



Ford Foundation records, Executive Officer Subject Files, Verne S. Atwater, Accession 2017:076

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English

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Summary Information

Repository:	Rockefeller Archive Center
Creator - aut:	Atwater, Verne S.
Title:	Ford Foundation records, Executive Officer Subject Files, Verne S. Atwater, Accession 2017:076
ID:	FA1351
Date [inclusive]:	1964-1968
Physical Description:	1.3 Cubic Feet 3 letter document containers
Language of the Material:	English
Language of the Material:	Materials are in English

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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Biographical / Historical

Dr. Verne S. Atwater joined the Ford Foundation as the first director of administration in 1956, and held several positions in his 12 years with the Foundation. In 1962, he became the representative for Argentina and Chile in Buenos Aires and then was promoted to director of the Latin America and Caribbean program. He was elected vice president in 1966, and he held administrative responsibility for the construction of the Ford Foundation's new headquarters building. When the building was completed in 1968, Atwater returned to his career in education and finance. He is a co-author of the book *A Memoir of The Ford Foundation: The Early Years, 1936-1938*.

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Scope and Contents

The collection contains correspondence, reports, financial statements, and meeting minutes related to the Ford Foundation's administrative activities, organizational structure, and new building project. The collection also houses reports and correspondence related to the Satellite Project, a Ford Foundation initiative to build a satellite to broadcast educational television programs.

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Arrangement

The collection is arranged into one series: Subject Files, 1964-1968, as received from the Ford Foundation in 2017.

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Administrative Information

Publication Statement

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archive@rockarch.org

URL: <http://www.rockarch.org>

Immediate Source of Acquisition

Transferred from the Ford Foundation in 2017 and ingested by RAC as Accession 2017:076.

Conditions Governing Access

Open for research. Brittle or damaged items are available at the discretion of RAC.

Processing Information

Processed by Katie Martin, December 2017

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Related Materials

Related Materials

[\[A memoir of \] the Ford Foundation : the early years 1936-1968, an insider view of the impact of wealth and good intentions](#)

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Controlled Access Headings

- Ford Foundation
- Public television
- Ford Foundation Administration

Collection Inventory

Subject Files, 1964-1968

Title/Description	Instances	
Administration - Papers by Verne S. Atwater, 1965-1968	box 1	folder 1-3
Administrative Staff Meetings, 1964-1968	box 1	folder 4
Appropriations & Foundation Administered Project (FAP) Statement, 1967 October-1968 April	box 1	folder 5
Atwater Papers, 1964-1965	box 1	folder 6
Booz, Allen & Hamilton Report, 1964	box 1	folder 7

Scope and Contents

Survey of Administrative Organization, The Ford Foundation

Budget - Administrative Expense 1968, 1965-1968	box 2	folder 8
Budget - Logistical Support - 1965, 1964-1965	box 2	folder 9
Budget - Logistical Support - 1966, 1964-1966	box 2	folder 10
Budget - Logistical Support - 1967, 1965-1967	box 2	folder 11
Budget - Logistical Support - FY '68, 1967-1968	box 2	folder 12-13
Planning Budget 1969, 1968-1969	box 3	folder 14
McGeorge Bundy, 1964-1968	box 3	folder 15

Scope and Contents

Memos, meeting minutes, and correspondence

Center for Community Health and Social Services, 1967	box 3	folder 16
Citizen and Southern National Bank, 1967-1968	box 3	folder 17
Office of Comptroller, 1965-1968	box 3	folder 18
Comptroller's Department, 1964-1967	box 3	folder 19
Conference on the Public Service, 1966	box 3	folder 20
Council on Foundations, 1967	box 3	folder 21
Delegation of Authority, 1964-1968	box 4	folder 22-25

Scope and Contents

Regulations, Instructions, etc.

Division of Education and Research, 1966-1968	box 4	folder 26
Endowment Committee, 1964-1967	box 4	folder 27-28
Expense Reports - Fiscal 1966, 1965-1966	box 4	folder 29
Expense Reports - Fiscal 1967, 1966-1967	box 5	folder 30
Expense Reports - Fiscal 1968, 1967-1968	box 5	folder 31
Financial Statements, 1964-1967	box 5	folder 32
Grant Payment Procedures, 1967-1968	box 5	folder 33
Grants - General, 1965-1966	box 5	folder 34-35

Scope and Contents

Primarily memos and grant budget information

Grants - Quarterly Payment, 1966	box 5	folder 36
Grants - Related to International Activities Analysis - FY '64, FY '65, FY '66 to December, 1964-1966	box 6	folder 37-38
Greater New York Fund, 1967	box 6	folder 39
Greater New York Fund, 1968	box 6	folder 40
Information Resources, 1968	box 6	folder 41

Scope and Contents

Includes memos and correspondence regarding records management procedures in the new building, mail services, and library resources

Insurance Plans, 1965-1966	box 6	folder 42
Institute of International Education, 1965-1967	box 6	folder 43
International Division, 1967-1968	box 7	folder 44-45
Klein and Saks, 1965-1967	box 7	folder 46
Latin America Program, 1966	box 7	folder 47
Latin America - Fiscal 1967, 1966-1967	box 7	folder 48
Logistics, 1968	box 7	folder 49

Scope and Contents

Primarily documents related to Report on Trip to Asia and the Near East in 1968

Middle East Crisis, 1967	box 8	folder 50
Miscellaneous, 1966	box 8	folder 51-52

Scope and Contents

Memos, correspondence, and reports

Miscellaneous - Fiscal 1967, 1967	box 8	folder 53-54
Miscellaneous, 1968	box 8	folder 55-56
Miscellaneous - Verne Atwater, 1965-1967	box 9	folder 57-58
Personnel Study Committee, 1966-1967	box 9	folder 59-60
Personnel Policies - Brief Summary, 1966	box 9	folder 61
Population, 1965-1967	box 9	folder 62

Ford Foundation Presidential Fellows, 1967 April 6

	box 9	folder 63
Presidential Fellows, 1967	box 9	folder 64
Presidential Task Force on Career Advancement, 1966-1967	box 10	folder 65-67
Interagency Training Programs, 1966-1967	box 10	folder 68
Plan for the Federal Executive Institute, 1966 November	box 10	folder 69
Program Specifications - Central Region Training Center, Detroit, Michigan, 1965 June	box 10	folder 70
Recent Writings on Federal Agency-University Relationships in Mid-career Educational Programs: a Compilation and Commentary, 1966 September	box 10	folder 71
Scope and Contents Prepared by Ward Stewart, Director of Field Services, Bureau of Higher Education, Office of Education for the Presidential Task Force on Career Advancement (Project C: Federal Agency-University Relationships)		
Program Planning Budgets, 1965-1968	box 11	folder 72-74
Scope and Contents Folder 74 contains drafts, extra copies, papers that have been revised, work sheets		
Staff Development, 1966 August 5		
Scope and Contents Paper for McGeorge Bundy		
Programming Planning Budgets, 1968	box 11	folder 75
Scope and Contents Program Budget Requests for Fiscal Year 1968 - International Division, Division of National Affairs, Humanities and the Arts Division		
Staff Titles, 1966 December		
Public Broadcasting Laboratories, 1967	box 11	folder 76
Stony Brook - Land Acquisition, 1965-1967		
Scope and Contents Discussion papers, certificate of incorporation, meeting minutes, bylaws		
Stony Brook - Original Proposal, undated		
Television - Correspondence, 1966-1968		

Television - Hughes Aircraft Report, 1966 November 7

Scope and Contents

Broadcasters nonprofit satellite system study

Television - IBM Report, 1966 November 29

Scope and Contents

Electromagnetic Interference study of the BNS system

Television - Philco Report, 1966

Scope and Contents

Organization and operation of a national non-commercial television satellite system

Television - Reports, 1967-1968

Scope and Contents

Communications and policy research, communication law and policy, Electronic Communications

Television - Submissions, incl. distributions and reactions, 1966

Television - VSA Papers, 1966-1968

Scope and Contents

Satellite system papers

Television - Loose Cross Reference Sheets, 1966

The Ford Foundation Training Associate Program - A Discussion Paper, 1965 October

Travel and Study Award - Administrative Procedures, 1967-1968

Treasurer, 1965-1967

Scope and Contents

Memos

Unpaid Grants and Appropriations, 1965-1966

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