



# **Ford Foundation records, Human Rights and Governance Program, Program Director, Office Files of Shepard Forman**

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English

Describing Archives: A Content Standard

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

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## Summary Information

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<b>Repository:</b>	Rockefeller Archive Center
<b>Creator - aut:</b>	Forman, Shepard, 1938-
<b>Creator:</b>	Ford Foundation
<b>Title:</b>	Ford Foundation records, Human Rights and Governance Program, Program Director, Office Files of Shepard Forman
<b>ID:</b>	FA717
<b>Date [inclusive]:</b>	1980-1992
<b>Physical Description:</b>	19.2 Cubic Feet
<b>Language of the Material:</b>	English

### Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <https://rockarch.org/collections/access-and-request-materials/#citations>

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## Biographical / Historical

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Shepard Forman served as the Program Officer-in-Charge of the Human Rights and Governance Program from 1981 to 1986. In 1987, the title of Program Officer-in-Charge was changed to Director and Forman served in that title until 1990. He became Director of the International Affairs Program in 1991 and retired from the Ford Foundation in 1995.

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## Scope and Contents

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This collection documents Forman's activities as Program Director of the Human Rights and Governance Program. During his tenure, the Human Rights and Governance Program encompassed two of six

major areas of funding – Human Rights and Social Justice and Governance and Public Policy. This Program supported the promotion and protection of fundamental civil and political liberties worldwide and provided support for analysis of governmental structures and policies in developed countries and in Third World countries. The records of the Program Director are significant because they document the development of new program ideas with input from the President and Board of Trustees. These papers also document work by the Program staff in developing new initiatives and implementing grant activity in the areas of human rights and public policy on a national and international scope. Activities documented in the files include creation of program initiatives, preparation of financial materials, reports, and strategy papers that were presented to the Board of Trustees and documentation of task forces and study group activities. Of interest are the background files on the development of an AIDS funding program that involved other private foundations.

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## Arrangement

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The collection is composed of 16 boxes and is comprised of the following series:

- I. Background Files, 1980-1991
- II. AIDS Background Files, 1987-1988
- III. General Correspondence Files, 1981-1982
- IV. General Files, 1985-1992
- V. Trip Files, 1981-1990

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## Administrative Information

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### Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

[archive@rockarch.org](mailto:archive@rockarch.org)

URL: <http://www.rockarch.org>

## Processing Information

Level 1 Minimal Processing has been conducted to establish basic intellectual and physical control of the material and assess immediate preservation and conservation needs. Material remains as received, in original folders and storage boxes.

## Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC.

## Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

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## Related Materials

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### Separated Materials

Reports by staff and consultants were transferred to their respective collections in the Archives. Transfers are noted on cross-reference sheets in Forman's records. An appendix to this register lists the reports that were transferred.

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## Collection Inventory

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### Background Files, 1980-1991

#### Scope and Contents

Series I, Background Files, 1980-1991, includes grant recommendations, proposals, reports, publications, notes, and meeting materials (i.e. agendas, notes). Some of these files are related to grantees and potential grantees. Other

materials served as reference files providing background information on particular organizations or topics. Also included are financial projections, discussion papers, program reviews, and program statements.

<b>Title/Description</b>	<b>Instances</b>	
Population Grants	box 1 (SK #34648)	folder 1
President's Report to Board of Trustees (Draft Outline)	box 1 (SK #34648)	folder 2
Program planning, 1982	box 1 (SK #34648)	folder 3
Committee on Public Policy & Social Organizations	box 1 (SK #34648)	folder 4
Puerto Rico Legal Project	box 1 (SK #34648)	folder 5
Jeff Puryear Paper, 1979	box 1 (SK #34648)	folder 6
Center on International Policy	box 1 (SK #34648)	folder 7
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Religious Freedom	box 1 (SK #34648)	folder 9
Rural America	box 1 (SK #34648)	folder 10
PRI	box 1 (SK #34648)	folder 11
Sin Censura	box 1 (SK #34648)	folder 12
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Boston Trip	box 2 (SK #36049)	folder 9
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## AIDS Background Files, 1987-1988

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Series II, AIDS Background Files, 1987-1988, includes proposals, background materials for meetings, publications, memos, and correspondence.

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## General Correspondence Files, 1981-1982

## Scope and Contents

Series III, General Correspondence Files, 1981-1982, is comprised of general correspondence written to and by Forman on various topics including legal services, consultants, human rights, and grant correspondence.

Title/Description	Instances	
Meetings and agendas, 1981-1982	box 12 (SK #34247)	folder 1
Legal Services – Back-up Centers	box 12 (SK #34247)	folder 2
Proposals - Rejection Letters	box 12 (SK #34247)	folder 3
Shepard Forman General Correspondence I, 1981-1982	box 12 (SK #34247)	folder 4
Shepard Forman General Correspondence II, 1981-1982	box 12 (SK #34247)	folder 5
Shepard Forman General Correspondence III, 1981-1982	box 12 (SK #34247)	folder 6
Reproductive Health Committee – Human Rights, 1982	box 12 (SK #34247)	folder 7
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Human Rights (internal USA)	box 12 (SK #34247)	folder 10
Grants – Rejection Letters	box 12 (SK #34247)	folder 11
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Grant correspondence, memos, etc.	box 12 (SK #34247)	folder 13

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## General Files, 1985-1992

### Scope and Contents

Series IV, General Files, 1985-1992, is comprised of correspondence, project proposals, meeting notes, consultant reports, and discussion papers. Of note are materials pertaining to the promotion of pluralism and diversity in the areas of public policy and international affairs.

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European Foundation Centre - Central and East European Publishing Project	box 13 (SK #39825)	folder 1
European Cultural Foundation - East-West Parliamentary Practice Project - Jill Adler	box 13 (SK #39825)	folder 2
European Cultural Foundation - East West Parliamentary Practice Project Meeting	box 13 (SK #39825)	folder 3
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European Cooperation Fund - Central European Publishing Project, 1986 October 27	box 13 (SK #39825)	folder 7
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IRCA (Immigration Reform and Control Act)	box 13 (SK #39825)	folder 10
Ford Foundation Review of Programs related to pluralism and diversity	box 13 (SK #39825)	folder 11
Susan Subak Report: A Survey of US Environmental Organizations	box 13 (SK #39825)	folder 12
Don Robinson Report: Bicentennial Era Plans and Opportunities	box 13 (SK #39825)	folder 13
Draft Report: Immigration and Human Capital/Ray Marshall	box 13 (SK #39825)	folder 14
Shane Hunt Report: Grad Programs in Applied Economics and Public Policy/Chile and Argentina	box 13 (SK #39825)	folder 15
Legislative Parliamentary Exchange	box 13 (SK #39825)	folder 16
Consultant Report: Fostering Diversity in Public Television	box 13 (SK #39825)	folder 17
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Professor Larry Fuchs - Immigration & Refugee Issues	box 13 (SK #39825)	folder 19
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Louise Lampere - Changing Relations Project	box 13 (SK #39825)	folder 23
William Leshner - Common Good	box 13 (SK #39825)	folder 24
Robert Michael - Harris School of Public Policy	box 13 (SK #39825)	folder 25
A. Perlmutter - Bill of Rights Project	box 13 (SK #39825)	folder 26
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Changing Relations Project	box 13 (SK #39825)	folder 29
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Program for Minority Recruitment and Training in Public Policy and International Affairs	box 14 (SK#39826)	folder 3
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ACLU - Perlmutter Production (Handwritten Notes)		

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## Trip Files, 1981-1990

### Scope and Contents

Series V, Trip Files, 1981-1990, mainly consists of itineraries, reading materials for meetings, agendas, handwritten notes, and lists of participants of meetings attended by Forman. Also included in a smaller amount are meeting proceedings, lists of grants, and strategy papers.

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South Africa Trip File, 1982	box 15 (SK #38319)	folder 3
European (London/Paris), 1983 October	box 15 (SK #38319)	folder 4
Bellagio Conference (Institute for Research on Poverty/U-WI), 1984 May 14-17	box 15 (SK #38319)	folder 5
Washington, D.C. – GPP/Welfare State – Program Discussions, 1984 June 13	box 15 (SK #38319)	folder 6
Nairobi: HRG, 1985	box 15 (SK #38319)	folder 7
Center for Mexican American Studies, 1985 May 21	box 15 (SK #38319)	folder 8
Paris – Amsterdam Brussels, 1985 June 16-21	box 15 (SK #38319)	folder 9
IAP Rio Meeting, 1985 June-July	box 15 (SK #38319)	folder 10
Texas, 1987 February 7-10	box 15 (SK #38319)	folder 11
China, 1987 August 2-18	box 15 (SK #38319)	folder 12
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Africa/Latin America – D. Arnold, 1987 March		



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Washington – Brookings/Urban Institute, 1987 July 7	box 15 (SK #38319)	folder 17
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Atlanta/Miami: Board Meeting, 1987 October 4-8	box 15 (SK #38319)	folder 19
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Berlin: ACLS, 1989 September	box 16 (SK #38675)	folder 4
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Boston: Barone Center, 1990 May 3 - 4	box 16 (SK #38675)	folder 16
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Soviet Union: Wingspread (Cancelled), 1990 May 22	box 16 (SK #38675)	folder 18
Hungary, 1990 June 18-20	box 16 (SK #38675)	folder 19
Vienna: Vienna Institute for Human Sciences, 1990 June 28-July 1	box 16 (SK #38675)	folder 20
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