



# **Ford Foundation records, International Affairs Program, Department Chronological Correspondence Files**

---

This finding aid was produced using ArchivesSpace on October 04, 2020.

Rockefeller Archive Center

15 Dayton Avenue  
Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

---

## Table of Contents

---

Summary Information .....	3
Biographical / Historical .....	3
Scope and Contents .....	4
Arrangement .....	4
Administrative Information .....	5
Related Materials .....	6
Controlled Access Headings .....	6
Collection Inventory .....	6
European and International Affairs (EIA) Correspondence .....	6
International Affairs Program (IAP) Correspondence .....	8

---

## Summary Information

---

<b>Repository:</b>	Rockefeller Archive Center
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, International Affairs Program, Department Chronological Correspondence Files
<b>ID:</b>	FA549
<b>Date [inclusive]:</b>	1978-1996
<b>Physical Description:</b>	23.56 Cubic Feet 62 letter document containers
<b>Language of the Material:</b>	English .

### Preferred Citation note

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

[^ Return to Table of Contents](#)

---

## Biographical / Historical

---

### Segment One: International Activities of the Ford Foundation: An Overview

The Foundation's aspiration to become a national and international philanthropy for the advancement of human welfare was first formally expressed in the seminal 1949 report of the Gaither Study Committee, Report of the Study for the Ford Foundation on Policy and Program (RAC Library, call letters 361.7 GAI ), which was commissioned by the Board of Trustees to chart the Foundation's future. Foundation Trustees launched Ford's international grantmaking activities in 1950 when they approved the committee's report and its embrace of peace, democracy, and freedom. Since then, the Foundation has tackled these goals using a variety of strategies and responding to changing contexts, from the Cold War to the 1989 fall of the Berlin Wall and beyond.

Toward the Foundation's aspirational goal, "the establishment of peace", its international activities have comprised a wide range of conceptual approaches and focus areas. These include international affairs, international studies, international understanding, arms control and disarmament, international law, international economic concerns, and overseas development in nearly every region of the world. Three distinct periods emerge for the international grantmaking defined by external contextual changes and

internal changes in Foundation leadership and structures: the expansion era of 1950-1965; the transition and restructuring years of 1966-1988; and the post-1989 shift away from Cold War dichotomies. During each of the distinct historical periods the consistent objectives were: 1) to ensure freedom and democracy in developed countries; 2) to foster education and international understanding in all countries; and 3) to contribute to the social, economic, and political development of less developed countries.

[^ Return to Table of Contents](#)

---

## Scope and Contents

---

The collection contains department correspondence sent by Ford Foundation staff in the International Affairs Program as well as reports, grant status reports, and grant program action forms. The correspondence is typically notices of grant approvals or grant declinations on projects related to international law and the environment, international peace and security, international human rights, international economics and development, U.S. foreign policy, and relations with the Soviet Union and Eastern Europe.

The dates on each folder refer to the dates on the weekly correspondence control forms. The forms list names/initials of relevant personnel, the date individual staff reviewed the correspondence, and the date the weekly correspondence was collected. The weekly correspondence forms were used to collate correspondence at the end of each week. If a folder in this collection is called "Chron, 1991 February 8-15," then you can expect to find correspondence, grant action forms, and reports sent and reviewed between February 1-15 (the week before the first date in the folder title). If there is no specific day mentioned in the folder title only the month (ex. 1992 April), then the correspondence control forms are missing. The correspondence control forms are not always accurate and correspondence from previous weeks and months may be found in neighboring folders.

[^ Return to Table of Contents](#)

---

## Arrangement

---

The collection is arranged in two series:

1. European and International Affairs (EIA) Correspondence
2. International Affairs Program (IAP) Correspondence

The series refer to the change of program area title that occurred during Foundation restructuring in the early 1980s. The folders within the collection are arranged chronologically.

[^ Return to Table of Contents](#)

---

## Administrative Information

---

### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

### Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC.

### Processing Information

Standard Processing by Katie Martin, August 2019

### Immediate Source of Acquisition

A portion of this collection was transferred to RAC in 2012 by the Ford Foundation and ingested by RAC as Accession 2012:034. These chron files (January 1991-August 1996) were processed shortly after arriving at the RAC. Another set of material was transferred to the RAC by the Ford Foundation in 2019 and ingested by RAC as parts of Accessions 2019:012, 2019:028, and 2019:046. These materials (Chrons, 1978-1990) were added to the existing collection.

### Conditions Governing Use

Reproduction/duplication of archival items is routinely provided in accordance with "fair use". If the RAC does not hold copyright for an archival collection, or items within a collection, it is the users responsibility to contact the copyright holder, or make a fair effort to do so, prior to publication.

[^ Return to Table of Contents](#)

## Related Materials

### Related Materials

For International Affairs Program, Department Chronological Correspondence Files from April-December 1990, see Ford Foundation records, International Affairs Division, Program Staff Files (FA548), Series I.

[Ford Foundation records, International Affairs Division, Program Staff Files \(FA548\), Series I.](#)

[^ Return to Table of Contents](#)

## Controlled Access Headings

- Eastern Europe
- Ford Foundation
- International affairs
- International relations
- Program development -- Ford Foundation
- Security, International
- Soviet Union

## Collection Inventory

### European and International Affairs (EIA) Correspondence, 1978-1981

#### Scope and Contents

This series consists of chronologically arranged memoranda and correspondence that was collected weekly from European and International Affairs staff. The correspondence refers to grant proposals, grant evaluations, research competitions for grant funding, meetings, trips, conferences, program reviews, and administrative matters. The correspondence was written by the following staff (in approximate order names appear in the series): Francis (Frank) X. Sutton, Peter Ruof, Felice D. Gaer, Enid C. B. Schoettle, Bruce L. Bushey, Ruth D. Carter, Crauford Goodwin, Michael Nacht, Wendy Gatof, Jill Newsom, Ms. Serrano, Ms. Watts, Ms. Edwards, Veronica Bermudez, Adrienne Grunberg, Nelly Rivera-Marrero, Ms. Bullard, Ms. Resnick, and Charlotte Van Deusen.

Title/Description	Instances	
Chrons, 1978 October 4-16	box 1	folder 1
Chrons, 1978 October 19-31	box 1	folder 2

Chrons, 1978 November 2-9	box 1	folder 3
Chrons, 1978 November 16-29	box 1	folder 4
Chrons, 1978 December 1-8	box 1	folder 5
Chrons, 1978 December 19-28	box 2	folder 6
Chrons, 1979 January 3-17	box 2	folder 7
Chrons, 1979 January 23-30	box 2	folder 8
Chrons, 1979 February 5-14	box 2	folder 9
Chrons, 1979 February 16-27	box 2	folder 10
Chrons, 1979 March 5-18	box 3	folder 11
Chrons, 1979 March 16-30	box 3	folder 12
Chrons, 1979 April 4-17	box 3	folder 13
Chrons, 1979 April 24-26	box 3	folder 14
Chrons, 1979 May 1-15	box 3	folder 15
Chrons, 1979 May 18-29	box 4	folder 16
Chrons, 1979 June 1-14	box 4	folder 17
Chrons, 1979 June 18-28	box 4	folder 18
Chrons, 1979 July 5-11	box 4	folder 19
Chrons, 1979 July 18-20	box 4	folder 20
Chrons, 1979 July 25-31	box 5	folder 21
Chrons, 1979 August 3-15	box 5	folder 22
Chrons, 1979 August 20-28	box 5	folder 23
Chrons, 1979 September 4-17	box 5	folder 24
Chrons, 1979 September 20-27	box 5	folder 25
Chrons, 1979 October 2-11	box 6	folder 26
Chrons, 1979 October 16-29	box 6	folder 27
Chrons, 1979 November 1-14	box 6	folder 28
Chrons, 1979 November 16-28	box 6	folder 29
Chrons, 1979 December 3-14	box 7	folder 30
Chrons, 1979 December 18-21	box 7	folder 31
Chrons, 1980 January 3-11	box 7	folder 32
Enid Schoettle's Chrons, 1980 September 30-October 31	box 7	folder 33
Chrons, 1980 October 22-31	box 7	folder 34

Chrons, 1980 November 10-24	box 7	folder 35
Chrons, 1980 December 1-8	box 8	folder 36
Chrons, 1980 December 12-23	box 8	folder 37
Chrons, 1981 January 5-12	box 8	folder 38
Chrons, 1981 February 2	box 8	folder 39
Chrons, 1981 February 17-24	box 8	folder 40
Chrons, 1981 March 9	box 8	folder 41
Chrons, 1981 March 18-31	box 9	folder 42
Chrons, 1981 April 13-28	box 9	folder 43
Chrons, 1981 May 15	box 9	folder 44
Chrons, 1981 June 16-24	box 9	folder 45
Chrons, 1981 June-August	box 10	folder 46
Chrons, 1981 September 18-25	box 10	folder 47

[^ Return to Table of Contents](#)

## International Affairs Program (IAP) Correspondence, 1985-1996

### Scope and Contents

This series consists of chronologically arranged memoranda and correspondence that was collected weekly from the International Affairs Program staff. The correspondence refers to grant proposals, grant evaluations, research competitions for grant funding, meetings, trips, conferences, program reviews, and administrative matters. Correspondence from the following International Affairs Program staff (in approximate order names appear in the series): Enid C. B. Schoettle, Paul Balaran, Thomas O. Bayard, Gary G. Sick, Laurice H. Sarraf, Schwartz, Adrienne Grunberg, Nichol, Rossi, Walsh, Joyce Dickson, Debra Lamb, Ann and Harry Cavanaugh, Bikales, Nelson, Brian Urquhart, Janice Rhea, Stanley J. Heginbotham, Thomas Trebat, Karel Vosskuhler, Seamus O'Cleireacain, Shepard Forman, Margo Picken, Joseph Schull, Delilah King, Mahnaz Isapahani, Geoffrey Wiseman, Miriam Aukerman, Larry Cox, Lavinia Baumhoff, Christine Wing, Bernard Wasow, Marion Pendleton, Matthew Findlay, Mary DeCaro, and Edwin Rekosh.

Title/Description	Instances	
Chrons, 1985 June 6-13	box 10	folder 48
Chrons, 1985 June 20-27	box 10	folder 49
Chrons, 1985 October 5-11	box 11	folder 50
Chrons, 1985 October 17-31	box 11	folder 51
Chrons, 1985 November 7-14	box 11	folder 52
Chrons, 1985 November 21	box 11	folder 53
Chrons, 1985 December 5	box 12	folder 54



Chrons, 1985 December 13	box 12	folder 55
Chrons, 1985 December 19-31	box 12	folder 56
Chrons, 1986 January 9	box 12	folder 57
Chrons, 1986 January 16	box 12	folder 58
Chrons, 1986 January 23-30	box 13	folder 59
Chrons, 1986 February 6-13	box 13	folder 60
Chrons, 1986 February 21-27	box 13	folder 61
Chrons, 1986 March 13-27	box 13	folder 62
Chrons, 1986 April 3-10	box 14	folder 63
Chrons, 1986 April 17-25	box 14	folder 64
Chrons, 1986 May 1-16	box 14	folder 65
Chrons, 1986 May 22-29	box 14	folder 66
Chrons, 1986 June 5-12	box 15	folder 67
Chrons, 1986 June 19	box 15	folder 68
Chrons, 1986 July 10-17	box 15	folder 69
Chrons, 1986 July 24-31	box 15	folder 70
Chrons, 1986 August 7-14	box 16	folder 71
Chrons, 1986 August 21	box 16	folder 72
Chrons, 1986 September 4-11	box 16	folder 73
Chrons, 1986 September 18-25	box 16	folder 74
Chrons, 1986 October 2-9	box 17	folder 75
Chrons, 1986 October 16-24	box 17	folder 76
Chrons, 1986 October 30	box 17	folder 77
Chrons, 1986 November 7	box 17	folder 78
Chrons, 1986 November 14	box 17	folder 79
Chrons, 1986 December 4	box 18	folder 80
Chrons, 1986 December 12	box 18	folder 81
Chrons, 1987 January	box 18	folder 82-83
Chrons, 1987 February	box 19	folder 84
Chrons, 1987 February 20	box 19	folder 85
Chrons, 1987 March 8-20	box 19	folder 86
Chrons, 1987 March 27	box 19	folder 87

Chrons, 1987 April 4-10	box 20	folder 88
Chrons, 1987 April 24	box 20	folder 89
Chrons, 1987 May 1-8	box 20	folder 90
Chrons, 1987 May 15-29	box 21	folder 91
Chrons, 1987 June 5-18	box 21	folder 92
Chrons, 1987 June 25	box 21	folder 93
Chrons, 1987 July	box 21	folder 94
	box 22	folder 95
Chrons, 1989 January 6-13	box 22	folder 96
Chrons, 1989 January 20	box 22	folder 97
Chrons, 1987 January 27	box 22	folder 98
Chrons, 1989 February 3-10	box 23	folder 99
Chrons, 1989 February 17	box 23	folder 100
Chrons, 1989 March 3-17	box 23	folder 101
Chrons, 1989 March 24	box 24	folder 102
Chrons, 1989 March 31	box 24	folder 103
Chrons, 1989 April 7	box 24	folder 104
Chrons, 1989 April 14	box 24	folder 105
Chrons, 1989 April 28	box 25	folder 106
Chrons, 1989 May 4	box 25	folder 107
Chrons, 1989 May 12	box 25	folder 108
Chrons, 1989 May 18	box 25	folder 109
Chrons, 1989 June 2-9	box 26	folder 110
Chrons, 1989 June 16	box 26	folder 111
Chrons, 1989 June 23-30	box 26	folder 112
Chrons, 1989 July 7	box 26	folder 113
Chrons, 1989 July 14-21	box 27	folder 114
Chrons, 1989 July 28	box 27	folder 115
Chrons, 1989 August 4-11	box 27	folder 116
Chrons, 1989 August 18	box 28	folder 117
Chrons, 1989 September 1-8	box 28	folder 118
Chrons, 1989 September 15	box 28	folder 119

Chrons, 1989 September 18-29	box 29	folder 120
Chrons, 1989 October 2-13	box 29	folder 121
Chrons, 1989 October 20-27	box 29	folder 122
Chrons, 1989 November 3-10	box 30	folder 123
Chrons, 1989 November 17	box 30	folder 124
Chrons, 1989 November 27	box 30	folder 125
Chrons, 1989 December 4	box 30	folder 126
Chrons, 1990 December 11	box 31	folder 127
Chrons, 1989 December 18	box 31	folder 128
Chrons, 1989 December 25	box 31	folder 129
Chrons, 1990 January 1	box 31	folder 130
Chrons, 1990 January 8-15	box 32	folder 131
Chrons, 1990 January 22-29	box 32	folder 132
Chrons, 1990 February 5-12	box 32	folder 133
Chrons, 1990 February 19-26	box 33	folder 134
Chrons, 1990 March 5	box 33	folder 135
Chrons, 1990 March 12	box 33	folder 136
Chrons, 1990 March 26	box 34	folder 137
Chrons, 1991 January 11	box 34	folder 138
Chrons, 1991 January 18	box 34	folder 139
Chrons, 1991 February 8-15	box 35	folder 140
Chrons, 1991 February 22-28	box 35	folder 141
Chrons, 1991 March 8-15	box 35	folder 142
Chrons, 1991 March 22	box 36	folder 143
Chrons, 1991 March 28	box 36	folder 144
Chrons, 1991 April 5-12	box 36	folder 145
Chrons, 1991 April 19-26	box 36	folder 146
Chrons, 1991 May 3-10	box 37	folder 147
Chrons, 1991 May 17-24	box 37	folder 148
Chrons, 1991 June 7	box 37	folder 149
Chrons, 1991 June 14	box 38	folder 150
Chrons, 1991 June 21-28	box 38	folder 151

Chrons, 1991 July 3-12	box 38	folder 152
Chrons, 1991 July 19-26	box 38	folder 153
Chrons, 1991 August 9	box 39	folder 154
Chrons, 1991 August 16-30	box 39	folder 155
Chrons, 1991 September 6-13	box 39	folder 156
Chrons, 1991 September 20	box 39	folder 157
Chrons, 1991 September 26-October 5	box 40	folder 158
Chrons, 1991 October 11-18	box 40	folder 159
Chrons, 1991 October 25-November 1	box 40	folder 160
Chrons, 1991 November 8-15	box 40	folder 161
Chrons, 1991 November 22-27	box 41	folder 162
Chrons, 1991 November 29-December 5	box 41	folder 163
Chrons, 1991 December 13-January 3	box 41	folder 164
Chrons, 1993 August 6	box 41	folder 165
Chrons, 1993 August 13-20	box 42	folder 166
Chrons, 1993 August 27	box 42	folder 167
Chrons, 1993 September 3	box 42	folder 168
Chrons, 1993 September 10	box 42	folder 169
Chrons, 1993 September 24	box 43	folder 170
Chrons, 1993 October 1-15	box 43	folder 171
Chrons, 1993 October 22-29	box 43	folder 172
Chrons, 1993 November 5	box 43	folder 173
Chrons, 1993 November 12-19	box 44	folder 174
Chrons, 1993 November 26-December 3	box 44	folder 175
Chrons, 1993 December 10	box 44	folder 176
Chrons, 1993 December 17-31	box 44	folder 177
Chrons, 1994 January 7	box 45	folder 178
Chrons, 1994 January 14	box 45	folder 179
Chrons, 1994 January 28	box 45	folder 180
Chrons (Duplicate File), 1994 February	box 45	folder 181
Chrons, 1994 March	box 46	folder 182-183
Chrons, 1994 April 1-8		

	box 46	folder 184
Chrons, 1994 April 15	box 46	folder 185
Chrons, 1994 April 22	box 47	folder 186
Chrons, 1994 April 29	box 47	folder 187
Chrons, 1994 May 6-20	box 47	folder 188
Chrons, 1994 May 13	box 47	folder 189
Chrons, 1994 May 27	box 47	folder 190
Chrons, 1994 June 3	box 48	folder 191
Chrons, 1994 June 24	box 48	folder 192-193
Chrons, 1994 July 1-8	box 48	folder 194
Chrons, 1994 July 15	box 48	folder 195
	box 49	folder 196
Chrons, 1994 July 22	box 49	folder 197
Chrons, 1994 July 29	box 49	folder 198
Chrons, 1994 August 5-12	box 49	folder 199
Chrons, 1994 August 19-26	box 49	folder 200
Chrons, 1994 September 2-9	box 50	folder 201
Chrons, 1994 September 16-23	box 50	folder 202
Chrons, 1994 September 30	box 50	folder 203
Chrons, 1994 October 7-14	box 50	folder 204
Chrons, 1994 October 21-28	box 51	folder 205
Chrons, 1994 November 4	box 51	folder 206
Chrons, 1994 November 11-25	box 51	folder 207
Chrons, 1994 December 2-9	box 51	folder 208
Chrons, 1994 December 16	box 51	folder 209
Chrons, 1994 December 23-30	box 52	folder 210
Chrons, 1995 January 6-13	box 52	folder 211
Chrons, 1995 January 20	box 52	folder 212
Chrons, 1995 January 27	box 52	folder 213
Chrons, 1995 February 3	box 52	folder 214
Chrons, 1995 February 10-24	box 53	folder 215
Chrons, 1995 March 3-10	box 53	folder 216

Chrons, 1995 March 17-31	box 53	folder 217
Chrons, 1995 April 7-14	box 54	folder 218
Chrons, 1995 April 21-28	box 54	folder 219
Chrons, 1995 May 12-26	box 54	folder 220
Chrons, 1995 June 2	box 54	folder 221
Chrons, 1995 June 9-16	box 55	folder 222
Chrons, 1995 June 23	box 55	folder 223
Chrons, 1995 June 30-July 7	box 55	folder 224
Chrons, 1995 July 14	box 55	folder 225
Chrons, 1995 July 21	box 55	folder 226
Chrons, 1995 July 28-August 4	box 55	folder 227
Chrons, 1995 August 11-18	box 56	folder 228
Chrons, 1995 August 21-28	box 56	folder 229
Chrons, 1995 September 1-8	box 56	folder 230
Chrons, 1995 September 15	box 56	folder 231
Chrons, 1995 September 22-29	box 56	folder 232
Chrons, 1995 October 6-13	box 57	folder 233
Chrons, 1995 October 20-27	box 57	folder 234
Chrons, 1995 November 3	box 57	folder 235
Chrons, 1995 November 10	box 57	folder 236
Chrons, 1995 November 17-24	box 58	folder 237
Chrons, 1995 December 8-15	box 58	folder 238
Chrons, 1995 December 22-30	box 58	folder 239
Chrons, 1996 January 5-12	box 58	folder 240
Chrons, 1996 January 19	box 58	folder 241
Chrons, 1996 January 26	box 58	folder 242
Chrons, 1996 February 2-16	box 59	folder 243
Chrons, 1996 February 23	box 59	folder 244
Chrons, 1996 March 1	box 59	folder 245
Chrons, 1996 March 8-15	box 59	folder 246
Chrons, 1996 March 22	box 59	folder 247
Chrons, 1996 March 29	box 59	folder 248

	box 60	folder 249
Chrons, 1996 April 5-12	box 60	folder 250
Chrons, 1996 April 19-26	box 60	folder 251
Chrons, 1996 May 3-17	box 60	folder 252
Chrons, 1996 May 24-31	box 60	folder 253
Chrons, 1996 June 7	box 61	folder 254
Chrons, 1996 June 21	box 61	folder 255-256
Chrons, 1996 June 28	box 61	folder 257
Chrons, 1996 July 12-26	box 61	folder 258
Chrons, 1996 August 2	box 62	folder 259
Chrons, 1996 August 9	box 62	folder 260
Chrons, 1996 August 16-23	box 62	folder 261
Chrons, 1996 August 30	box 62	folder 262
Memoranda, 1996	box 62	folder 263

[^ Return to Table of Contents](#)