

Ford Foundation records, Human Rights and Governance Program, Program Director, Office Files of Shepard Forman

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Describing Archives: A Content Standard

Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591

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Summary Information

Repository: Rockefeller Archive Center

Creator - aut: Forman, Shepard, 1938-

Creator: Ford Foundation

Title: Ford Foundation records, Human Rights and Governance Program,

Program Director, Office Files of Shepard Forman

ID: FA717

Date [inclusive]: 1980-1992

Physical Description: 19.2 Cubic Feet

Language of the

Material:

English.

Biographical / Historical

Shepard Forman served as the Program Officer-in-Charge of the Human Rights and Governance Program from 1981 to 1986. In 1987, the title of Program Officer-in-Charge was changed to Director and Forman served in that title until 1990. He became Director of the International Affairs Program in 1991 and retired from the Ford Foundation in 1995.

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Scope and Contents

This collection documents Forman's activities as Program Director of the Human Rights and Governance Program. During his tenure, the Human Rights and Governance Program encompassed two of six major areas of funding – Human Rights and Social Justice and Governance and Public Policy. This Program supported the promotion and protection of fundamental civil and political liberties worldwide and provided support for analysis of governmental structures and policies in developed countries and in Third World countries. The records of the Program Director are significant because they document the development of new program ideas with input from the President and Board of Trustees. These papers also document work by the Program staff in developing new initiatives and implementing grant

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activity in the areas of human rights and public policy on a national and international scope. Activities documented in the files include creation of program initiatives, preparation of financial materials, reports, and strategy papers that were presented to the Board of Trustees and documentation of task forces and study group activities. Of interest are the background files on the development of an AIDS funding program that involved other private foundations.

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Arrangement

The collection is composed of 16 boxes and is comprised of the following series:

- I. Background Files, 1980-1991
- II. AIDS Background Files, 1987-1988
- III. General Correspondence Files, 1981-1982
- IV. General Files, 1985-1992
- V. Trip Files, 1981-1990

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Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591 archive@rockarch.org

URL: http://www.rockarch.org

Processing Information

Level 1 Minimal Processing has been conducted to establish basic intellectual and physical control of the material and assess immediate preservation and conservation needs. Material remains as received, in original folders and storage boxes.

Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC.

Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

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Related Materials

Separated Materials

Reports by staff and consultants were transferred to their respective collections in the Archives. Transfers are noted on cross-reference sheets in Forman's records. An appendix to this register lists the reports that were transferred.

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Collection Inventory

Background Files, 1980-1991

Scope and Contents

Series I, Background Files, 1980-1991, includes grant recommendations, proposals, reports, publications, notes, and meeting materials (i.e. agendas, notes). Some of these files are related to grantees and potential grantees. Other materials served as reference files providing background information on particular organizations or topics. Also included are financial projections, discussion papers, program reviews, and program statements.

Title/Description	Instances	
Population Grants	box 1 (SK #34648)	folder 1
President's Report to Board of Trustees (Draft Outline)	box 1 (SK #34648)	folder 2

Program planning, 1982

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Committee on Public Policy & Social Organizations	box 1 (SK #34648)	folder 4
Puerto Rico Legal Project	box 1 (SK #34648)	folder 5
Jeff Puryear Paper, 1979	box 1 (SK #34648)	folder 6
Center on International Policy	box 1 (SK #34648)	folder 7
Rhona Rapoport	box 1 (SK #34648)	folder 8
Religious Freedom	box 1 (SK #34648)	folder 9
Rural America	box 1 (SK #34648)	folder 10
PRI	box 1 (SK #34648)	folder 11
Sin Censura	box 1 (SK #34648)	folder 12
Whitten Norman	box 1 (SK #34648)	folder 13
Sacha Runa Research Foundation	box 1 (SK #34648)	folder 14
A. Sakharov Conference, 1981 May 1 - 2	box 1 (SK #34648)	folder 15
N.Y. Council of Law Associates, Barbara Schatz	box 1 (SK #34648)	folder 16
Martin Scurrah (Lima, Peru office)	box 1 (SK #34648)	folder 17
CELS (Center for Legal and Social Studies, Argentina)	box 1 (SK #34648)	folder 18
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Title VI Legislation	box 1 (SK #34648)	folder 20
Interim Reports of Theme Teams	box 1 (SK #34648)	folder 21
TOLA	box 1 (SK #34648)	folder 22

[&]quot;U.N. University's Next Stage" Rector Soedjatmoko

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WOLA (Washington Office on Latin America)	box 1 (SK #34648)	folder 24
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Amuesha – Yanachaga Project – Peru	box 2 (SK #36049)	folder 4
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Destar Tria		

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East Timor	box 2 (SK #36049)	folder 11
T. Kessinger	box 2 (SK #36049)	folder 12
Program activities – Hungary	box 2 (SK #36049)	folder 13
Ethnic Conflict	box 2 (SK #36049)	folder 14
SF - Trip to California	box 2 (SK #36049)	folder 15
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International League for Human Rights (grant)	box 2 (SK #36049)	folder 41
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Weekly "Reports of "Approved Actions"	box 3 (SK #34630)	folder 5

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Aspen Institute Dinner, March, 1981. HR: The treatment of journalists, 1981 March	box 3 (SK #34630)	folder 7
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General Correspondence Files, 1981-1982

Scope and Contents

Series III, General Correspondence Files, 1981-1982, is comprised of general correspondence written to and by Forman on various topics including legal services, consultants, human rights, and grant correspondence.

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Meetings and agendas, 1981-1982	box 12 (SK #34247)	folder 1
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Proposals - Rejection Letters	box 12 (SK #34247)	folder 3
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Reproductive Health Committee – Human Rights, 1982	box 12 (SK #34247)	folder 7
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Human Rights (external of USA)	box 12 (SK #34247)	folder 9
Human Rights (internal USA)	box 12 (SK #34247)	folder 10
Grants – Rejection Letters	box 12 (SK #34247)	folder 11
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Grant correspondence, memos, etc.	box 12 (SK #34247)	folder 13

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General Files, 1985-1992

Scope and Contents

Series IV, General Files, 1985-1992, is comprised of correspondence, project proposals, meeting notes, consultant reports, and discussion papers. Of note are materials pertaining to the promotion of pluralism and diversity in the areas of public policy and international affairs.

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European Foundation Centre - Central and East European	box 13 (SK	folder 1
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European Cooperation Fund - Fund for book publication in East and Central European Languages	box 13 (SK #39825)	folder 5
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Ford Foundation Review of Programs related to pluralism and diversity	box 13 (SK #39825)	folder 11
Susan Subak Report: A Survey of US Environmental Organizations	box 13 (SK #39825)	folder 12
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events in China Mora McLean - paper on human rights in Africa

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Trip Files, 1981-1990

Scope and Contents

Series V, Trip Files, 1981-1990, mainly consists of itineraries, reading materials for meetings, agendas, handwritten notes, and lists of participants of meetings attended by Forman. Also included in a smaller amount are meeting proceedings, lists of grants, and strategy papers.

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