

# Ford Foundation records, Publications, Working Files and Photographs

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English

Describing Archives: A Content Standard

Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591

archive@rockarch.org

URL: http://www.rockarch.org

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# **Summary Information**

**Repository:** Rockefeller Archive Center

**Creator:** Ford Foundation

**Title:** Ford Foundation records, Publications, Working Files and Photographs

**ID:** FA1394

**Date [inclusive]:** 1968-1998

**Physical Description:** 10.5 Cubic Feet 27 boxes (14 letter document containers, 8 legal

document containers, 4 oversize containers, and 1 half-legal document

container)

Language of the

**Material:** 

English

# **Preferred Citation**

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <a href="http://www.rockarch.org/research/citations.php">http://www.rockarch.org/research/citations.php</a>

# **Biographical / Historical**

The Ford Foundation was chartered by Henry and Edsel Ford in 1936 "to receive and administer funds for scientific, educational and charitable purposes, all for the public welfare", and initially served the Ford family's charitable interests in the Detroit area. Following the deaths of Edsel Ford (1943) and Henry Ford (1947), the Foundation was propelled to the forefront of philanthropy as the largest American foundation in terms of both endowment and yearly expenditures, and with an international scope to its major program areas.

During the Foundation's first twenty years its major programs were in international economic development, primary and higher education, educational and public broadcasting, behavioral sciences, civil liberties, urban development, fine arts and the humanities. The Ford Foundation also partnered with the Rockefeller Foundation in supporting agricultural development in South America, Africa, and Southeast Asia. Since the 1970s, the Foundation has also pioneered programs in women's rights, energy policy, micro-financing in under-developed countries, establishing human rights groups, and improving international HIV/AIDS education.

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# **Scope and Contents**

Ford Foundation records, Publications (Non-Grant Related), Accessions 2017:079 and 2017:089 houses publication files of the Office of Communications' Art and Design Unit. Documents within the collection include proofs, correspondence, drafts, memoranda, licensing agreements, typesetting specifications, distribution files, photographs, and final versions of annual reports, quarterly reports, and various other reports published by the Ford Foundation between 1968 and 1998.

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# Arrangement

Materials are arranged into two series:

- 1. Publications Working Files
- 2. Photographs

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# **Administrative Information**

# **Publication Statement**

Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591

archive@rockarch.org

URL: http://www.rockarch.org

# **Immediate Source of Acquisition**

Series 1: Publications - Working Files was transferred to RAC in 2017 by the Ford Foundation and ingested by RAC as Accession 2017:079 and Accession 2017:089. Series 2: Photographs was originally ingested by RAC as part of Accession 2017:084.

### **Conditions Governing Access**

Open for research with select materials restricted as noted (Boxes 21-24 contain confidental material). Brittle or damaged items are available at the discretion of RAC. Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

# **Processing Information**

Processed by Katie Martin, January 2018; Updated February 2018

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#### **Related Materials**

#### **Related Materials**

Original photographs from the 1991 and 1992 Annual Reports can be found in <u>Ford Foundation records</u>, <u>Multimedia Material</u>, <u>Accession 2017:067</u> Other Ford Foundation publications collections include:

Ford Foundation records, Publications (FA767) <a href="http://dimes.rockarch.org/FA767/collection">http://dimes.rockarch.org/FA767/collection</a>

Ford Foundation records, Publications (Non-Grant Related), Accessions 2017:079 and 2017:089 (FA1394) <a href="http://dimes.rockarch.org/FA1394/collection">http://dimes.rockarch.org/FA1394/collection</a>

Ford Foundation records, Special Collections Publications (FA1395) <a href="http://dimes.rockarch.org/FA1395/collection">http://dimes.rockarch.org/FA1395/collection</a>

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# **Controlled Access Headings**

Ford Foundation

# **Collection Inventory**

Title/Description	Instances	
Annual Report 1992 - Program-Related Investments (PRI)/Grants List, 1993 February	box 1	folder 1
Scope and Contents		
Layout/Manuscripts/Proofs		
Annual Report 1992 - Programs, 1993 January	box 3	folder 13
Annual Report 1992 - To Advance Ford Foundation Description, 1991-1993	box 3	folder 14
Scope and Contents		
Layout/Manuscripts/Proofs		
Annual Report 1992 - Bibliography, 1993 February-March	box 1	folder 2
Scope and Contents		
Layout/Manuscripts/Proofs		
Annual Report 1992 - Index, 1993 January-March	box 1	folder 3
Scope and Contents		
Layout/Manuscripts/Proofs		
Annual Report 1992 - Staff Listing, 1993 January-March	box 1	folder 4
Annual Report 1992 - Charts, 1993 February	box 3	folder 15
Scope and Contents		
Layout/Manuscripts/Proofs		

# **Scope and Contents**

Layout/Manuscripts/Proofs

Annual Report 1992 - Board/Committees/Officers, 1993 January	box 3	folder 17	
Annual Report 1992 - Inside Covers, 1993 March	box 3	folder 18	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Urban Poverty/Grants List, 1993 February- March	box 1	folder 5	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Rural Poverty/Grants List, 1993 February	box 2	folder 6	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Governance and Public Policy/Grants List, 1993 February-March	box 2	folder 7	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Education and Culture/Grants List, 1993 February	box 2	folder 8	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Rights and Social Justice/Grants List, 1993 February	box 2	folder 9	
<b>Scope and Contents</b>			
Layout/Manuscripts/Proofs			
Annual Report 1992 - International Affairs/Grants List, 1993 February-March	box 2	folder 10	
Scope and Contents			
Layout/Manuscripts/Proofs			
Annual Report 1992 - Reproductive Health/Grants List, 1993 February-March	box 2	folder 11	

# **Scope and Contents**

Layout/Manuscripts/Proofs

Annual Report 1993 - Photos - Lists of Suggestions, 1991-1993	box 3	folder 19
Annual Report 1993 - Typesetting Quotes, 1993 December-1994 January	box 3	folder 20
Annual Report 1993 - President's Review Reprint - Quotes, 1994 May	box 3	folder 21
Annual Report 1993 - Memos, 1993-1994	box 2	folder 12
Annual Report 1994 - Photo Log, 1994 December 13	box 3	folder 22
Annual Report 1994 - Photo Captions, 1995 February 8	box 3	folder 23
Annual Report 1994 - Memos, 1994	box 3	folder 24
Annual Report 1994 - Text , 1994 November-December	box 3	folder 25
Spring Report 1994 - Memos, 1994 April-May	box 3	folder 26
Annual Report 1994 - Photo and Licensing Agreements, 1994 October-December	box 3	folder 27
Annual Report 1994 - Susan V. Berresford Correspondence - Photos for 1994 Annual Report and Draft for Photo Licensing Agreement, 1994-1995	box 3	folder 28
Annual Report 1994 - South African Wire Baskets (Annual Report Cover Photo), 1995	box 3	folder 29
Annual Report 1994 - Memos and Notes Regarding 1994 Annual Report, 1994-1995	box 3	folder 30
Annual Report 1994 - Correspondence, 1995	box 3	folder 31
Annual Report 1994 - Photoshoot Innovations - Philippines, 1994	box 4	folder 32
Annual Report 1994 - Memo to Staff - Photographs, 1994-1995	box 4	folder 33
Job #94-23 Works in Progress, 1992-1996	box 4	folder 34
Scope and Contents		
The Ford Foundation's Neighborhood and Family Initiative reports		
Job #94-06 Women in American Politics, 1994-1995	box 4	folder 35
Job #94-20A 1994 Annual Report - General, 1994-1995	box 4	folder 36-37
Scope and Contents		
Includes final 1994 Annual Report		
Job #94-20F 1994 Annual Report - Offprint, 1994-1995	box 5	folder 38
Job #94-20E 1994 Annual Report - Representatives, 1995	box 5	folder 39

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box 5	folder 41	
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Executive Tape Service - Newstrack Tape 1, 1996 October 1

**Scope and Contents** box 1 Tape AV 9436 Ford Foundation Study Shows That Work and Family Can Be Successfully Integrated. Conditions Governing Access: **Conditions Governing Access** Access copy currently unavailable. Please contact a RAC archivist for further instruction. Executive Tape Service - Newstrack Tape 2, 1996 November 19 box 1 Tape AV 9437 **Scope and Contents** Ford Foundation Study Shows That Work and Family Can Be Successfully Integrated. **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please contact an RAC archivist for further instruction. Executive Tape Service - Newstrack Tape 3, 1997 January 7 Tape AV box 1 9438 **Conditions Governing Access: Conditions Governing Access** Access copy currently unavailable. Please contact an RAC archivist for further instruction. **Scope and Contents** Ford Foundation Study Shows That Work and Family Can Be Successfully Integrated. Relinking Life and Work: Toward a Better Future: A Report to the box 6 folder 47 Ford Foundation Based on a Collaborative Research Project with Three Corporations, 1996 November **Scope and Contents** One copy of the publication box 6 folder 48-50 Job #95-23 Relinking Life and Work - General, 1996-1998 **Scope and Contents** Copyright information, reprint materials, correspondence,

box 21

folder 206

mailing list information, notes

**Conditions Governing Access:** 

Job #95-23B Relinking Life and Work - Bills, 1996-1998

Restricted – Confidential material

Job #95-19 Ford Foundation Work in Africa and Middle East, 1995	box 6	folder 51
Job #96-06 Ford Foundation in China, 1996	box 6	folder 52
Scope and Contents		
Includes final publication along with routing information and memo		
Partnership for National Service - Project on Hold, 1995	box 6	folder 53
Job #96-20 Interim Document II, III, & IV - Replacing the Ford Foundation Current Interests, 1996-1998	box 6	folder 54
Job #96-11 Interim Document I Replacing Current Interests of the Ford Foundation 1994 and 1995, 1996-1998	box 6	folder 55
Scope and Contents		
Includes final copy of The Ford Foundation Report Summer/ Fall 1996		
Job #96-08 The Ford Foundation Resource and Reference Guide for Program Officers, 1995-1998	box 7	folder 56
Job #96-02 1996 Summer/Fall Report - Bills, 1996-1997	box 22	folder 207
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Restricted – Confidential material		
Job #96-04 1997 Winter Report - Bills, 1995-1997	box 22	folder 208
Conditions Governing Access: Conditions Governing Access		
Restricted – Confidential material		
Job #96-03 1997 Winter Report - General, 1996-1997	box 7	folder 57
Job #96-02 1996 Summer/Fall Report - General, 1996-1997	box 7	folder 58-59
Job #96-01 1996 Spring Report - General, 1996	box 7	folder 60
Job #96-01 1996 Spring Report - Bills, 1996	box 22	folder 209
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Personal information		
Job #97-01 1997 Spring Report - Bills, 1996-1997	box 22	folder 210
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Personal information

Job #97-01 1997 Spring Report - General, 1997	box 8	folder 61
Job #97-02A 1997 Summer/Fall Report - General, 1997-1998	box 8	folder 62-63
Job #97-02B 1997 Summer/Fall Report - Bills, 1997	box 23	folder 211
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<b>Conditions Governing Access</b>		
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Job #97-03C 1997 Ford Foundation Summer/Fall Report - Wirthlin Survey Project, 1997	box 8	folder 64-65
Job #96-27 1996 President's Review, 1997	box 9	folder 66
Job #97-03 Winter Report - General, 1998	box 9	folder 67
Job #97-03 1998 Winter Report - Lists, 1998	box 9	folder 68
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Conditions Governing Access:		
Conditions Governing Access  Personal information		
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Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet,	box 9	folder 71 folder 72
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2	box 9 box 9 box 10	folder 71  folder 72  folder 73-74  folder
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2 folders), 1997	box 9 box 9 box 10	folder 71  folder 72  folder 73-74  folder
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2 folders), 1997  Conditions Governing Access:	box 9 box 9 box 10	folder 71  folder 72  folder 73-74  folder
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2 folders), 1997  Conditions Governing Access:  Conditions Governing Access:	box 9 box 9 box 10	folder 71  folder 72  folder 73-74  folder
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2 folders), 1997  Conditions Governing Access: Conditions Governing Access  Restricted – Confidential material  Job #97-06C Innovations in American Government - Letters	box 9 box 9 box 10 box 23	folder 71  folder 72  folder 73-74  folder 213-214
Personal information  Winter Report 1988 - Questionnaire Results, 1988  Job #97-04 Interim Document IV Replacing Current Interests, 1997-1998  Job #97-06A Innovations in American Government-Booklet, 1997-1998  Job #97-06B Innovations in American Government - Bills (2 folders), 1997  Conditions Governing Access: Conditions Governing Access  Restricted – Confidential material  Job #97-06C Innovations in American Government - Letters (Susan V. Berresford and Becky Cain), 1997	box 9 box 10 box 23 box 10	folder 71  folder 72  folder 73-74  folder 213-214  folder 75

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Job #97-13D 1997 Annual Report - Letters to Congress, 1997-1998	box 10	folder 77
Job #97-13F 1997 Annual Report - Offprint, 1998	box 10	folder 78
Job #97-13G 1997 Annual Report - Lists, 1998 April-June	box 10	folder 79
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Job #97-16 Susan V. Berresford Speech: The Meaning of Globalization, University of North Carolina, 1997 September 29	box 11	folder 81
Job #97-17 Susan V. Berresford Speech: Donors Forum of Chicago, 1997 June 12	box 11	folder 82
Annual Report 1977, 1977-1978	box 11	folder 83
Annual Report 1973 - Estimates, 1973 October-1974 March	box 11	folder 84
Miscellaneous Information on Annual Reports, 1976-1979	box 11	folder 85
Information - Estimates Etc. for 1978 Annual Report, 1978	box 11	folder 86
Annual Report 1978 - Offprints - Statement of Investments - Arts, 1978	box 11	folder 87
1981 Annual Report, 1981-1982	box 11	folder 88-89
1987 Annual Report - Cover, 1988	box 11	folder 90
1987 Annual Report - Proofs, 1988	box 11	folder 91
1987 Annual Report - Type - Quotations, 1987-1988	box 11	folder 92
1987 Annual Report - Correspondence, 1987-1988	box 11	folder 93
1987 Annual Report - Quotations, 1987	box 11	folder 94
1987 Annual Report - Bills, 1987 December	box 11	folder 95
1986 Annual Report - Cover, 1986	box 11	folder 96
1986 Annual Report - Type Specifications, 1987 January 26	box 11	folder 97
1987 Annual Report Schedule, 1988 February	box 11	folder 98
1987 Annual Report - Layout Sheets, undated	box 12	folder 99
1987 Annual Report - Cover and Proofs, 1988	box 12	folder 100
1986 Annual Report - Covers, 1987	box 12	folder 101-102
1988 Annual Report Photos - Rural Poverty, 1989 March	box 12	folder 103
1988 Annual Report Photos - Human Rights and Social Justice, 1988 August-September	box 12	folder 104

1988 Annual Report - Urban Poverty Alternates - New York Times, 1988 July 21	box 12	folder 105
1988 Annual Report Photos - Education and Culture, 1989 March- April	box 12	folder 106
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1989 Annual Report - Photo Research - Rural Poverty, 1989	box 13	folder 126
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1989 Annual Report Manuscript, 1990	box 13	folder 128-129
1989 Annual Report - Photocopies of Unused Photographs, 1990 March	box 15	folder 131
1989 Annual Report - Stock Photo Returns, 1990 February-April	box 15	folder 132
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	box 15	folder 133	
1989 Annual Report - Manuscript, 1990 January-February	box 15	folder 134	
1989 Annual Report - Staff Announcements and Typographic Estimates, 1989 December-1990 January	box 15	folder 135	
1989 Annual Report - Cover Photographers, 1990 January	box 20	folder 201	
1989 Annual Report - Specifications, 1990 January	box 15	folder 136	
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1992 Annual Report - Idea File - Miscellaneous Photos, 1990-1992	box 15	folder 138	
1993 Annual Report - Photo Suggestions - Newsletters and Clippings, 1991-1994	box 15	folder 139	
1993 Annual Report - Photo Suggestions - Rural Poverty, 1993 May-August	box 15	folder 140	
1993 Annual Report - Photo Suggestions - Program-Related Investments, 1993 June-July	box 15	folder 141	
1993 Annual Report - Photo Suggestions/Text Draft - International Affairs, 1992-1993	box 15	folder 142	
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1993 Annual Report - Drafts - Reproductive Health and Population, 1992-1993	box 15	folder 145	
1993 Annual Report - Grants List - Rights, 1992-1993	box 15	folder 146	
1993 Annual Report - Draft - Asia and Middle East, 1993 November	box 15	folder 147	
1993 Annual Report - Drafts - Investments, 1993 November	box 15	folder 148	
1993 Annual Report - Photo Suggestions - Governance and Public Policy, 1993	box 16	folder 149	
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1993 Annual Report - Draft - Governance and Public Policy, 1993	box 16	folder 151	
1993 Annual Report - Draft, Photo Suggestions, Grants List - Urban Poverty, 1992-1993	box 16	folder 152	
1993 Annual Report - Draft, Photo Suggestions, Grants List - Education and Culture, 1992-1993	box 16	folder 153	

1993 Annual Report - Draft, Photo Suggestions - Media, 1993 October	box 16	folder 154
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1990 Annual Report - Photo Research - Human Rights and Governance, 1990-1991	box 18	folder 185
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Fall Report 1994 - Bracing for Change in Atecoxco By Lucy Conger, 1994 November	box 32	folder 314
Fall Report 1994 - No Going Back, 1994 November	box 32	folder 315
Fall Report 1994 - Equal Access to Justice, 1994 November	box 32	folder 316
Fall Report 1994 - Innovations in State and Local Government, 1994 November	box 32	folder 317
Fall Report 1994 - Taking a Closer Look at the News, 1994	box 32	folder 318
Fall Report 1994 - When Welfare Ends, 1994 November	box 32	folder 319
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2000 Annual Report Grants List - Assets, 2001 February	box 35	folder 351	
2000 Annual Report Grants List - Peace and Social Justice, 2001 January	box 35	folder 352	
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Alice Tufel, 1992 May 8

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#### **Scope and Contents**

From original envelope, "This disk has the original document with changes. There is no other copy on the system or on a disk."

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#### **Conditions Governing Access**

2222T President's Review, 1988 September 26

Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. Access copy currently unavailable. Please contact a RAC archivist for further instruction.

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box 26

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#### **Conditions Governing Access:**

#### **Conditions Governing Access**

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Disk 0142T - Original - Ford Foundation AR-88 - Bibliography #3756T, 1989 May 26

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**Conditions Governing Access:** 

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Disk 0141T - Original - FF AR-88 - Text - International Affairs 3070T - Human Rights and Governance Doc. 3795T, 1989 May 26

**Conditions Governing Access:** 

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Disk #0135T - Ford Foundation 1988 Annual Report Financial Review - Expertype, 44 West 28th Street 7th Floor, 1988

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Expertype - Work Order #10564 - Job Name: Wang-ASCII, 1989 May 4

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Expertype - 10551, Ford Foundation, 1988

**Conditions Governing Access:** 

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Ford Text, Urban Poverty, Rural Poverty, undated

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Conditions Governing Access:

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#### **Conditions Governing Access:**

#### **Conditions Governing Access**

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#### **Conditions Governing Access:**

March 3

#### **Conditions Governing Access**

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Ford Foundation 1991 Annual Report - "Expenditures"...Revised - box 27 folder 276 Use this disk for this chart, disregard chart on other disk, 1991

#### **Conditions Governing Access:**

#### **Conditions Governing Access**

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