



Ford Foundation records, Latin America and the Caribbean, Office Files of Harry E. Wilhelm

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English

Describing Archives: A Content Standard

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Summary Information

Repository:	Rockefeller Archive Center
Creator:	Ford Foundation
Title:	Ford Foundation records, Latin America and the Caribbean, Office Files of Harry E. Wilhelm
ID:	FA628
Date [inclusive]:	1965-1970
Physical Description:	3.52 Cubic Feet
Language of the Material:	English
Abstract:	<p>These papers from the Office of Harry E. Wilhelm cover the years 1965 to 1970, while Mr. Wilhelm was the New York-based Director of the Office for Latin America and the Caribbean. They are arranged in three series. Access to two of the three series is restricted to internal staff use because these series contain personnel-related material. The papers consist primarily of chronological files and confidential correspondence. Also included in the papers is some of Wilhelm's chronological files that were retained by his Senior Staff Assistant [1966 - 1967?], Catharine A. Olson. She used the initials "CAPO" to identify the files which she maintained.</p>

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>.

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Biographical / Historical

Harry E. Wilhelm, Director of the Latin American and Caribbean Program from February 1965 to December 1970, also held the following positions at the Foundation:

• January 1971, Representative, India and Nepal • February 1963, Representative, Argentina and Chile
• October 1961, Program Associate, South and Southeast Asia Program • October 1959, Assistant Representative, Burma • November 1957, Assistant to the Representative, Burma

(N.B.: In Jan 1967, the program organization of the Foundation was restructured. At this time, the Latin America and Caribbean Program became part of the International Division. Wilhelm's title was changed to Head, Latin America and the Caribbean).

On December 18, 1975 Wilhelm resigned from the Foundation.

Harry E. Wilhelm was born on August 21, 1928. He received his A.B. in Political Science and English from Ohio Wesleyan University and his M.P.A. in Public & International Affairs from the Woodrow Wilson School of Public & International Affairs at Princeton University.

Prior to joining the Foundation, Wilhelm held several positions in the Executive Office of the President of the United States' Bureau of the Budget. In 1969, while Head of the Foundation's Latin American and Caribbean Program, Wilhelm served on evaluation committees of the Organization of American States and of the National Academy of Sciences, respectively.

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Scope and Contents

These papers from the Office of Harry Wilhelm cover the years 1965 to 1970, during which time Mr. Wilhelm was Director of the Latin American and Caribbean (LAC) program in New York. They are divided into three series. Series I, CHRONOLOGICAL FILES, contains Mr. Wilhelm's copy of his correspondence to persons outside the Foundation, as well as his copy of his correspondence, memoranda and telegrams to Ford Foundation staff. This series is available to all researchers. Series II, CONFIDENTIAL CORRESPONDENCE, contains inter-office memoranda, correspondence, telexes and telegrams. Series III, "CAPO CONFIDENTIAL" CHRONOLOGICAL FILES, are Wilhelm's 1966 to 1967 chronological files that were retained by Catherine A. Olson, Mr. Wilhelm's Senior Staff Assistant. Access to Series II and III is available to internal staff only, and only with the permission of the Archivist, because these series contain sensitive personnel-related material. It should be noted that within the three series there is a fair amount of duplicate material. These duplicates have been kept in the folders so as to maintain the papers in the order in which they were received by the Archives.

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Arrangement

The Latin America and Caribbean Papers of Harry E. Wilhelm, are divided into three series:

I. Chronological Files, March 1966 to April 1970, consists of 2' of material.

II. Confidential Correspondence, February 1965 - December 1970, consists of 1' of material.

III. "CAPO Confidential" Chronological Files, April 1966 - February 1967, consists of .5' of material.

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Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Conditions Governing Access

Material more than ten years old is open for scholarly research.

Select individual files are restricted, as noted. Permission to access these files must be obtained from the Ford Foundation before scholarly access is permitted.

Conditions Governing Use

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details.

Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

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Related Materials

Separated Materials

Papers falling into the following categories were removed from all three series and placed with the appropriate files in the Ford Foundation Archives:

- Staff and consultant reports
- Annual reports on the activities of the LAC program
- Budget papers

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Controlled Access Headings

- Ford Foundation

Physical Characteristics and Technical Requirements

Materials requiring specialized equipment for access (film, audio, video, slides) may be restricted from scholarly research dependent on availability of the applicable equipment.

Brittle or damaged items, or materials otherwise in need of preservation care, may be restricted from scholarly research at the discretion of the RAC Head of Archival Services/RAC Head of Reference.

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Collection Inventory

Chronological Files, 1966-1970

Arrangement

Series I, Chronological Files (March 1966 to April 1970), is arranged in reverse chronological order.

Scope and Contents

Series I, Chronological Files, consists of Wilhelm's copy of his outgoing correspondence to persons outside the Foundation, as well as his copy of his correspondence to Foundation staff and of his memoranda to the files. The material in this series provides an overview of the Foundation's interests in Latin America and the Caribbean for the years 1965 to 1970, and demonstrates that one of the Foundation's overriding goals in Latin America was to improve the caliber of higher education throughout the region. There are memoranda concerning the 1965 grant (PA65-327) to the International Institute of Education to strengthen the University of Chile through an exchange program with the University of California. Another dominant Foundation interest was agricultural development. There are memoranda and discussion outlines which document the early stages of the Foundation's collaboration with the Rockefeller Foundation in the development of international agricultural centers in Latin America (Log 66-88). This series also contains material concerning the Action Committee for Latin American Integration (Log 67-210). There is some memoranda concerning the involvement of the late Senator Jacob Javits in this project. Material relating to personnel policies, administrative procedures, fiscal year program budgets, and overall program planning for the LAC office is also filed in this series.

Title/Description	Instances	
Chronological Files, 1970 April	box 1	folder 1
Chronological Files, 1970 March	box 1	folder 2
Chronological Files, 1970 February 27 - 17	box 1	folder 3
Chronological Files, 1970 February 16 - 2	box 1	folder 4
Chronological Files, 1970 January	box 1	folder 5
Chronological Files, 1969 December	box 1	folder 6
Chronological Files, 1969 November	box 1	folder 7
Chronological Files, 1969 October	box 1	folder 8
Chronological Files, 1969 September 30 - 16	box 1	folder 9
Chronological Files, 1969 September 15 - 3	box 1	folder 10
Chronological Files, 1969 August	box 1	folder 11
Chronological Files, 1969 July	box 1	folder 12
Chronological Files, 1969 June	box 1	folder 13
Chronological Files, 1969 May 29 - 16	box 1	folder 14
Chronological Files, 1969 May 15 - 1	box 1	folder 15

Chronological Files, 1969 April 30 - 16	box 2	folder 16
Chronological Files, 1969 April 15 - 1	box 2	folder 17
Chronological Files, 1969 March 28 - 11	box 2	folder 18
Chronological Files, 1969 March 10 - 3	box 2	folder 19
Chronological Files, 1969 February 28 - 24	box 2	folder 20
Chronological Files, 1969 February 20 - 3	box 2	folder 21
Chronological Files, 1969 January 31 - 17	box 2	folder 22
Chronological Files, 1969 January 16 - 2	box 2	folder 23
Chronological Files, 1968 December	box 2	folder 24
Chronological Files, 1968 November	box 2	folder 25
Chronological Files, 1968 October 31 - 15	box 2	folder 26
Chronological Files, 1968 October 14 - 1	box 2	folder 27
Chronological Files, 1968 September 30 - 17	box 2	folder 28
Chronological Files, 1968 September 12 - 3	box 2	folder 29
Chronological Files, 1968 August 30 - 19	box 2	folder 30
Chronological Files, 1968 August 16 - 1	box 2	folder 31
Chronological Files, 1968 July 31 - 15	box 2	folder 32
Chronological Files, 1968 July 12 - 1	box 2	folder 33
Chronological Files, 1968 June	box 2	folder 34
Chronological Files, 1968 May 29 - 15	box 3	folder 35
Chronological Files, 1968 May 14 - 1	box 3	folder 36
Chronological Files, 1968 April 30 - 19	box 3	folder 37
Chronological Files, 1968 April 18 - 1	box 3	folder 38
Chronological Files, 1968 March 29 - 13	box 3	folder 39
Chronological Files, 1968 March 12 - 1	box 3	folder 40
Chronological Files, 1968 February	box 3	folder 41
Chronological Files, 1968 January 31 - 16	box 3	folder 42
Chronological Files, 1968 January 15 - 2	box 3	folder 43
Chronological Files, 1967 December	box 3	folder 44
Chronological Files, 1967 November 30 - 16	box 3	folder 45
Chronological Files, 1967 November 15 - 1	box 3	folder 46
Chronological Files, 1967 October	box 3	folder 47

Chronological Files, 1967 September	box 3	folder 48
Chronological Files, 1967 August	box 4	folder 49
Chronological Files, 1967 July 31 - 16	box 4	folder 50
Chronological Files, 1967 July 14 - 5	box 4	folder 51
Chronological Files, 1967 June 30 - 12	box 4	folder 52
Chronological Files, 1967 June 9 - 1	box 4	folder 53
Chronological Files, 1967 May 31 - 16	box 4	folder 54
Chronological Files, 1967 May 15 - 1	box 4	folder 55
Chronological Files, 1967 April 28 - 17	box 4	folder 56
Chronological Files, 1967 April 14 - 3	box 4	folder 57
Chronological Files, 1967 March	box 4	folder 58
Chronological Files, 1967 February 20 - 14	box 4	folder 59
Chronological Files, 1967 February 13 - 1	box 4	folder 60
Chronological Files, 1967 January	box 4	folder 61
Chronological Files, 1966 December	box 4	folder 62
Chronological Files, 1966 November	box 4	folder 63
Chronological Files, 1966 October 31 - 20	box 5	folder 64
Chronological Files, 1966 October 19 - 3	box 5	folder 65
Chronological Files, 1966 September 30 - 16	box 5	folder 66
Chronological Files, 1966 September 16 - 1	box 5	folder 67
Chronological Files, 1966 August 31 - 16	box 5	folder 68
Chronological Files, 1966 August 15 - 1	box 5	folder 69
Chronological Files, 1966 July	box 5	folder 70
Chronological Files, 1966 June 30 - 16	box 5	folder 71
Chronological Files, 1966 June 15 - 2	box 5	folder 72
Chronological Files, 1966 May	box 5	folder 73
Chronological Files, 1966 April	box 5	folder 74
Chronological Files, 1966 March	box 5	folder 75

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Confidential Correspondence, 1965-1970

Conditions Governing Access:

Conditions Governing Access

Series II Confidential Correspondence is restricted from scholarly research. All contents of this series is closed.

Arrangement

Series II, Confidential Correspondence (February 1965 - December 1970), is arranged in reverse chronological order.

Scope and Contents

The bulk of Series II, Confidential Correspondence, is the inter-office memoranda that were exchanged among Mr. Wilhelm in New York, and the Foundation's field office staffs in Latin America and the Caribbean. These memoranda deal primarily with the organization and staffing of the LAC program, and include a considerable amount of personnel-related information such as staff evaluations and salary recommendations. Roughly one quarter of the inter-office correspondence in this series duplicates the grantee-related inter-office correspondence in Series I, Chronological Files.

Title/Description	Instances	
Confidential Correspondence, 1970 December 10 - August 24 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted from scholarly research.	box 6	folder 76
Confidential Correspondence, 1970 August 12 - May 1 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted from scholarly research.	box 6	folder 77
Confidential Correspondence, 1970 April 21 - February 9 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted from scholarly research.	box 6	folder 78
Confidential Correspondence, 1970 January 31 - 5 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted from scholarly research.	box 6	folder 79
Confidential Correspondence, 1969 December 24 - July 1 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted from scholarly research.	box 6	folder 80
Confidential Correspondence, 1969 June 27 - May 1 <u>Conditions Governing Access:</u>	box 6	folder 81

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1969 April 30 - February 17	box 6	folder 82
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1969 January 24 - 3	box 6	folder 83
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1968 December 27 - September 4	box 6	folder 84
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1968 August 30 - 6	box 6	folder 85
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1968 July 25 - May 8	box 6	folder 86
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1968 April 17 - January 31	box 6	folder 87
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1967 December 28 - September 8	box 7	folder 88
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1967 August 22 - June 5	box 7	folder 89
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1967 May 31 - April 14	box 7	folder 90
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1967 April 3 - January 17	box 7	folder 91
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1966 December 20 - October 4	box 7	folder 92
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1966 September 27 - June 6	box 7	folder 93
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1966 May 30 - April 1	box 7	folder 94
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1966 March 17 - January 4	box 7	folder 95
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1965 December 17 - October 1	box 7	folder 96
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1965 September 23 - 4	box 7	folder 97
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1965 July 30 - May 3

box 7

folder 98

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

Confidential Correspondence, 1965 April 28 - February 4

box 7

folder 99

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

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"CAPO Confidential" Chronological Files, 1966-1967

Arrangement

Series III, "CAPO Confidential" Chronological Files (April 1966 - February 1967), is arranged in reverse chronological order.

Conditions Governing Access:

Conditions Governing Access

Series III is restricted from scholarly research. All contents of this series is closed.

Scope and Contents

Series III, "CAPO Confidential" Chronological Files, consists of copies of that portion of Mr. Wilhelm's 1966 to 1967 outgoing correspondence which was deemed confidential or personal by his Senior Staff assistant, Catharine A. Olson. This series contains 1967 and 1968 program budget and planning material, as well as material relating to the Overseas Development Self Study, conducted in the fall of 1966. Almost one half of the material in this series duplicates the material in Series II.

Title/Description

Instances

"CAPO Confidential" Chronological Files, 1967 April 3 - February 2

box 8

folder 100

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1967 January 30 - 5

box 8

folder 101

Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1966 December 22 - 2	box 8	folder 102
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1966 October 31 - 4	box 8	folder 103
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1966 September 30 - August 4	box 8	folder 104
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1966 July 20 - May 2	box 8	folder 105
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

"CAPO Confidential" Chronological Files, 1966 April 25 - February 28	box 8	folder 106
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Conditions Governing Access:

Conditions Governing Access

Restricted from scholarly research.

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Appendix A: Material Removed

Arrangement

The following list of unpublished reports written by FF staff and consultants were removed from the papers and transferred to the Foundation's Archives collection of staff and consultant reports. The reports are listed alphabetically by author. The number at the left is the assigned accession number.

The list of four reports that follows the first list were removed from the papers and transferred to the Archives collection of annual reports from and about the activities of the Foundation's field offices. These reports are located in the Vital Records Room.

The last report listed was removed from the papers and transferred to binder #9 of the Archives collection of budget papers. These papers are located in the Vital Records Room.

Title/Description	Instances
Adams, Richard N. Research on Migration and Adaptation, n.d.	report 3209
Angulo, Carlos and Hunt, Shane. The Ford Foundation in Peru, 1969 June	report 9463
Barrett, Laurence N. (Ford Foundation Education Programs in Chile), 1965 August 17	report 1417
Bell, David. The International Division - General Shape and Content, 1966 October	report 118
Bundy, McGeorge. The Nature and Meaning of a \$200 Million Budget, 1967 March 16	report 1009
Finberg, Donald. Chilean Taxes, 1965 June	report 9932
Finberg, Donald. Highlights of Weekly Activities of the Santiago Sub-Office, April 12 through April 17, 1965 April	report 10079
Ford Foundation Staff. (Memoranda re Argentina, 1966), 1966 October	report 7818
Ford Foundation Staff. (Summaries of Ford Foundation in Argentina, Brazil, Chile, Colombia, Peru, Uruguay, and Venezuela), n.d.	report 9806
Hilliard, John F. Caribbean Office, 1968 March	report 10162
Keegan, Frank L. Notes Toward a Study of the Latin American University, 1967 March	report 9804
Lowenthal, Abraham F. Peru's Current Situation, 1969 December	report 5614
Lowenthal, Abraham F. Six Weeks in Peru: Some First Impressions, 1969 October 25	report 4191
Manitzas, Nita Rous. (The Torcuato Di Tella Institute), 1967 November 28	report 704
Nelson, Courtney A. Overseas Compensation Study, 1969 June	report 9805
Silvert, Kalman H. Report on trip to Jamaica, 1968 February	report 5906
Trowbridge, James W. OD-LA Population Program - Notes for Discussion at Representatives' Meeting, New York, August 4, 1966, 1966 September 19	report 69
Wilhelm, Harry E. Andean Universities, 1969 January	report 8722
Wilhelm, Harry E. Future Program Plans for the Office for Latin America and the Caribbean, 1970 January 21	report 4655
Wilhelm, Harry E. Notes on the Ford Foundation's Activities in Population, 1968 January 31	report 9736

Wilhelm, Harry E. Report and Recommendations on Support Budgets and other Supporting Projects of the International Division, 1967 July 5	report 118
Wilhelm, Harry E. Some Issues Concerning the Future of the Ford Foundation, 1970 January 26	report 4500
Wilhelm, Harry E. University of Chile - University of California Collaboration (PA65-327), 1968 January	report 4824
Wilhelm, Harry E. Activities in Latin America and the Caribbean, Fiscal Year 1966, 1966 October 25	report -
Wilhelm, Harry E. Activities of the Office for Latin America and the Caribbean, Fiscal Year 1967, 1967 November 20	report -
Wilhelm, Harry E. Activities of the Office for Latin America and the Caribbean in 1968, 1969 January 7	report -
Wilhelm, Harry E. Office for Latin America and the Caribbean, Report on 1969, 1970 January 10	report -
OLAC. Fiscal Year 1966 Program Budget, 1966 July	report -

Appendix B: Ford Foundation LAC Field Office Staff, 1965-1970

Appendix B: Ford Foundation LAC Field Office Staff, 1965 - 1970

The following is a list of field office representatives for Latin America and the Caribbean for the years 1965 to 1970. The papers of Harry Wilhelm include memoranda and correspondence to and from these staff members:

1965 Buenos Aires - John Nagel Santiago - John Nagel Rio de Janeiro - S. Widdicombe Mexico City - Robert Wickham Caracas - Robert Wickham Central America - Robert Wickham Lima - Peter Fraenkel Bogota - Peter Fraenkel

1966 Buenos Aires - John Nagel Santiago - John Netherton Rio de Janeiro - S. Widdicombe Mexico City - William Gamble Central America - William Gamble Caracas - Roy Crawley Lima - Peter Fraenkel Bogota - William Cotter

1967 Buenos Aires - John Nagel Santiago - John Netherton Rio de Janeiro - S. Widdicombe Mexico City - William Gamble Lima - Peter Fraenkel Bogota - William Cotter Caribbean - John Hilliard

1968 Buenos Aires - Richard Adams* Santiago - John Netherton Rio de Janeiro - W. Carmichael Mexico City - William Gamble Lima - Peter Fraenkel Bogota - William Cotter Jamaica - James Trowbridge*

1969 Buenos Aires - Rey Carlson Santiago - John Netherton Rio de Janeiro - W. Carmichael Mexico City - William Gamble Caribbean - William Gamble Central America - William Gamble Jamaica - James Trowbridge** Lima - Abe Lowenthal*** Bogota - William Cotter

1970 Buenos Aires - Rey Carlson Santiago - Peter Bell Rio de Janeiro - W. Carmichael Mexico City - John Funari Caribbean - John Funari Central America - John Funari Jamaica - James Trowbridge** Lima - Richard Dye Bogota - William Gamble

* Program Advisor ** Assistant Representative *** Acting Representative