



Near East Foundation records

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English

Describing Archives: A Content Standard

Rockefeller Archive Center

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Summary Information

Repository:	Rockefeller Archive Center
Creator:	Near East Foundation
Title:	Near East Foundation records
ID:	FA406
Date [inclusive]:	1915-2003
Date [bulk]:	bulk
Physical Description:	192.8 Cubic Feet 161 standard record storage boxes, 1 1/2 letter size document boxes
Physical Description:	The Near East Foundation records consist of approximately 173 storage boxes of archival material
Language of the Material:	English

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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Biographical / Historical

Cleveland H. Dodge and a group of New York philanthropists formed the Committee for Armenian and Syrian Relief in 1915 (as a response to American Ambassador to the Ottoman Empire Henry Morgenthau's plea for assistance). The Committee was chartered by the U.S. Congress as "Near East Relief" (NER) in 1919.

John D. Rockefeller Sr. was one of the first major contributors to the NER. During World War I, the NER is credited with saving 1 million lives of Armenians, Assyrians, Arabs and Persians. From 1915-1930, the NER raised \$110 million for refugees. Among its accomplishments, the NER: fed 12 million people; built 40 hospitals; and housed, fed and educated 132,000 children in orphanages and provided them with medical care.

In 1930, Near East Relief officially changed its name to the Near East Foundation and refocused its activities, beyond refugee relief, to become the first international development organization with the objective of catalyzing long-term sustainability through vocational education, training and agricultural programs including experimental projects and instruction.

NEF identifies local communities in need of development assistance, and mobilizes them into grassroots civil society organizations that work to create homegrown solutions to the community's problems.

NEF staff is native members of the communities that they work in. They help guide the people of the community through stages of problem-solving, effective collaboration, and the formation of responsive civil society organizations to develop self-sustaining activities, programs and long-term societies. NEF commonly operates in active yet unstable settlements. These communities are generally beyond the emergency relief stage, yet they need systemic development assistance to build stability and facilitate their long-term survival. NEF operates in Albania, Bulgaria, Greece, Egypt, Lebanon, Mali, Morocco, Sudan, Syria, and throughout the Middle East and Africa.

The NEF's "self-help" approach created the models for the Marshall Plan, Truman's Point-4 Program, the Peace Corp, the United States Agency for International Development (USAID) and the United Nations Development Program (UNDP).

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Scope and Contents

The collection documents the Near East Foundation (1930-2003, bulk 1940s-1980s), focusing on its international development and technical assistance programs at the country and local community levels. Its focus on developing problem-solving civil society organizations, international relations, vocational training and sustainable international development, compliments many of the RAC collections, and tells an important philanthropic story of a region of the world not particularly well represented by other RAC holdings.

Materials include but are not limited to: project files, USAID task orders and reports, Administration files, donor files and donor cards, financial statements, personnel files and contracts, publications, and documentation of special events. There are extensive, rich, and historically significant files documenting NEF projects and activities throughout the Near East, Middle East and Africa.

The files, reports and task orders documenting the NEF work with the Agency for International Development (AID) are also extremely rich and highly significant for scholarly research purposes.

Documentation of the Near East Relief period (1915-1930), and those records related to the Armenian genocide, is limited and sporadic. (Select portions of the following boxes document this early period: 96, 97, 129, 133-139, 144, 145, 153, 155, 156, 161.)

The collection also contains a high volume of special format holdings including: photographs, slides, albums, scrapbooks, audio cassettes, film strips, and various items used in the 2003 exhibition at the Museum of the City of New York.

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Arrangement

NEF records are intellectually arranged loosely into series to facilitate scholarly access. The collection remains physically arranged as received by Rockefeller Archive Center.

All users of this collection guide are encouraged to refer to the entire guide when considering materials that may be pertinent or otherwise relevant to their research.

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Administrative Information

Publication Statement

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Conditions Governing Access

Requests to View Near East Foundation Records

RAC recommends that requests to view Near East Foundation archival records are to be made at the Box level, by Box Number.

Conditions Governing Access

The collection is open to scholarly research.

In accordance with standard Rockefeller Archive Center practices, all personnel/contracts records, and associated employee files are restricted from scholarly access.

RAC is unable to provide access to obsolete media and original digital media. In addition separated media may not yet have undergone stabilization procedures. When feasible, a digital surrogate may be created via special order. All applicable charges will apply. See RAC Head of Archival Services or RAC Head of Digital Programs for details.

Conditions Governing Use

Rockefeller Archive Center has title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes.

Immediate Source of Acquisition

The Near East Foundation records were donated to the Rockefeller Archive Center by NEF in June 2011.

The initial short-term deposit of the NEF records was adopted in 2009, at which time all the NEF records onsite at RAC were comprehensively accessioned as 2009:104 (approx. 149 cu. ft). Additional materials have been sporadically received and accessioned accordingly.

RAC obtained physical custody of the NEF records on March 3, 2005. Much of the material transferred to RAC in 2005 arrived in the original metal filing cabinets, and was subsequently re-housed into archival storage boxes

Processing Information

Preliminary archival processing of the Near East Foundation records has been conducted by the Rockefeller Archive Center staff to establish intellectual and physical control of the material and assess its immediate preservation and conservation needs. Further archival processing, primarily to arrange the records to facilitate more efficient scholarly access to the collection and address its long-term preservation, will be conducted at a later date, as necessary.

A folder-level descriptive inventory was prepared by Mary Robbins (RAC Administrative Assistant) in 2006. This inventory was revised and enhanced by NEF sponsored summer interns in 2010. Front matter was compiled in 2011, and the finding aid was entered into the RAC collection management system by Diane April in 2012.

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Related Materials

Separated Materials

Various photographs and special formats have been separated from the body of the collection to address their specific storage and preservation needs.

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Controlled Access Headings

- Near East Foundation

Physical Characteristics and Technical Requirements

Some NEF archival material, particularly documentation of the Near East Relief period (1915-1930) is in great need of archival preservation and/or restoration procedures. Items with preservation concerns are open for scholarly research at the discretion of the RAC Head of Archival Services. Particularly brittle, fragile or damaged items may be temporarily restricted from scholarly access and/or use until necessary preservation measures are completed.

Materials requiring specialized equipment for access (film, audio, video, slides) may be closed to research dependent on availability of the applicable equipment.

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Collection Inventory

Title/Description	Instances
AC.2009.104: Near East Foundation records, 1915-2003 (bulk)	
<u>Physical Description:</u> 178.8 Cubic Feet 149 standard record storage boxes	
<u>Conditions Governing Access:</u>	

Conditions Governing Access

In accordance with standard RAC policies, personnel materials are closed to scholarly access.

Tax, Insurance records and employee benefit materials are restricted from scholarly access until further processing is conducted by RAC.

Title/Description	Instances
Project Files	
Title/Description	Instances
NEF/Africa - Cameroon - Misc., 1973-1978	box 7
NEF/Africa - Cameroon - Project Proposal, 1974-1975	box 7
Cameroon Poultry Extension Education, 1965-1966	box 7
West Cameroon Poultry Report, 1965-1967	box 7
Mauritius Young Farmers Clubs, 1978	box 7
Mauritania Rural Development Survey - Dr. Downs - Wm. Isom - N. Martin , 1976	box 7
Mali - Purchasing , shipping & supplies	
Mail - Reports, 1979	box 7
Togo - NEF/Africa Program, 1976	box 7
Health Economist (ADB), 1979	box 7
Africa - Ministry - Directors - Etc. , 1975-1978	box 7
NEF Fisheries Project - Botswana, 197-1979	box 7
Botswana - Memo of Working Agreement - Ministry Agri. & NEF , 1977-1979	box 7
Botswana - Memo of Understanding - M.A.C.U. & NEF, 1974	box 7
Botswana - Misc. Correspondence, 1974-1976	box 7
Botswana - End of Tour Report - N.C. Anderson, 1974 June 28 - 1976 June 27	box 7
Botswana - Nels Anderson - Report - Work Schedule, 1975	box 7
Gary Bond - Report Marketing Branch - Botswana, 1975-1976	box 7
ED COE End of Tour Botswana , 1978 March	box 7
Botswana - James Dunn - Report , 1977-1978	box 7
Botswana - Fisheries Project Report - Kirby S. Gilmore, 1975-1978	box 7
Botswana - Management Plan for Selebalo Group - Ranch - Western Ngwaketse by Paul Jenkins, 19876	box 7

Botswana - Report by D. Light, 1974-1976	box 7
D. Olson - Botswana - Feasibility Study Report - Kanase Farmers' Project Monthly Reports, 1976	box 7
Report on the Feasibility of a Mechanical Brigade - Kasane 1976 by Robert H. Horning (no folder), 1976	box 7
Botswana - Report by Chala Peavy, 1977 June 30	box 7
Preliminary Range Utilization Studies - Botswana - Special reference to Western Ngwaketse Van Voorthizen, 1976	box 7
Walker, G. - Cobb, R. - Withers, J. AID/Africa Ethiopia, 1975-1976	box 7
Pulse Project Annual Report - M.Marvel - Ethiopia, 1976	box 7
D.M. Dunbar - End of Tour Report, Kenya - E.A.C., 1976	box 7
Kenya /Fisheries - Final Report - Muller, 1976 June - 1978 March	box 7
Nelson, Charles, A.I.D. (Kenya), 1975-1977	box 7
End of Tour Report - Lesotho - Cooper, H.W. (no folder), 1975 September 1 - 1979 October 16	box 7
End of Tour - Powell - Lesotho, 1978 December	box 7
Thaba Bosiu Rural Development Project - Lesotho, 1974-1979	box 7
Lesotho - Quarterly Report - Hurelbrink, 1976 October-December	box 7
Lesotho - Final Report - J.B. Swecher, 1976 January - 1978 January	box 7
V.E.M. Burke - A.I.D. (Lesotho) - Harry Johnson, 1976	box 7
Lesotho - R. Flannery - End of Tour , 1978	box 7
Lesotho - Final Report - A.J. Andresen, 1975 October - 1977 October	box 7
Lesotho - Family Planning materials & report on: Lesotho Food & Nutrition Planning and Research (no folder), 1976 January	box 7
Flannery, R. D. - Publications, 1972-1978	box 7
Malawi Informational Material , 1975-1980	box 7
Malawi Government - Budget Reports 2,3,4, 1977-1978	box 7
Malawi Proposal, 1970-1976	box 7
Swaziland - Report by L. Osburnsen, 1976-1977	box 7
Frank Ferentcheck's Terminal Report - Swaziland, 1979 August	box 7
Swaziland , 1978	box 7

AID/Africa Swaziland - Clark, Ralph - Johnson, Wm. - Ward, Chas., 1975-1977	box 7
Highveld Ranch - Annual Report - Swaziland by Richard Aro, 1976	box 7
Range Development & Management - F. Abercrombie, 1974	box 8
Tanzania - Quarterly Report #1-5 by Alex Powers, 1975-1979	box 8
Cornelius, Jack - A.I.D. (Tanzania), 1975-1977	box 8
Masai Project - End of Tour Report and Special Report - C. Hatfield, 1975-1978	box 8
Tanzania - Progress Report Masai Project - J. Fisher, 1976 November - 1977 April	box 8
Tanzania - Final Report - Masai Project - Dr. Jacobs, 1977	box 8
Tanzania/Fisheries - Final Report - Gary Kukowski, 1978 April	box 8
Tanzania - Roads Project, 1977 April	box 8
Tanzania-Masai Range Report by Don Moris, 1976	box 8
Tanzania - End of Tour - Masai Project Report by Dick Stanley , 1976	box 8
Masai Project End of Tour VANCE , 1977 September - 1979 September	box 8
Tanzania - End of Tour Report - VORHIS, 1977 February 16 - 1979 April 30	box 8
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Bulgarian Folk School & Rural Center - Dr. Haskill, Principal, 1931-1934	box 8
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Wertheim Contract, 1933	box 8
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Athanas Ouzounoff - Promissory Note, 1933	box 8
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Sophia Papadopoulou - Blind Scholarship, 1937-1938	box 8
Employees Benefit Fund (old records) Contract File 80-B, 1945-1969	box 9
Iran Vermin F #119, 1955-1958	box 9
Weekly News Reports #1-42 "Where Are They Now?" #1 on NEF News Quarterly - April 1959, 1954-1955	box 9
Survey - Jordan Contract #117	box 9
Terminal Report of Community Development & Rural Dev. Advisory Services Republic of Korea, 1959-1963	box 9
AID Items, 1967-1977	box 9
AID Correspondence - All Contracts - Desk File , 1975	box 9
Mauritania Trial Balance (folder unlabeled), 1974	box 9
Budget (folder unlabeled), 1976	box 9
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Budget (folder unlabeled), 1976	box 9
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Lebanon - AUB - Melkon Markarian Scholarship Fund, 1981-1986	box 11
Lebanon - AUB - Dr. Lawrence C. Parker Reports, 1980-1983	box 11
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Separated Materials

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