



Government Affairs Foundation records

This finding aid was produced using ArchivesSpace on September 19, 2020.
Describing Archives: A Content Standard

Rockefeller Archive Center

15 Dayton Avenue
Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Table of Contents

Summary Information	3
Scope and Contents	3
Arrangement	3
Administrative Information	4
Collection Inventory	5
Accession 1981:006	5

Summary Information

Repository:	Rockefeller Archive Center
Creator:	Government Affairs Foundation (New York)
Title:	Government Affairs Foundation records
ID:	FA1159
Date [inclusive]:	1953-1969
Physical Description:	51.6 Cubic Feet 43 standard record storage boxes
Language of the Material:	English .

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>

[^ Return to Table of Contents](#)

Scope and Contents

The collection is primarily comprised of project files, surveys, conference proceedings, studies, reports, administrative files, and a selection of vital records including meeting records, minutes, documents of record, and dissolution documents.

[^ Return to Table of Contents](#)

Arrangement

The collection is arranged in two record groups by accession.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

archive@rockarch.org

URL: <http://www.rockarch.org>

Conditions Governing Access

Record Group 1 is open for research with select materials restricted as noted. Brittle or damaged materials may be restricted at the discretion of RAC. Record Group 2 remains restricted pending further processing.

Conditions Governing Use

The Rockefeller Archive Center has title, copyright and literary rights in the collection in so far as it holds them, and has authority to grant permission to cite and publish archival material from the collection.

Immediate Source of Acquisition

The records of the Government Affairs Foundation were donated to the Rockefeller Archive Center in 1981. The Rockefeller Family Archives (Room 5600) received the records that comprise Record Group 1 from the Government Affairs Foundation in 1968 and 1969. The Record Group 1 files were received by the Rockefeller Archive Center in 1981 and were accessioned on February 6, 1981 as Accession 1981:006.

Appraisal

The administration, finance, personnel, projects and studies records were initially appraised in June 1968. The publication and minute books were initially appraised in June 1969.

Processing Information

Record Group 1 - Minimal processing. Records remain in original file folders and in standard record storage boxes. Record Group 2 remains unprocessed and is unavailable for research pending further processing.

[^ Return to Table of Contents](#)

Collection Inventory

Accession 1981:006, 1953-1969

Physical Description: 23.7 Cubic Feet 19 standard record storage boxes and 2 letter document boxes.

Scope and Contents

The collection is primarily comprised of project files, surveys, conference proceedings, studies, reports, administrative files, and a selection of vital records including meeting records, minutes, documents of record, and dissolution documents.

Arrangement

Record Group 1 is arranged in six series as follows:

Series 1: Administration

Series 2: General

Series 3: Projects

Series 4: Publications

Series 5: Minutes and Documents of Record

Series 6: Personnel and Financial files

Processing Information:

Processing Information

Record Group 1 - Minimal processing. Records remain in original file folders and in standard record storage boxes.

Administration

Title/Description	Instances	
Announcements - Change of Address, 1959	box 1	folder 1
Board of Directors - General, 1958	box 1	folder 2
Board of Directors - Bolton, Howard A., 1964-1969	box 1	folder 3
Board of Directors - Boyer, Louise A., 1954-1968	box 1	folder 4
Board of Directors - Goldstein, Nathaniel L., 1954-1962	box 1	folder 5
Board of Directors - Harrison, Wallace K., 1956-1959	box 1	folder 6
Board of Directors - Jamieson, Francis A., 1957-1958	box 1	folder 7

Board of Directors - Lockwood, John E., 1953-1968	box 1	folder 8
Board of Directors - Rockefeller, Rodman, 1954-1957	box 1	folder 9
Board of Directors - Siegesmund, Carl E., 1953-1968	box 1	folder 10
Board of Directors Meetings - Agendas for Meetings, 1954-1956	box 1	folder 11
Board of Directors Meetings - Notices of Meetings, 1953-1967	box 1	folder 12
Board of Directors Meetings - Proxies, 1958-1968	box 1	folder 13
Mr. Hodskin - Board of Directors Meetings, 1962-1967	box 1	folder 14-18
Charitable Organizations - Annual Report	box 1	folder 19
Exemption Application, 1954 (Form 1023), 1954	box 1	folder 20-21
Exemption - Albany 3 Percent Consumer Utility Tax (on Telephone)	box 1	folder 22
Exemption - New York City Sales Tax, 1957-1958	box 1	folder 23
Exemption - Internal Revenue Audit, 1964-1965	box 1	folder 24-25
Finances - Bookkeeper, 1957-1968	box 1	folder 26-30
Finances - Brosnan, Daniel M., 1967-1969	box 1	folder 31
Finances - Budget, 1961-1962	box 1	folder 32
Finances - Budget, 1959	box 1	folder 33
Finances - Budget, 1958	box 1	folder 34
Finances - Budget and Expenditures, 1958 March 13	box 1	folder 35
Finances - Budget, 1957	box 1	folder 36
Finances - Budget, 1956	box 2	folder 37
Finances - Budget - Preliminary Estimate, 1956	box 2	folder 38
Finances - Budget - January Revision of 1958, 1959 and 1960 Budgets, 1958-1960	box 2	folder 39
Finances - Budget Material	box 2	folder 40
Finances - Cash Statements, 1959-1968	box 2	folder 41-42
Finances - Comparison of Expenditures with Budget Proposals, 1960-1967	box 2	folder 43
Finances - Contributions Received from NAR and others, 1953-1968	box 2	folder 44
Finances - Treasurer - Hodgkin, John P., 1962	box 2	folder 45
Finances - Keebler, Philip F., 1953-1961	box 2	folder 46
Finances - Inventory	box 2	folder 47

Finances - Leases	box 2	folder 48
Finances - Library	box 2	folder 49
Organization of Foundation - American Foundation Information Service, 1953-1954	box 3	folder 50
Organization of Foundation - Legal Documents	box 3	folder 51
Organization of Foundation - Organization, 1953	box 3	folder 52
Organization of Foundation - News Releases	box 3	folder 53
Organization of Foundation - Rockefeller, David, 1953-1957	box 3	folder 54
Procedures, 1965	box 3	folder 55
Office Space - 155 Washington Avenue, 1960-1966	box 3	folder 56
Office Space - 75 State Street	box 3	folder 57
Subscriptions, 1957-1968	box 3	folder 58

[^ Return to Table of Contents](#)

General

Title/Description	Instances	
Arden House - American Assembly	box 3	folder 59
Correspondence - Applications for Grants, 1954-1968	box 3	folder 60
Correspondence - General, 1954-1968	box 3	folder 61
Correspondence - Form Letters, 1958	box 3	folder 62
Correspondence - Inquiries for Information, 1955-1968	box 3	folder 63
Correspondence - Inquiries for Information (Termination Notice Sent), 1968-1969	box 4	folder 64-65
Foundations - Reports, 1950-1955	box 4	folder 66
Governmental Research Association	box 4	folder 67
Hillenbrand, Bernard F., National Association of Counties, 1957-1964	box 4	folder 68
Indiana University	box 4	folder 69
Intergovernmental Relations, 1952-1954	box 4	folder 70
Keith, C. Allen, 1956-1957	box 4	folder 71
Kellog - Symposium Columbia University, 1953 November 16-17	box 4	folder 72
Lieutenant Governors - Meeting in New York City, 1964 August 21	box 4	folder 73

National Municipal League - Seattle Conference, 1955 July 24-27	box 4	folder 74
Program and Progress Reports, 1954-1957	box 4	folder 75
Rockefeller Brothers Fund - General, 1956-1962	box 4	folder 76
Rockefeller Brothers Fund - Special Studies - Report V, 1958	box 4	folder 77
Rockefeller, Nelson A., 1953-1959	box 4	folder 78
Rockefeller, Nelson A. - Speeches, 1957	box 4	folder 79
Rockefeller Public Service Fund, 1953-1954	box 4	folder 80
Savell, Isabelle, 1957-1958	box 4	folder 81

[^ Return to Table of Contents](#)

Projects

Title/Description	Instances	
Education Finance Bibliography (Burke)	box 5	folder 82
Health - Government Programs for the Improvement of the National Health (Study by Debevoise, Plimpton and McLean), 1953-1958	box 5	folder 83
In-Service Training - Bibliography - Distribution - Acknowledgements, 1968	box 5	folder 84
In-Service Training - Bibliography - Distribution and Mailing, 1968	box 5	folder 85
In-Service Training - Bibliography - Front Matter, 1968	box 5	folder 86
In-Service Training - Bibliography - General, 1968	box 5	folder 87
In-Service Training - Bibliography - Joint Reference Library, 1968	box 5	folder 88
In-Service Training - Bibliography - Mailing List	box 5	folder 89
In-Service Training - Bibliography - Manuscripts	box 5	folder 90
In-Service Training - Bibliography - Page Proofs	box 5	folder 91
In-Service Training - Bibliography - Preparation, 1966-1967	box 5	folder 92
In-Service Training - Bibliography - Printing, 1967-1968	box 5	folder 93
In-Service Training - Bibliography - Requests for Copies, 1968-1969	box 5	folder 94
In-Service Training - Bibliography - Dr. Stout, 1964-1968	box 5	folder 95
In-Service Training - Bibliography - University of California, 1967	box 5	folder 96

In-Service Training - Conference - Meeting, 1966 March 2	box 6	folder 97
In-Service Training - Conference - Recording Tapes - Meetings, 1966 March 2	box 6	folder 98
<u>Conditions Governing Access:</u> Conditions Governing Access Access copy currently unavailable. Please contact a RAC archivist for further instruction.		
In-Service Training - Transcript of Meeting, 1966 March 2	box 6	folder 99
In-Service Training - Correspondence, 1964-1967	box 6	folder 100
In-Service Training - Personnel, 1967	box 6	folder 101
In-Service Training - Publications, 1966	box 6	folder 102
In-Service Training - Survey, 1965-1966	box 6	folder 103
In-Service Training - Reports, 1964-1966	box 6	folder 104-105
In-Service Training Program - Association of Towns, 1961-1965	box 6	folder 106
In-Service Training Program - Conference of Mayors, 1966	box 6	folder 107
In-Service Training Program - County Officers Association	box 6	folder 108
In-Service Training Program - Fire Training, 1965-1966	box 6	folder 109
In-Service Training Program - Foreign Countries, 1965	box 6	folder 110
In-Service Training Program - League of California Cities	box 6	folder 111
In-Service Training Program - Miscellaneous, 1964-1966	box 6	folder 112
In-Service Training Program - New York City, 1964-1966	box 7	folder 113
In-Service Training Program - Police Training, 1963-1965	box 7	folder 114
In-Service Training Program - School Boards Association, 1964-1966	box 7	folder 115
In-Service Training Program - Specialized Training, 1965-1966	box 7	folder 116
In-Service Training Program - State Universities - Other States, 1958-1965	box 7	folder 117
In-Service Training Program - Publications and Reports	box 7	folder 118-120
Local Government History - Dutch Period - Bibliography, 1967-1969	box 7	folder 121
Local Government History, 1963-1968	box 7	folder 122
Local Government History - Index Cards - Citations re: Police Function, General Overview, Indian Form of Government and Dutch Period	box 20	

Conditions Governing Access:**Conditions Governing Access**

Restricted - Confidential material

Metropolitan Series - Bibliography, 1954-1959	box 8	folder 123
Metropolitan Series - Bibliography Supplement, 1957-1964	box 8	folder 124
Metropolitan Series - Book on Metropolitan (Standard Work), 1955-1959	box 8	folder 125
Metropolitan Series - Digest of Surveys	box 8	folder 126
Metropolitan Series - Partial Draft of book on Metropolitan Government	box 19	folder 264-265
Conference on Metropolitan Area Problems (COMAP) - Bi-Monthly Bulletin, 1957-1965	box 9	folder 127
Conference on Metropolitan Area Problems (COMAP) - Board of Directors, 1956-1963	box 9	folder 128
Conference on Metropolitan Area Problems (COMAP) - California, 1951-1959	box 9	folder 129
Conference on Metropolitan Area Problems (COMAP) - Conferences - Future, 1956	box 9	folder 130
Conference on Metropolitan Area Problems (COMAP) - Cooperative Action - Plans and Comments, 1957-1962	box 9	folder 131
Conference on Metropolitan Area Problems (COMAP) - Cooperative Action, Proposals and Financing	box 9	folder 132
Conference on Metropolitan Area Problems (COMAP) - Cooperative Committee, 1955 October 11	box 9	folder 133
Conference on Metropolitan Area Problems (COMAP) - Interim Subcommittee, 1955 December 5	box 9	folder 134
Conference on Metropolitan Area Problems (COMAP) - Interim Subcommittee, 1956 February 28	box 9	folder 135
Conference on Metropolitan Area Problems (COMAP) - Deming, George H., 1957-1962	box 9	folder 136
Conference on Metropolitan Area Problems (COMAP) - General, 1955-1959	box 9	folder 137
Conference on Metropolitan Area Problems (COMAP) - Meetings, Board of Directors, 1956 October 27	box 9	folder 138
Conference on Metropolitan Area Problems (COMAP) - Meetings, Board of Directors, 1957 June 6	box 9	folder 139
Conference on Metropolitan Area Problems (COMAP) - Meetings, Board of Directors, 1958 January 24	box 9	folder 140
Conference on Metropolitan Area Problems (COMAP) - Meetings, Board of Directors, 1959 December 11	box 9	folder 141

Conference on Metropolitan Area Problems (COMAP) - Metropolitan Research Study	box 9	folder 142
Conference on Metropolitan Area Problems (COMAP) - New York State Conference, 1957-1958	box 9	folder 143
National Conference on Metropolitan Area Problems - Cooperative Committee and Interim Subcommittee, 1955-1956	box 9	folder 144
National Conference on Metropolitan Area Problems - Dinner Meeting, 1955 March 17	box 9	folder 145
National Conference on Metropolitan Area Problems - Sady, Emil J., 1956	box 9	folder 146
National Conference on Metropolitan Area Problems - Conference Proceedings (East Lansing), 1956-1959	box 9	folder 147
National Conference on Metropolitan Area Problems - Conference Materials (East Lansing)	box 10	folder 148-150
National Conference on Metropolitan Area Problems - Roundtable Questions, 1958-1960	box 10	folder 151
County Project, New York State Metropolitan Problems	box 10	folder 152
County Project, New York State Metropolitan Problems - Manuscript	box 10	folder 153
Metro - General - America Assembly, 1954	box 11	folder 154
Metro - General - Arden House - Conference on Metropolitan Area Problems, 1957 September 21-23	box 11	folder 155
Metro - General - Bollens, John C., 1955-1956	box 11	folder 156
Metro - General - Book Reviews, 1956-1957	box 11	folder 157
Metro - General - Boston University - Bureau of Public Administration, 1956-1958	box 11	folder 158
Metro - General - Brown, Louis D. - Report on Metropolitan Area Problems, 1954	box 11	folder 159
Metro - General - Cassella, William N.	box 11	folder 160
Metro - General - Chatters, Carl H. (City of Chicago), 1953-1959	box 11	folder 161
Metro - General - City College of New York - New York Area Research Council	box 11	folder 162
Metro - General - City of Buffalo	box 11	folder 163
Metro - General - City of Boston	box 11	folder 164
Metro - General - City of Cleveland	box 11	folder 165
Metro - General - City of Detroit, 1954-1956	box 11	folder 166
Metro - General - City of Los Angeles, 1956	box 11	folder 167

Metro - General - City of Miami, 1955-1957	box 11	folder 168
Metro - General - City of Milwaukee, 1955-1957	box 11	folder 169
Metro - General - City of Montreal, 1953-1954	box 11	folder 170
Metro - General - City of New York (Hal Burton; Janowski of City College), 1956-1957	box 11	folder 171
Metro - General - City of Richmond (Horace Edwards), 1954-1955	box 11	folder 172
Metro - General - City of St. Louis (Mrs. Spencer Vanderbilt), 1955	box 11	folder 173
Metro - General - City of Seattle (Eden Thirkield), 1956	box 11	folder 174
Metro - General - City of Syracuse (Executive Director Grimm, City Planning Commission), 1956	box 11	folder 175
Metro - General - City of Toronto (Gardiner), 1954-1956	box 11	folder 176
Metro - General - Conferences - Miscellaneous, 1953-1957	box 11	folder 177
Metro - General - Cooperative Action, Plans and Comments	box 11	folder 178
Metro - General - Cooperative Action, Proposals for Financing, 1954-1956	box 11	folder 179
Metro - General - Correspondence, General, 1953-1960	box 11	folder 180
Metro - General - Council of Metropolitan Regional Organizations, 1956	box 11	folder 181
Metro - General - Council of State Governments, 1955-1958	box 11	folder 182
Metro - General - Dowdy, Homer E. (Flint, Michigan), 1955-1957	box 12	folder 183
Metro - General - Federal-State Joint Action Committee, 1957	box 12	folder 184
Metro - General - Fordham - Dr. Jefferson B. - Dean, Pennsylvania Law School, 1955	box 12	folder 185
Metro - General - Harvard Graduate School of Public Administration	box 12	folder 186
Metro - General - Harvard University - Metropolitan New York Project, 1955	box 12	folder 187
Metro - General - Illinois - Northeastern Illinois Metropolitan Area Local Governmental Services Commission, 1955-1956	box 12	folder 188
Metro - General - Institute of Public Administration, 1956-1959	box 12	folder 189
Metro - General - Jones, Victor, 1954-1959	box 12	folder 190
Metro - General - Kenmore, Town of Tonawanda, Municipal Research Commission, 1955-1957	box 12	folder 191
Metro - General - Larson, Donald R., 1956-1958	box 12	folder 192

Metro - General - Metropolitan Areas - Statistical Data, 1954	box 12	folder 193
Metro - General - National Association of Home Builders, 1956-1959	box 12	folder 194
Metro - General - National Municipal League, 1956-1959	box 12	folder 195
Metro - General - New York Legislative Committee on Metropolitan Areas, 1957-1960	box 12	folder 196
Metro - General - New York Metropolitan Region Study (by School of Public Administration, Harvard), 1954-1959	box 12	folder 197
Metro - General - Problems in Metropolitan Areas, 1953-1958	box 12	folder 198
Metro - General - Reed, Dr. Thomas H.	box 12	folder 199
Metro - General - Skinner, Calvin (Cincinnati Bureau of Governmental Research), 1953-1955	box 12	folder 200
Metro - General - Study - Tri State Area: New Jersey, New York and Connecticut, 1955-1956	box 12	folder 201
Metro - General - Van Loon, Henry, 1956	box 12	folder 202
Metro - General - Washington, D.C. Metropolitan Area, 1957	box 12	folder 203
Metro - General - Wayne University - Social Science Research Center	box 12	folder 204
Metro - General - Woodbury, Coleman, 1955-1957	box 12	folder 205
Metro - Handbook on Metropolitan Surveys	box 12	folder 206
Metro - New York State Study, 1957-1958	box 12	folder 207-209
Metro - Popular Pamphlet, 1956	box 13	folder 210
Metro - Public Attitudes, 1955	box 13	folder 211
Metro - Public Health Project	box 13	folder 212
Metro - Publications - General, 1955-1959	box 13	folder 213
Metro - Publications - Request for, 1957-1965	box 13	folder 214
Metro - Roster Project, 1956-1957	box 13	folder 215
Metro - Television Series on Metropolitan Problems, 1956-1959	box 13	folder 216
State Agencies for Local Government - Bibliography	box 13	folder 217
State Agencies for Local Government - Correspondence - General, 1960	box 13	folder 218
State Agencies for Local Government - Correspondence - Alabama - Kansas, 1959-1960	box 13	folder 219
State Agencies for Local Government - Correspondence - Kentucky - Missouri, 1960-1962	box 13	folder 220

State Agencies for Local Government - Correspondence - Montana - North Dakota, 1960	box 13	folder 221
State Agencies for Local Government - Correspondence - Ohio - South Dakota, 1960-1961	box 13	folder 222
State Agencies for Local Government - Correspondence - Pennsylvania, 1959-1960	box 13	folder 223
State Agencies for Local Government - Correspondence - Tennessee - Wyoming, 1960-1961	box 13	folder 224
Tax and Debt Limit Study - Acknowledgments, 1968	box 14	folder 225
Tax and Debt Limit Study - Advisory Committee on Intergovernmental Relations, 1961-1962	box 14	folder 226
Tax and Debt Limit Study - Bird, Frederick L., 1955-1964	box 14	folder 227
Tax and Debt Limit Study - Distribution, 1964-1966	box 14	folder 228
Tax and Debt Limit Study - Front Material, 1964-1969	box 14	folder 229
Tax and Debt Limit Study - General, 1955-1962	box 14	folder 230-231
Tax and Debt Limit Study - Goldstein, Judd and Gurfein - Report	box 14	folder 232
Tax and Debt Limit Study - Preparation, 1959-1965	box 14	folder 233
Tax and Debt Limit Study - Printing, 1963-1966	box 14	folder 234
Tax and Debt Limit Study - Public Administration Service, 1961-1962	box 15	folder 235
Tax and Debt Limit Study - Requests for Copies, 1966-1969	box 15	folder 236
Welfare Study - Administration	box 15	folder 237
Welfare Study - Administration - Rules, Regulations and Reports	box 15	folder 238
Welfare Study - Award by Governmental Research Association	box 15	folder 239
Welfare Study - Congressional Record, 1953	box 15	folder 240
Welfare Study - Distribution, 1955-1958	box 15	folder 241
Welfare Study - Federal Commission on Intergovernmental Relations Study Committee on Federal Aid to Welfare, 1954	box 15	folder 242
Welfare Study - Griffenhagen	box 15	folder 243
Welfare Study - Judd and Gurfein - "Effect on State Constitutions upon Proposed Deposits by the States in Old Age and Survivors Insurance Fund" Report	box 15	folder 244
Welfare Study - Lutz, Edward A.	box 15	folder 245
Welfare Study - OASI - Clippings	box 15	folder 246

Welfare Study - OASI - Correspondence - General, 1953	box 15	folder 247
Welfare Study - OASI - Duncan MacIntyre memorandum	box 15	folder 248
Welfare Study - OASI - Report	box 15	folder 249
Welfare Study - OASI - Statistics	box 15	folder 250
Welfare Study - Ownership of Property by Recipients	box 16	folder 251
Welfare Study - Pamphlets	box 15	folder 252
Welfare Study - Report	box 15	folder 253
Welfare Study - Report on Block Grants	box 15	folder 254
Welfare Study - Report on Financial and Statistical Data	box 15	folder 255
Welfare Study - Reports - Estimate of Cost of Reports	box 15	folder 256
Welfare Study - Statistical Material	box 16	folder 257-258
Welfare Study - Statistical Material - Expenditures for Administration by Source of Funds	box 16	folder 259
Welfare Study - Statistical Material - Public Assistance Payments by Source of Funds	box 16	folder 260
Welfare Study - Statistical Material - Public Assistance Trends in Federal, State and Local Shares	box 16	folder 261
Welfare Study - Study Outlines and Memoranda	box 16	folder 262
Welfare Study - Wells, John A. - Speech at Hobart College	box 16	folder 263

[^ Return to Table of Contents](#)

Publications

Title/Description	Instances
Publications	box 17
Publications	box 18

[^ Return to Table of Contents](#)

Minutes and Documents of Record

Title/Description	Instances
Meeting Minutes, 1953-1969	box 18
Documents of Record	box 18
Dissolution of Foundation	box 18

[^ Return to Table of Contents](#)

Personnel and Financial files	
Title/Description	Instances
Employee records, 1954-1969 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted - Personnel material	box 21
Payroll records <u>Conditions Governing Access:</u> Conditions Governing Access Restricted - Confidential material	box 21
Financial records <u>Conditions Governing Access:</u> Conditions Governing Access Restricted - Confidential material	box 21

[^ Return to Table of Contents](#)