



# **Ford Foundation records, Africa and Middle East Program, Regional Director, Office Files of Timothy Bork**

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English

Describing Archives: A Content Standard

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator - aut:</b>	Bork, Timothy J.
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Africa and Middle East Program, Regional Director, Office Files of Timothy Bork
<b>ID:</b>	FA700
<b>Date [inclusive]:</b>	1986-1996
<b>Physical Description:</b>	10.8 Cubic Feet
<b>Language of the Material:</b>	English

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>.

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## Scope and Contents

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Contains subject files, organizational files, program planning and reviews, operations files, and strategy papers and reports.

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## Arrangement

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The Africa and Middle East Program Office Files of Timothy Bork are divided into the following nine boxes:

1. Memos, Strategy Papers and Reports, 1994-1996 2. Subject Files, 1991-1995 3. Subject Files, 1957-1994 (bulk 1988-1994) 4. People Files, Subject Files, 1994-1996 5. Meeting Files, Organization Files A-B 6. Organizations Files C-M 7. Subject Files, N-Z; A-J 8. Program Reviews and Subject Files, 1986-1993 9. Operations Files

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## Arrangement

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As received.

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

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### Conditions Governing Use

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The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

## Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

## Processing Information

Level 1 Minimal Processing has been conducted to establish basic intellectual and physical control of the material and assess immediate preservation and conservation needs. Material remains as received, in original folders and storage boxes.

## Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC. Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) or audiovisual material (audio cassettes, VHS, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

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## Collection Inventory

Title/Description	Instances	
Memos, Strategy Papers and Reports, 1994-1996		
Title/Description	Instances	
Women and political liberalization: (a) Memo from A. Wadia to Tim Bork and others entitled, "Proposed Consultancy on Women and political liberalization in Africa and the Middle East, (b) Draft of above paper	box 1 (SK#38713)	folder 1
Strategy paper on building the Institutional capacities of const. Building for Africa Grantees, 1996 August	box 1 (SK#38713)	folder 2
AME Draft Paper on Media Development in Africa (Scope of work, memos included), 1995 September	box 1 (SK#38713)	folder 3
Bork's Speeches - Board of Trustees Speech from 3/96 meeting, 1996 March	box 1 (SK#38713)	folder 4
Proposed Study Commission of Nigeria (Meeting & Summaries)		

	box 1 (SK#38713)	folder 5
African Studies - Misc.: Memos, reports related to FF Initiative	box 1 (SK#38713)	folder 6
Africa & Middle East Program Review Meeting, 1995 March	box 1 (SK#38713)	folder 7
Scope of work and memos on AME Consultancy on Higher Education in Africa (Marcum Report), 1994-1995	box 1 (SK#38713)	folder 8
Papers relating to U.S. National Summit on Africa - FF Internal discussion, 1995 May - 1996 January	box 1 (SK#38713)	folder 9
Summary of AME work in Higher Education in Africa by Ashton, 1993	box 1 (SK#38713)	folder 10
Summary of Culture Programming in Africa and Middle East	box 1 (SK#38713)	folder 11
AME Program Strategy Paper - Improving the US Policy Environment for Africa's Renewed Development, 1996 September	box 1 (SK#38713)	folder 12
Hopes on the Horizon (notes, memos), 1995 April - 1996 March	box 1 (SK#38713)	folder 13
Hopes on the Horizon (notes, memos), 1994 December - 1995 July	box 1 (SK#38713)	folder 14
Hopes on the Horizon (notes, memos), 1994 April - December	box 1 (SK#38713)	folder 15
Hopes on the Horizon - multimedia documentary on Africa's Social History, Development	box 1 (SK#38713)	folder 16
AME Program Strategy Paper, memos & notes from the field	box 1 (SK#38713)	folder 17
Africa and Middle East Program Strategy Paper, 1995	box 1 (SK#38713)	folder 18
Final Report: A Review of Public Education and constituency, 1993	box 1 (SK#38713)	folder 19
Memos/Minutes of Post Review & comments on drafts	box 1 (SK#38713)	folder 20
Review of Constituency Builders, memos & minutes preview	box 1 (SK#38713)	folder 21
Agreement with Carnegie (Review)	box 1 (SK#38713)	folder 22
FF/CC Comments on draft review	box 1 (SK#38713)	folder 23
Terms of Reference	box 1 (SK#38713)	folder 24
Letters to Grantees about 1993 Review of AME/IA Constituency Groups for Africa		

	box 1 (SK#38713)	folder 25
Development Education Paper by Chris Allen	box 1 (SK#38713)	folder 26
Report: African Affairs Institutions in the U.S., part I by R. Simms Hamilton and T. Hodges submitted to the FF, 1994 January	box 1 (SK#38713)	folder 27
<b>Subject Files, 1991-1995</b>		
<b>Title/Description</b>	<b>Instances</b>	
Cairo	box 2 (SK#38715)	folder 1
Lead Poisoning	box 2 (SK#38715)	folder 2
Cairo Apartment	box 2 (SK#38715)	folder 3
MENA Program	box 2 (SK#38715)	folder 4
Middle East Events	box 2 (SK#38715)	folder 5
Israel Program	box 2 (SK#38715)	folder 6
Lagos	box 2 (SK#38715)	folder 7
Nigeria Office Relocation	box 2 (SK#38715)	folder 8
Nigeria Country Agreement	box 2 (SK#38715)	folder 9
McHenry Trip	box 2 (SK#38715)	folder 10
General Obasanjo	box 2 (SK#38715)	folder 11
Dakar	box 2 (SK#38715)	folder 12
Senegal Closure	box 2 (SK#38715)	folder 13
FF/Sudan Agreement	box 2 (SK#38715)	folder 14
Khartoum, 1992-1995	box 2 (SK#38715)	folder 15
Khartoum, 1991		

box 2                      folder 16  
(SK#38715)

## Subject Files, 1957-1994 (1988-1994)

Title/Description	Instances	
Quarterly Budget Projections FY 1993	box 3 (SK#38716)	folder 1
Budget Projections, 1993	box 3 (SK#38716)	folder 2
Carnegie Corporation, 1991	box 3 (SK#38716)	folder 3
Carter Center, 1991	box 3 (SK#38716)	folder 4
Democratization in Africa, 1990	box 3 (SK#38716)	folder 5
Florence Eid Report, 1992	box 3 (SK#38716)	folder 6
Environment, 1992	box 3 (SK#38716)	folder 7
Ethnic Conflict, 1992	box 3 (SK#38716)	folder 8
Report on Higher Education, 1991	box 3 (SK#38716)	folder 9
Donors for African Education (DAE): Maputo, Mozambique; Nairobi, Kenya, 1992 November 3 - 4	box 3 (SK#38716)	folder 10
Feb. 10-12, 1992; Manchester, England Oct. 28 – Nov. 1, 1991, 1991-1992	box 3 (SK#38716)	folder 11
Working Group on Higher Education: Dakar, 1991 June 26 - 27	box 3 (SK#38716)	folder 12
Higher Education Meeting - Harare, 1991 May 16	box 3 (SK#38716)	folder 13
Working Group on Higher Education: Accra, 1990 December 13 - 14	box 3 (SK#38716)	folder 14
Higher Education in South Africa Meeting, 1990 August 27	box 3 (SK#38716)	folder 15
Namibia Commission on Higher Education, 1990	box 3 (SK#38716)	folder 16
Mellon Foundation - Higher Education & Self-Help, 1993	box 3 (SK#38716)	folder 17
Middle East, 1992		



	box 3 (SK#38716)	folder 18
Mission of Africa, 1957	box 3 (SK#38716)	folder 19
Namibia Task Force, 1992	box 3 (SK#38716)	folder 20
Namibia, 1989–1992	box 3 (SK#38716)	folder 21
U. of Namibia Fund Proposal, 1993	box 3 (SK#38716)	folder 22
General Background U. of Namibia, 1993-1994	box 3 (SK#38716)	folder 23
Namibia President's Visit, 1993 June	box 3 (SK#38716)	folder 24
Namibia - Foundation Program Background, 1994	box 3 (SK#38716)	folder 25
Olusegun Obasanjo, 1988-1989	box 3 (SK#38716)	folder 26
New Staff Orientation, 1990	box 3 (SK#38716)	folder 27
Program Budget, 1992	box 3 (SK#38716)	folder 28
Orientation, 1991 September 16 - 23	box 3 (SK#38716)	folder 29
Orientation, 1992 September 14 - 25	box 3 (SK#38716)	folder 30

## People Files, Subject Files, 1994-1996

Title/Description	Instances	
Melanie Bixby, U.S. State Department	box 4 (SK#38717)	folder 1
Lynn Ellsworth, consultant	box 4 (SK#38717)	folder 2
Derk Hanekom, Minister of Land Affairs, South Africa	box 4 (SK#38717)	folder 3
Joun Hardbottle	box 4 (SK#38717)	folder 4
Mary King, President, Global Action Inc.	box 4 (SK#38717)	folder 5
Nelson Mandela, Address by	box 4 (SK#38717)	folder 6

Marguerite Michaels, Fellow at Council on Foreign Relations

	box 4 (SK#38717)	folder 7
African Studies Initiative	box 4 (SK#38717)	folder 8
Agriculture	box 4 (SK#38717)	folder 9
AIDS	box 4 (SK#38717)	folder 10
Arab-Israeli Programs	box 4 (SK#38717)	folder 11
Area Studies	box 4 (SK#38717)	folder 12
Conflict Resolution	box 4 (SK#38717)	folder 13
Constituency Building	box 4 (SK#38717)	folder 14
Corporate Involvement	box 4 (SK#38717)	folder 15
Cultural Dynamics of Social Change	box 4 (SK#38717)	folder 16
Environment and Development	box 4 (SK#38717)	folder 17
Gender	box 4 (SK#38717)	folder 18
Governance in South Africa	box 4 (SK#38717)	folder 19
Higher Education - South Africa	box 4 (SK#38717)	folder 20
History of Foundation	box 4 (SK#38717)	folder 21
<u>Processing Information:</u> <b>Processing Information</b> <p>The Folder numbering in Box 4 skips from Folder 21 to Folder 25. Folders 22, 23, and 24 do not exist.</p>		
Housing in South Africa	box 4 (SK#38717)	folder 25
<u>Processing Information:</u> <b>Processing Information</b> <p>The Folder numbering in Box 4 skips from Folder 21 to Folder 25. Folders 22, 23, and 24 do not exist.</p>		
Human Rights		

	box 4 (SK#38717)	folder 26
Initiatives	box 4 (SK#38717)	folder 27
Initiative in International Economics	box 4 (SK#38717)	folder 28
International Economic Development	box 4 (SK#38717)	folder 29
Media	box 4 (SK#38717)	folder 30
Report - Story Ideas	box 4 (SK#38717)	folder 31
Reproductive Health	box 4 (SK#38717)	folder 32
Southern African Universities	box 4 (SK#38717)	folder 33
Sustainable Development	box 4 (SK#38717)	folder 34
US Investment In Africa	box 4 (SK#38717)	folder 35
Violence	box 4 (SK#38717)	folder 36
Women in Agriculture In Africa	box 4 (SK#38717)	folder 37
Women and the Law	box 4 (SK#38717)	folder 38
Workshop on Local Government	box 4 (SK#38717)	folder 39
Youth Development	box 4 (SK#38717)	folder 40
Post-Board Luncheon, 1996 June 20	box 4 (SK#38717)	folder 41
Amoako Luncheon, 1996 June 7	box 4 (SK#38717)	folder 42
AME Dinner, 1996 May 20	box 4 (SK#38717)	folder 43
Capacity Building & Communication in Africa, 1996 March 27	box 4 (SK#38717)	folder 44
AME Dinner, 1996 May 20	box 4 (SK#38717)	folder 45
Capacity Building & Communications in Africa, 1996 March 27		

	box 4 (SK#38717)	folder 46
AME Retreat, 1996 February 16	box 4 (SK#38717)	folder 47
Derek Hanekom, 1995 August 22	box 4 (SK#38717)	folder 48
African-American Summit, 1995 May 4 - 6	box 4 (SK#38717)	folder 49
Biennial Program Review, 1995 March 27 - April 7	box 4 (SK#38717)	folder 50
World Summit for Social Development, 1995 March 27 - April 7	box 4 (SK#38717)	folder 51
ACCORD meeting, 1995 March 20 - 22	box 4 (SK#38717)	folder 52
Worldwide Culture Meeting, 1995 January 15 - 20	box 4 (SK#38717)	folder 53
Investing in Business - The White House, 1994 June 25 - 27	box 4 (SK#38717)	folder 54
South Africa Free Election, 1994 April 27	box 4 (SK#38717)	folder 55
Cairo/West Bank, 1994 March 26 - April 11	box 4 (SK#38717)	folder 56
Kaiser Family Foundation SA Grantmakers Affinity Group, 1994 February 23 - 24	box 4 (SK#38717)	folder 57

## Meeting Files, Organization Files A-B

Title/Description	Instances	
Africa Regional Meeting, 1994 January 9 - 16	box 5 (SK#38718)	folder 1
South Africa Office Opening	box 5 (SK#38718)	folder 2
DAE Working Group, 1993 October 20 - 24	box 5 (SK#38718)	folder 3
Association of African Universities, 1993 October 6 - 7	box 5 (SK#38718)	folder 4
Africare - Winrock, 1993 October 1	box 5 (SK#38718)	folder 5
DAE Working Group of Higher Education, 1993 September 21	box 5 (SK#38718)	folder 6
Worldwide RPR Meeting, 1993 September 7 - 10	box 5 (SK#38718)	folder 7
UN World Conference on Human Rights, 1993 June 14 - 25		

	box 5 (SK#38718)	folder 8
African-American Conference, 1993 May 19 - 21	box 5 (SK#38718)	folder 9
Harvard Institute of International Development, 1993 April 23	box 5 (SK#38718)	folder 10
Regional Africa Program Reviews South Africa, 1993 February	box 5 (SK#38718)	folder 11
ACCORD	box 5 (SK#38718)	folder 12
The Africa Fund	box 5 (SK#38718)	folder 13
Africa, 1995	box 5 (SK#38718)	folder 14
The African Academy of Sciences	box 5 (SK#38718)	folder 15
African-American Institute	box 5 (SK#38718)	folder 16
African Business Round Table	box 5 (SK#38718)	folder 17
African Development Bank	box 5 (SK#38718)	folder 18
African Development Foundation	box 5 (SK#38718)	folder 19
Africa News Service	box 5 (SK#38718)	folder 20
African-Latin American Institute	box 5 (SK#38718)	folder 21
Africa Policy Information Center	box 5 (SK#38718)	folder 22
African Economic Research Consortium	box 5 (SK#38718)	folder 23
Africare	box 5 (SK#38718)	folder 24
Afropop Worldwide	box 5 (SK#38718)	folder 25
Akina Mama wa Afrika	box 5 (SK#38718)	folder 26
American University in Cairo	box 5 (SK#38718)	folder 27
AMIDEAST		

	box 5 (SK#38718)	folder 28
Ashoka	box 5 (SK#38718)	folder 29
Aspen Institute	box 5 (SK#38718)	folder 30
Association of Women in Development	box 5 (SK#38718)	folder 31
Association of African Universities	box 5 (SK#38718)	folder 32
BCIU	box 5 (SK#38718)	folder 33
Black Lawyers Association	box 5 (SK#38718)	folder 34
Bretton Woods	box 5 (SK#38718)	folder 35
Brookings	box 5 (SK#38718)	folder 36

## Organizations Files C-M

Title/Description	Instances	
Cairo Institute for HR Studies	box 6 (SK#38719)	folder 1
CAPAS	box 6 (SK#38719)	folder 2
Carter Center	box 6 (SK#38719)	folder 3
Carnegie Corporation	box 6 (SK#38719)	folder 4
Center for Advanced Social Science	box 6 (SK#38719)	folder 5
Center of Concern	box 6 (SK#38719)	folder 6
Children's Television Workshop	box 6 (SK#38719)	folder 7
Clarity Productions	box 6 (SK#38719)	folder 8
Clark-Atlanta University	box 6 (SK#38719)	folder 9
Codesria	box 6 (SK#38719)	folder 10
Constituency for Africa		

	box 6 (SK#38719)	folder 11
Corporate Council on Africa	box 6 (SK#38719)	folder 12
Council for the Advancement of Science	box 6 (SK#38719)	folder 13
Council on Foreign Relations	box 6 (SK#38719)	folder 14
Dag Hammarskjold Foundation	box 6 (SK#38719)	folder 15
Development Resource Center	box 6 (SK#38719)	folder 16
Economic Research Forum for Arab Countries	box 6 (SK#38719)	folder 17
Emory University	box 6 (SK#38719)	folder 18
Environmental Quality International	box 6 (SK#38719)	folder 19
Foreign Policy Association	box 6 (SK#38719)	folder 20
Grameen Bank	box 6 (SK#38719)	folder 21
The Unger Project	box 6 (SK#38719)	folder 22
IDEP	box 6 (SK#38719)	folder 23
IFESH	box 6 (SK#38719)	folder 24
State of Israel	box 6 (SK#38719)	folder 25
Israeli Center for International Cooperation	box 6 (SK#38719)	folder 26
Institute for Professional Legal Education and Training	box 6 (SK#38719)	folder 27
Institute of International Education	box 6 (SK#38719)	folder 28
Institute of War and Peace Studies	box 6 (SK#38719)	folder 29
Interaction	box 6 (SK#38719)	folder 30
International Development Law Institute		

	box 6 (SK#38719)	folder 31
International Human Rights Law Group	box 6 (SK#38719)	folder 32
International Peace Academy	box 6 (SK#38719)	folder 33
International Sociological Association	box 6 (SK#38719)	folder 34
Inter Press Service	box 6 (SK#38719)	folder 35
Kagisco Trust	box 6 (SK#38719)	folder 36
Kaunda Foundation	box 6 (SK#38719)	folder 37
Kennedy Center	box 6 (SK#38719)	folder 38
Legal Resources Center	box 6 (SK#38719)	folder 39
MERIP	box 6 (SK#38719)	folder 40
Museum of African Art	box 6 (SK#38719)	folder 41

## Subject Files, N-Z; A-J

Title/Description	Instances	
National Center of Nonprofit Boards	box 7 (SK#38722)	folder 1
National Research Council	box 7 (SK#38722)	folder 2
Open University of Israel	box 7 (SK#38722)	folder 3
Overseas Development Council	box 7 (SK#38722)	folder 4
Oxfam	box 7 (SK#38722)	folder 5
PanAfrican News Agency	box 7 (SK#38722)	folder 6
Parliamentarians for Global Action	box 7 (SK#38722)	folder 7
Phelps Stokes Fund	box 7 (SK#38722)	folder 8

Rafi



	box 7 (SK#38722)	folder 9
Safe	box 7 (SK#38722)	folder 10
Saferworld	box 7 (SK#38722)	folder 11
SAPES	box 7 (SK#38722)	folder 12
Social Science Research Council SSRC	box 7 (SK#38722)	folder 13
Southern Africa Affinity Group	box 7 (SK#38722)	folder 14
Sterling International Group	box 7 (SK#38722)	folder 15
Tel Aviv University	box 7 (SK#38722)	folder 16
TransAfrica Forum	box 7 (SK#38722)	folder 17
UN System-Wide Special Initiative on Agrica	box 7 (SK#38722)	folder 18
UNLA	box 7 (SK#38722)	folder 19
UNECA	box 7 (SK#38722)	folder 20
University of Cape Town Fund	box 7 (SK#38722)	folder 21
The Urban Foundation	box 7 (SK#38722)	folder 22
WARF - West Africa Rural Foundation	box 7 (SK#38722)	folder 23
Winrock	box 7 (SK#38722)	folder 24
World Peace Foundation	box 7 (SK#38722)	folder 25
World Vision	box 7 (SK#38722)	folder 26
York University	box 7 (SK#38722)	folder 27
Zayed Bin Sultan El Nahayan Foundation	box 7 (SK#38722)	folder 28
Arusha		

	box 7 (SK#38722)	folder 29
Clapp Proposal - SA	box 7 (SK#38722)	folder 30
Lincoln University	box 7 (SK#38722)	folder 31
Kaye Whiteman Proposal	box 7 (SK#38722)	folder 32
Shlih Booker	box 7 (SK#38722)	folder 33
Lynn Ellsworth - WARF	box 7 (SK#38722)	folder 34
Michael Ignatieff	box 7 (SK#38722)	folder 35
John Marcum	box 7 (SK#38722)	folder 36
FF Enquiry into Socially Transformative Theological Education in South Africa	box 7 (SK#38722)	folder 37
Jeswald Salacus	box 7 (SK#38722)	folder 38

## Program Reviews and Subject Files, 1986-1993

Title/Description	Instances	
Program Budget 1993: Steve Riskin for Israel	box 8 (SK#38720)	folder 1
Joint Program Review, 1993 March 29 - April 8	box 8 (SK#38720)	folder 2
Joint Program Review - Guest/Guest Speakers	box 8 (SK#38720)	folder 3
Joint Program Review - Africa Regional Day, 1993 April 5	box 8 (SK#38720)	folder 4
Joint Program Review - Representatives/Assistant Representatives Schedules	box 8 (SK#38720)	folder 5
Joint Program Review - Joint Program Review	box 8 (SK#38720)	folder 6
Joint Program Review - JWT April '93 Program Review Africa Day, 1993 April	box 8 (SK#38720)	folder 7
Program Reviews USIAP/DCP 5/49 - 5/10/91	box 8 (SK#38720)	folder 8
Administrative Meeting, 1991 May 6 - 23		

	box 8 (SK#38720)	folder 9
Program Reviews, 1992 May 4 - 15	box 8 (SK#38720)	folder 10
Africa/Middle East Day, 1992 May 7	box 8 (SK#38720)	folder 11
African Diennial Budget Review - Dakar, 1990 February 18 - 25	box 8 (SK#38720)	folder 12
Regional Africa/Middle East Programs, 1990 October 29 - November 2	box 8 (SK#38720)	folder 13
FY 1990-91 Diennium	box 8 (SK#38720)	folder 14
Program Reviews, 1989	box 8 (SK#38720)	folder 15
FY 1989 USIAP Program Reviews	box 8 (SK#38720)	folder 16
Program Reviews, 1990 April 23 - May 4	box 8 (SK#38720)	folder 17
African Regional Program Review, 1989 February 4 - 10	box 8 (SK#38720)	folder 18
Program Reviews, 1986 October 10	box 8 (SK#38720)	folder 19
Publishing, 1991-1993	box 8 (SK#38720)	folder 20
Donor Group for African Publishing, 1991	box 8 (SK#38720)	folder 21
DCP Reserve Claims, 1993	box 8 (SK#38720)	folder 22
DCP Reserve Requests Africa FY 1993	box 8 (SK#38720)	folder 23
Reserve Requests FY 1993	box 8 (SK#38720)	folder 24
Rockefeller Foundation, 1992	box 8 (SK#38720)	folder 25
Rockefeller Foundation Health, 1990	box 8 (SK#38720)	folder 26
Service Award, 1991	box 8 (SK#38720)	folder 27
South Africa, 1991-1992	box 8 (SK#38720)	folder 28
South Africa AIDS, 1990		

	box 8 (SK#38720)	folder 29
ANC, 1991	box 8 (SK#38720)	folder 30
Archives South Africa Update	box 8 (SK#38720)	folder 31
South Africa Office, 1991-1993	box 8 (SK#38720)	folder 32
South Africa Constitution, 1993	box 8 (SK#38720)	folder 33
Sutton History Excerpts	box 8 (SK#38720)	folder 34
AAI Congressional Staff Seminar, 1989 July	box 8 (SK#38720)	folder 35
TransAfrica, 1992	box 8 (SK#38720)	folder 36
USAID, 1992	box 8 (SK#38720)	folder 37

## Operations Files

Title/Description	Instances	
Nairobi	box 9 (SK#38721)	folder 1
Harare	box 9 (SK#38721)	folder 2
Harare Office Opening	box 9 (SK#38721)	folder 3
Zimbabwe Closure	box 9 (SK#38721)	folder 4
Johannesburg	box 9 (SK#38721)	folder 5
Leslie Cerhart	box 9 (SK#38721)	folder 6
Windhoek	box 9 (SK#38721)	folder 7