



Willits (Joseph H.) papers

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Summary Information

Repository:	Rockefeller Archive Center
Creator - aut:	Willits, Joseph Henry
Creator:	Rockefeller Foundation
Title:	Joseph H. Willits papers
ID:	FA054
Date [inclusive]:	1915-1969, bulk 1954-1965
Date [bulk]:	1954-1965
Physical Description:	14.44 Cubic Feet 38 document cases
Language of the Material:	English

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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Biographical/Historical note

Joseph Henry Willits was born on June 16, 1889, in Ward, Pennsylvania. His family traced itself back to early Quaker settlers; as a sign of his heritage, Willits himself often used the "plain speech" in correspondence with his co-religionists and older relatives.

Willits received his A.B. in 1911 and his A.M. in 1912 from Swarthmore College. In the latter year he was appointed Instructor of Geography and Industrial Economics at the Wharton School of Finance and Economics of the University of Pennsylvania. He received his Ph.D. in Economics from that university in 1916. During World War I, Willits served as an employment supervisor of the U.S. Naval Aircraft Factory in Philadelphia. After the war he returned to the University of Pennsylvania; in 1921 he was promoted to Director of the Department of Industrial Economics at the Wharton School, later becoming Dean of the School (1933-1939).

During this period, Dr. Willits served on a number of Federal advisory boards and was active as a copious writer and speaker on labor problems. In 1928 he delivered the Wertheim Lectures at Harvard.

He was elected President of the National Bureau of Economic Research in 1933 and Executive Director from 1936 to 1939. He retained ties with this organization until 1968.

From January 1, 1939, until his retirement on June 30, 1954, Dr. Willits was Director of the Division of Social Sciences of The Rockefeller Foundation.

After his retirement from the Foundation, Dr. Willits was named Director of The Educational Survey of the University of Pennsylvania. Under his direction and coordination, every major facet of university life came under review. This massive project was completed between 1954-1959. Dr. Willits conducted a similar study of the Winterthur Museum in 1961.

Partially financed by the Carnegie Corporation, Dr. Willits worked on a general study of "Excellence and Mediocrity in Colleges and Universities" which was one of his principal activities during the 1960s. Although the completed manuscript and its several revisions were submitted to publishers, this work never appeared in print.

Dr. Willits was married twice: on May 3, 1913, to Ruth Clement Sharp (died February 26, 1961), by whom he had three children; and on August 28, 1962, to Therese Spockman Barclay. Dr. Willits died on October 16, 1979.

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Scope and Contents note

The Joseph H. Willits Papers will be of interest to the historian of social science and education in the United States. Dr. Willits's keen interest in the quality of academic life is amply documented in his correspondence and manuscripts. The papers focus on Dr. Willits's years after his retirement from The Rockefeller Foundation in 1954 and include correspondence and reports relating to The Educational Survey (1954-1959) and his work on the manuscript "Excellence and Mediocrity in Colleges and Universities" (1961-1969). Approximately one-sixth of this collection refers to his pre-retirement career: this portion (mostly in Series 1) includes speeches, correspondence, and reports generated from his association with the Wharton School and The Rockefeller Foundation. Personal correspondence, however, has been scantily preserved.

Subjects include economics, Rockefeller Foundation policy, academic life, and Quaker activities.

Correspondents include Chester I. Barnard, Nora Beeson, Norman S. Buchanan, Arthur E. Burns, Raymond B. Fosdick, Gaylord P. Harnwell, Harold A. Innis, Malcolm Preston, Dean Rusk, Carl O. Sauer, J. Russell Smith, and E. B. Wilson.

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Arrangement note

This collection has been arranged in six series:

Series 1 - General File

Series 2 - National Bureau of Economic Research

Series 3 - The Educational Survey

Series 4 - "Excellence and Mediocrity in Colleges and Universities"

Series 5 - Armonk and Byram Hills Schools

Series 1039 - Photographs

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File Plan note

Former Classification: IV 2A 39

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Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Revision Description

Migrated from Re:discovery to the Archivists' Toolkit by Becky Robbins. 21 October 2009

Conditions Governing Access

Open for research are noted. Brittle or damaged items are available at the discretion of RAC. Researchers interested in accessing digital media (floppy disks, CDs, DVDs, etc.) or audiovisual material (audio cassettes, VHS, etc.) in this collection must use an access surrogate. The original items may not be accessed because of preservation concerns. To request an access surrogate be made, or if you are unsure if there is an access surrogate, please contact an archivist.

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Immediate Source of Acquisition note

The Joseph H. Willits Papers were donated to The Rockefeller Archive Center on April 9, 1980, by Therese S. B. Willits, his widow, and Robin Dana Willits, his son.

Processing Information

James E. Cyphers completed processing of the Joseph H. Willits papers on October 17, 1980. Processing Level 3: Standard Processing.

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Related Materials

Separated Materials

A set of four reverse blueprints, entitled "Proposed Alterations to Whippoorwill School, Armonk, NY," February 16, 1961, has been removed to the map case.

Related Archival Materials note

Related material may be found in the Rockefeller Foundation Archives, Record Group 2 - General Correspondence, Series 100 - International, Willits, for the years 1939-1954. Dr. Willits's correspondence as Director of the Division of Social Sciences is scattered throughout the Project Files (Record Groups 1.1 and 1.2).

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Controlled Access Headings

- Economics
- Education
- Social sciences
- United States

Collection Inventory

General File, 1915-1969

Arrangement note

This series is arranged according to Dr. Willits's original alphabetical filing order; loose papers discovered in the course of processing have been interfiled.

Scope and Contents note

This series consists of correspondence, reports, and other documents. Included in these papers is material related to Dr. Willits's early career with the University of Pennsylvania, a file of his speeches, memoranda, and reports generated as Director of the Division of Social Sciences of the Rockefeller Foundation, the 1961 study of the Winterthur Museum, family papers, and personal correspondence.

Title/Description	Instances	
Academic Freedom, 1946-1954	box 1	folder 1
B	box 1	folder 2
Barnard, Chester I., 1942-1944	box 1	folder 3
Buchanan, Norman S., 1947-1954	box 1	folder 4
C	box 1	folder 5
Council of Corporate Executives on Contributions, 1953-1954	box 1	folder 6
D-F	box 1	folder 7
Family, 1939-1965	box 1	folder 8
Fosdick, Raymond B., 1965	box 1	folder 9
Foundations and Their Policies, 1950-1954	box 1	folder 10
H	box 1	folder 11

Innis, Harold A., 1940-1952	box 1	folder 12
Innis, Harold A., 1953-1954	box 1	folder 13
K	box 1	folder 14
L	box 1	folder 15
Letters from Abroad, 1927-1928	box 1	folder 16
Morgan, Dr. Arthur E., 1963-1969	box 1	folder 17
N	box 2	folder 18
Poley, Irvin, 1967	box 2	folder 19
Preston, Malcolm, 1965	box 2	folder 20
Publications, 1964-1965	box 2	folder 21

Scope and Contents note

Orders.

Quaker Material, 1940-1949	box 2	folder 22
Robbins, Lionel, 1964-1965	box 2	folder 23
Rockefeller Foundation - Conference on Economics, June 10, 1952	box 2	folder 24

Scope and Contents note

Transcript.

Rockefeller Foundation - Memos and Reports, 1941-1945	box 2	folder 25
Rockefeller Foundation - Memos and Reports, 1946-1948	box 2	folder 26
Rockefeller Foundation - Memos and Reports, 1949	box 3	folder 27
Rockefeller Foundation - Memos and Reports, 1950-1954	box 3	folder 28
Rockefeller Foundation - Morals and Ethics Proposal, 1953	box 3	folder 29
Rockefeller Foundation, Retirement from, 1954	box 3	folder 30
Royal Bank of Canada, 1964	box 3	folder 31
Rutgers University - Extension Services, 1964-1965	box 3	folder 32
S	box 3	folder 33
Salem Historical Society, 1965	box 3	folder 34
Sauer, Carl O., 1943-1954	box 3	folder 35
Selectmen of Jackson, New Hampshire, 1964	box 3	folder 36
Sharples, Isaac, 1965	box 3	folder 37

Scope and Contents note

1887 statement.

Smith, Claude (Duane, Morris & Heckscher, Legal Counsel), 1965	box 3	folder 38
Smith, J. Russell, 1945-1953	box 3	folder 39
Smith, J. Russell, 1956-1965	box 3	folder 40
"Social Sciences in the Postwar World" - Letters from Social Scientists for a Symposium (A-M), 1945	box 3	folder 41
"Social Sciences in the Postwar World" - Letters from Social Scientists for a Symposium (N-Z), 1945	box 4	folder 42
Social Science Research Council, 1939-1949	box 4	folder 43
Social Science Research Council, 1964-1965	box 4	folder 44
Source File - Quotations (A-Z and Anonymous)	box 4	folder 45
Source File - Reprints, 1951-1955	box 4	folder 46
Source File - Speeches (A-D)	box 4	folder 47
Source File - Speeches (F-I)	box 4	folder 48
Source File - Speeches (J-M)	box 5	folder 49
Source File - Speeches (R-T)	box 5	folder 50
Source File - Speeches (W-Z)	box 5	folder 51
Speeches, 1920-1931	box 5	folder 52
Speeches, 1933-1934	box 5	folder 53
Speeches, 1935	box 5	folder 54
Speeches, 1936	box 6	folder 55
Speeches, 1937	box 6	folder 56
Speeches, 1938	box 6	folder 57
Speeches, 1939-1954	box 6	folder 58
Speeches - Undated Notes and Catalogue	box 6	folder 59
Sunday Breakfast Club, 1964-1965	box 6	folder 60
Swarthmore College - Board of Managers, 1964-1965	box 6	folder 61
Swarthmore College - Board of Managers, 1967-1969	box 7	folder 62
Swarthmore College - Courtesy Tickets, 1964-1965	box 7	folder 63
Swarthmore College - Miscellany, 1964-1965	box 7	folder 64
Teachers' Insurance Annuity Association, 1964-1965	box 7	folder 65
Terry, Jesse E., 1964-1966	box 7	folder 66

Town Club, 1965	box 7	folder 67
University of Pennsylvania, 1915-1920, 1927	box 7	folder 68
University of Pennsylvania - Board of Trustees, 1959, 1964-1965	box 7	folder 69
University of Pennsylvania - Presidential Search, 1953-1954	box 7	folder 70
Wages, 1927-1948	box 7	folder 71
Scope and Contents note		
Bibliography, reprints, notes.		
Walton, George, 1965	box 7	folder 72
Warren, Robert T., 1939-1944	box 7	folder 73
Warren, Robert T., 1946-1950	box 7	folder 74
Wharton School of Finance and Economics, 1929-1938	box 8	folder 75
Wharton School of Finance and Economics, 1946-1949	box 8	folder 76
Wharton School of Finance and Economics, 1950-1954	box 8	folder 77
Wharton School of Finance and Economics, 1955-1956	box 8	folder 78
Wharton School of Finance and Economics, 1957-1967	box 8	folder 79
Winterthur Museum Study, 1961	box 8	folder 80
Wilson, E. B., 1942, 1956-1959	box 8	folder 81
Wistar Parties, 1964	box 8	folder 82
Worden and Risberg Company, 1965	box 8	folder 83
The Workroom - New York Monthly Meeting, 1964	box 8	folder 84
Yeagle, Vivian, 1964-1965	box 8	folder 85
Young, Donald, 1959	box 8	folder 86

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National Bureau of Economic Research, 1934-1968

Arrangement note

This series is arranged according to Dr. Willits's original alphabetical filing order; loose papers discovered in the course of processing have been interfiled.

Scope and Contents note

This series consists of correspondence, internal and published papers, and reports. Of special interest is the transcript of a conference Dr. Willits chaired in 1934. The material in this series dates primarily from the early 1960s.

Title/Description	Instances	
Annual Meetings - Board of Directors, September 30, 1968	box 9	folder 87
Scope and Contents note Agenda and notes.		
Annual Meetings - Board of Directors, September 30, 1968	box 9	folder 88
Scope and Contents note Agenda and notes.		
Annual Reports, 1959-1960	box 9	folder 89
Booklets, 1960-1962	box 9	folder 90
Conference, March 4, 1934	box 9	folder 91
Scope and Contents note Transcript of meetings chaired by Dr. Willits, featuring a speech by E. E. Day with discussion.		
Correspondence and Reports, 1936-1947	box 10	folder 92
Correspondence and Reports, 1961-1968	box 10	folder 93
Director Search - Correspondence and Reports, 1964-1965	box 10	folder 94
Director Search - Interviews - Notes, 1964-1965	box 10	folder 95
Director Search - Interviews - Notebooks, 1964-1965	box 10	folder 96
Director Search - Interviews - Notebooks, 1964-1965	box 10	folder 97
Executive Papers, 1960-1961	box 11	folder 98
Executive Papers, 1960-1961	box 11	folder 99
Financial Reports, 1960-1961	box 11	folder 100
Financial Reports, 1961-1963	box 11	folder 101
Papers - Dickinson, Frank G. - "Philanthropies and Public Policy", 1961	box 11	folder 102
Papers - Friedman, Milton - "The Interpolation of Time Series by Related Factors", 1962	box 11	folder 103
Papers - Goldsmith, Raymond W. - "The National Wealth of the United States", 1961	box 12	folder 104
Papers - Goldsmith, Raymond W. - "The National Wealth of the United States" - Appendix, 1961	box 12	folder 105

Papers - Hane, George - "United States Savings Bonds Program", 1961	box 12	folder 106
Papers - Kahn, C. Harry - "Unincorporated Enterprise Under the Income Tax", 1962	box 12	folder 107
Papers - Kaufman, Adam - "Small-Scale Industry in the Soviet Union", 1961	box 12	folder 108
Papers - Selden, Richard T. - "The Postwar Rise in the Velocity of Money", 1961	box 13	folder 109
Papers - Smith, Paul F. - "The Cost of Providing Consumer Credit", 1962	box 13	folder 110
Papers - Stigler, George J. - "Capital and Rates of Return", 1962	box 13	folder 111
Papers - Williams, Ernest W. - "Transportation in the Soviet Union", 1961	box 13	folder 112
Papers - Wojnilower, Albert M. - "The Quality of Bank Loans", 1962	box 13	folder 113
Papers - Zarnowitz, Victor - "Unfilled Orders, Price Charges, and Business Fluctuations", 1962	box 13	folder 114
Yntema Committee, 1968 <u>Physical Description:</u> Folder 1 of 2	box 14	folder 115
Yntema Committee, 1968 <u>Physical Description:</u> Folder 2 of 2	box 14	folder 116

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The Educational Survey, 1953-1959

Arrangement note

Series 3 has been organized as follows: final summary report, correspondence, drafts and cover letters, individual departmental reports.

Scope and Contents note

This series includes the final summary report (two sets), correspondence, drafts and cover letters for individual departmental reports, and a set of those departmental reports. Dr. Willits directed this study for the University of Pennsylvania from his retirement in 1954 until its completion in 1959.

Title/Description	Instances	
Final Summary Report - Set 1, Volume I	box 14	folder 117
Final Summary Report - Set 1, Volume II	box 14	folder 118
Final Summary Report - Set 1, Volume III	box 14	folder 119
Final Summary Report - Set 1, Volume IVA	box 15	folder 120

Final Summary Report - Set 1, Volume IVB	box 15	folder 121
Final Summary Report - Set 1, Volume IVC	box 15	folder 122
Scope and Contents note		
With annotations and inserts.		
Final Summary Report - Set 1, Volume VA	box 15	folder 123
Final Summary Report - Set 1, Volume VB	box 16	folder 124
Final Summary Report - Set 2, Volume I <u>Physical Description:</u> Folder 1 of 2	box 16	folder 125
Final Summary Report - Set 2, Volume I <u>Physical Description:</u> Folder 2 of 2	box 16	folder 126
Final Summary Report - Set 2, Volume II <u>Physical Description:</u> Folder 1 of 2	box 16	folder 127
Final Summary Report - Set 2, Volume II <u>Physical Description:</u> Folder 2 of 2	box 16	folder 128
Final Summary Report - Set 2, Volume III <u>Physical Description:</u> Folder 1 of 2	box 17	folder 129
Final Summary Report - Set 2, Volume III <u>Physical Description:</u> Folder 2 of 2	box 17	folder 130
Final Summary Report - Set 2, Volume IV <u>Physical Description:</u> Folder 1 of 2	box 17	folder 131
Final Summary Report - Set 2, Volume IV <u>Physical Description:</u> Folder 2 of 2	box 17	folder 132
Final Summary Report - Set 2, Volume V <u>Physical Description:</u> Folder 1 of 2	box 17	folder 133
Final Summary Report - Set 2, Volume V <u>Physical Description:</u> Folder 2 of 2	box 17	folder 134
Correspondence, 1953-1955	box 18	folder 135
Correspondence, 1956-April 1957	box 18	folder 136
Correspondence, May-June 1957	box 18	folder 137
Correspondence, July 1957	box 18	folder 138
Correspondence, August-December 1957	box 18	folder 139
Correspondence - Trustees' Letters, 1957	box 18	folder 140

Scope and Contents note

Extracts and Interim Report on Trustees.

Correspondence, January-March 1958	box 19	folder 141
Correspondence, April-June 1958	box 19	folder 142
Correspondence, July-December 1958	box 19	folder 143
Correspondence, January-June 1959	box 19	folder 144
Correspondence, July-October 1959	box 19	folder 145
Correspondence - Report of the President - "Assaying a University", 1959	box 19	folder 146
Drafts and Cover Letters, 1955-1956	box 19	folder 147
Drafts and Cover Letters, January-July 1957	box 20	folder 148
Drafts and Cover Letters, August-October 1957	box 20	folder 149
Drafts and Cover Letters, November 1957-March 1958	box 20	folder 150
Drafts and Cover Letters, March-April 1958	box 20	folder 151
Drafts and Cover Letters, May-July 1958	box 20	folder 152
Drafts and Cover Letters, September-December 1958	box 21	folder 153
Drafts and Cover Letters, January-May 1959	box 21	folder 154
Drafts and Cover Letters, n.d.	box 21	folder 155
Drafts and Cover Letters - Draft of Report, c. 1959	box 21	folder 156
Departmental Reports - Survey of the Organization and Administration, Volume I, Organization, 1954	box 21	folder 157
Departmental Reports - Annual Report, 1955-1956, June 30, 1956	box 21	folder 158
Departmental Reports - "Advanced Study and Research in the Social Sciences," (Bennett, Merrill K.), June 30, 1956	box 22	folder 159
Departmental Reports - "Statistics and Statistical Studies," (Koopmans, Tjalling C.), June 30, 1956	box 22	folder 160
Departmental Reports - "The Training of Teachers for Elementary and Secondary Education," (Robb, David M.), June 30, 1956	box 22	folder 161
Departmental Reports - "Humanistic Teaching and the Place of Ethical and Religious Values in Higher Education," (Aubrey, Edwin E.), September 1956	box 22	folder 162
Departmental Reports - "Humanistic Teaching and the Place of Ethical and Religious Values in Higher Education," (Aubrey, Edwin E.) - Draft, September 1956	box 22	folder 163
Departmental Reports - "Social Work Education at the University of Pennsylvania", October 15, 1956	box 22	folder 164

Departmental Reports - "The School of Veterinary Medicine," (Stafseth, Henrik J.), January 1957	box 22	folder 165
Departmental Reports - "Memoranda Relating to the Wharton Undergraduate Curriculum", February 1957	box 23	folder 166
Departmental Reports - "Academic Advising at the University of Pennsylvania," (Straub, Jean Spencer), July 1957	box 23	folder 167
Departmental Reports - "Dental Education at the University of Pennsylvania," (Fleming, Willard C.), July 1957	box 23	folder 168
Departmental Reports - "A Program for the Wharton School", November 1957	box 23	folder 169
Departmental Reports - "Graduate Study in the Humanities," (Keniston, Hayward), December 1957	box 24	folder 170
Departmental Reports - "School of Medicine at the University of Pennsylvania," (Coman, Dale Rex), December 1957	box 24	folder 171
Departmental Reports - "Undergraduate Education in the Liberal Arts and Sciences," (MacLeod, Robert B.), February 1958	box 24	folder 172
Departmental Reports - "Undergraduate Education in the Liberal Arts and Sciences," (MacLeod, Robert B.) - Appendix, Volume I, February 1958	box 24	folder 173
Departmental Reports - "Undergraduate Education in the Liberal Arts and Sciences," (MacLeod, Robert B.) - Appendix, Volume II, February 1958	box 24	folder 174
Departmental Reports - "Undergraduate Education in the Liberal Arts and Sciences," (MacLeod, Robert B.) - Appendix, Volume III, February 1958	box 25	folder 175
Departmental Reports - "The Faculty at the University of Pennsylvania," (Shyrock, Richard H.), February 1958	box 25	folder 176
Departmental Reports - "Financial and Budgetary Problems", February 1958	box 25	folder 177
Departmental Reports - "Toward an Affirmative Policy for Student Personnel", February 1958	box 25	folder 178
Departmental Reports - "Graduate Training and Research in the Physical Sciences", March 1958	box 25	folder 179
Departmental Reports - "The Engineering Schools at the University of Pennsylvania," (Pigford, Robert L., et. al.), April 1958	box 25	folder 180
Departmental Reports - "The Engineering Schools at the University of Pennsylvania," (Pigford, Robert L., et. al.) - Faculty Comments and Revisions, April 1958	box 26	folder 181
Departmental Reports - "The Wharton School of Finance and Economics," (Hettinger, Albert J., et. al.), April 1958	box 26	folder 182

Departmental Reports - "The Law School at the University of Pennsylvania", May 1958	box 26	folder 183
Departmental Reports - "The School of Fine Arts," (Young, Donald R., et. al.), May 1958	box 26	folder 184
Departmental Reports - "The Board of Trustees of the University of Pennsylvania," (Belcher, Donald R.), June 1958	box 26	folder 185
Departmental Reports - "Graduate Study and Research in the Arts and Sciences," (Keniston, Hayward), June 1958	box 26	folder 186
Departmental Reports - "Nursing Education," (Bridgman, Margaret, et. al), June 1958	box 27	folder 187
Departmental Reports - "School of Auxiliary Medical Sciences," (Crane, A. Reynolds), June 1958	box 27	folder 188
Departmental Reports - "Summaries of Survey Reports, Volume I", June 30, 1958	box 27	folder 189
Departmental Reports - "Summaries of Survey Reports, Volume II", June 30, 1958	box 27	folder 190
Departmental Reports - "The Division of Biological and Medical Sciences," (Hebb, D. O., et. al.), January 1959	box 27	folder 191
Departmental Reports - "Budget Policy of the University of Pennsylvania," (Belcher, Donald R.), May 1959	box 28	folder 192
Departmental Reports - "Budget Policy of the University of Pennsylvania," (Belcher, Donald R.) - Revised Copy, May 1959	box 28	folder 193

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"Excellence and Mediocrity in Colleges and Universities", 1950-1969, bulk 1960-1969 (1960-1969)

Arrangement note

Series 4 has been organized as follows: drafts of the manuscript, correspondence, source file, interviews, followed by book reviews, correspondence, and notes by Nora Beeson.

Scope and Contents note

This series includes various revised drafts of the manuscript, correspondence, a source file of bulletins, notes and clippings, and interviews conducted by Dr. Willits, followed by book reviews, correspondence and notes by his assistant, Nora Beeson. Much of this material is undated: the manuscript drafts have been arbitrarily placed in presumed order of composition based on content or change of title page. A few items marked by Dr. Willits as relating to this study have been removed to Series 1, 2, or 3, as having a closer connection to other documents included in those series.

Title/Description	Instances	
Outlines, c. 1961	box 28	folder 194

Draft - Introduction and Chapter III

	box 28	folder 195
Draft - Chapter IV	box 28	folder 196
Draft - Chapter V-VI	box 28	folder 197
Draft - Chapters VII and IX	box 28	folder 198
"Letter to a Grandson", c. 1966	box 28	folder 199
Draft I	box 28	folder 200
Scope and Contents note		
Incomplete.		
Draft II	box 29	folder 201
Scope and Contents note		
Incomplete.		
Draft III	box 29	folder 202
<u>Physical Description</u> : Folder 1 of 2		
Draft III	box 29	folder 203
<u>Physical Description</u> : Folder 2 of 2		
Draft IV	box 29	folder 204
Scope and Contents note		
Incomplete.		
Draft V	box 29	folder 205
<u>Physical Description</u> : Folder 1 of 2		
Draft V	box 29	folder 206
<u>Physical Description</u> : Folder 2 of 2		
Draft VI	box 30	folder 207
<u>Physical Description</u> : Folder 1 of 2		
Draft VI	box 30	folder 208
<u>Physical Description</u> : Folder 2 of 2		
Correspondence, 1960	box 30	folder 209
Correspondence, 1961-1969	box 30	folder 210
Source File - Bulletins, 1950-1956	box 30	folder 211
Source File - Notes and Clippings	box 30	folder 212
<u>Physical Description</u> : Folder 1 of 4		
Source File - Notes and Clippings	box 31	folder 213

Physical Description: Folder 2 of 4

Source File - Notes and Clippings	box 31	folder 214
<u>Physical Description:</u> Folder 3 of 4		
Source File - Notes and Clippings	box 31	folder 215
<u>Physical Description:</u> Folder 4 of 4		
Source File - Speeches and Reprints (A-C)	box 31	folder 216
Source File - Speeches and Reprints (D-H)	box 31	folder 217
Source File - Speeches and Reprints (Kerr, Clark), 1963	box 31	folder 218
Source File - Speeches and Reprints (K-Z)	box 32	folder 219
Interviews (A-H), 1961-1963	box 32	folder 220
Interviews (I-Z), 1961-1963	box 32	folder 221
Nora Beeson - Book Reviews (A-C), c. 1962	box 32	folder 222
Nora Beeson - Book Reviews (D-M), c. 1962	box 32	folder 223
Nora Beeson - Book Reviews (N-Z), c. 1962	box 32	folder 224
Nora Beeson - Correspondence, 1961-1964	box 32	folder 225
Nora Beeson - Notes and Outlines, 1961-1963	box 33	folder 226
<u>Physical Description:</u> Folder 1 of 3		
Nora Beeson - Notes and Outlines, 1961-1963	box 33	folder 227
<u>Physical Description:</u> Folder 2 of 3		
Nora Beeson - Notes and Outlines, 1961-1963	box 33	folder 228
<u>Physical Description:</u> Folder 3 of 3		

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Armonk and Byram Hills Schools, 1937-1964, bulk 1960-1964 (1960-1964)

Arrangement note

This series is arranged according to Dr. Willits's original alphabetical filing order; loose papers discovered in the course of processing have been interfiled.

Scope and Contents note

This series consists of two sets of alphabetical files relating to Dr. Willits's service on the Boards of Education for the Westchester County community of Armonk. In June 1961, the Armonk, Middle Patent, and Bear Ridge School Districts consolidated to form the Byram Hills Central School District.

Title/Description	Instances	
Armonk Schools - American Association of School Administrators (AASA), 1962	box 33	folder 229

Armonk Schools - Alexander, Mary (Mrs. John), 1961-1962	box 33	folder 230
Armonk Schools - Allen, James E., 1962	box 33	folder 231
Armonk Schools - Annual Reports for School District #5, 1960-1961	box 33	folder 232
Armonk Schools - Armonk Teachers' Association (ATA), 1962	box 33	folder 233
Armonk Schools - Applications - District Principal Opening, 1962	box 33	folder 234
Armonk Schools - Audio-Visual, 1962	box 33	folder 235
Armonk Schools - Baldwin, New York Public Schools, 1961	box 33	folder 236
Armonk Schools - Benton, Chauncey F., 1961-1962	box 33	folder 237
Armonk Schools - Bids, 1962	box 33	folder 238
Armonk Schools - Board of Education Meetings, 1962	box 34	folder 239
Armonk Schools - Board of Cooperative Education Services (BOCES), 1961-1962	box 34	folder 240
Armonk Schools - Bryan, Bernard L., 1960	box 34	folder 241
Armonk Schools - Bucher, Charles (Merit Pay), 1962	box 34	folder 242
Armonk Schools - Budget, 1961-1962	box 34	folder 243
Armonk Schools - Buildings and Grounds Application Forms, n.d.	box 34	folder 244
Armonk Schools - Business Management News, 1961	box 34	folder 245
Armonk Schools - Carpenter, John, 1962	box 34	folder 246
Armonk Schools - Centralization, 1959-1961	box 34	folder 247
Armonk Schools - Centralization Information, 1952, 1961-1962	box 34	folder 248
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