



# Ford Foundation records, Latin America and the Caribbean, Office Files of James A. Gardner

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English

Describing Archives: A Content Standard

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Latin America and the Caribbean, Office Files of James A. Gardner
<b>ID:</b>	FA629
<b>Date [inclusive]:</b>	1971-1977
<b>Physical Description:</b>	0.88 Cubic Feet
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The Latin America and Caribbean Papers of James A. Gardner document his activities and those of the International Division primarily for the period Gardner served as the Program Officer/ Coordinator for the Caribbean from 1974 to 1977. They were transferred to the Foundation's Archives in July 1982. These papers consist of correspondence, and reports which were retained in the office of James Gardner when he served in New York as the Program Officer/ Coordinator for the Caribbean.

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>.

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## Biographical / Historical

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James A. Gardner, Ford Foundation Representative for the Latin America and Caribbean office of the International Division, was a member of the Foundation staff from 1969 until 1981. During this period, he held the following positions:

- February 1977, Representative, LA&C, Rio de Janeiro, Brazil, ID
- September 1974, Program Officer, LA&C, Coordinator for the Caribbean, New York, ID
- September 1973, Program Officer, LA&C, on one year study leave at the Harvard Law School, ID
- February 1972, Program Officer and Assistant to

Head, LA&C, ID • August 1971, Assistant Program Officer and Assistant to Head, LA&C, ID • July 1969, Assistant to the Representative, LA&C, Rio de Janeiro, Brazil, ID

James Gardner was born July 22, 1943. He received his B.A. degree in 1965 from Harvard University. In 1968, he earned the J.D. degree from the Yale Law School.

Prior to Gardner's career with the Ford Foundation, he held the following positions:

- 1966 - 1968 Resident Counselor and Advisor, Yale University • 1968 - 1969 Assistant Director of Admissions and Tutor in Social Sciences and Law, Harvard University

After his departure from the Ford Foundation, Mr. Gardner accepted the position of President of Lewis and Clark College of Portland, Oregon.

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## Scope and Contents

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The two boxes of correspondence and reports which constitute the LAC Papers of James A. Gardner, document his activities and a number of those of the International Division for the years 1971 to 1977.

The papers contain material on the subject of human rights, including the Foundation's policy statement regarding biomedical research and the use of human beings as subjects.

The files discuss the subject of law and its social obligations. In particular, they illuminate such topics as law and development, social change, and how it relates to the development of human talent; the future of public interest law; and Gardner's work, "The Legal Profession and the Third World," which deals with American assistance to legal education in Latin America in the 1960's.

The papers also contain related correspondence between LAC staff members and individuals who applied for the FY76 Foundation sponsored Caribbean Fellowship Fund, but whose applications were incomplete.

The Correspondence Files document the day-to-day program activity of Gardner during his New York based tenure as the Program Officer/Coordinator for the Caribbean.

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## Arrangement

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The Latin America and Caribbean Papers of James A. Gardner, are divided into two series:

## I. Subject Files

## II. Correspondence Files

Arrangement within the series corresponds as closely as possible to the original order established by Gardner's office.

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

### Conditions Governing Access

Material more than ten years old is open for scholarly research

Select individual files are restricted, as noted. Permission to access these files must be obtained from the Ford Foundation before scholarly access is permitted.

### Conditions Governing Use

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details.

Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

### Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

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## Related Materials

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### Separated Materials

Staff and consultant reports and publications have been pulled and accessioned into the FF Archives. A cross-reference sheet located within the folders denotes accessioned reports. A list of titles removed from the papers is appended to this register. Papers not related to Ford Foundation activities have been removed.

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## Controlled Access Headings

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- Ford Foundation

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## Physical Characteristics and Technical Requirements

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Materials requiring specialized equipment for access (film, audio, video, slides) may be restricted from scholarly research dependent on availability of the applicable equipment.

Brittle or damaged items, or materials otherwise in need of preservation care, may be restricted from scholarly research at the discretion of the RAC Head of Archival Services/RAC Head of Reference.

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## Collection Inventory

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### Subject Files, 1971-1976

#### Scope and Contents

Series I, Subject Files (1971-1976), are the most substantive. They contain material on the following: human rights; law and development; law and social sciences; law and social change; public interest law; and FY76 Caribbean

fellowship fund (incomplete) application requests. The material consists of correspondence, inter-office memoranda, and reports.

## Arrangement

The files are arranged in reverse calendar order. Within each folder, the files are arranged in reverse chronological order.

Title/Description	Instances	
Human Rights, 1974 - 1976	box 1	folder 1-20
Law and Development, 1971 - 1976	box 1	folder 21-35
Law and Social Sciences, 1972 - 1973; 1975 - 1976	box 1	folder 36-39
Law and Social Change, 1976 October	box 1	folder 40
Public Interest Law, 1974 - 1976	box 1	folder 41-43
FY76 Caribbean fellowship fund (incomplete) application requests, 1975 - 1976	box 1	folder 44-45

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## Correspondence Files, 1974-1976

### Scope and Contents

Series II, Correspondence Files (1974-1976), document the office activities of Gardner during his tenure as the Program Officer/Coordinator for the Caribbean. Recipients of his outgoing correspondence and interoffice memoranda include FF colleagues, grantee and membership organizations, and individuals and organizations seeking grants.

### Arrangement

The files are arranged in reverse calendar order. Within each folder, the files are arranged in reverse chronological order.

Title/Description	Instances	
1976, 1976	box 2	folder 46-55
1975, 1975	box 2	folder 56-67
1974, 1974	box 2	folder 68-79

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