



Ford Foundation records, Education and Research Division, Office Files of Fred E. Crossland

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English

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Rockefeller Archive Center

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Table of Contents

Summary Information	3
Biographical / Historical	3
Scope and Contents	4
Arrangement	5
Administrative Information	5
Related Materials	6
Collection Inventory	6
Education Files	6
Venture Fund Program Information and Questionnaire Responses	7
Venture Fund Program Site Visits	12
American Undergraduate Education Survey Files	17
Planning for the 1980's	22
Subject Files	23
Correspondence Files	25
Alphabetical Files	25
Chronological Files	28
Inter-Office Memoranda	29

Summary Information

Repository:	Rockefeller Archive Center
Creator - aut:	Crossland, Fred E. (Fred Eugene), 1920-
Creator:	Ford Foundation
Title:	Ford Foundation records, Education and Research Division, Office Files of Fred E. Crossland
ID:	FA713
Date [inclusive]:	1970-1980
Physical Description:	4.84 Cubic Feet
Language of the Material:	English
Abstract:	The Education and Research Papers of Fred E. Crossland were transferred to the Ford Foundation Archives in 1982. These papers consist primarily of correspondence, inter-office memoranda, Venture Fund Program materials, and American Undergraduate Education files. They are divided into two series: Education Files and Correspondence Files. Arrangement within each series corresponds as closely as possible to the original order established by Crossland's office.

Preferred Citation

Information regarding the Rockefeller Archive Center's preferred elements and forms of citation can be found at <http://www.rockarch.org/research/citations.php>.

[^ Return to Table of Contents](#)

Biographical / Historical

Fred E. Crossland, Ford Foundation Program Officer in the Division of Education and Research (E&R), was a member of the Foundation staff from 1964 until 1981. During this period, he held the following positions:

- October 1977, Program Officer, E&R • September 1971, Program Officer, Office of Higher Education and Research, E&R • January 1967, Program Officer, Special Projects in Education, E&R • March 1964, Program Associate, EP

Fred Crossland was born October 3, 1920. He received his A.B. degree in 1942 in History from Brooklyn College. In 1947 and 1953 respectively, he earned his A.M. and Ph.D. degrees in History from New York University.

Prior to Crossland's career with the Ford Foundation, he held the following positions:

1947-1964, New York University: • Dean of Admissions • Assistant Secretary and Director of Public Relations • Assistant Director of Advisement, School of • Commerce, Accounts and Finance • Instructor of History; Assistant Professor of Political Science, University College of Arts and Sciences and the School of Commerce, Accounts, and Finance

After his retirement from the Ford Foundation, Mr. Crossland held two positions: Vice President of the W. Alton Jones Foundation of Charlottesville, Virginia; and Research Professor and Special Assistant to the Provost, Duke University, at Durham, North Carolina.

[^ Return to Table of Contents](#)

Scope and Contents

These papers, which consist of eleven boxes of correspondence, inter-office memoranda, reports, and a draft of the Crossland publication *The Changing American College*, are primarily concerned with the application process of the Venture Fund Program, the American Undergraduate Education survey, and, to a lesser extent, with the issues facing educators on the college level in the 1970's.

The papers reflect Crossland's involvement during the years 1973-74 with the Foundation-sponsored Venture Fund Program. Initiated in 1970, the Venture Fund Program sought to respond to the student unrest of the late 1960's, by helping to strengthen, and to encourage innovation in, undergraduate education in America.

The files consist of completed questionnaires, related correspondence, and accounts of site visits by FF staff to institutions applying for Venture Fund grants.

The October 1974 American Undergraduate Education survey, a follow-up to the Venture Fund Program, solicited responses from eighty-nine educators who were asked to identify what they thought were the major issues and problems facing America's colleges and universities at that time.

The American Undergraduate Education survey material consists of completed questionnaires, related correspondence, and mini-profiles of the responding institutions.

The papers contain a draft of Crossland's book, *The Changing American College*, in which he discussed the state of American higher education based upon conclusions drawn from the Venture Fund Program and the American Undergraduate Education survey.

One box of material relates to educational planning for the 1980's. This correspondence, which Crossland maintained with top college and university officials in thirteen states, deals mainly with the problem of decreasing student enrollment and its affect on state university systems.

Crossland maintained an array of subject files, all related to FF educational concerns: fellowship programs for minority students, Higher Education and Research planning and budget material, and material on the issues facing the financing of American higher education. There are also the transcripts of seven speeches which Crossland made to various professional organizations and meetings.

Finally, there is the correspondence he maintained with FF colleagues, grantees, and other educational organizations; and Crossland's notes to the "File."

[^ Return to Table of Contents](#)

Arrangement

The Education and Research Papers of Fred E. Crossland are divided into two series:

I. Education Files II. Correspondence Files

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Rockefeller Archive Center

15 Dayton Avenue

Sleepy Hollow 10591

archive@rockarch.org

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Conditions Governing Use

Completion of a use agreement is required prior to providing scholarly access. See RAC Head of Reference (or applicable designee) for details.

Ford Foundation holds title, copyright and literary rights in the collection, in so far as it holds them.

The Rockefeller Archive Center has authority to grant permission to cite and publish material from the collection for scholarly purposes. Permission to publish extensive excerpts, or material in its entirety, will be referred to the Ford Foundation.

Immediate Source of Acquisition

Ford Foundation archive was deposited at RAC in 2011. Ford Foundation records, correspondence, reports, program files and officers papers were transferred to, and accessioned by, RAC beginning in 2011. Accessions continue as necessary.

Conditions Governing Access

Records more than 10 years old are open for research with select materials restricted as noted. Brittle or damaged items are available at the discretion of RAC.

[^ Return to Table of Contents](#)

Related Materials

Separated Materials

Staff and consultant reports and publications have been pulled and accessioned into the FF Archives. A cross-reference sheet located within the folders denotes accessioned reports. A list of titles removed from the papers is appended to this register. Papers not related to Ford Foundation activities have been removed.

[^ Return to Table of Contents](#)

Collection Inventory

Education Files, 1970-1980

Scope and Contents

Series I, Education Files (1970-1980), is the most substantive and extensive. It contains material on the activities of the Division of Education and Research. Of particular interest is the memoranda, site visit reports, and related documentation concerning the Venture Fund Program; and the correspondence and other related material dealing with the American Undergraduate Education survey.

Arrangement

This series is divided into the following five sub-series:

A. Venture Fund Program Information and Questionnaire Responses (2 boxes) B. Venture Fund Program Site Visits (1.5 boxes) C. American Undergraduate Education Survey Files (1.5 boxes) D. Planning for the 1980's (1 box) E. Subject Files (1.5 boxes)

Within each folder, the material is arranged in reverse chronological order.

Venture Fund Program Information and Questionnaire Responses

Arrangement

These files consist of Venture Fund Program application materials and correspondence. They are arranged alphabetically by name of institution. Within each folder, the files are arranged in reverse chronological order.

Title/Description	Instances	
Venture Fund Program Background Information	box 1	folder 1
Adelphi University, 1974 January	box 1	folder 2
Albright College, 1973 November	box 1	folder 3
Alfred University, 1973 November	box 1	folder 4
Allegheny College, 1974 January	box 1	folder 5
Alliance College, 1974 January	box 1	folder 6
Amherst College, 1974 January	box 1	folder 7
Anna Maria College, 1973 November	box 1	folder 8
Assumption College, 1974 August	box 1	folder 9
Bard College, 1974 January	box 1	folder 10
Barnard College, 1973 November	box 1	folder 11
Barrington College, 1974 February	box 1	folder 12
Baruch College, 1974 March	box 1	folder 13
Bates College, 1973 November	box 1	folder 14
Bennington College, 1974 January	box 1	folder 15
Bentley College, 1974 August	box 1	folder 16
Boston College, 1974 January	box 1	folder 17
Boston State College, 1974 March	box 1	folder 18
Boston University, 1974 March	box 1	folder 19
Bowdoin College, 1974 January	box 1	folder 20
Bradford College, 1974 February	box 1	folder 21

University of Bridgeport, 1974 February	box 1	folder 22
Brown University, 1974 August	box 1	folder 23
Bryn Mawr College, 1973 December	box 1	folder 24
Bucknell University, 1973 November	box 1	folder 25
California State College, 1974 January	box 1	folder 26
Canisius College, 1974 February	box 1	folder 27
Carnegie Mellon University, 1974 January - 1973 December	box 1	folder 28
Castelton State College, 1974 January	box 1	folder 29
Cedar Crest College, 1973 December	box 1	folder 30
Chatham College, 1974 March	box 1	folder 31
City College of New York, 1974 February	box 1	folder 32
Clarkson College of Technology, 1973 December	box 1	folder 33
Colby College (Maine), 1973 December	box 1	folder 34
Colby College (New Hampshire), 1973 December	box 1	folder 35
Colegio Universidad del Turabo, 1974 March	box 1	folder 36
Colgate University, 1974 May	box 1	folder 37
College of the Atlantic, 1973 November	box 1	folder 38
College of Holy Cross, 1973 December - November	box 1	folder 39
College of New Rochelle, 1974 January	box 1	folder 40
College of White Plains, 1973 November	box 1	folder 41
College of St. Rose, 1974 January - 1973 December	box 1	folder 42
College of the Sacred Heart, 1974 March	box 1	folder 43
Columbia College, 1974 January	box 1	folder 44
Columbia University, 1974 January	box 1	folder 45
Connecticut College, 1973 December	box 1	folder 46
Cornell University, 1973 December	box 1	folder 47
Curry College, 1974 May - April	box 1	folder 48
Dickinson College, 1974 February	box 1	folder 49
Douglass College (Rutgers), 1974 April	box 1	folder 50
Dowling College, 1974 April	box 1	folder 51
Duquesne University, 1974 May - April	box 1	folder 52
D'Youville College, 1974 March	box 1	folder 53

E. Stroudsburg St. College, 1974 March	box 1	folder 54
E. Connecticut St. College, 1974 January - 1973 December	box 1	folder 55
Eisenhower College, 1974 April	box 1	folder 56
Elmira College, 1974 January	box 1	folder 57
Empire State College, 1973 December	box 1	folder 58
Fordham University, 1974 February - January	box 1	folder 59
Franconia College, 1974 January - 1973 December	box 1	folder 60
Franklin & Marshall College, 1973 November	box 1	folder 61
Friends World College, 1974 January - 1973 December	box 1	folder 62
Goddard College, 1974 March	box 1	folder 63
Hampshire College, 1973 December	box 1	folder 64
University of Hartford, 1974 April	box 1	folder 65
Hartwick College, 1974 January	box 1	folder 66
Harvard University, 1973 December	box 1	folder 67
Hobart & Wm. Smith College, 1973 November	box 1	folder 68
Hofstra University, 1973 November	box 1	folder 69
Immaculata College, 1974 February - January	box 1	folder 70
Ithaca College, 1973 December - November	box 1	folder 71
Johnson State College, 1973 December	box 1	folder 72
Juniata College, 1973 December	box 1	folder 73
King's College, 1974 April	box 1	folder 74
Kirkland College, 1974 January	box 1	folder 75
Lafayette College, 1974 January - 1973 December	box 1	folder 76
La Roche College, 1973 December - November	box 1	folder 77
La Salle College, 1974 January - 1973 December	box 1	folder 78
Lehigh University, 1974 March	box 1	folder 79
Herbert H. Lehman College, 1974 February	box 1	folder 80
Le Moyne College, 1974 January - 1973 December	box 1	folder 81
Lebanon Valley College, 1973 December	box 1	folder 82
Lock Haven State College, 1974 January - 1973 December	box 1	folder 83
Long Island University, 1974 May 3 - April 25	box 1	folder 84
Long Island University, 1974 January 28 - 23	box 1	folder 85

University of Maine (Farmington), 1974 April - March	box 2	folder 86
University of Maine (Orono), 1973 December - November	box 2	folder 87
University of Maine (Portland), 1973 March - February	box 2	folder 88
University of Maine (Presque Is.), 1973 November	box 2	folder 89
Manhattan College, 1973 November	box 2	folder 90
Manhattanville College, 1974 January	box 2	folder 91
Mansfield State College, 1973 November	box 2	folder 92
Marist College, 1974 May	box 2	folder 93
Marlboro College, 1974 January - 1973 December	box 2	folder 94
Marymount Manhattan College, 1974 April	box 2	folder 95
Marywood College, 1973 December	box 2	folder 96
Medgar Evans College, 1973 December	box 2	folder 97
Mercy College, 1974 May - April	box 2	folder 98
Mercyhurst College, 1973 December	box 2	folder 99
Messiah College, 1974 January	box 2	folder 100
Middlebury College, 1973 December	box 2	folder 101
College Misericordia, 1974 January - 1973 December	box 2	folder 102
Montclair State College, 1973 December	box 2	folder 103
Moravian College, 1974 January - 1973 December	box 2	folder 104
Mount Holyoke College, 1973 December	box 2	folder 105
Muhlenberg College, 1973 December	box 2	folder 106
New England College, 1974 January - 1973 December	box 2	folder 107
University of New Hampshire, 1973 December	box 2	folder 108
University of New Haven, 1973 December	box 2	folder 109
N.Y. Institute of Technology, 1973 November	box 2	folder 110
New York University, 1973 November	box 2	folder 111
Nichols College, 1974 January - 1973 December	box 2	folder 112
Pace University, 1974 April - March	box 2	folder 113
University of Pennsylvania, 1973 December	box 2	folder 114
Pennsylvania State University, 1973 December	box 2	folder 115
University of Pittsburg, 1974 April	box 2	folder 116
Pratt Institute, 1974 February	box 2	folder 117

Princeton University, 1974 March	box 2	folder 118
Providence College, 1973 December	box 2	folder 119
Queens College, 1974 January	box 2	folder 120
Quinnipiac College, 1973 December	box 2	folder 121
Ramapo College, 1974 March	box 2	folder 122
Rensselaer Polytechnic Inst., 1973 December	box 2	folder 123
Richmond College, 1974 January	box 2	folder 124
Rider College, 1973 December	box 2	folder 125
Robert Morris College, 1974 March - February	box 2	folder 126
Roger Williams College, 1974 January	box 2	folder 127
Rosary Hill College, 1974 January - 1973 December	box 2	folder 128
Russell Sage College, 1974 March	box 2	folder 129
Sacred Heart College, 1974 February	box 2	folder 130
St. Bonaventure University, 1973 December	box 2	folder 131
St. John Fisher College, 1974 March	box 2	folder 132
St. Lawrence University, 1973 November	box 2	folder 133
St. Michael's College, 1974 May	box 2	folder 134
St. Peters College, 1974 January	box 2	folder 135
St. Thomas Aquinas College, 1974 February - January	box 2	folder 136
Sarah Lawrence College, 1974 January - 1973 December	box 2	folder 137
School for International Training, 1974 February - January	box 2	folder 138
University of Scranton, 1973 December	box 2	folder 139
Seton Hall College, 1974 January	box 2	folder 140
Seton Hall University, 1974 February - January	box 2	folder 141
Shippensburg State College, 1973 December	box 2	folder 142
Skidmore College, 1973 November	box 2	folder 143
Smith College, 1974 February	box 2	folder 144
Springfield College, 1974 January	box 2	folder 145
St. Univ. Coll. at Utica/Rome, 1974 January	box 2	folder 146
SUNY (Albany), 1974 January - 1973 December	box 2	folder 147
SUNY (Binghamton), 1973 November	box 2	folder 148
SUNY (Brockport), 1974 January - 1973 December	box 2	folder 149

SUNY (Geneseo), 1974 January	box 2	folder 150
SUNY (New Paltz), 1974 January	box 2	folder 151
SUNY (Potsdam), 1974 February	box 2	folder 152
Stevens Inst. of Technology, 1974 January	box 2	folder 153
Stockton State College, 1974 February	box 2	folder 154
Stonehill College, 1974 February - January	box 2	folder 155
Susquehanna University, 1973 December - November	box 2	folder 156
Swarthmore College, 1973 December	box 2	folder 157
Syracuse University, 1974 March	box 2	folder 158
Temple University, 1974 January	box 2	folder 159
Trinity College, 1973 December	box 2	folder 160
Tufts University, 1974 January	box 2	folder 161
Union College, 1973 November	box 2	folder 162
Upsala College, 1974 April	box 2	folder 163
University Of Vermont, 1973 December	box 2	folder 164
Villa Maria College, 1974 February - 1973 December	box 2	folder 165
Villanova University, 1974 March	box 2	folder 166
Wagner College, 1973 November	box 2	folder 167
Washington & Jefferson Coll., 1973 November	box 2	folder 168
Waynesburg College, 1974 January	box 2	folder 169
Wellesley College, 1973 December	box 2	folder 170
Wells College, 1973 December	box 2	folder 171
Wesleyan University, 1974 January	box 2	folder 172
Wheaton College, 1973 December	box 2	folder 173
Widener College, 1973 December	box 2	folder 174
Wilkes College, 1974 January	box 2	folder 175
Wilson College, 1973 December	box 2	folder 176
Worcester Polytechnic Inst., 1973 November	box 2	folder 177
Yale University, 1974 May	box 2	folder 178
Yeshiva University, 1973 December	box 2	folder 179

Venture Fund Program Site Visits

Arrangement

This sub-series is further divided into four sections: Venture Fund Program Northeast, Venture Fund Program Midwest, Venture Fund Program South, and the August 1974 Venture Fund Program Conference at Nordic Hills. Arrangement of the files is by geographic location, and within each folder, alphabetical by name of institution. Within each folder, the correspondence is arranged in reverse chronological order.

Title/Description	Instances	
Northeast		
Title/Description	Instances	
Venture Fund N.E. - Information, 1974 February	box 3	folder 180
Alfred University, 1974 March	box 3	folder 181
Amherst College, 1974 May	box 3	folder 182
Bates College, 1974 February	box 3	folder 183
Bennington College, 1974 March	box 3	folder 184
Bentley College, 1974 May	box 3	folder 185
Boston College, 1974 April	box 3	folder 186
Boston University, 1974 May	box 3	folder 187
Bowdoin College, 1974 April	box 3	folder 188
Brown University, 1974 May	box 3	folder 189
Bryn Mawr College, 1974 February	box 3	folder 190
Carnegie Mellon University, 1974 March	box 3	folder 191
Castelton State College, 1974 April	box 3	folder 192
Chatham College, 1974 May	box 3	folder 193
Colby College, 1974 March	box 3	folder 194
College of the Atlantic, 1974 March	box 3	folder 195
Columbia University, 1974 May	box 3	folder 196
Cornell University, 1974 February	box 3	folder 197
E. Connecticut State College, 1974 April	box 3	folder 198
Elmira College, 1974 March	box 3	folder 199
Empire State College, 1974	box 3	folder 200
Goddard College, 1974 May	box 3	folder 201
University of Hartford, 1974 May	box 3	folder 202
Harvard University, 1974 May	box 3	folder 203
Hobart & Wm. Smith College, 1974	box 3	folder 204

Immaculate Heart College, 1973 July	box 3	folder 205
La Roche College, 1974 February	box 3	folder 206
Lehigh University, 1974 April	box 3	folder 207
Manhattan College, 1974 March	box 3	folder 208
Manhattanville College, 1974 April	box 3	folder 209
Mansfield State College, 1974	box 3	folder 210
Mercyhurst College, 1974 February	box 3	folder 211
Messiah College, 1974 April	box 3	folder 212
Middlebury College, 1974 April	box 3	folder 213
College Misericordia, 1974	box 3	folder 214
Mount Holyoke College, 1974 February	box 3	folder 215
University of New Hampshire, 1974 March	box 3	folder 216
Pace University, 1974 May	box 3	folder 217
University of Pennsylvania, 1974 February	box 3	folder 218
University of Pittsburg, 1974 May	box 3	folder 219
Princeton University, 1974 May	box 3	folder 220
Providence College, 1974 May	box 3	folder 221
St. Lawrence University, 1974 May	box 3	folder 222
Sarah Lawrence College, 1974 May	box 3	folder 223
School for Inter. Training, 1974 May	box 3	folder 224
Skidmore College, 1974	box 3	folder 225
SUNY (Albany), 1974 March	box 3	folder 226
SUNY (Binghamton), 1974 March	box 3	folder 227
SUNY (Potsdam), 1974 May	box 3	folder 228
Stevens Inst. of Technology, 1974 May	box 3	folder 229
Stonehill College, 1974 May	box 3	folder 230
Swarthmore College, 1974 April	box 3	folder 231
Trinity College, 1974 January	box 3	folder 232
University of Vermont, 1974 February	box 3	folder 233
Wellesley College, 1974 April	box 3	folder 234
Wesleyan University, 1974 May	box 3	folder 235
Widener College, 1974 February	box 3	folder 236

Wilson College, 1974	box 3	folder 237
Worcester Polytechnic Inst, 1974 February	box 3	folder 238
Midwest		
Title/Description	Instances	
Venture Fund Program Midwest - Information	box 3	folder 239
Alverno College, 1972 December	box 3	folder 240
Carleton College, 1973 April	box 3	folder 241
Case Western Reserve University, 1973 February	box 3	folder 242
University of Cincinnati, 1973 April	box 3	folder 243
Coe College, 1973 May	box 3	folder 244
College of St. Thomas, 1972 October	box 3	folder 245
Earlham College, 1973 April	box 3	folder 246
Edgewood College, 1972 November	box 3	folder 247
Grand Valley St. College, 1973 April	box 3	folder 248
Hamline University, 1972 October	box 3	folder 249
Hiram College, 1973 March	box 3	folder 250
Hope College, 1973 April	box 3	folder 251
Kent State University, 1973 February	box 3	folder 252
Kenyon College, 1973 February	box 3	folder 253
Lawrence University, 1972 November	box 3	folder 254
Macalester College, 1972 October	box 3	folder 255
MacMurray College, 1973 March	box 3	folder 256
Michigan State University, 1973 May	box 3	folder 257
University of Minnesota, 1972 October	box 3	folder 258
Minnesota Metropolitan St. Coll., 1973 May	box 3	folder 259
Mundelein College, 1973 April	box 3	folder 260
Oberlin College, 1973 February	box 3	folder 261
Otterbein College, 1973 February	box 3	folder 262
Roosevelt University, 1973 March	box 3	folder 263
Sangamon State University, 1973 March	box 3	folder 264
Univ. of Wisconsin (Green Bay), 1972 November	box 3	folder 265
Univ. of Wisconsin (Madison), 1972 December	box 3	folder 266

Univ. of Wisconsin (Milwaukee), 1972 December	box 3	folder 267
South		
Title/Description	Instances	
Venture Fund Program South - Information	box 4	folder 268
University of Alabama, 1970 October - January	box 4	folder 269
Alderson Broaddus College, 1971 September - August	box 4	folder 270
American University, 1971 October - March	box 4	folder 271
Appalachian State University, 1971 April	box 4	folder 272
Bethany College, 1971 September - March	box 4	folder 273
Centere College of Kentucky, 1971 October - January	box 4	folder 274
Coker College, 1972 January	box 4	folder 275
University of Delaware, 1971 April	box 4	folder 276
Emory University, 1971 April	box 4	folder 277
Florida Atlantic University, 1972 January	box 4	folder 278
Florida Presbyterian College, 1971 January	box 4	folder 279
Florida Southern College, 1971 January	box 4	folder 280
Furman University, 1971 December	box 4	folder 281
Georgetown University, 1971 October	box 4	folder 282
George Washington University, 1971 October	box 4	folder 283
Hollins College, 1971 October	box 4	folder 284
Louisiana St. Univ. (New Orleans), 1971 December	box 4	folder 285
Millsaps College, 1971 January	box 4	folder 286
National Lab. for Higher Ed., 1971 December	box 4	folder 287
New College, 1971 January	box 4	folder 288
Univ. of N. C. (Charlotte), 1971 April	box 4	folder 289
University of Richmond, 1971 October	box 4	folder 290
Rollins College, 1971 January	box 4	folder 291
University of South Florida, 1971 January	box 4	folder 292
University of the South, 1971 January	box 4	folder 293
Stetson University, 1971 January	box 4	folder 294
Transylvania University, 1971 January	box 4	folder 295
Union College, 1971 December - 1970 November	box 4	folder 296

University of Tampa, 1971 January	box 4	folder 297
University of West Florida, 1972 January	box 4	folder 298
Wake Forest University, 1971 March	box 4	folder 299
Washington College, 1971 October - March	box 4	folder 300
William & Mary College, 1971 October	box 4	folder 301
Wofford College, 1970 September	box 4	folder 302
Venture Fund Program Candidates Outside Mainland United States, 1972 August	box 4	folder 303
August 1974 Venture Fund Program Conference at Nordic Hills, 1974 September - May	box 4	folder 304

American Undergraduate Education Survey Files

Arrangement

This sub-series is further divided into three sections: American Undergraduate Education Questionnaire and Responses, American Undergraduate Education Questionnaire - Final Comments, and American Undergraduate Education MiniProfiles of Universities. The files are arranged alphabetically by name of institution. Within each folder, the correspondence is arranged in reverse chronological order.

Title/Description	Instances	
American Undergraduate Education Questionnaire and Responses		
Title/Description	Instances	
American Undergraduate Education Questionnaire and Respondents, 1974	box 4	folder 305
AUE Questionnaire and Selected Responses, Question No. I-A	box 4	folder 306
AUE Questionnaire and Selected Responses, Question No. I-B	box 4	folder 307
AUE Questionnaire and Selected Responses, Question No. I-C	box 4	folder 308
AUE Questionnaire and Selected Responses, Question No. I-D	box 4	folder 309
AUE Questionnaire and Selected Responses, Question No. II-A	box 4	folder 310
AUE Questionnaire and Selected Responses, Question No. II-B	box 4	folder 311
AUE Questionnaire and Selected Responses, Question No. II-C	box 4	folder 312
AUE Questionnaire and Selected Responses, Question No. II-D	box 4	folder 313
AUE Questionnaire and Selected Responses, Question No. III-A	box 4	folder 314

AUE Questionnaire and Selected Responses, Question No. III-B	box 4	folder 315
AUE Questionnaire and Selected Responses, Question No. III-C	box 4	folder 316
AUE Questionnaire and Selected Responses, Question No. III-D	box 4	folder 317
AUE Questionnaire and Selected Responses, Question No. IV-A	box 4	folder 318
AUE Questionnaire and Selected Responses, Question No. IV-B	box 4	folder 319
AUE Questionnaire and Selected Responses, Question No. IV-C	box 4	folder 320
AUE Questionnaire and Selected Responses, Question No. IV-D	box 4	folder 321
AUE Questionnaire and Selected Responses, Question No. V-A	box 4	folder 322
AUE Questionnaire and Selected Responses, Question No. V-B	box 4	folder 323
AUE Questionnaire and Selected Responses, Question No. V-C	box 4	folder 324
AUE Questionnaire and Selected Responses, Question No. V-D	box 4	folder 325
AUE Questionnaire and Selected Responses, Question No. VI-A	box 4	folder 326
AUE Questionnaire and Selected Responses, Question No. VI-B	box 4	folder 327
AUE Questionnaire and Selected Responses, Question No. VI-C	box 4	folder 328
AUE Questionnaire and Selected Responses, Question No. VI-D	box 4	folder 329
AUE Questionnaire and Selected Responses, Question No. VII-A	box 4	folder 330
AUE Questionnaire and Selected Responses, Question No. VII-B	box 4	folder 331
AUE Questionnaire and Selected Responses, Question No. VII-C	box 4	folder 332
AUE Questionnaire and Selected Responses, Question No. VII-D	box 4	folder 333
AUE Questionnaire and Selected Responses, Question No. VIII-A	box 4	folder 334

AUE Questionnaire and Selected Responses, Question No. VIII-B	box 4	folder 335
AUE Questionnaire and Selected Responses, Question No. VIII-C	box 4	folder 336
AUE Questionnaire and Selected Responses, Question No. VIII-D	box 4	folder 337

American Undergraduate Education Questionnaire - Final Comments

Title/Description	Instances	
Academy for Educational Develop, 1975 July	box 4	folder 338
University of Alabama, 1975 July	box 4	folder 339
Alderson Broaddus College, 1975 July	box 4	folder 340
American Council on Education, 1975 July	box 4	folder 341
Antioch College, 1975 July	box 4	folder 342
Applachian State University, 1975 July	box 4	folder 343
Assoc. of American Colleges, 1975 July	box 4	folder 344
Austin College, 1975 July	box 4	folder 345
Benedict College, 1975 July	box 4	folder 346
Chatham College, 1975 July	box 4	folder 347
Clark College, 1975 July	box 4	folder 348
Coe College, 1975 July	box 4	folder 349
Colby College, 1975 July	box 4	folder 350
Colorado College, 1975 July	box 4	folder 351
Dartmouth College, 1975 July	box 4	folder 352
Earlham College, 1975 July	box 4	folder 353
East Montana College, 1975 July	box 4	folder 354
Eckerd College, 1975 July	box 4	folder 355
Education Comm. of the States, 1975 July	box 4	folder 356
ERIC/Higher Education, 1975 July	box 4	folder 357
Grand Valley State Colleges, 1975 July	box 4	folder 358
Hamline University, 1975 July	box 4	folder 359
Hendrix College, 1975 July	box 4	folder 360
Hobart & Wm. Smith College, 1975 July	box 4	folder 361
Immaculate Heart College, 1975 July	box 4	folder 362

Kent State University, 1975 July	box 4	folder 363
Univ. of Massachusetts (Boston), 1975 July	box 4	folder 364
Massachusetts Inst. of Technology, 1975 July	box 4	folder 365
Michigan State University, 1975 July	box 4	folder 366
Minnesota Metro. St. College, 1975 July	box 4	folder 367
College Misericordia, 1975 July	box 4	folder 368
University of Montana, 1975 July	box 4	folder 369
University of New Orleans, 1975 July	box 4	folder 370
Otterbein College, 1975 July	box 5	folder 371
Pace University, 1975 July	box 5	folder 372
University of Pennsylvania, 1975 July	box 5	folder 373
Roosevelt University, 1975 July	box 5	folder 374
St. Augustine's College, 1975 July	box 5	folder 375
St. John's College, 1975 July	box 5	folder 376
St. Lawrence University, 1975 August	box 5	folder 377
St. Louis University, 1975 July	box 5	folder 378
Southern Assoc. of Coll. & Sch., 1975 July	box 5	folder 379
SUNY (Albany), 1975 August	box 5	folder 380
Swarthmore College, 1975 July	box 5	folder 381
Univ. of Tennessee (Martin), 1975 July	box 5	folder 382
Vanderbilt University, 1975 August	box 5	folder 383
Wellesley College, 1975 July	box 5	folder 384
University of West Florida, 1975 July	box 5	folder 385
Whittier College, 1975 July	box 5	folder 386
Univ. of Wisconsin (Green Bay), 1975 July	box 5	folder 387
Worcester Polytechnic Institute, 1975 July	box 5	folder 388

American Undergraduate Education MiniProfiles of Universities

Title/Description	Instances	
Mini-Profiles – General, 1975	box 5	folder 389
University of Alabama, 1974 November - April	box 5	folder 390
Alderson Broaddus College, 1974 December - May	box 5	folder 391
Alverno College, 1974 December - May	box 5	folder 392

Antioch College, 1974 December - April	box 5	folder 393
Appalachian State University, 1974 November - May	box 5	folder 394
Austin College, 1974 December - May	box 5	folder 395
Bowdoin College, 1974 December - January	box 5	folder 396
Univ. of California (Santa Cruz), 1974 May	box 5	folder 397
Centre College of Kentucky, 1974 November - April	box 5	folder 398
Chatham College, 1975 June - 1974 March	box 5	folder 399
Coe College, 1974 May	box 5	folder 400
Colby College, 1974 December	box 5	folder 401
Colorado College, 1974 December - April	box 5	folder 402
Dartmouth College, 1974 December - July	box 5	folder 403
Earlham College, 1974 December - September	box 5	folder 404
East Montana College, 1974 December - May	box 5	folder 405
Eckerd College, 1974 December - April	box 5	folder 406
Grand Valley St. Colleges, 1975 January - 1974 May	box 5	folder 407
Hamline University, 1978 July - 1974 March	box 5	folder 408
Hendrix College, 1975 February - 1974 April	box 5	folder 409
Hobart & Wm. Smith College, 1975 July - June	box 5	folder 410
Immaculate Heart College, 1974 May	box 5	folder 411
Kent State University, 1975 February - 1974 April	box 5	folder 412
Michigan State University, 1975 February - 1974 June	box 5	folder 413
Minnesota Metro. St. College, 1975 July - 1974 April	box 5	folder 414
College Misericordia, 1975	box 5	folder 415
University of Montana, 1974 August - July	box 5	folder 416
University of Nebraska, 1974 November - September	box 5	folder 417
University of New Orleans, 1975 February - 1974 April	box 5	folder 418
Ottawa University, 1975 April - 1974 April	box 5	folder 419
Otterbein College, 1975 March - 1974 May	box 5	folder 420
Pace University, 1975 July - 1974 March	box 5	folder 421
University of Pennsylvania, 1975 July	box 5	folder 422
Prescott College, 1974 May	box 5	folder 423
Roosevelt University, 1975 March - 1974 April	box 5	folder 424

St. John's College, 1975 May - 1974 July	box 5	folder 425
St. Lawrence University, 1975 February - 1973 November	box 5	folder 426
Sangamon State University, 1975 May - 1974 April	box 5	folder 427
University of South Carolina, 1975 May - 1974 May	box 5	folder 428
Swarthmore College, 1975 July - 1974 October	box 5	folder 429
Univ. of Tennessee (Martin), 1975	box 5	folder 430
Vanderbilt University, 1975 June - 1974 April	box 5	folder 431
University of Vermont, 1975 July	box 5	folder 432
University of Washington, 1975 September - 1974 September	box 5	folder 433
Wellesley College, 1975 July	box 5	folder 434
Univ. of West Florida, 1975 June - 1974 April	box 5	folder 435
Whitman College, 1975 July - 1974 July	box 5	folder 436
Univ. of Wisconsin (Green Bay), 1975 July - 1974 May	box 5	folder 437
Worcester Polytechnic Institute, 1975 July - 1974 September	box 5	folder 438
Fred E. Crossland Book, n.d.	box 5	folder 439

Planning for the 1980's

Arrangement

These files consist of correspondence and related materials concerning state planning educational initiatives. They are arranged alphabetically by name of state. Within each folder, the correspondence is arranged by name of institution, and is in reverse chronological order.

Title/Description	Instances	
General File, 1980	box 6	folder 440
Connecticut (Univ. of Bridgeport), 1980 September - February	box 6	folder 441
University of Connecticut, 1979 November	box 6	folder 442
Conn. Bd. of Higher Education, 1981 March - 1979 November	box 6	folder 443
Conn. Conference of Indep. Coll., 1980 May - 1979 October	box 6	folder 444
University of Hartford, 1980	box 6	folder 445
Sacred Heart University, 1980 June - May	box 6	folder 446
Illinois, 1980	box 6	folder 447
Indiana, 1980	box 6	folder 448
Iowa, 1980-1979	box 6	folder 449
Massachusetts, 1980-1979	box 6	folder 450

Michigan, 1980-1979	box 6	folder 451
Minnesota, 1980	box 6	folder 452
New Jersey, 1980-1979	box 6	folder 453
New York, 1981-1979	box 6	folder 454
Ohio, 1980-1979	box 6	folder 455
Pennsylvania, 1980-1979	box 6	folder 456
Rhode Island, 1980-1979	box 6	folder 457
Wisconsin, 1980	box 6	folder 458
Memos to the 13 States, 1981 January - 1979 October	box 6	folder 459

Subject Files

Arrangement

This sub-series consists of correspondence and materials as they relate to FF educational activities. Within each folder, the files are arranged in reverse chronological order.

Title/Description	Instances	
Minority Individual Awards Programs, 1978 August - 1976 December	box 7	folder 460
Minority Individual Awards Programs, 1976 December - May	box 7	folder 461
Evaluation - Minority Awards Washington, D.C. Meeting, 1978	box 7	folder 462
HERI - Evaluation of Fellowship Programs, 1978 November - July	box 7	folder 463
HERI - Evaluation of Fellowship Programs, 1978 June - 1977 September	box 7	folder 464
Individual Awards Program Paper, 1978 May - April	box 7	folder 465
Doctoral and Advanced Study Programs, 1972	box 7	folder 466
Doctoral and Advanced Study Programs, 1972	box 7	folder 467
Ford Foundation Fellowships for Minority Students, 1972	box 7	folder 468
Ford Foundation Fellowships for Minority Students, 1971	box 7	folder 469
Advanced Study Fellows (FF) Minority Students, 1972	box 7	folder 470
Ford Foundation Black Administrator Awards, 1972	box 7	folder 471
Ford Foundation Ethnic Dissertation Fellowships, 1972	box 7	folder 472
Ford Foundation Individual Study Awards (Bell Committee) and IRS Filing Procedures, 1972	box 7	folder 473
Ford Foundation Individual Awards Survey (General), 1972-1969	box 7	folder 474

Bundy Memo - Response to Trustees Questions, 1976	box 7	folder 475
HE&R Planning and Budgeting, 1977 July - 1976 December	box 7	folder 476
HE&R Programmatic Efforts to Improve University Finance and Management, 1975	box 7	folder 477
Urban Universities, n.d.	box 7	folder 478
E&R Discussion: Two-Year Colleges, Taxes, & Equity, 1977 August - March	box 7	folder 479
School Finance, 1978 March	box 7	folder 480
School Finance Conference - San Antonio, Texas, 1980 May - February	box 7	folder 481
School Finance Conference - Aspen, Colorado, 1976 November	box 7	folder 482
Retirement Legislation File, 1977 November - August	box 7	folder 483
Society for College and University Planning, 1978 November - 1975 October	box 7	folder 484
Supply Conference, 1976 December - August	box 7	folder 485
U.S.O.E. Meeting (Oct 75), 1975 November - September	box 7	folder 486
U.S.O.E. Meeting (Jul 75), 1975	box 7	folder 487
1972 Title III Material, 1972 August	box 7	folder 488
CEFP Washington Meeting (Apr 75), 1975	box 7	folder 489
Conference on Student Financial Assistance for Graduate Students, 1977 February	box 7	folder 490
CHEAR Conference - Brazil, 1977 January - 1975 July	box 7	folder 491
Latin American Trip - Dec 1973, 1974 January - 1973 November	box 8	folder 492
Visit to West Africa, 1969 December	box 8	folder 493
Arlie House Meeting (Dec 76), 1978 March - 1976 January	box 8	folder 494
Brazil Paper, 1976 August - January	box 8	folder 495
ACE Annual Meeting (Oct 80) Speech, 1980 October - August	box 8	folder 496
AICUM (May 80) Speech, 1980 September - May	box 8	folder 497
CASE (Jan 80) Speech, 1980 February - 1979 December	box 8	folder 498
SCUP (Jul 76) Speech, 1977 August - 1976 February	box 8	folder 499
National Center for the Study of Collective Bargaining in Higher Education Speech (Apr 77), 1977 April - March	box 8	folder 500
Graduate Student Organization of NYU Speech, 1975 July - April	box 8	folder 501

Danforth Foundations' Institute for College Development Workshop Speech (Nov 74), 1974 November	box 8	folder 502
Seventh Annual Conference of the Society for College and University Planning Speech (Aug 72), 1972 August	box 8	folder 503
Faculty Urbanization File, 1976 April - 1975 September	box 8	folder 504
Association of Governing Boards, 1980 September - 1979 December	box 8	folder 505
Regulatory Reform in Higher Education, 1977 January - 1976 August	box 8	folder 506
Allen Jossey-Bass Inc., Pub., 1977 June - 1976 February	box 8	folder 507
Private Liberal Colleges, n.d.	box 8	folder 508
Puerto Rican Problems of College Access, 1973 April - 1972 May	box 8	folder 509
Seven Springs Papers, 1978 March	box 8	folder 510
Miscellaneous Papers, 1981-1971	box 8	folder 511
Miscellaneous Papers, 1976	box 8	folder 512
Miscellaneous Papers, 1976	box 8	folder 513

[^ Return to Table of Contents](#)

Correspondence Files, 1972-1979

Scope and Contents

Series II, Correspondence Files (1972-1979), contains copies of correspondence generated by Mr. Crossland during his years at the Foundation. Correspondents include Ford Foundation colleagues, grantee organizations, and individuals in academia.

Arrangement

This series is divided into the following three sub-series:

A. Alphabetical Files (2 boxes) B. Chronological Files (1 box) C. Inter-Office Memoranda (1 box)

Within each folder, the correspondence is arranged in reverse chronological order.

Alphabetical Files

Arrangement

These files consist of Crossland's select incoming and outgoing correspondence with Ford Foundation colleagues, grantee and membership organizations, and others in academia. They are arranged alphabetically. Within each folder, the correspondence is arranged in reverse chronological order.

Title/Description	Instances
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AM - AU, 1979 January - June	box 8	folder 514
BA - BU, 1979 January - June	box 8	folder 515
CA - CU, 1979 January - June	box 8	folder 516
DI - DU, 1979 January - June	box 8	folder 517
EB - EY, 1979 January - June	box 8	folder 518
FA - FU, 1979 January - June	box 8	folder 519
GA - GR, 1979 January - June	box 8	folder 520
HA - HY, 1979 January - June	box 8	folder 521
IL - IV, 1979 January - June	box 8	folder 522
JO, 1979 January - June	box 8	folder 523
KA - KU, 1979 January - June	box 8	folder 524
LA - LY, 1979 January - June	box 8	folder 525
MA - MO, 1979 January - June	box 8	folder 526
McA - McN, 1979 January - June	box 8	folder 527
NA - NO, 1979 January - June	box 8	folder 528
OA - OS, 1979 January - June	box 8	folder 529
PA - PI, 1979 January - June	box 8	folder 530
QU, 1979 January - June	box 8	folder 531
RA - RU, 1979 January - June	box 8	folder 532
SA - SW, 1979 January - June	box 8	folder 533
TA - TU, 1979 January - June	box 8	folder 534
VA - VO, 1979 January - June	box 8	folder 535
WA - WR, 1979 January - June	box 8	folder 536
YO, 1979 January - June	box 8	folder 537
Zey - F, 1979 January - June	box 8	folder 538
AB - AS, 1978 January - July	box 9	folder 539
BA - BY, 1978 January - July	box 9	folder 540
CA - CO, 1978 January - July	box 9	folder 541
DA - DU, 1978 January - July	box 9	folder 542
ED - EY, 1978 January - July	box 9	folder 543
FA - FU, 1978 January - July	box 9	folder 544
GA - GR, 1978 January - July	box 9	folder 545

HA - HU, 1978 January - July	box 9	folder 546
IN, 1978 January - July	box 9	folder 547
JA - JO, 1978 January - July	box 9	folder 548
KE - KO, 1978 January - July	box 9	folder 549
LA - LO, 1978 January - July	box 9	folder 550
MA - MU, 1978 January - July	box 9	folder 551
McC - McS, 1978 January - July	box 9	folder 552
NA - NY, 1978 January - July	box 9	folder 553
O'B - OS, 1978 January - July	box 9	folder 554
PA - PY, 1978 January - July	box 9	folder 555
RA - RU, 1978 January - July	box 9	folder 556
SA - SU, 1978 January - July	box 9	folder 557
TH - THU, 1978 January - July	box 9	folder 558
UR, 1978 January - July	box 9	folder 559
VO, 1978 January - July	box 9	folder 560
WA - WY, 1978 January - July	box 9	folder 561
YA - YL, 1978 January - July	box 9	folder 562
AC - AS, 1978 August - December	box 9	folder 563
BA - BU, 1978 August - December	box 9	folder 564
CA - CO, 1978 August - December	box 9	folder 565
da - DU, 1978 August - December	box 9	folder 566
ED, 1978 August - December	box 9	folder 567
FE - FU, 1978 August - December	box 9	folder 568
GA - GU, 1978 August - December	box 9	folder 569
HA - HU, 1978 August - December	box 9	folder 570
IN, 1978 August - December	box 9	folder 571
JA - JO, 1978 August - December	box 9	folder 572
KA - KU, 1978 August - December	box 9	folder 573
LA - LO, 1978 August - December	box 9	folder 574
MA - MY, 1978 August - December	box 9	folder 575
McC - McG, 1978 August - December	box 9	folder 576
NA - NY, 1978 August - December	box 9	folder 577

OL - OS, 1978 August - December	box 9	folder 578
PA - PO, 1978 August - December	box 9	folder 579
RA - RY, 1978 August - December	box 9	folder 580
SA - SU, 1978 August - December	box 9	folder 581
TH - TU, 1978 August - December	box 9	folder 582
UN - UP, 1978 August - December	box 9	folder 583
VA - VO, 1978 August - December	box 9	folder 584
WA - WI, 1978 August - December	box 9	folder 585
YO, 1978 August - December	box 9	folder 586
Z1978 August - December	box 9	folder 587

Chronological Files

Arrangement

These files consist of Crossland's routine outgoing correspondence with Ford Foundation colleagues, grantee organizations, and individuals in academia. Within each year, the correspondence is arranged in reverse calendar order. Within each folder, they are arranged in reverse chronological order.

Title/Description	Instances	
DEC, 1979	box 10	folder 588
NOV, 1979	box 10	folder 589
OCT, 1979	box 10	folder 590
SEP, 1979	box 10	folder 591
AUG, 1979	box 10	folder 592
JUL, 1979	box 10	folder 593
JUN, 1979	box 10	folder 594
MAY, 1979	box 10	folder 595
APR, 1979	box 10	folder 596
MAR, 1979	box 10	folder 597
FEB, 1979	box 10	folder 598
JAN, 1979	box 10	folder 599
DEC, 1977	box 10	folder 600
NOV, 1977	box 10	folder 601
OCT, 1977	box 10	folder 602
SEP, 1977	box 10	folder 603

AUG, 1977	box 10	folder 604
JUL, 1977	box 10	folder 605
JUN, 1977	box 10	folder 606
MAY, 1977	box 10	folder 607
APR, 1977	box 10	folder 608
MAR, 1977	box 10	folder 609
FEB, 1977	box 10	folder 610
JAN, 1977	box 10	folder 611

Inter-Office Memoranda

Arrangement

These files consist of Crossland's selected outgoing correspondence with Ford Foundation colleagues and memos to the "File." Within each folder, the correspondence is arranged in reverse calendar order.

Title/Description	Instances	
JUN, 1973	box 11	folder 612
MAY, 1973	box 11	folder 613
APR, 1973	box 11	folder 614
MAR, 1973	box 11	folder 615
FEB, 1973	box 11	folder 616
JAN, 1973	box 11	folder 617
DEC, 1972	box 11	folder 618
NOV, 1972	box 11	folder 619
OCT, 1972	box 11	folder 620
SEP, 1972	box 11	folder 621
AUG, 1972	box 11	folder 622
JUL, 1972	box 11	folder 623
JUN, 1972	box 11	folder 624
MAY, 1972	box 11	folder 625
APR, 1972	box 11	folder 626
MAR, 1972	box 11	folder 627
FEB, 1972	box 11	folder 628
JAN, 1972	box 11	folder 629

[^ Return to Table of Contents](#)