

# **Spelman Fund of New York records**

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Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591

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URL: http://www.rockarch.org

## **Table of Contents**

Summary Information	3
Biographical/Historical note	3
Scope and Contents note	4
Arrangement note	6
File Plan note	7
Administrative Information	7
Controlled Access Headings	8
Physical Characteristics and Technical Requirements	8
Collection Inventory	8
Minutes, Dockets and Documents of Record	8
Administration	12
Finances	13
Projects	16
Projects - General Projects	16
Projects - "1313" Organizations	27
General Files	39
Photographs	41

### **Summary Information**

**Repository:** Rockefeller Archive Center

**Creator:** Spelman Fund

**Title:** Spelman Fund of New York records

**ID:** FA063

**Date [inclusive]:** 1928-1949

**Physical Description:** 40 Cubic Feet 100 document cases

**Language of the** English

Material:

#### **Preferred Citation**

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <a href="http://www.rockarch.org/research/citations.php">http://www.rockarch.org/research/citations.php</a>

^ Return to Table of Contents

## Biographical/Historical note

The Spelman Fund of New York was chartered as a corporation on December 27, 1928, exclusively for "charitable, scientific and educational purposes including the advancement and diffusion of knowledge concerning child life, the improvement of interracial relations and cooperation with public agencies."

\$10,000,000 was provided for The Spelman Fund by the Laura Spelman Rockefeller Memorial shortly after the latter organization merged with The Rockefeller Foundation in 1929. The Memorial had developed a broad program in child study and interracial relations. Though the Fund continued to support some of the agencies previously supported by the Memorial for the duration of the particular grant, the main program of the Fund was in the area of public administration and intergovernmental relations. This was an area the Memorial had just begun to develop in its program, and it soon became the primary interest of the Fund. The Fund worked to improve the technical aspects of public administration. They supported activities which would improve exchange of technical information and experience and also activities of research to discover improved methods and techniques of organization.

Many major appropriations were made to the "1313" agencies, i.e., the American Association of Public Welfare Officials, the American Legislators Association, the American Municipal Association, the American Public Welfare Association, the American Public Works Association, the American Society

of Planning Officials, the Civil Service Assembly, the Council of State Governments, the Federation of Tax Administrators, the International City Managers Association, the Municipal Financial Officers Association, the National Association of Housing Officials, the Public Administration Clearing House and the Public Administration Service. These groups were brought together in Chicago in 1932, and later in a building on the campus of the University of Chicago. The address was 1313 E. 60th Street, hence the name.

The final grant of unexpended funds was made to the Public Administration Clearing House, the nerve center of the "1313" agencies, and in 1949 the Fund was dissolved.

The Spelman Fund Collection covers the period from 1928 to 1949.

^ Return to Table of Contents

## **Scope and Contents note**

Important subjects in this collection include federal-state cooperation/relations, interstate cooperation/relations, standards in public administration on all levels, and training of public officials.

Among the correspondents are:

American Legislators' Association

Henry Toll

American Municipal Association

Carl Chatters

Earl Mallery

Clifford Ham

Paul Betters

American Public Welfare Association

Fred Hoehler

Frank Bane

American Public Works Association

**Donald Stone** 

American Society of Planning Officials

Walter Blucher
Civil Service Assembly
William Brownrigg
Charles Messick
Clifford Amsden
Council of State Governments
Frank Bane
Henry Toll
Mark Graves
Federation of Tax Administrators
Albert Lepawsky
International City Managers Association
Donald Stone
Louis Brownlow
Municipal Financial Officers Association
Mines B. Phillips
Carl Chatters
National Association of Housing Officials
Charles Ascber
Public Administration Clearing House
Louis Brownlow
Charles Ascber
Joseph Willits
Public Administration Service
Louis Brownlow

Donald Stone	
Winthrop Aldrich	
Kenneth Chorley	
William E. Dodd	
William Tudor Gardiner	
Robert M. Hutchins	
Fiorello LaGuardia	
Lewis Meriam	
Charles Merriam	
Guy Moffett	
Francis Perkins	
John D. Rockefeller 3rd	
Beardsley Ruml	
Harold Stassen	
Charles P. Taft II	
Lent D. Upson	
Leonard White	
Arthur Woods	
^ Return to Table of Contents	
Arrangement note	
This collection is arranged in six series, as follows:	

Series 1 - Minutes, Dockets, and Documents of Record

Series 2 - Administration

Series 3 - Finances

Series 4 - Projects

Series 5 - General Files

Series 6 - Photographs

^ Return to Table of Contents

#### File Plan note

Former Classification: IV 2B 06

^ Return to Table of Contents

### **Administrative Information**

#### **Publication Statement**

Rockefeller Archive Center

15 Dayton Avenue Sleepy Hollow 10591 archive@rockarch.org

URL: <a href="http://www.rockarch.org">http://www.rockarch.org</a>

#### **Revision Description**

Migrated from Re:discovery to the Archivists' Toolkit by Becky Robbins. 2 November 2009

## **Conditions Governing Access**

Open for scholarly research without restriction.

## **Conditions Governing Use**

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hold copyright for an archival collection, or items within a collection, it is the user's responsibility to contact the copyright holder, or make a fair effort to do so, prior to publication.

#### **Processing Information note**

Processing was completed as of September 2, 1969. Processing Level 3: Standard Processing. All material is available in acid free manuscript boxes and folders.

#### **Immediate Source of Acquisition note**

The papers of The Spelman Fund were deposited with The Rockefeller Foundation Archives in 1948 by The Spelman Fund.

^ Return to Table of Contents

## **Controlled Access Headings**

- Public policy
- State governments -- United States
- Federal government -- United States
- Spelman Fund

## **Physical Characteristics and Technical Requirements**

Materials requiring specialized equipment for access (film, audio, video, slides) may be closed to research dependent on availability of the applicable equipment

Brittle or damaged items, or materials otherwise in need of preservation care, may be closed to researchers at the discretion of the RAC Head of Archival Services/Head of Reference.

^ Return to Table of Contents

## **Collection Inventory**

#### Minutes, Dockets and Documents of Record

## **Scope and Contents note**

All are mimeographed copies, though the minutes are signed.

Title/Description	Instances	
Minutes, 1928	box 1	folder 1
Minutes, 1929	box 1	folder 2
Minutes, 1930	box 1	folder 3
Minutes, 1931	box 1	folder 4
Minutes, 1932	box 1	folder 5
Minutes, 1933	box 1	folder 6
Minutes, 1934	box 1	folder 7
Minutes, 1935	box 1	folder 8
Minutes, 1936	box 1	folder 9
Minutes, 1937	box 1	folder 10
Minutes, 1938	box 1	folder 11
Minutes, 1939	box 1	folder 12
Minutes, 1940	box 1	folder 13
Minutes, 1941	box 1	folder 14
Minutes, 1942	box 1	folder 15
Minutes, 1943	box 2	folder 16
Minutes, 1944-1946	box 2	folder 17
Minutes, 1947-1949	box 2	folder 18
Dockets, 1927-1928	box 2	folder 19
Dockets, January-November 1930	box 2	folder 20
Dockets, December 1930	box 2	folder 21
Dockets, January-April 24, 1931	box 2	folder 22
Dockets, April 31-December 1931	box 2	folder 23
Dockets, January-April 19, 1932	box 3	folder 24
Dockets, April 19-December 1932	box 3	folder 25
Dockets, March-April 1933	box 3	folder 26
Dockets, May-December 1933	box 3	folder 27
Dockets, January-April 1934	box 3	folder 28
Dockets, May-July 1934	box 3	folder 29

Dockets, October-December 1934	box 4	folder 30
Dockets, February-April 1935	box 4	folder 31
Dockets, May 1935	box 4	folder 32
Dockets, June-December 1935	box 4	folder 33
Dockets, January-April 1936	box 4	folder 34
Dockets, May 1-11, 1936	box 4	folder 35
Dockets, May 25-December 1936	box 4	folder 36
Dockets, January-April 1937	box 5	folder 37
Dockets, May 5, 1937	box 5	folder 38
Dockets, May 17-December 1937	box 5	folder 39
Dockets, January-May 9, 1938	box 5	folder 40
Dockets, May 24, 1938	box 5	folder 41
Dockets, June-December 1938	box 5	folder 42
Dockets, January-May 5, 1939	box 6	folder 43
Dockets, May 12-June, 1939	box 6	folder 44
Dockets, September-December 1939	box 6	folder 45
Dockets, January-May 1940	box 6	folder 46
Dockets, June-December 1940	box 6	folder 47
Dockets, February-June 13, 1941	box 6	folder 48
Dockets, June 30-December 1941	box 6	folder 49
Dockets, 1942	box 7	folder 50
Dockets, May-July 1943	box 7	folder 51
Dockets, November 1943	box 7	folder 52
Dockets, 1944	box 7	folder 53
Dockets, 1945	box 7	folder 54
Dockets, May 1946	box 7	folder 55
Dockets, August-November 1946	box 7	folder 56
Dockets, 1947	box 7	folder 57
Dockets, 1948	box 7	folder 58
Documents of Record, 1929	box 8	folder 59
Documents of Record, 1930	box 8	folder 60
Documents of Record, 1931	box 8	folder 61

Documents of Record, 1932	box 8	folder 62
Documents of Record, 1933	box 8	folder 63
Documents of Record, 1933	box 8	folder 64
Documents of Record, 1934	box 8	folder 65
Documents of Record, 1934	box 8	folder 66
Documents of Record, 1935	box 8	folder 67
Documents of Record, 1935	box 8	folder 68
Documents of Record, 1935	box 8	folder 69
Documents of Record, 1935	box 8	folder 70
Documents of Record, 1936	box 9	folder 71
Documents of Record, 1937	box 9	folder 72
Documents of Record, 1937	box 9	folder 73
Documents of Record, 1938	box 9	folder 74
Documents of Record, 1938	box 9	folder 75
Documents of Record, 1938	box 9	folder 76
Documents of Record, 1939	box 9	folder 77
Documents of Record, 1940	box 9	folder 78
Documents of Record, 1941	box 10	folder 79
Documents of Record, 1942	box 10	folder 80
Documents of Record, 1943	box 10	folder 81
Documents of Record, 1944	box 10	folder 82
Documents of Record, 1945	box 10	folder 83
Documents of Record, 1946	box 10	folder 84
Documents of Record, 1947	box 10	folder 85
Documents of Record, 1948	box 10	folder 86
Documents of Record, 1929-1932	box 39	folder 1
Documents of Record, 1933-1934	box 39	folder 2
Documents of Record, 1935-1936	box 39	folder 3
Documents of Record, 1937	box 39	folder 4
Documents of Record, 1938	box 39	folder 5
Documents of Record, 1939-1940	box 39	folder 6
Documents of Record, 1941-1945	box 40	folder 7

Documents of Record, 1946	box 40	folder 8
Minutes, 1928-1934	box 40	folder 9
Minutes, 1935-1941	box 40	folder 10
Minutes, 1942-1949	box 40	folder 11

#### ^ Return to Table of Contents

### Administration

#### **Scope and Contents note**

This series contains information on the administrative side of The Spelman Fund including declinations, personnel information, counsel's opinions, general policy, inter-office memoranda and general correspondence.

Title/Description	Instances	
Certificate of Incorporation and Bylaws	box 1	folder 87
Correspondence, 1928-1933	box 1	folder 88
Correspondence, 1934-1940	box 1	folder 89
Correspondence, 1941-1943	box 1	folder 90
Correspondence, 1944-1946	box 1	folder 91
Correspondence, 1947	box 1	folder 92
Correspondence, 1948-1950	box 1	folder 93
Counsel, 1928-1931	box 1	folder 94
Counsel, 1932-1933	box 1	folder 95
Counsel, 1934-1935	box 1	folder 96
Counsel, 1936-1937	box 1	folder 97
Counsel, 1938-1943	box 2	folder 98
Counsel, 1944-1949	box 2	folder 99
Declinations	box 2	folder 100
Executive Committee, 1932-1935	box 2	folder 101
Executive Committee, 1936-1941	box 2	folder 102
Executive Committee, 1942-1947	box 2	folder 103
Memoranda, 1929-1935	box 2	folder 104
Memoranda, 1936-1946	box 2	folder 105
Policy, 1928-1930	box 2	folder 106
Policy, 1931-1941	box 2	folder 107

Policy - Laura Spelman Rockefeller Memorial	box 3	folder 108
Policy - Child Study	box 3	folder 109
Policy - Cooperation with Government Agencies	box 3	folder 110
Rockefeller Foundation Grant, 1934-1935	box 3	folder 111
Rockefeller Foundation Grant, 1936-1939	box 3	folder 112
Rockefeller Foundation Grant, 1940-1946	box 3	folder 113
Trustees, 1929-1937	box 3	folder 114
Trustees, 1938-1939	box 3	folder 115
Trustees, 1940-1943	box 3	folder 116
Trustees, 1944-1948	box 4	folder 117
Personnel	box 4	folder 118
Personnel	box 4	folder 119
Personnel	box 4	folder 120
Personnel - Staff Assistance	box 4	folder 121
Current By-Laws	box 39	folder 1
Annual Reports, 1929-1939	box 40	folder 1
Annual Reports, 1940-1949	box 40	folder 2
Annual Report, 1936	box 40	folder 3
Annual Report, 1937	box 40	folder 4
Annual Report, 1938	box 40	folder 5
Annual Report, 1939	box 40	folder 6
Annual Report, 1940 and 1941	box 40	folder 7
Annual Report, 1942 and 1943	box 40	folder 8
Final Report, 1949	box 40	folder 9
Physical Description: Copy 1		
Final Report, 1949	box 40	folder 10
Physical Description: Copy 2		
Final Report, 1949	box 40	folder 11
Physical Description: Copy 3		

<sup>^</sup> Return to Table of Contents

## **Finances**

## **Scope and Contents note**

This series includes the ledgers, journals, and cash books, as well as audits and correspondence pertaining to various securities held by the Fund, income tax information, and occasional grants.

Title/Description	Instances	
Audits, 1929-1932	box 1	folder 122
Audits, 1933-1936	box 1	folder 123
Audits, 1937-1941	box 1	folder 124
Audits, 1942-1947	box 1	folder 125
Atchison, Topeka and Santa Fe Railway, 1942-1944	box 1	folder 126
Authorizations - Appropriations, 1930-1948	box 1	folder 127
Authorizations - Signatures, 1928-1943	box 1	folder 128
Baltimore and Ohio Railroad, 1932-1942	box 1	folder 129
Baltimore Trust Company, 1934-1942	box 1	folder 130
Bonds in Default, 1933-1942	box 1	folder 131
Budgets, 1929-1936	box 2	folder 132
Budgets, 1937-1948	box 2	folder 133
Chicago, Milwaukee and St. Paul Railway, 1936-1942	box 2	folder 134
Chicago, Rock Island and Pacific Railway, 1933-1943	box 2	folder 135
Chicago and Western Indiana Railroad, 1935	box 2	folder 136
Cleveland, Cincinnati, Chicago and St. Louis Railroad, 1931	box 2	folder 137
Dissolution	box 2	folder 138
Erie Railroad, 1928-1941	box 2	folder 139
Finance Committee, 1932-1939	box 2	folder 140
Finance Committee Minutes, 1929-1948	box 2	folder 0140A
Financial Procedure	box 2	folder 141
Financial Report, 1929-1931	box 2	folder 142
Financial Report, 1932-1934	box 3	folder 143
Financial Report, 1935-1937	box 3	folder 144
Financial Report, 1938-1940	box 3	folder 145
Financial Report, 1941-1943	box 3	folder 146
Financial Report, 1944-1946	box 3	folder 147
Financial Report, 1947-1948	box 3	folder 148

Great Island Research Associates, 1946	box 3	folder 149
Group Insurance	box 3	folder 150
Guarantees, 1931-1933	box 3	folder 151
Guardian National Bank of Detroit, 1935-1936	box 4	folder 152
Home Insurance Company, 1929-1940	box 4	folder 153
Illinois Central Railroad, 1931	box 4	folder 154
Income Tax Exemption	box 4	folder 155
Income Tax, Federal - Employees	box 4	folder 156
Income Tax, State	box 4	folder 157
Medical Service	box 4	folder 158
Missouri Pacific Railroad, 1933-1942	box 4	folder 159
New York Power and Light Corporation, 1929	box 4	folder 160
New York State Unemployment Insurance, 1935	box 4	folder 161
Northern State Power Company Bonds, 1930-1937	box 4	folder 162
Parents Publishing Association, 1929-1930	box 4	folder 163
Railroad Investment Survey, 1939-1941	box 4	folder 164
Retaining Fee	box 4	folder 165
Retiring Allowance	box 4	folder 166
Retiring Allowance (A-Z)	box 4	folder 167
Rockefeller Foundation Grant, 1938-1943	box 5	folder 168
Securities, 1933-1941	box 5	folder 169
Securities - Access	box 5	folder 170
Securities - Market Value, 1934-1936	box 5	folder 171
Securities - Market Value, 1937-1948	box 5	folder 172
Southern Railway Company, 1931-1933	box 5	folder 173
St. Louis, Iron Mountain and Southern Railway, 1931-1947	box 5	folder 174
St. Louis, San Francisco Railway, 1932-1945	box 5	folder 175
St. Louis, Southwestern Railroad, 1932-1942	box 5	folder 176
St. Paul, Minneapolis and Manitoba Railroad, 1933	box 5	folder 177
Standard Oil of New Jersey, 1932-1938	box 5	folder 178
State University of Iowa, 1929-1930	box 5	folder 179
Surplus and Deficiency Fund, 1931-1948	box 5	folder 180

Tax and Capital Stock, 1933-1935	box 6	folder 181
Trust Agreements	box 6	folder 182
U.S. Daily Publishing Corporation, 1931-1934	box 6	folder 183
Union Guardian Trust, 1935-1941	box 6	folder 184
Union Guardian Trust, 1942-1950	box 6	folder 185
University of Minnesota, 1930	box 6	folder 185A
Cash Book, 1929-1940	box 7	folder 185B
Cash Book, 1941-1949	box 7	folder 185C
Journal, 1928-1948	box 7	folder 185
Securities Ledger, 1929-1948	box 7A	folder 185E
Securities Ledger, 1929-1946	box 7A	folder 185
Securities Ledger, 1929-1948	box 7A	folder 185E
Securities Ledger, 1929-1946	box 7A	folder 185
Ledger, 1928-1949	box 8	folder 185G
Trial Balance, 1928-1945	box 8	folder 185H
Trial Balance, 1946-April 1949	box 8	folder 185I

#### ^ Return to Table of Contents

## **Projects**

#### **Arrangement note**

This series is arranged in two subseries:

Subseries 1 - General Projects

Subseries 2 - "1313" Organizations

#### **Scope and Contents note**

Project files include correspondence, audits, reports, publications, bulletins and newsletters.

### **Projects - General Projects**

#### **Arrangement note**

Project files are arranged alphabetically.

Title/Description	Instances
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American Committee for the International Union of Local Authorities, 1930-1935	box 1	folder 186
American Committee for the International Union of Local Authorities, 1936-1937	box 1	folder 187
American Committee for the International Union of Local Authorities, January-June 1938	box 1	folder 188
American Committee for the International Union of Local Authorities, July-December 1938	box 1	folder 189
American Committee for the International Union of Local Authorities, 1939-1940	box 1	folder 190
American Section of the International Institute of Administrative Sciences, 1929-1934	box 1	folder 191
American Section of the International Institute of Administrative Sciences, 1935-1936	box 1	folder 192
American Section of the International Institute of Administrative Sciences, 1937-1938	box 1	folder 193
American Section of the International Institute of Administrative Sciences, 1939-1941	box 1	folder 194
Brookings Institute - Indian Affairs, 1929	box 2	folder 195
Brookings Institute - Indian Affairs, 1930-1933	box 2	folder 196
Brookings Institute - Municipal Affairs Service, 1931-1932	box 2	folder 197
Bureau of Public Personnel Administration, 1928-1929	box 2	folder 198
Bureau of Public Personnel Administration, January-April 1930	box 2	folder 199
Bureau of Public Personnel Administration, May-December 1930	box 2	folder 200
Bureau of Public Personnel Administration, January-June 1931	box 2	folder 201
Bureau of Public Personnel Administration, July 1931-1932	box 2	folder 202
Bureau of Public Personnel Administration - Audits, 1929-1931	box 2	folder 203
Bureau of Public Personnel Administration - Reports	box 2	folder 204
Bureau of Social Hygiene, 1933-1935	box 3	folder 205
Cambridgeshire County Council, 1928-1933	box 3	folder 206
		folder 207
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1932	box 3	Tolder 207
•	box 3	folder 208

Committee on Coordination and Cooperation in Hamilton County, Ohio, 1935	box 3	folder 210	
Committee on Coordination and Cooperation in Hamilton County, Ohio, January-April 1936	box 3	folder 211	
Committee on Coordination and Cooperation in Hamilton County, Ohio, May-December 1936	box 3	folder 212	
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1937	box 3	folder 213	
Committee on Coordination and Cooperation in Hamilton County, Ohio, January-May 1938	box 3	folder 214	
Committee on Coordination and Cooperation in Hamilton County, Ohio, June-December 1938	box 3	folder 215	
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1939	box 3	folder 216	
Committee on Coordination and Cooperation in Hamilton County, Ohio, 1940-1947	box 4	folder 217	
Committee on Coordination and Cooperation in Hamilton County, Ohio - Audits, 1936-1938	box 4	folder 218	
Committee on Coordination and Cooperation in Hamilton County, Ohio - Annual Reports, 1935-1936	box 4	folder 219	
Committee on Coordination and Cooperation in Hamilton County, Ohio - Annual Reports, 1937-1939	box 4	folder 220	
Committee on Coordination and Cooperation in Hamilton County, Ohio - Reports	box 4	folder 221	
Committee on Coordination and Cooperation in Hamilton County, Ohio - Reports	box 4	folder 222	
Committee on Coordination and Cooperation in Hamilton County, Ohio	box 5	folder 0222A	
Physical Description: Copy 1			
Committee on Coordination and Cooperation in Hamilton County, Ohio	box 5	folder 0222B	
Physical Description: Copy 2			
Council on Intergovernmental Relations, 1939-1940	box 5	folder 223	
Council on Intergovernmental Relations, 1941	box 5	folder 224	
Council on Intergovernmental Relations, 1942	box 5	folder 225	
Council on Intergovernmental Relations, 1943	box 5	folder 226	
Council on Intergovernmental Relations, 1944	box 5	folder 227	
Council on Intergovernmental Relations, 1945	box 5	folder 228	
Council on Intergovernmental Relations, 1946	box 5	folder 229	

Council on Intergovernmental Relations, 1947	box 5	folder 230
Council on Intergovernmental Relations, 1948-1949	box 5	folder 231
Council on Intergovernmental Relations - Reports and Publications	box 6	folder 232
Department of Welfare - Virginia, 1932-1934	box 6	folder 233
Fellowships - Spelman Fund	box 6	folder 234
Fellowships - Rockefeller Foundation Reappointments	box 6	folder 235
Fellowships - Bane, 1934	box 6	folder 236
Fellowships - Belsley, 1936-1937	box 6	folder 237
Fellowships - Betters, 1934-1935	box 6	folder 238
Fellowships - Blucher, 1935-1937	box 6	folder 239
Fellowships - Brownlow, 1930	box 6	folder 240
Fellowships - Bunbury, 1931	box 6	folder 241
Fellowships - Carr, 1935-1936	box 6	folder 242
Fellowships - Chatters, 1936	box 6	folder 243
Fellowships - Didisheim, 1936-1937	box 6	folder 244
Fellowships - Egger, 1937	box 6	folder 245
Fellowships - Eliot, 1938	box 7	folder 246
Fellowships - Gibbon, 1932-1933	box 7	folder 247
Fellowships - Gulick, 1931-1934	box 7	folder 248
Fellowships - Ham, 1936-1937	box 7	folder 249
Fellowships - Hill, 1934-1942	box 7	folder 250
Fellowships - Hoan, 1937	box 7	folder 251
Fellowships - Hoehler, 1936	box 7	folder 252
Fellowships - Larsson, 1934-1935	box 7	folder 253
Fellowships - May, 1938	box 7	folder 254
Followshine Mamion 1024	box 7	folder 255
Fellowships - Merriam, 1934		
Fellowships - Morris, 1933-1934	box 7	folder 256
•	box 7 box 7	folder 256 folder 257
Fellowships - Morris, 1933-1934		
Fellowships - Morris, 1933-1934 Fellowships - Rana, 1934-1935	box 7	folder 257
Fellowships - Morris, 1933-1934 Fellowships - Rana, 1934-1935 Fellowships - Reeder, 1935	box 7	folder 257 folder 258

	box 7	folder 261
Fellowships - Von Leyden, 1933-1935	box 7	folder 262
Fellowships - White, 1936	box 7	folder 263
Fellowships - Woodbury, 1935-1937	box 7	folder 264
Governor of the State of Maine, 1929	box 7	folder 265
Governor of the State of Maine, 1930	box 8	folder 266
Governor of the State of Maine, 1931-1935	box 8	folder 267
Governor's Commission on County Government - Ohio, 1933-1935	box 8	folder 268
Great Island Conference, 1946-1948	box 8	folder 269
Illinois Housing Commission, 1932-1933	box 8	folder 270
Industrial Commission of Minnesota, 1930-1931	box 8	folder 271
Industrial Commission of Minnesota, 1932	box 8	folder 272
Industrial Commission of Minnesota, 1933-1934	box 8	folder 273
Industrial Commission of Minnesota - Reports	box 8	folder 274
Industrial Commission of the State of New York, 1930-1931	box 9	folder 275
Industrial Commission of the State of New York, 1932-1933	box 9	folder 276
Industrial Commission of the State of New York, 1934-1935	box 9	folder 277
Industrial Commission of the State of New York - Reports	box 9	folder 278
Industrial Commission of the State of New York - Reports	box 9	folder 279
Institute of Public Administration, London, 1932-1934	box 9	folder 280
Institute of Public Administration, London, 1935	box 9	folder 281
Institute of Public Administration, London, 1936	box 9	folder 282
Institute of Public Administration, London, 1937-1938	box 9	folder 283
Institute of Public Administration, London, 1939	box 9	folder 284
Institute of Public Administration, London, 1940-1949	box 9	folder 285
Institute of Public Administration, London - Report - "Scope for Initiative in the Junior Grades of the Civil Service" by Thomas E. Naughten, 1935	box 10	folder 285A
Institute of Public Administration, London - Report - "A Day in My Official Life" by Officers of the Public Service, 1935	box 10	folder 285B
Institute of Public Administration, London - Report - "Decentralisation in Government Departments" by May L. Dhonau, 1938	box 10	folder 285C

Institute of Public Administration, London - Report - "Staff Reports in the Public Service", 1936	box 10	folder 285
Institute of Public Administration, London - Report - "Essays on Aspects of Public Administration", 1935	box 10	folder 285E
Institute of Public Administration, London - Report - "Expected Population Changes and Their Effect Upon Social Services" by Norman Wilson, 1935	box 10	folder 285
Institute of Public Administration, London - Report - "Stabilisation of Rates" by E. J. D. Lloyd, 1935	box 10	folder 285G
Institute of Public Administration, London - Report - "Use of Sinking Funds, &c., for Capital Purposes" by Ernest Long and Eric Maxwell, 1936	box 10	folder 285H
Institute of Public Administration, New York - Scandinavian Study, 1934-1942	box 10	folder 286
Joint Committee for the Cooperation of the League of California Municipalities, 1936-1940	box 10	folder 287
Joint Committee for the Cooperation of the League of California Municipalities - Reports	box 10	folder 288
Joint Committee on Municipal Reporting, 1929-1931	box 10	folder 289
Joint Committee on Planning and Cooperation of the International Union of Local Authorities and the International Institute of Administrative Science, 1934-1935	box 10	folder 290
Joint Committee on Planning and Cooperation, 1936-1970	box 11	folder 291
Joint Committee on Planning and Cooperation - Reports	box 11	folder 292
Kansas State Planning Board and Kansas Legislative Council, 1933-1934	box 11	folder 293
Kansas State Planning Board and Kansas Legislative Council, 1935	box 11	folder 294
Kansas State Planning Board and Kansas Legislative Council, 1936	box 11	folder 295
Kansas State Planning Board and Kansas Legislative Council, 1937	box 11	folder 296
Kansas State Planning Board and Kansas Legislative Council, 1938-1941	box 11	folder 297
Kansas State Planning Board and Kansas Legislative Council - Reports	box 11	folder 298
Kansas State Planning Board and Kansas Legislative Council - Reports	box 12	folder 299
Kansas State Planning Board and Kansas Legislative Council - Reports	box 12	folder 300
Wanter day I and dating Council 1026 1040		

	box 12	folder 301
Kentucky Legislative Council - Reports	box 12	folder 302
League of California Municipalities, 1934	box 12	folder 303
League of California Municipalities, 1935	box 12	folder 304
League of California Municipalities, 1936	box 12	folder 305
League of California Municipalities, 1937-1940	box 12	folder 306
League of California Municipalities - Reports	box 12	folder 307
League of California Municipalities - Audits, 1934-1939	box 13	folder 308
League of Minnesota Municipalities, 1929-1930	box 13	folder 309
League of Minnesota Municipalities, 1931-1932	box 13	folder 310
League of Minnesota Municipalities, 1933-1934	box 13	folder 311
League of Minnesota Municipalities, 1935-1938	box 13	folder 312
League of Minnesota Municipalities - Reports	box 13	folder 313
League of Oregon Cities, 1930-1934	box 13	folder 314
League of Oregon Cities, 1935-1936	box 13	folder 315
League of Oregon Cities, 1937-1940	box 13	folder 316
League of Oregon Cities - Reports	box 13	folder 317
League of Texas Municipalities, 1929-1934	box 14	folder 318
League of Texas Municipalities, 1935-1940	box 14	folder 319
League of Texas Municipalities - Bulletins and Reports	box 14	folder 320
League of Texas Municipalities - Audits, 1935-1939	box 14	folder 321
League of Virginia Counties, 1936-1937	box 14	folder 322
League of Virginia Counties, 1938-1940	box 14	folder 323
League of Virginia Counties - Reports	box 14	folder 324
League of Virginia Municipalities, 1929-1930	box 14	folder 325
League of Virginia Municipalities, 1931-1934	box 14	folder 326
League of Virginia Municipalities, 1935-1937	box 14	folder 327
League of Virginia Municipalities, 1938-1941	box 14	folder 328
League of Virginia Municipalities - Annual Reports, 1932-1940	box 15	folder 329
League of Virginia Municipalities - Annual Reports, 1932-1940	box 15	folder 330
League of Virginia Municipalities - Annual Reports, 1932-1940	box 15	folder 331
League of Virginia Municipalities - Audits, 1931-1940	box 15	folder 332

League of Virginia Municipalities - Audits, 1931-1940	box 15	folder 333	
League of Virginia Municipalities - Reports	box 15	folder 334	
League of Virginia Municipalities - Institute of Public Affairs, 1931-1933	box 15	folder 335	
Mayor's Committee on City Planning - New York, 1934-1935	box 16	folder 336	
Michigan Municipal League, 1930-1941	box 16	folder 337	
Michigan Municipal League, 1930-1941	box 16	folder 338	
Michigan Municipal League, 1930-1941	box 16	folder 339	
Michigan Municipal League, 1930-1941	box 16	folder 340	
Michigan Municipal League, 1930-1941	box 16	folder 341	
Michigan Municipal League - Audits, 1932-1941	box 16	folder 342	
Michigan Municipal League - Audits, 1932-1941	box 16	folder 343	
Michigan Municipal League - Reports	box 16	folder 344	
Michigan Municipal League - Reports	box 16	folder 345	
Michigan State Commission of Inquiry, 1931-1936	box 17	folder 346	
Michigan State Commission of Inquiry, 1931-1936	box 17	folder 347	
Michigan State Commission of Inquiry, 1931-1936	box 17	folder 348	
Michigan State Commission of Inquiry - Reports	box 17	folder 349	
Michigan State Commission of Inquiry - Reports	box 17	folder 350	
Minnesota Division of Administrative Management, 1940-1947	box 17	folder 351	
Minnesota Division of Administrative Management, 1940-1947	box 17	folder 352	
Minnesota Division of Administrative Management - Pamphlets and Reports	box 17	folder 353	
National Institute of Public Administration - Williamsburg Survey, 1930-1931	box 17	folder 354	
National Municipal League - Municipal Administration Service, 1929-1930	box 17	folder 355	
National Municipal League - Municipal Administration Service, 1931-1933	box 18	folder 356	
National Municipal League - Municipal Administration Service - Reports and Pamphlets	box 18	folder 357	
New York Commission on Old Age Security, 1929-1930	box 18	folder 358	
New York State Conference of Mayors and Other Municipal Officers, 1929-1937	box 18	folder 359	
New York State Conference of Mayors and Other Municipal Officers, 1929-1937	box 18	folder 360	

New York State Conference of Mayors and Other Municipal Officers, 1929-1937	box 18	folder 361
New York State Conference of Mayors and Other Municipal Officers - Annual Report, 1931-1935	box 18	folder 362
New York State Conference of Mayors and Other Municipal Officers - Audits, 1931-1935	box 18	folder 363
New York State Conference of Mayors and Other Municipal Officers - Reports	box 18	folder 364
New York State Conference of Mayors and Other Municipal Officers - Reports	box 19	folder 365
New York State Planning Board, 1934-1935	box 19	folder 366
New York State Planning Board - Reports	box 19	folder 367
New York State Planning Council, 1937-1942	box 19	folder 368
North Carolina League of Municipalities, 1929-1939	box 19	folder 369
North Carolina League of Municipalities, 1929-1939	box 19	folder 370
North Carolina League of Municipalities - Audits, 1934-1937	box 19	folder 371
North Carolina League of Municipalities - Reports and Publications	box 19	folder 372
Pennsylvania Department of Labor and Industry, 1930-1935	box 20	folder 373
Pennsylvania Department of Labor and Industry, 1930-1935	box 20	folder 374
Pennsylvania Department of Labor and Industry, 1930-1935	box 20	folder 375
Pennsylvania Department of Labor and Industry - Reports	box 20	folder 376
Pennsylvania Department of Labor and Industry - Reports	box 20	folder 377
Regional Planning Association, 1936-1941	box 20	folder 378
Regional Planning Association, 1936-1941	box 20	folder 379
Regional Planning Association, 1936-1941	box 20	folder 380
Regional Planning Association - Reports	box 20	folder 381
Social Science Research Council - Commission of Inquiry, 1933-1935	box 21	folder 382
Social Science Research Council - Commission of Inquiry - Reports	box 21	folder 383
Special Projects - Atomic Energy	box 21	folder 384
Special Projects - Boundary Line Between Politics and Administration, 1945-1948	box 21	folder 385
Special Projects - Civilian Commission on Defense Expenditures, 1948-1949	box 21	folder 386

Special Projects - Emergency Administration Survey, 1939-1940	box 21	folder 387
Special Projects - Gosnell, 1933	box 21	folder 388
Special Projects - Unemployment Relief, 1931-1947	box 21	folder 389
Special Projects - University of Chicago, 1948	box 21	folder 390
Special Projects - White Report, 1931	box 21	folder 391
State Board of Housing, New York, 1932-1935	box 21	folder 392
State Board of Housing, New York - Reports	box 21	folder 393
Special Projects - Hincks, 1933-1934	box 22	folder 394
Special Projects - Hincks - Reports	box 22	folder 395
Special Projects - Hincks - Reports	box 22	folder 396
Special Projects - Hincks - Reports	box 22	folder 397
State Board of Social Welfare, New York, 1932-1936	box 23	folder 398
State Board of Social Welfare, New York, 1932-1936	box 23	folder 399
State Board of Social Welfare, New York - Publications	box 23	folder 400
State of New Hampshire, 1931-1935	box 23	folder 401
State of New Hampshire - Report	box 23	folder 402
Survey of the Negro in New Jersey, 1930-1933	box 23	folder 403
Survey of the Negro in New Jersey, 1930-1933	box 23	folder 404
Survey of the Negro in New Jersey - Publications	box 23	folder 405
Tennessee Department of Institutions, Welfare Department, 1929-1934	box 24	folder 406
Tennessee Department of Institutions, Welfare Department, 1929-1934	box 24	folder 407
Tennessee Department of Institutions, Welfare Department - Publications	box 24	folder 408
Texas Joint Legislative Committee, 1931-1933	box 24	folder 409
Texas Joint Legislative Committee, 1931-1933	box 24	folder 410
Texas Joint Legislative Committee - Publications	box 24	folder 411
Texas Joint Legislative Committee - Publications	box 24	folder 412
Texas Joint Legislative Committee - Publications	box 25	folder 413
Traveling Allotments, 1939-1942	box 25	folder 414
United States Daily, 1929-1935	box 25	folder 415
United States Daily, 1929-1935	box 25	folder 416

United States Daily, 1929-1935	box 25	folder 417
United States Daily, 1929-1935	box 25	folder 418
United States Daily, 1929-1935	box 25	folder 419
United States Daily, 1929-1935	box 25	folder 420
United States Daily, 1929-1935	box 25	folder 421
United States Daily - Trust for Public Administration Clearing House (PACH), 1931-1940	box 26	folder 422
United States Daily - Audits, 1928-1932	box 26	folder 423
United States Daily - Reports	box 26	folder 424
United States Daily - Reports	box 26	folder 425
United States Daily - Reports	box 26	folder 426
United States Daily - Publications	box 26	folder 427
United States Employment Service - Job Specification, 1933-1937	box 26	folder 428
United States Employment Service - Job Specification, 1933-1937	box 26	folder 429
United States Employment Service - Job Specification, 1933-1937	box 26	folder 430
United States Employment Service - Job Specification, 1938-1944	box 27	folder 431
United States Employment Service - Job Specification - Reports	box 27	folder 432
Virginia Division of the Budget, 1938-1942	box 27	folder 433
Virginia Division of the Budget, 1938-1942	box 27	folder 434
Virginia Division of the Budget, 1938-1942	box 27	folder 435
Virginia Division of the Budget - Reports	box 27	folder 436
Virginia Division of the Budget - Reports	box 27	folder 437
Virginia State Planning Board and Legislative Council, 1934-1936	box 27	folder 438
Virginia State Planning Board and Legislative Council, 1934-1936	box 27	folder 439
Virginia State Planning Board and Legislative Council, 1937-1940	box 28	folder 440
Virginia State Planning Board and Legislative Council - Reports	box 28	folder 441
Virginia State Planning Board and Legislative Council - Reports	box 28	folder 442
Virginia State Planning Board and Legislative Council - Reports	box 28	folder 443
Walfore Council Employment Study 1020 1032		

	box 28	folder 444	
Welfare Council - Employment Study - Reports	box 28	folder 445	
Welfare Council - Employment Study - Reports	box 28	folder 446	

## **Projects - "1313" Organizations**

### **Arrangement note**

Project files are arranged alphabetically.

itle/Description	Instances	
American Association of Public Welfare Officials, 1931-1932	box 29	folder 447
American Legislators Association, 1929-June 1934	box 29	folder 448
American Legislators Association, 1929-June 1934	box 29	folder 449
American Legislators Association, 1929-June 1934	box 29	folder 450
American Legislators Association, 1929-June 1934	box 29	folder 451
American Legislators Association, 1929-June 1934	box 29	folder 452
American Legislators Association, 1929-June 1934	box 29	folder 453
American Legislators Association, 1929-June 1934	box 29	folder 454
American Legislators Association, 1929-June 1934	box 29	folder 455
American Legislators Association, July 1934-1936	box 30	folder 456
American Legislators Association, July 1934-1936	box 30	folder 457
American Legislators Association, July 1934-1936	box 30	folder 458
American Legislators Association - Audits, 1925-1935	box 30	folder 459
American Legislators Association - Report - "The Legislator," Volume 2, Number 1, March 1929	box 30	folder 459A
American Legislators Association - Report - "Twelve Months with the Legislators - Report of the American Legislators Association", to April 1, 1931	box 30	folder 459B
American Legislators Association - Report - "The Application of the American Legislators Association to the Spelman Fund", 1929	box 30	folder 459C
American Legislators Association - Publications	box 30	folder 460
American Legislators Association - Publications	box 30	folder 461
American Legislators Association - Publications	box 31	folder 462
American Municipal Association, 1929-1937	box 31	folder 463
American Municipal Association, 1929-1937	box 31	folder 464
American Municipal Association, 1929-1937	box 31	folder 465

American Municipal Association, 1929-1937	box 31	folder 466
American Municipal Association, 1929-1937	box 31	folder 467
American Municipal Association, 1929-1937	box 31	folder 468
American Municipal Association, 1929-1937	box 31	folder 469
American Municipal Association, 1929-1937	box 31	folder 470
American Municipal Association, 1929-1937	box 31	folder 471
American Municipal Association, 1938-1948	box 32	folder 472
American Municipal Association, 1938-1948	box 32	folder 473
American Municipal Association, 1938-1948	box 32	folder 474
American Municipal Association, 1938-1948	box 32	folder 475
American Municipal Association, 1938-1948	box 32	folder 476
American Municipal Association, 1938-1948	box 32	folder 477
American Municipal Association, 1938-1948	box 32	folder 478
American Municipal Association - International Congress of Local Authorities, 1931-1935	box 32	folder 479
American Municipal Association - Audits, 1928-1938	box 32	folder 480
American Municipal Association - Audits, 1928-1938	box 32	folder 481
American Municipal Association - Audits, 1939-1948	box 33	folder 482
American Municipal Association - Audits, 1939-1948	box 33	folder 483
American Municipal Association - Annual Report, 1932-1938	box 33	folder 484
American Municipal Association - Annual Report, 1932-1938	box 33	folder 485
American Municipal Association - Annual Report, 1932-1938	box 33	folder 486
American Municipal Association - Annual Report, 1932-1938	box 33	folder 487
American Municipal Association - Annual Report, 1932-1938	box 33	folder 488
American Municipal Association - Annual Report, 1932-1938	box 33	folder 489
American Municipal Association - Annual Report, 1932-1938	box 33	folder 490
American Municipal Association - Annual Report, 1939-1945	box 34	folder 491
American Municipal Association - Annual Report, 1939-1945	box 34	folder 492
American Municipal Association - Annual Report, 1946	box 35	folder 492A
American Municipal Association - Annual Report, 1947	box 35	folder 492B
American Municipal Association - Reports	box 35	folder 493
American Municipal Association - Reports	box 35	folder 494
American Municipal Association Departs		

	box 35	folder 495
American Municipal Association - Reports	box 35	folder 496
American Municipal Association - Reports	box 35	folder 496A
American Municipal Association - Reports	box 36	folder 496B
American Municipal Association - Reports	box 37	folder 497
American Municipal Association - Bulletins	box 37	folder 498
American Public Welfare Association, 1930-1937	box 37	folder 499
American Public Welfare Association, 1930-1937	box 37	folder 500
American Public Welfare Association, 1930-1937	box 37	folder 501
American Public Welfare Association, 1930-1937	box 37	folder 502
American Public Welfare Association, 1930-1937	box 37	folder 503
American Public Welfare Association, 1930-1937	box 37	folder 504
American Public Welfare Association, 1938-1949	box 38	folder 505
American Public Welfare Association, 1938-1949	box 38	folder 506
American Public Welfare Association, 1938-1949	box 38	folder 507
American Public Welfare Association, 1938-1949	box 38	folder 508
American Public Welfare Association, 1938-1949	box 38	folder 509
American Public Welfare Association, 1938-1949	box 38	folder 510
American Public Welfare Association, 1938-1949	box 38	folder 511
American Public Welfare Association - Audits, 1933-1948	box 38	folder 512
American Public Welfare Association - Audits, 1933-1948	box 38	folder 513
American Public Welfare Association - Audits, 1933-1948	box 38	folder 514
American Public Welfare Association - Annual Reports, 1936-1945	box 39	folder 515
American Public Welfare Association - Annual Reports, 1936-1945	box 39	folder 516
American Public Welfare Association - Annual Report, 1946	box 40	folder 0516A
American Public Welfare Association - Annual Report, 1947	box 40	folder 0516B
American Public Welfare Association - Annual Report, 1948	box 40	folder 0516C
American Public Welfare Association - Pamphlets	box 40	folder 516
American Public Welfare Association - Pamphlets	box 40	folder 517
American Public Welfare Association - Pamphlets	box 40	folder 518
American Public Welfare Association - Publications	box 41	folder 519

American Public Works Association, 1933-1949	box 41	folder 520
American Public Works Association, 1933-1949	box 41	folder 521
American Public Works Association, 1933-1949	box 41	folder 522
American Public Works Association, 1933-1949	box 41	folder 523
American Public Works Association, 1933-1949	box 41	folder 524
American Public Works Association, 1933-1949	box 41	folder 525
American Public Works Association, 1933-1949	box 41	folder 526
American Public Works Association, 1933-1949	box 41	folder 527
American Public Works Association, 1933-1949	box 41	folder 528
American Public Works Association, 1933-1949	box 41	folder 529
American Public Works Association - Audits, 1935-1948	box 42	folder 530
American Public Works Association - Audits, 1935-1948	box 42	folder 531
American Public Works Association - Audits, 1935-1948	box 42	folder 532
American Public Works Association - Annual Report, 1935-1948	box 42	folder 533
American Public Works Association - Publications	box 42	folder 534
American Society of Planning Officials, 1934-1949	box 43	folder 535
American Society of Planning Officials, 1934-1949	box 43	folder 536
American Society of Planning Officials, 1934-1949	box 43	folder 537
American Society of Planning Officials, 1934-1949	box 43	folder 538
American Society of Planning Officials, 1934-1949	box 43	folder 539
American Society of Planning Officials, 1934-1949	box 43	folder 540
American Society of Planning Officials, 1934-1949	box 43	folder 541
American Society of Planning Officials, 1934-1949	box 43	folder 542
American Society of Planning Officials, 1934-1949	box 43	folder 543
American Society of Planning Officials, 1934-1949	box 43	folder 544
American Society of Planning Officials - Audits, 1935-1948	box 43	folder 545
American Society of Planning Officials - Audits, 1935-1948	box 43	folder 546
American Society of Planning Officials - Audits, 1935-1948	box 43	folder 547
American Society of Planning Officials - Annual Report, 1937-1945	box 44	folder 548
American Society of Planning Officials - Pamphlets and Reports	box 44	folder 549
American Society of Planning Officials - Newsletter, 1935-1949	box 44	folder 550

American Society of Planning Officials - Newsletter, 1935-1949	box 44	folder 551
Civil Service Assembly, 1928-1930	box 44	folder 552
Civil Service Assembly, 1931-1949	box 45	folder 553
Civil Service Assembly, 1931-1949	box 45	folder 554
Civil Service Assembly, 1931-1949	box 45	folder 555
Civil Service Assembly, 1931-1949	box 45	folder 556
Civil Service Assembly, 1931-1949	box 45	folder 557
Civil Service Assembly, 1931-1949	box 45	folder 558
Civil Service Assembly, 1931-1949	box 45	folder 559
Civil Service Assembly, 1931-1949	box 45	folder 560
Civil Service Assembly, 1931-1949	box 45	folder 561
Civil Service Assembly - Audits, 1935-1948	box 45	folder 562
Civil Service Assembly - Audits, 1935-1948	box 45	folder 563
Civil Service Assembly - Audits, 1935-1948	box 45	folder 564
Civil Service Assembly - Annual Report, 1937	box 46	folder 564A
Civil Service Assembly - Annual Report, 1938	box 46	folder 564B
Civil Service Assembly - Annual Report, 1939	box 46	folder 564C
Civil Service Assembly - Annual Report, 1940	box 46	folder 564
Civil Service Assembly - Annual Report, 1941	box 46	folder 564E
Civil Service Assembly - Annual Report, 1942	box 46	folder 564
Civil Service Assembly - Annual Report, 1943	box 46	folder 564G
Civil Service Assembly - Annual Report, 1944	box 46	folder 564H
Civil Service Assembly - Annual Report, 1945	box 46	folder 564I
Civil Service Assembly - Annual Report, 1946	box 46	folder 564J
Civil Service Assembly - Annual Report, 1947	box 46	folder 564K
Civil Service Assembly - Annual Report, 1948	box 46	folder 564L
Civil Service Assembly - Reports	box 46	folder 565
Civil Service Assembly - Reports	box 46	folder 566
Civil Service Assembly - Reports	box 47	folder 567
Civil Service Assembly - Newsletter	box 47	folder 568
Council of State Governments, October 1935-1936	box 47	folder 569
Council of State Governments, October 1935-1936	box 47	folder 570

Council of State Governments, October 1935-1936	box 47	folder 571
Council of State Governments, October 1933-1930	0011 17	Tolder 3/1
Council of State Governments, October 1935-1936	box 47	folder 572
Council of State Governments, October 1935-1936	box 47	folder 573
Council of State Governments, October 1935-1936	box 47	folder 574
Council of State Governments, October 1935-1936	box 47	folder 575
Council of State Governments, November 1936-1941	box 48	folder 576
Council of State Governments, November 1936-1941	box 48	folder 577
Council of State Governments, November 1936-1941	box 48	folder 578
Council of State Governments, November 1936-1941	box 48	folder 579
Council of State Governments, November 1936-1941	box 48	folder 580
Council of State Governments, November 1936-1941	box 48	folder 581
Council of State Governments, November 1936-1941	box 48	folder 582
Council of State Governments, November 1936-1941	box 48	folder 583
Council of State Governments, November 1936-1941	box 48	folder 584
Council of State Governments, November 1936-1941	box 48	folder 585
Council of State Governments, November 1936-1941	box 48	folder 586
Council of State Governments, 1942-1949	box 49	folder 587
Council of State Governments, 1942-1949	box 49	folder 588
Council of State Governments - Audits, 1936-1946	box 49	folder 589
Council of State Governments - Audits, 1936-1946	box 49	folder 590
Council of State Governments - Audits, 1936-1946	box 49	folder 591
Council of State Governments - Annual Report, 1935	box 49	folder 591A
Council of State Governments - Annual Report, 1936	box 49	folder 591B
Council of State Governments - Annual Report - Report of Activities, 1936	box 49	folder 591C
Council of State Governments - Annual Report, 1937	box 50	folder 591
Council of State Governments - Annual Report, 1938	box 50	folder 591E
Council of State Governments - Report of the Executive Director to the Board of Managers, 1938	box 50	folder 591
Council of State Governments - Annual Report, 1939	box 50	folder 591G
Council of State Governments - Report of the Executive Director to the Board of Managers, 1939	box 50	folder 591H
Council of State Governments - Annual Report, 1940	box 50	folder 591I

Council of State Governments - Annual Report, 1941	box 50	folder 591J
Council of State Governments - Annual Report, 1942	box 50	folder 591K
Council of State Governments - Annual Report, 1943	box 51	folder 591L
Council of State Governments - Annual Report, 1944	box 51	folder 591M
Council of State Governments - Annual Report, 1945	box 51	folder 591N
Council of State Governments - Annual Report, 1946	box 51	folder 591O
Council of State Governments - Publications	box 52	folder 592
Council of State Governments - Publications	box 52	folder 593
Council of State Governments - Publications	box 52	folder 594
Council of State Governments - Publications	box 52	folder 595
Council of State Governments - Publications	box 52	folder 596
Council of State Governments - Publications	box 53	folder 597
Council of State Governments - Publications	box 53	folder 598
Federation of Tax Administrators, 1934-1940	box 53	folder 599
Federation of Tax Administrators, 1934-1940	box 53	folder 600
Federation of Tax Administrators, 1934-1940	box 53	folder 601
Federation of Tax Administrators, 1934-1940	box 53	folder 602
Federation of Tax Administrators, 1941-1949	box 54	folder 603
Federation of Tax Administrators, 1941-1949	box 54	folder 604
Federation of Tax Administrators, 1941-1949	box 54	folder 605
Federation of Tax Administrators, 1941-1949	box 54	folder 606
Federation of Tax Administrators - Audits, 1938-1948	box 54	folder 607
Federation of Tax Administrators - Audits, 1938-1948	box 54	folder 608
Federation of Tax Administrators - Reports	box 54	folder 609
Federation of Tax Administrators - Reports	box 54	folder 610
Federation of Tax Administrators - Bulletin	box 54	folder 611
International City Managers Association, 1928-1949	box 55	folder 612
International City Managers Association, 1928-1949	box 55	folder 613
International City Managers Association, 1928-1949	box 55	folder 614
International City Managers Association, 1928-1949	box 55	folder 615
International City Managers Association, 1928-1949	box 55	folder 616
International City Managers Association, 1928-1949	box 55	folder 617

International City Managers Association, 1928-1949	box 55	folder 618
International City Managers Association, 1928-1949	box 55	folder 619
International City Managers Association, 1928-1949	box 55	folder 620
International City Managers Association, 1928-1949	box 55	folder 621
International City Managers Association, 1928-1949	box 55	folder 622
International City Managers Association, 1928-1949	box 55	folder 623
International City Managers Association, 1928-1949	box 55	folder 624
International City Managers Association - Audits, 1928-1948	box 56	folder 625
International City Managers Association - Audits, 1928-1948	box 56	folder 626
International City Managers Association - Audits, 1928-1948	box 56	folder 627
International City Managers Association - Audits, 1928-1948	box 56	folder 628
International City Managers Association - Annual Reports, 1934-1941	box 56	folder 629
International City Managers Association - Reports	box 56	folder 630
International City Managers Association - Publications	box 56	folder 631
International City Managers Association - Publication - "Manual of Street Sanitation Records, Including Other Public Works Activities for Cities of 25,000 - 500,000 Population, as Installed in Kenosha, Wisconsin", July 1931	box 57	folder 631A
International City Managers Association - Publication - "Municipal Problems in the Economic Depression", October 1931	box 57	folder 631B
International City Managers Association - Publication - "Some Observations on Municipal Practices in European Cities" by Donald C. Stone and Alice B. Stone, November 1932	box 57	folder 631C
International City Managers Association - Publication - "Organizations and Functions of Municipal Government"	box 57	folder 631
International City Managers Association - Bulletins	box 57	folder 632
Municipal Financial Officers Association, 1931-1934	box 57	folder 633
Municipal Financial Officers Association, 1931-1934	box 57	folder 634
Municipal Financial Officers Association, 1931-1934	box 57	folder 635
Municipal Financial Officers Association, 1935-1949	box 58	folder 636
Municipal Financial Officers Association, 1935-1949	box 58	folder 637
Municipal Financial Officers Association, 1935-1949	box 58	folder 638
Municipal Financial Officers Association, 1935-1949	box 58	folder 639
Municipal Financial Officers Association, 1935-1949	box 58	folder 640

Municipal Financial Officers Association, 1935-1949	box 58	folder 641
Municipal Financial Officers Association, 1935-1949	box 58	folder 642
Municipal Financial Officers Association, 1935-1949	box 58	folder 643
Municipal Financial Officers Association, 1935-1949	box 58	folder 644
Municipal Financial Officers Association - Audits, 1931-1937	box 58	folder 645
Municipal Financial Officers Association - Audits, 1938-1948	box 59	folder 646
Municipal Financial Officers Association - Audits, 1938-1948	box 59	folder 647
Municipal Financial Officers Association - Reports and Publications	box 59	folder 648
Municipal Financial Officers Association - Reports and Publications	box 59	folder 649
Municipal Financial Officers Association - Bulletins	box 60	folder 650
National Association of Assessing Officers, 1934-1949	box 60	folder 651
National Association of Assessing Officers, 1934-1949	box 60	folder 652
National Association of Assessing Officers, 1934-1949	box 60	folder 653
National Association of Assessing Officers, 1934-1949	box 60	folder 654
National Association of Assessing Officers, 1934-1949	box 60	folder 655
National Association of Assessing Officers, 1934-1949	box 60	folder 656
National Association of Assessing Officers, 1934-1949	box 60	folder 657
National Association of Assessing Officers, 1934-1949	box 60	folder 658
National Association of Assessing Officers - Audits, 1935-1939	box 60	folder 659
National Association of Assessing Officers - Audits, 1940-1948	box 61	folder 660
National Association of Assessing Officers - Audits, 1940-1948	box 61	folder 661
National Association of Assessing Officers - Reports and Publications	box 61	folder 662
National Association of Assessing Officers - Reports and Publications	box 61	folder 663
National Association of Assessing Officers - Bulletins	box 61	folder 664
National Association of Housing Officials, 1933-1938	box 61	folder 665
National Association of Housing Officials, 1933-1938	box 61	folder 666
National Association of Housing Officials, 1933-1938	box 61	folder 667
National Association of Housing Officials, 1933-1938	box 61	folder 668
National Association of Housing Officials, 1939-1949	box 62	folder 669
National Association of Housing Officials, 1939-1949	box 62	folder 670

National Association of Housing Officials, 1939-1949	box 62	folder 671
National Association of Housing Officials, 1939-1949	box 62	folder 672
National Association of Housing Officials, 1939-1949	box 62	folder 673
National Association of Housing Officials, 1939-1949	box 62	folder 674
National Association of Housing Officials, 1939-1949	box 62	folder 675
National Association of Housing Officials - Audits, 1934-1948	box 62	folder 676
National Association of Housing Officials - Audits, 1934-1948	box 62	folder 677
National Association of Housing Officials - Audits, 1934-1948	box 62	folder 678
National Association of Housing Officials - Annual Report, 1934	box 62	folder 679
National Association of Housing Officials - Annual Report, 1936-1947	box 63	folder 680
National Association of Housing Officials - Annual Report, 1936-1947	box 63	folder 681
National Association of Housing Officials - Annual Report, 1936-1947	box 63	folder 682
National Association of Housing Officials - Annual Report, 1936-1947	box 63	folder 683
National Association of Housing Officials - Annual Report, 1936-1947	box 63	folder 684
National Association of Housing Officials - Reports and Publications	box 64	folder 685
National Association of Housing Officials - Reports and Publications	box 64	folder 686
National Association of Housing Officials - Reports and Publications	box 64	folder 687
National Association of Housing Officials - Reports and Publications	box 64	folder 688
National Association of Housing Officials - Bulletins	box 64	folder 689
National Association of Housing Officials - Bulletins	box 64	folder 690
National Association of State Auditors, Comptrollers and Treasurers, 1935-1944	box 65	folder 691
National Association of State Auditors, Comptrollers and Treasurers, 1935-1944	box 65	folder 692
National Association of State Auditors, Comptrollers and Treasurers - Audits, 1938-1943	box 65	folder 693
National Association of State Auditors, Comptrollers and Treasurers - Reports and Publications	box 65	folder 694

Public Administration Clearing House, 1930-1938	box 65	folder 695
Public Administration Clearing House, 1930-1938	box 65	folder 696
Public Administration Clearing House, 1930-1938	box 65	folder 697
Public Administration Clearing House, 1930-1938	box 65	folder 698
Public Administration Clearing House, 1930-1938	box 65	folder 699
Public Administration Clearing House, 1930-1938	box 65	folder 700
Public Administration Clearing House, 1930-1938	box 65	folder 701
Public Administration Clearing House, 1930-1938	box 65	folder 702
Public Administration Clearing House, 1939-1947	box 66	folder 703
Public Administration Clearing House, 1939-1947	box 66	folder 704
Public Administration Clearing House, 1939-1947	box 66	folder 705
Public Administration Clearing House, 1939-1947	box 66	folder 706
Public Administration Clearing House - Apprentice Training, 1934-1936	box 66	folder 707
Public Administration Clearing House - Building, 1934-1947	box 66	folder 708
Public Administration Clearing House - Building, 1934-1947	box 66	folder 709
Public Administration Clearing House - Paris Round Table Conference, 1933-1935	box 66	folder 710
Public Administration Clearing House - Resources Study, 1936- July 1937	box 66	folder 711
Public Administration Clearing House - Resources Study, August 1937-1939	box 67	folder 712
Public Administration Clearing House - Resources Study, August 1937-1939	box 67	folder 713
Public Administration Clearing House - Urban Redevelopment, 1948	box 67	folder 714
Public Administration Clearing House - Director's Report	box 67	folder 715
Public Administration Clearing House - Reports and Publications	box 67	folder 716
Public Administration Clearing House - Paris Round Table Conference - Reports, 1934	box 67	folder 717
Public Administration Clearing House - Resources Study Reports	box 67	folder 718
Public Administration Clearing House - Audits, 1946-1947	box 68	folder 719
Public Administration Clearing House - Audits, 1946-1947	box 68	folder 720
Public Administration Clearing House - Annual Report, 1936	box 68	folder 720A

Public Administration Clearing House - Annual Report, 1937	box 68	folder 720B
Public Administration Clearing House - Annual Report, 1938	box 68	folder 720C
Public Administration Clearing House - Appendix of Exhibits for Annual Report, 1938	box 68	folder 720
Public Administration Clearing House - Annual Report, 1939	box 68	folder 720E
Public Administration Clearing House - Annual Report, 1940	box 68	folder 720
Public Administration Clearing House - Annual Report, 1941	box 69	folder 720G
Public Administration Clearing House - Annual Report, 1942	box 69	folder 720H
Public Administration Clearing House - Annual Report, 1943	box 69	folder 720I
Public Administration Clearing House - Annual Report, 1944	box 69	folder 720J
Public Administration Clearing House - Annual Report, 1945	box 69	folder 720K
Public Administration Clearing House - Annual Report, 1946	box 69	folder 720L
Public Administration Clearing House - Report - "Retrospect and Prospect", May 7, 1947	box 69	folder 720M
Public Administration Clearing House - Annual Report, 1947	box 70	folder 720N
Public Administration Clearing House - Annual Report, 1948	box 70	folder 720O
Public Administration Service, 1933-1937	box 70	folder 721
Public Administration Service, 1933-1937	box 70	folder 722
Public Administration Service, 1933-1937	box 70	folder 723
Public Administration Service, 1933-1937	box 70	folder 724
Public Administration Service, 1933-1937	box 70	folder 725
Public Administration Service, 1933-1937	box 70	folder 726
Public Administration Service, 1938-1949	box 71	folder 727
Public Administration Service, 1938-1949	box 71	folder 728
Public Administration Service, 1938-1949	box 71	folder 729
Public Administration Service, 1938-1949	box 71	folder 730
Public Administration Service, 1938-1949	box 71	folder 731
Public Administration Service - Audits, 1938-1945	box 71	folder 732
Public Administration Service - Audits, 1938-1945	box 71	folder 733
Public Administration Service - Audits, 1938-1945	box 71	folder 734
Public Administration Service - Annual Report, 1935-1936	box 71	folder 735
Public Administration Service - Annual Report, 1937-1939	box 72	folder 736
Public Administration Service - Reports and Publications	box 72	folder 737

1313 - Comments	box 72	folder 738
1313 - Organization	box 72	folder 739

#### ^ Return to Table of Contents

## **General Files**

#### **Arrangement note**

This series is arranged alphabetically by organization name.

#### **Scope and Contents note**

This is a non-grant series which includes information on organizations in which The Spelman Fund was directly interested but which it did not support financially. Occasionally there is correspondence in this file relating to a project. For the most part, this series is made up of correspondence.

Title/Description	Instances		
American Association of Port Authorities, 1937	box 1	folder 740	
American Institute of Park Executives, 1935	box 1	folder 741	
American University, 1935	box 1	folder 742	
American Council on Education, 1936-1939	box 1	folder 743	
Association of Oregon Counties, 1936-1938	box 1	folder 744	
Association of Washington Cities, 1934-1936	box 1	folder 745	
Atlanta University, 1928-1929	box 1	folder 746	
Brookings Institution, 1929-1935	box 1	folder 747	
Brussels Center, 1936-1939	box 1	folder 748	
Brussels Center - Reports	box 1	folder 749	
Canadian National Committee for Mental Hygiene, 1936	box 1	folder 750	
Carnegie Corporation, 1934-1936	box 1	folder 751	
Cincinnati Department of Public Welfare - Employment Demonstration, 1930-1931	box 1	folder 752	
Child Guidance Clinic, 1930	box 1	folder 753	
Cornell University - Family Research, 1929	box 1	folder 754	
Columbia University, 1930-1931	box 1	folder 755	
Federal Bureau of Investigation, 1937-1938	box 1	folder 756	
Federal Council of Personnel Administrators, 1931-1936	box 1	folder 757	
Federal-State Relations Service, 1934-1935	box 1	folder 758	

Georgia Observational Survey, 1939	box 1	folder 759
Governor's Conference, 1929-June 1930	box 2	folder 760
Governor's Conference, July 1930-1932	box 2	folder 761
Governmental Research Asociates, 1922-1945	box 2	folder 762
Greenville County Council for Community Development, 1935-1938	box 2	folder 763
Griffenhagen and Associates, 1931-1934	box 2	folder 764
Griffenhagen and Associates, 1935-1941	box 2	folder 765
Industrial Relations Counselors, 1929-1935	box 2	folder 766
Institute of Public Administration, 1929-1940	box 2	folder 767
Institute of Public Administration, 1940	box 2	folder 768
International Association of Police Chiefs, 1938	box 2	folder 769
International Federation of Housing and Planning, 1937-1938	box 2	folder 770
Latin American Exploration, 1939-1940	box 2	folder 771
League of Municipalities in the United States and Canada, 1930-1931	box 2	folder 772
Maryland County Survey, 1937-1938	box 2	folder 773
Merriam, Charles, 1928-1929	box 3	folder 774
Moffett, Guy - European Trips, 1932-1937	box 3	folder 775
National Municipal League, 1929-1938	box 3	folder 776
National Municipal League - Reports	box 3	folder 777
National Resources Committee, 1936	box 3	folder 778
North Dakota Relief and Debt Survey Commission, 1929-1939	box 3	folder 779
North Dakota Relief and Debt Survey Commission - Reports	box 3	folder 780
Pan-American Congress of Municipalities, 1937-1938	box 3	folder 781
Pan-American Congress of Municipalities, 1939	box 3	folder 782
Pan-American Congress of Municipalities, 1940	box 4	folder 783
Pan-American Congress of Municipalities, 1941	box 4	folder 784
Pan-American Congress of Municipalities - Dossier	box 4	folder 785
Pan-American Congress of Municipalities - Reports	box 4	folder 786
President's Emergency Committee for Unemployment, 1930-1931	box 4	folder 787
Rockefeller Foundation Projects, 1929-1944	box 4	folder 788
Rosenwald Fund, 1929-1936	box 4	folder 789

Social Science Research Council, 1929-1932	box 4	folder 790
Social Science Research Council, 1933-1935	box 4	folder 791
Social Science Research Council, 1936-1941	box 5	folder 792
Social Science Research Council - Reports	box 5	folder 793
Social Science Research Council - Reports	box 5	folder 794
Social Science Research Council - Reports	box 5	folder 795
Social Security Board, 1935-1936	box 5	folder 796
Syracuse University - School of Citizenship and Public Affairs, 1930-1932	box 5	folder 797
United States Civil Service Commission, 1931-1939	box 5	folder 798
United States Department of Agriculture, 1939	box 5	folder 799
United States Department of Agriculture - Personnel, 1938-1940	box 5	folder 800
United States Department of Interior, 1938-1939	box 5	folder 801
United States Department of Labor, 1933-1939	box 5	folder 802
University of Minnesota - Parents Publishing Association	box 5	folder 803
University of Toronto - Child Study, 1929-1932	box 5	folder 804
University of Virginia - Bureau of Public Administration, 1936-1941	box 6	folder 805
University of Chicago, 1938-1941	box 6	folder 806
University of Southern California, 1930-1936	box 6	folder 807
White, Leonard, 1933-1935	box 6	folder 808
Miscellaneous (A-Z)	box 6	folder 809
Miscellaneous (A-Z)	box 6	folder 810
Miscellaneous (A-Z)	box 6	folder 811
Miscellaneous (A-Z)	box 6	folder 812
Miscellaneous (A-Z)	box 6	folder 813
Miscellaneous (A-Z)	box 6	folder 814

<sup>^</sup> Return to Table of Contents

## **Photographs**

## **Other Finding Aids**

For pertinent photographs please see Series 1015 of:

## FA438 Photographs, Series 1011-1081

^ Return to Table of Contents