

Meeting Minutes

Meeting Title: Weekly Project Meeting – Work Allocation and Phase 2 proceedings

Date: 4th September 2025

Time: 21:00 pm -22:30 pm

Location: Microsoft Teams

Minutes Prepared By: Gayathri Kasunthika Kanakaratne

Attendees:

Team Members: Zhaodong Shen, Siqi Shen, Wei Dai, Christina Fington, Gayathri Kasunthika Kanakaratne, Manas Rawat, Dani Thomas

Discussion

Dani opened the meeting by congratulating the team on their performance in Deliverable One, encouraging everyone to maintain this level of commitment and quality throughout the remainder of the project. Following this, he invited Zadong to lead the discussion on the API design.

Since all team members had updated their respective components, Zadong reviewed each one individually, providing detailed feedback and clarifications. He then worked to consolidate and standardize the API designs, ensuring they followed a consistent structure and style. This alignment was aimed at enabling each team member to independently proceed with their backend development tasks while maintaining seamless integration across the entire system.

After finalizing the design, Zadong prepared a complete **API Design Document**, which is now available for reference at the following link: <https://hackmd.io/Wiuw8f3CQVm9eZ5o6LfNsw?both>

Next Steps:

With the finalized API design in place, team members can now begin backend development based on the documented specifications.