



# Spelman Fund of New York records

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Rockefeller Archive Center

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Sleepy Hollow 10591

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URL: <http://www.rockarch.org>

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator:</b>	Spelman Fund
<b>Title:</b>	Spelman Fund of New York records
<b>ID:</b>	FA063
<b>Date [inclusive]:</b>	1928-1949
<b>Physical Description:</b>	40 Cubic Feet 100 document cases
<b>Language of the Material:</b>	English

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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## Biographical/Historical note

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The Spelman Fund of New York was chartered as a corporation on December 27, 1928, exclusively for "charitable, scientific and educational purposes including the advancement and diffusion of knowledge concerning child life, the improvement of interracial relations and cooperation with public agencies."

\$10,000,000 was provided for The Spelman Fund by the Laura Spelman Rockefeller Memorial shortly after the latter organization merged with The Rockefeller Foundation in 1929. The Memorial had developed a broad program in child study and interracial relations. Though the Fund continued to support some of the agencies previously supported by the Memorial for the duration of the particular grant, the main program of the Fund was in the area of public administration and intergovernmental relations. This was an area the Memorial had just begun to develop in its program, and it soon became the primary interest of the Fund. The Fund worked to improve the technical aspects of public administration. They supported activities which would improve exchange of technical information and experience and also activities of research to discover improved methods and techniques of organization.

Many major appropriations were made to the "1313" agencies, i.e., the American Association of Public Welfare Officials, the American Legislators Association, the American Municipal Association, the American Public Welfare Association, the American Public Works Association, the American Society

of Planning Officials, the Civil Service Assembly, the Council of State Governments, the Federation of Tax Administrators, the International City Managers Association, the Municipal Financial Officers Association, the National Association of Housing Officials, the Public Administration Clearing House and the Public Administration Service. These groups were brought together in Chicago in 1932, and later in a building on the campus of the University of Chicago. The address was 1313 E. 60th Street, hence the name.

The final grant of unexpended funds was made to the Public Administration Clearing House, the nerve center of the "1313" agencies, and in 1949 the Fund was dissolved.

The Spelman Fund Collection covers the period from 1928 to 1949.

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## Scope and Contents note

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Important subjects in this collection include federal-state cooperation/relations, interstate cooperation/relations, standards in public administration on all levels, and training of public officials.

Among the correspondents are:

American Legislators' Association

Henry Toll

American Municipal Association

Carl Chatters

Earl Mallery

Clifford Ham

Paul Betters

American Public Welfare Association

Fred Hoehler

Frank Bane

American Public Works Association

Donald Stone

American Society of Planning Officials

Walter Blucher

Civil Service Assembly

William Brownrigg

Charles Messick

Clifford Amsden

Council of State Governments

Frank Bane

Henry Toll

Mark Graves

Federation of Tax Administrators

Albert Lepawsky

International City Managers Association

Donald Stone

Louis Brownlow

Municipal Financial Officers Association

Mines B. Phillips

Carl Chatters

National Association of Housing Officials

Charles Ascher

Public Administration Clearing House

Louis Brownlow

Charles Ascher

Joseph Willits

Public Administration Service

Louis Brownlow

Donald Stone  
Winthrop Aldrich  
Kenneth Chorley  
William E. Dodd  
William Tudor Gardiner  
Robert M. Hutchins  
Fiorello LaGuardia  
Lewis Meriam  
Charles Merriam  
Guy Moffett  
Francis Perkins  
John D. Rockefeller 3rd  
Beardsley Ruml  
Harold Stassen  
Charles P. Taft II  
Lent D. Upson  
Leonard White  
Arthur Woods

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## Arrangement note

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This collection is arranged in six series, as follows:

Series 1 - Minutes, Dockets, and Documents of Record

Series 2 - Administration

Series 3 - Finances

Series 4 - Projects

Series 5 - General Files

Series 6 - Photographs

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## File Plan note

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Former Classification: IV 2B 06

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

### Revision Description

Migrated from Re:discovery to the Archivists' Toolkit by Becky Robbins. 2 November 2009

### Conditions Governing Access

Open for scholarly research without restriction.

### Conditions Governing Use

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hold copyright for an archival collection, or items within a collection, it is the user's responsibility to contact the copyright holder, or make a fair effort to do so, prior to publication.

## **Processing Information note**

Processing was completed as of September 2, 1969. Processing Level 3: Standard Processing. All material is available in acid free manuscript boxes and folders.

## **Immediate Source of Acquisition note**

The papers of The Spelman Fund were deposited with The Rockefeller Foundation Archives in 1948 by The Spelman Fund.

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## **Controlled Access Headings**

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- Public policy
- State governments -- United States
- Federal government -- United States
- Spelman Fund

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## **Physical Characteristics and Technical Requirements**

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Materials requiring specialized equipment for access (film, audio, video, slides) may be closed to research dependent on availability of the applicable equipment

Brittle or damaged items, or materials otherwise in need of preservation care, may be closed to researchers at the discretion of the RAC Head of Archival Services/Head of Reference.

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## **Collection Inventory**

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### **Minutes, Dockets and Documents of Record**



**Scope and Contents note**

All are mimeographed copies, though the minutes are signed.

<b>Title/Description</b>	<b>Instances</b>	
Minutes, 1928	box 1	folder 1
Minutes, 1929	box 1	folder 2
Minutes, 1930	box 1	folder 3
Minutes, 1931	box 1	folder 4
Minutes, 1932	box 1	folder 5
Minutes, 1933	box 1	folder 6
Minutes, 1934	box 1	folder 7
Minutes, 1935	box 1	folder 8
Minutes, 1936	box 1	folder 9
Minutes, 1937	box 1	folder 10
Minutes, 1938	box 1	folder 11
Minutes, 1939	box 1	folder 12
Minutes, 1940	box 1	folder 13
Minutes, 1941	box 1	folder 14
Minutes, 1942	box 1	folder 15
Minutes, 1943	box 2	folder 16
Minutes, 1944-1946	box 2	folder 17
Minutes, 1947-1949	box 2	folder 18
Dockets, 1927-1928	box 2	folder 19
Dockets, January-November 1930	box 2	folder 20
Dockets, December 1930	box 2	folder 21
Dockets, January-April 24, 1931	box 2	folder 22
Dockets, April 31-December 1931	box 2	folder 23
Dockets, January-April 19, 1932	box 3	folder 24
Dockets, April 19-December 1932	box 3	folder 25
Dockets, March-April 1933	box 3	folder 26
Dockets, May-December 1933	box 3	folder 27
Dockets, January-April 1934	box 3	folder 28
Dockets, May-July 1934	box 3	folder 29

Dockets, October-December 1934	box 4	folder 30
Dockets, February-April 1935	box 4	folder 31
Dockets, May 1935	box 4	folder 32
Dockets, June-December 1935	box 4	folder 33
Dockets, January-April 1936	box 4	folder 34
Dockets, May 1-11, 1936	box 4	folder 35
Dockets, May 25-December 1936	box 4	folder 36
Dockets, January-April 1937	box 5	folder 37
Dockets, May 5, 1937	box 5	folder 38
Dockets, May 17-December 1937	box 5	folder 39
Dockets, January-May 9, 1938	box 5	folder 40
Dockets, May 24, 1938	box 5	folder 41
Dockets, June-December 1938	box 5	folder 42
Dockets, January-May 5, 1939	box 6	folder 43
Dockets, May 12-June, 1939	box 6	folder 44
Dockets, September-December 1939	box 6	folder 45
Dockets, January-May 1940	box 6	folder 46
Dockets, June-December 1940	box 6	folder 47
Dockets, February-June 13, 1941	box 6	folder 48
Dockets, June 30-December 1941	box 6	folder 49
Dockets, 1942	box 7	folder 50
Dockets, May-July 1943	box 7	folder 51
Dockets, November 1943	box 7	folder 52
Dockets, 1944	box 7	folder 53
Dockets, 1945	box 7	folder 54
Dockets, May 1946	box 7	folder 55
Dockets, August-November 1946	box 7	folder 56
Dockets, 1947	box 7	folder 57
Dockets, 1948	box 7	folder 58
Documents of Record, 1929	box 8	folder 59
Documents of Record, 1930	box 8	folder 60
Documents of Record, 1931	box 8	folder 61

Documents of Record, 1932	box 8	folder 62
Documents of Record, 1933	box 8	folder 63
Documents of Record, 1933	box 8	folder 64
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Documents of Record, 1935	box 8	folder 70
Documents of Record, 1936	box 9	folder 71
Documents of Record, 1937	box 9	folder 72
Documents of Record, 1937	box 9	folder 73
Documents of Record, 1938	box 9	folder 74
Documents of Record, 1938	box 9	folder 75
Documents of Record, 1938	box 9	folder 76
Documents of Record, 1939	box 9	folder 77
Documents of Record, 1940	box 9	folder 78
Documents of Record, 1941	box 10	folder 79
Documents of Record, 1942	box 10	folder 80
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Documents of Record, 1944	box 10	folder 82
Documents of Record, 1945	box 10	folder 83
Documents of Record, 1946	box 10	folder 84
Documents of Record, 1947	box 10	folder 85
Documents of Record, 1948	box 10	folder 86
Documents of Record, 1929-1932	box 39	folder 1
Documents of Record, 1933-1934	box 39	folder 2
Documents of Record, 1935-1936	box 39	folder 3
Documents of Record, 1937	box 39	folder 4
Documents of Record, 1938	box 39	folder 5
Documents of Record, 1939-1940	box 39	folder 6
Documents of Record, 1941-1945	box 40	folder 7

Documents of Record, 1946	box 40	folder 8
Minutes, 1928-1934	box 40	folder 9
Minutes, 1935-1941	box 40	folder 10
Minutes, 1942-1949	box 40	folder 11

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## Administration

### Scope and Contents note

This series contains information on the administrative side of The Spelman Fund including declinations, personnel information, counsel's opinions, general policy, inter-office memoranda and general correspondence.

Title/Description	Instances	
Certificate of Incorporation and Bylaws	box 1	folder 87
Correspondence, 1928-1933	box 1	folder 88
Correspondence, 1934-1940	box 1	folder 89
Correspondence, 1941-1943	box 1	folder 90
Correspondence, 1944-1946	box 1	folder 91
Correspondence, 1947	box 1	folder 92
Correspondence, 1948-1950	box 1	folder 93
Counsel, 1928-1931	box 1	folder 94
Counsel, 1932-1933	box 1	folder 95
Counsel, 1934-1935	box 1	folder 96
Counsel, 1936-1937	box 1	folder 97
Counsel, 1938-1943	box 2	folder 98
Counsel, 1944-1949	box 2	folder 99
Declinations	box 2	folder 100
Executive Committee, 1932-1935	box 2	folder 101
Executive Committee, 1936-1941	box 2	folder 102
Executive Committee, 1942-1947	box 2	folder 103
Memoranda, 1929-1935	box 2	folder 104
Memoranda, 1936-1946	box 2	folder 105
Policy, 1928-1930	box 2	folder 106
Policy, 1931-1941	box 2	folder 107

Policy - Laura Spelman Rockefeller Memorial	box 3	folder 108
Policy - Child Study	box 3	folder 109
Policy - Cooperation with Government Agencies	box 3	folder 110
Rockefeller Foundation Grant, 1934-1935	box 3	folder 111
Rockefeller Foundation Grant, 1936-1939	box 3	folder 112
Rockefeller Foundation Grant, 1940-1946	box 3	folder 113
Trustees, 1929-1937	box 3	folder 114
Trustees, 1938-1939	box 3	folder 115
Trustees, 1940-1943	box 3	folder 116
Trustees, 1944-1948	box 4	folder 117
Personnel	box 4	folder 118
Personnel	box 4	folder 119
Personnel	box 4	folder 120
Personnel - Staff Assistance	box 4	folder 121
Current By-Laws	box 39	folder 1
Annual Reports, 1929-1939	box 40	folder 1
Annual Reports, 1940-1949	box 40	folder 2
Annual Report, 1936	box 40	folder 3
Annual Report, 1937	box 40	folder 4
Annual Report, 1938	box 40	folder 5
Annual Report, 1939	box 40	folder 6
Annual Report, 1940 and 1941	box 40	folder 7
Annual Report, 1942 and 1943	box 40	folder 8
Final Report, 1949 <u>Physical Description:</u> Copy 1	box 40	folder 9
Final Report, 1949 <u>Physical Description:</u> Copy 2	box 40	folder 10
Final Report, 1949 <u>Physical Description:</u> Copy 3	box 40	folder 11

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## Finances

**Scope and Contents note**

This series includes the ledgers, journals, and cash books, as well as audits and correspondence pertaining to various securities held by the Fund, income tax information, and occasional grants.

<b>Title/Description</b>	<b>Instances</b>	
Audits, 1929-1932	box 1	folder 122
Audits, 1933-1936	box 1	folder 123
Audits, 1937-1941	box 1	folder 124
Audits, 1942-1947	box 1	folder 125
Atchison, Topeka and Santa Fe Railway, 1942-1944	box 1	folder 126
Authorizations - Appropriations, 1930-1948	box 1	folder 127
Authorizations - Signatures, 1928-1943	box 1	folder 128
Baltimore and Ohio Railroad, 1932-1942	box 1	folder 129
Baltimore Trust Company, 1934-1942	box 1	folder 130
Bonds in Default, 1933-1942	box 1	folder 131
Budgets, 1929-1936	box 2	folder 132
Budgets, 1937-1948	box 2	folder 133
Chicago, Milwaukee and St. Paul Railway, 1936-1942	box 2	folder 134
Chicago, Rock Island and Pacific Railway, 1933-1943	box 2	folder 135
Chicago and Western Indiana Railroad, 1935	box 2	folder 136
Cleveland, Cincinnati, Chicago and St. Louis Railroad, 1931	box 2	folder 137
Dissolution	box 2	folder 138
Erie Railroad, 1928-1941	box 2	folder 139
Finance Committee, 1932-1939	box 2	folder 140
Finance Committee Minutes, 1929-1948	box 2	folder 0140A
Financial Procedure	box 2	folder 141
Financial Report, 1929-1931	box 2	folder 142
Financial Report, 1932-1934	box 3	folder 143
Financial Report, 1935-1937	box 3	folder 144
Financial Report, 1938-1940	box 3	folder 145
Financial Report, 1941-1943	box 3	folder 146
Financial Report, 1944-1946	box 3	folder 147
Financial Report, 1947-1948	box 3	folder 148

Great Island Research Associates, 1946	box 3	folder 149
Group Insurance	box 3	folder 150
Guarantees, 1931-1933	box 3	folder 151
Guardian National Bank of Detroit, 1935-1936	box 4	folder 152
Home Insurance Company, 1929-1940	box 4	folder 153
Illinois Central Railroad, 1931	box 4	folder 154
Income Tax Exemption	box 4	folder 155
Income Tax, Federal - Employees	box 4	folder 156
Income Tax, State	box 4	folder 157
Medical Service	box 4	folder 158
Missouri Pacific Railroad, 1933-1942	box 4	folder 159
New York Power and Light Corporation, 1929	box 4	folder 160
New York State Unemployment Insurance, 1935	box 4	folder 161
Northern State Power Company Bonds, 1930-1937	box 4	folder 162
Parents Publishing Association, 1929-1930	box 4	folder 163
Railroad Investment Survey, 1939-1941	box 4	folder 164
Retaining Fee	box 4	folder 165
Retiring Allowance	box 4	folder 166
Retiring Allowance (A-Z)	box 4	folder 167
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Securities, 1933-1941	box 5	folder 169
Securities - Access	box 5	folder 170
Securities - Market Value, 1934-1936	box 5	folder 171
Securities - Market Value, 1937-1948	box 5	folder 172
Southern Railway Company, 1931-1933	box 5	folder 173
St. Louis, Iron Mountain and Southern Railway, 1931-1947	box 5	folder 174
St. Louis, San Francisco Railway, 1932-1945	box 5	folder 175
St. Louis, Southwestern Railroad, 1932-1942	box 5	folder 176
St. Paul, Minneapolis and Manitoba Railroad, 1933	box 5	folder 177
Standard Oil of New Jersey, 1932-1938	box 5	folder 178
State University of Iowa, 1929-1930	box 5	folder 179
Surplus and Deficiency Fund, 1931-1948	box 5	folder 180

Tax and Capital Stock, 1933-1935	box 6	folder 181
Trust Agreements	box 6	folder 182
U.S. Daily Publishing Corporation, 1931-1934	box 6	folder 183
Union Guardian Trust, 1935-1941	box 6	folder 184
Union Guardian Trust, 1942-1950	box 6	folder 185
University of Minnesota, 1930	box 6	folder 185A
Cash Book, 1929-1940	box 7	folder 185B
Cash Book, 1941-1949	box 7	folder 185C
Journal, 1928-1948	box 7	folder 185
Securities Ledger, 1929-1948	box 7A	folder 185E
Securities Ledger, 1929-1946	box 7A	folder 185
Securities Ledger, 1929-1948	box 7A	folder 185E
Securities Ledger, 1929-1946	box 7A	folder 185
Ledger, 1928-1949	box 8	folder 185G
Trial Balance, 1928-1945	box 8	folder 185H
Trial Balance, 1946-April 1949	box 8	folder 185I

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## Projects

### Arrangement note

This series is arranged in two subseries:

Subseries 1 - General Projects

Subseries 2 - "1313" Organizations

### Scope and Contents note

Project files include correspondence, audits, reports, publications, bulletins and newsletters.

## Projects - General Projects

### Arrangement note

Project files are arranged alphabetically.

Title/Description	Instances
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American Committee for the International Union of Local Authorities, 1930-1935	box 1	folder 186
American Committee for the International Union of Local Authorities, 1936-1937	box 1	folder 187
American Committee for the International Union of Local Authorities, January-June 1938	box 1	folder 188
American Committee for the International Union of Local Authorities, July-December 1938	box 1	folder 189
American Committee for the International Union of Local Authorities, 1939-1940	box 1	folder 190
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American Section of the International Institute of Administrative Sciences, 1935-1936	box 1	folder 192
American Section of the International Institute of Administrative Sciences, 1937-1938	box 1	folder 193
American Section of the International Institute of Administrative Sciences, 1939-1941	box 1	folder 194
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Brookings Institute - Indian Affairs, 1930-1933	box 2	folder 196
Brookings Institute - Municipal Affairs Service, 1931-1932	box 2	folder 197
Bureau of Public Personnel Administration, 1928-1929	box 2	folder 198
Bureau of Public Personnel Administration, January-April 1930	box 2	folder 199
Bureau of Public Personnel Administration, May-December 1930	box 2	folder 200
Bureau of Public Personnel Administration, January-June 1931	box 2	folder 201
Bureau of Public Personnel Administration, July 1931-1932	box 2	folder 202
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Committee on Coordination and Cooperation in Hamilton County, Ohio, 1933	box 3	folder 208
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1934	box 3	folder 209

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Committee on Coordination and Cooperation in Hamilton County, Ohio, May-December 1936	box 3	folder 212
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1937	box 3	folder 213
Committee on Coordination and Cooperation in Hamilton County, Ohio, January-May 1938	box 3	folder 214
Committee on Coordination and Cooperation in Hamilton County, Ohio, June-December 1938	box 3	folder 215
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1939	box 3	folder 216
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1940-1947	box 4	folder 217
Committee on Coordination and Cooperation in Hamilton County, Ohio - Audits, 1936-1938	box 4	folder 218
Committee on Coordination and Cooperation in Hamilton County, Ohio - Annual Reports, 1935-1936	box 4	folder 219
Committee on Coordination and Cooperation in Hamilton County, Ohio - Annual Reports, 1937-1939	box 4	folder 220
Committee on Coordination and Cooperation in Hamilton County, Ohio - Reports	box 4	folder 221
Committee on Coordination and Cooperation in Hamilton County, Ohio - Reports	box 4	folder 222
Committee on Coordination and Cooperation in Hamilton County, Ohio <u>Physical Description:</u> Copy 1	box 5	folder 0222A
Committee on Coordination and Cooperation in Hamilton County, Ohio <u>Physical Description:</u> Copy 2	box 5	folder 0222B
Council on Intergovernmental Relations, 1939-1940	box 5	folder 223
Council on Intergovernmental Relations, 1941	box 5	folder 224
Council on Intergovernmental Relations, 1942	box 5	folder 225
Council on Intergovernmental Relations, 1943	box 5	folder 226
Council on Intergovernmental Relations, 1944	box 5	folder 227
Council on Intergovernmental Relations, 1945	box 5	folder 228
Council on Intergovernmental Relations, 1946	box 5	folder 229

Council on Intergovernmental Relations, 1947	box 5	folder 230
Council on Intergovernmental Relations, 1948-1949	box 5	folder 231
Council on Intergovernmental Relations - Reports and Publications	box 6	folder 232
Department of Welfare - Virginia, 1932-1934	box 6	folder 233
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Fellowships - Rockefeller Foundation Reappointments	box 6	folder 235
Fellowships - Bane, 1934	box 6	folder 236
Fellowships - Belsley, 1936-1937	box 6	folder 237
Fellowships - Betters, 1934-1935	box 6	folder 238
Fellowships - Blucher, 1935-1937	box 6	folder 239
Fellowships - Brownlow, 1930	box 6	folder 240
Fellowships - Bunbury, 1931	box 6	folder 241
Fellowships - Carr, 1935-1936	box 6	folder 242
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Fellowships - Gulick, 1931-1934	box 7	folder 248
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Fellowships - Hoan, 1937	box 7	folder 251
Fellowships - Hoehler, 1936	box 7	folder 252
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Fellowships - Toll, 1936	box 7	folder 260
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Fellowships - Woodbury, 1935-1937	box 7	folder 264
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Illinois Housing Commission, 1932-1933	box 8	folder 270
Industrial Commission of Minnesota, 1930-1931	box 8	folder 271
Industrial Commission of Minnesota, 1932	box 8	folder 272
Industrial Commission of Minnesota, 1933-1934	box 8	folder 273
Industrial Commission of Minnesota - Reports	box 8	folder 274
Industrial Commission of the State of New York, 1930-1931	box 9	folder 275
Industrial Commission of the State of New York, 1932-1933	box 9	folder 276
Industrial Commission of the State of New York, 1934-1935	box 9	folder 277
Industrial Commission of the State of New York - Reports	box 9	folder 278
Industrial Commission of the State of New York - Reports	box 9	folder 279
Institute of Public Administration, London, 1932-1934	box 9	folder 280
Institute of Public Administration, London, 1935	box 9	folder 281
Institute of Public Administration, London, 1936	box 9	folder 282
Institute of Public Administration, London, 1937-1938	box 9	folder 283
Institute of Public Administration, London, 1939	box 9	folder 284
Institute of Public Administration, London, 1940-1949	box 9	folder 285
Institute of Public Administration, London - Report - "Scope for Initiative in the Junior Grades of the Civil Service" by Thomas E. Naughten, 1935	box 10	folder 285A
Institute of Public Administration, London - Report - "A Day in My Official Life" by Officers of the Public Service, 1935	box 10	folder 285B
Institute of Public Administration, London - Report - "Decentralisation in Government Departments" by May L. Dhonau, 1938	box 10	folder 285C

Institute of Public Administration, London - Report - "Staff Reports in the Public Service", 1936	box 10	folder 285
Institute of Public Administration, London - Report - "Essays on Aspects of Public Administration", 1935	box 10	folder 285E
Institute of Public Administration, London - Report - "Expected Population Changes and Their Effect Upon Social Services" by Norman Wilson, 1935	box 10	folder 285
Institute of Public Administration, London - Report - "Stabilisation of Rates" by E. J. D. Lloyd, 1935	box 10	folder 285G
Institute of Public Administration, London - Report - "Use of Sinking Funds, &c., for Capital Purposes" by Ernest Long and Eric Maxwell, 1936	box 10	folder 285H
Institute of Public Administration, New York - Scandinavian Study, 1934-1942	box 10	folder 286
Joint Committee for the Cooperation of the League of California Municipalities, 1936-1940	box 10	folder 287
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### Scope and Contents note

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