 4	folder 33
United Nations Office of the High Commissioner for Human Rights - Seminar on the Interdependence Between Democracy and Human Rights, 2002	box 5	folder 34
Public Campaign - The Color of Money: Campaign Contributions and Race, 1998	box 5	folder 35
Woodrow Wilson International Center for Scholars - Women's Rights in Theory and Practice: Employment, Violence, and Poverty, 2002	box 5	folder 36
Articles - Elections and political participation, 2002-2003	box 5	folder 37
Gender and governance, 1995-2002	box 5	folder 38
Reports and articles - Diversity and political participation, 1997-2002	box 5	folder 39



Liz Abzug - Women and Public Life, 1995 October	box 5	folder 40
Sherrilyn A. Ifill biography, 2002	box 5	folder 41
Articles and publications - Elections and political participation, 2001-2002	box 5	folder 42
Public Policy Institute of California - How Race, Ethnicity, and Immigration Shape the California Electorate, 2002	box 5	folder 43
Articles - Diversity and political participation, 2002	box 5	folder 44
Women and politics, undated	box 5	folder 45
Ford Foundation - Diversity, 1985-1999	box 5	folder 46
Articles - Diversity and political participation, 2001-2002	box 6	folder 47
South Dakota Native Americans' voting rights lawsuit, 2002	box 6	folder 48
Berrien Program Officer Memo (POM) outline, 2002	box 6	folder 49
Berrien Program Officer Memo (POM) notes, 1967-2002	box 6	folder 50-51
Prison Reform Advocacy Center (PRAC) and voter redistricting materials, 2003	box 6	folder 52
Voter redistricting, 1986-1992	box 6	folder 53-55
Voter redistricting, 1990-1991	box 6	folder 56
Reports and proposals, 2002-2003	box 7	folder 57-58
Program Officer Memo (POM), undated	box 7	folder 57
<u>Conditions Governing Access:</u>		
<b>Conditions Governing Access</b>		
<p>Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. Access copy currently unavailable. Please contact a RAC archivist for further instruction.</p>		
Program Officer Memo (POM) related materials, 1967-2000	box 7	folder 59-60
Program Officer Memo (POM) related materials, 2000-2003	box 7	folder 61
The Grantmaker Forum on Community and National Service - From Inspiration to Participation: A Review of Perspectives on Youth Civic Engagement, 2001	box 7	folder 62
Program Officer Memo (POM) related materials, 1985-2003	box 7	folder 63
Program Officer Memo (POM) related materials, 1985-2003	box 7	folder 64
Berrien Program Officer Memo (POM) - Drafting, 1999-2003	box 8	folder 65-69
Berrien Program Officer Memo (POM) - Drafting, 1986-2001	box 9	folder 70-71
Gender and governance, 1993-2002	box 9	folder 72-73

Ford Foundation - American Governance Seminar, 2001	box 9	folder 74
Marcia Smith exit memo and Program Officer Memo (POM), 2000	box 9	folder 75
Berrien Program Officer Memo (POM) - Drafting, 2003	box 8	folder 76-77
Gender and governance, 2001-2002	box 10	folder 78-80
Ford Foundation Archives search - Voting rights, 1965-1997	box 10	folder 81-84

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