



Ford Foundation records, Action Control Slips

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Describing Archives: A Content Standard

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Summary Information

Repository:	Rockefeller Archive Center
Creator:	Ford Foundation
Title:	Ford Foundation records, Action Control Slips
ID:	FA749
Date [inclusive]:	1957-1966
Physical Description:	24 Microform Reels 24 microfilm reels
Language of the Material:	English

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

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Scope and Contents

Action Control Slips were used by the Ford Foundation to route incoming correspondence and project proposals. The Action Control Slips can be used in conjunction with the Ford Foundation's Central Index cards (FA736) to identify where correspondence was filed within the Ford Foundation's central records (Grant files, Project files, Log files, and General Correspondence files).

For instance, a 1960 letter from John Apple to the Ford Foundation may be indexed as "GEN 60, APPLE....." by the Central Index cards. For further information on the routing, filing, and action taken in response to this letter, the Action Control Slips should be consulted.

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Arrangement

Action Controls Slips are arranged by year, then alphabetically by the correspondent's last name, or organizational name.

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Administrative Information

Publication Statement

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Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

Conditions Governing Access

Collection is open for scholarly research.

Materials requiring specialized equipment for access (film, audio, video, slides) may be restricted from scholarly research dependent on availability of the applicable equipment.

Brittle or damaged items, or materials otherwise in need of preservation care, may be restricted from scholarly research at the discretion of the RAC Head of Archival Services/RAC Head of Reference.

Conditions Governing Use

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details.

Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

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Related Materials

Related Materials

For the Ford Foundation Central Index, please refer to the following finding aid:

[FA736 Ford Foundation records, Central Index, 1950-1996](#)

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Controlled Access Headings

- Ford Foundation

Collection Inventory

Title/Description	Instances
A-Z, 1957	reel 1
A-LOU, 1958	reel 1
LOU-Z, 1958	reel 2
A-Z, 1959	reel 3
A-HAC, 1960	reel 3
HAC-Z, 1960	reel 4
A-MIA, 1961	reel 5
MIA-Z, 1961	reel 6
A-DAC, 1962	reel 6

DAC-SEA, 1962	reel 7
SEA-Z, 1962	reel 8
A-GAF, 1963	reel 8
GAF-RAD, 1963	reel 9
RAD-Z, 1963	reel 10
A-GAL, 1964	reel 10
GAL-NAB, 1964	reel 11
NAB-Z, 1964	reel 12
A-LAB, 1965	reel 13
LAB-SAB, 1965	reel 14
SAB-Z, 1965	reel 15
A-N, 1966	reel 16
O-Z, 1966	reel 17
A-L, 1967	reel 18
M-Z, 1967	reel 19
A-L, 1968	reel 20
M-Z, 1968	reel 21
A-F, 1969	reel 22
G-SH, 1969	reel 23
SI – Z, 1969	reel 24