Confidential Candidate Report

Name:

For:

Position:

*Any contact with the above candidate is to be made via Atomic Recruitment and should this introduction lead to employment of the candidate, our standard terms of business and fee structure will apply. For further information or to arrange an interview with this candidate, please contact the undersigned.*

**Candidate Information**

|  |  |
| --- | --- |
| **Candidate Name** | {NAME} |
| **Working Permit Status** |  |
| **Current Employment** |  |
| **Current Salary** |  |
| **Expected Salary** |  |
| **Notice Period** |  |

**Candidate Synopsis**

|  |
| --- |
| {SUMMARY} |

**Professional Experience**

|  |  |
| --- | --- |
| **{COMPANYNAME}**  {JOBTITLE} | **{DURATION}** |
| {JOBDESCRIPTION} | |
| {ACHIEVEMENTS} | |

**Education Summary**

|  |  |
| --- | --- |
| **{INSTITUTION}**  **{DEGREE}**  {CGPA} | **{EDUYEAR}** |

*End of Report*