



# **Ford Foundation records, Office of Communications, Office of the Director, Office Files of Alice Allen and Lloyd Garrison**

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator - aut:</b>	Allen, Alice
<b>Creator - aut:</b>	Garrison, Lloyd
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Office of Communications, Office of the Director, Office Files of Alice Allen and Lloyd Garrison
<b>ID:</b>	FA635
<b>Date [inclusive]:</b>	1980-1996
<b>Physical Description:</b>	5.4 Cubic Feet
<b>Language of the Material:</b>	English .

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## Biographical / Historical

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Alice Allen worked as a Senior Advisor in the Ford Foundation's Office of Communications.

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## Scope and Contents

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Primarily contains correspondence, memoranda, reports, and press logs.

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## Arrangement

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As received.

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## Administrative Information

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### Publication Statement

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### Processing Information

Level 1 Minimal Processing has been conducted to establish basic intellectual and physical control of the material and assess immediate preservation and conservation needs. Material remains as received, in original folders and storage boxes.

### Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

### Conditions Governing Access

Open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC. Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

When requesting to view audiovisual material, please refer to the Title and the AV Number (example: AV 1916). Researchers are asked to check the "Restrictions" note for each Title. If a Title does not currently have an access copy, please contact a RAC archivist for further instruction.

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## Collection Inventory

Title/Description	Instances
Thomas, Franklin A, 1995	box 1
Asia Programs, 1995-1996	box 1
Office of Communications Staff Reports, 1995	box 1
United Nations (UNA-UN), 1995	box 1
Allen, Alice (Miscellaneous Files), 1995-1996	box 1
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<b>Physical Characteristics and Technical Requirements</b>	
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Miscellaneous, 1995-1996	box 1
Fax to Alice Allen -- Various, 1995	box 1
Press Log, 1981	box 1
Press Log, 1982	box 1
Press Log, 1983-1984	box 1
Press Log, 1990	box 1
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Press Log, 1994 February	box 1
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Office of Communications -- Publications -- General Memoranda and Correspondence, 1990	box 2
Office of Reports -- General Memoranda and Correspondence, 1988-1992	box 2
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## Physical Characteristics and Technical Requirements

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Office of Reports -- Innovations -- Miscellaneous, 1987	box 3

## Physical Characteristics and Technical Requirements

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Office of Reports -- International Organizations -- Related Grant Actions, 1985	box 3
Office of Reports -- Urquhard, Brian -- Iran-Iraq War Conference, 1987 April 21-22	box 4
Office of Reports -- Urquhard, Brian -- Interviews, 1986	box 4
Office of Reports -- Urquhard, Brian -- Articles, 1980-1987	box 4

Office of Reports -- Urquhard, Brian -- Foundation-Administered Project, 1987	box 4
Office of Reports -- Urquhard, Brian -- Biography, 1985 October	box 4
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Office of Reports -- National Commission on Testing and Public Policy, 1989	box 4
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Office of Communications -- QUASAR Project -- Press Conference, 1989	box 5
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## **Physical Characteristics and Technical Requirements**

Video Cassette

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Office of Communications -- Race Relations/Campus Diversity -- Correspondence/Memoranda, 1990	box 5
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Office of Communications -- Race Relations/Campus Diversity -- Diversity Grantees, 1990	box 5
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Office of Reports -- International Organizations and Law, 1988-1990	box 5
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Office of Reports -- Manpower Demonstration Research Corporation -- Correspondence, 1989	box 5
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Social Welfare -- General, 1989	box 5
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Office of Communications -- Soviet-East European Study Group -- Ford Foundation Conference on Czechoslovakia, 1990 January 4	box 5
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Ford Foundation -- General Information, 1988-1989	box 5
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Ford Foundation -- Organization, 1987-1988	box 5
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Miscellaneous Reports, 1990	box 5
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