Ford Foundation records, Program Division, Office Files of Chika A. Iritani

This finding aid was produced using ArchivesSpace on November 20, 2019.

Rockefeller Archive Center

15 Dayton Avenue
Sleepy Hollow 10591
archive@rockarch.org
URL: http://www.rockarch.org

Table of Contents

Summary Information

Repository:	Rockefeller Archive Center
Creator - aut:	Iritani, Chika A.
Creator:	Ford Foundation
Title:	Ford Foundation records, Program Division, Office Files of Chika A. Iritani
ID:	FA1479
Date [inclusive]:	1987-1992
Physical Description:	1.14 Cubic Feet About 3 LTR size Hollinger boxes
Language of the Material:	English

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at http://www.rockarch.org/research/citations.php

^ Return to Table of Contents

Biographical / Historical

The Ford Foundation was chartered by Henry and Edsel Ford in 1936 "to receive and administer funds for scientific, educational and charitable purposes, all for the public welfare", and initially served the Ford family's charitable interests in the Detroit area. Following the deaths of Edsel Ford (1943) and Henry Ford (1947), the Foundation was propelled to the forefront of philanthropy as the largest American foundation in terms of both endowment and yearly expenditures, and with an international scope to its major program areas.

During the Foundation's first twenty years its major programs were in international economic development, primary and higher education, educational and public broadcasting, behavioral sciences, civil liberties, urban development, fine arts and the humanities. The Ford Foundation also partnered with the Rockefeller Foundation in supporting agricultural development in South America, Africa, and Southeast Asia. Since the 1970s, the Foundation has also pioneered programs in women's rights, energy policy, micro-financing in under-developed countries, establishing human rights groups, and improving international HIV/AIDS education.

Biographical / Historical

Chika A. Iritani supported the Ford Foundation's grants administration activities for many years while she worked in the foundation's Program Division.

Iritani passed away in 1997.

Scope and Contents

Collection contains the office files of Ford Foundation staff member Chika A. Iritani. The files were created during the time that Iritani served in the foundation's Program Division.

The collection consists of two series. The first series contains a set of chronological files Iritani created to organize her correspondence. This series continues the run of Iritani's chronological files found in Series IV of the Ford Foundation records, Developing Countries Program, Program Staff Files (FA528) collection. Iritani was not placed in the Developing Countries Program when she created several of the files found in the collection. Letters from February 1990 show a shift in Iritani's position title from Program Division, Developing Countries Program to just Program Division. Therefore, it was decided during processing to keep the records as a separate collection.

The second series contains a group of Program Review reports for different Ford Foundation Developing Country Program's regional and country initiatives.

Arrangement

Collection consists of two series: chronological files and Ford Foundation Program Review reports.

Original order was maintained during processing.

Collection arrangement is as follows:

1. Chronological files, 1987-1991

2. Program reviews, 1992

Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue
Sleepy Hollow 10591
archive@rockarch.org
URL: http://www.rockarch.org

Conditions Governing Access

Open for research. Brittle or damaged items are available at the discretion of RAC.

Conditions Governing Use

RAC users must abide by all applicable provisions of United States copyright law. Reproduction/ duplication of archival items is routinely provided in accordance with "fair use". If the RAC does not hold copyright for an archival collection, or items within a collection, it is the users responsibility to contact the copyright holder, or make a fair effort to do so, prior to publication.

Processing Information

Processing Level 3: Standard Processing

Processed by Darren Young, November 2018

Immediate Source of Acquisition

Ford Foundation archive was deposited at the RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by the RAC beginning in 2011. Accessions continue as necesary.

This material was transferred to the RAC in 2018 by the Ford Foundation and was ingested by the RAC as Accession 2018:069.

Controlled Access Headings

- Ford Foundation
- Program budgeting

Other Finding Aids

Other Finding Aids for collections holding records created by Chika A. Iritani include:

FA528 Ford Foundation records, Developing Countries Program, Program Staff Files

Collection Inventory

Chronological files, 1987-1991

Physical Description: .76 Cubic Feet About 2 LTR size Hollinger boxes

Scope and Contents

Series contains a set of chronological files Ford Foundation staff member Chika A. Iritani created to organize her correspondence. Most files primarily consist of correspondence addressed from Iritani to grantees and other Ford staff members. However, the 1987-1990 Chronological file (Box 2, Folders 8-10) also includes a significant amount of correspondence addressed to Iritani. Correspondence in that file includes many faxes and telegrams and originates from a more extensive period of time than what is covered by the other chronological files.

Correspondence in the series generally regards the receipt of grant reports, closeouts of grants, purchase orders, and program reviews among other grants administration and program management activities.

Series continues the run of Iritani chronological files started in Series IV of the Ford Foundation records, Developing Countries Program, Program Staff Files (FA528) collection.

Title/Description	Instances	
Chronological file, 1988	box 1	folder 1-2
Chronological file, 1988-1989	box 1	folder 3-5
Chronological file, 1990	box 1	folder 6-7

Chronological file, 1987-1990	box 2	folder 8-10
Chronological file, 1990-1991	box 2	folder 11-12

^ Return to Table of Contents

Program reviews, 1992

Physical Description: .38 Cubic Feet 1 LTR size Hollinger box

Scope and Contents

Series contains a group of Ford Foundation Program Review reports published in May 1992. The reports analyze different Ford Foundation Developing Country Program's regional and country initiatives.

Title/Description	Instances	
Program Review: Bangladesh (Dhaka, Bangladesh), 1992 May	box 3	folder 13
Program Review: West Africa (Dakar, Senegal), 1992 May	box 3	folder 14
Program Review: Eastern and Southern Africa (Nairobi, Kenya), 1992 May	box 3	folder 15
Program Review: Africa Regional, 1992 May	box 3	folder 16
Program Review: Israel, 1992 May	box 3	folder 17
Program Review: Middle East and North Africa (Cairo, Egypt), 1992 May	box 3	folder 18-19
Program Review: Beijing, 1992 May	box 3	folder 20

^ Return to Table of Contents