



Rodrigo Madrigal Casillas



OBJECTIVE

Establish myself besides consolidate myself in a company to develop my skills and knowledge, along with gain work experience.



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Querétaro, Qro.



LANGUAGES

SPANISH – NATIVE SPEAKER
ENGLISH

- BULLATS – B2 (2019)



SOFT SKILLS

- ADAPTABLE & FLEXIBLE
- CASE ANALYSIS
- SERVICE ATTITUDE
- POLYVALENCE
- PROACTIVITY



AWARDS

BORREGO DORADO DEPORTIVO 2016
Querétaro, Mx. 2016
Recognition awarded for having been part of the representative swimming team during high school.



EDUCATION

UNDERGRADUATE • INSTITUTO TECNOLÓGICO Y DE ESTUDIOS SUPERIORES DE MONTERREY
CAMPUS QUERÉTARO

Mechatronics Engineering

- Academic Scholarship (2017-Present)



WORK EXPERIENCES

2021 – AT PRESENT

ADMINISTRATIVE ASSISTANT • GRUPO SICCSA

- Administrative area of operations.
- Improvement and updating of internal and external documents related to the company.
- Optimizing projects in their space, time and their movements in areas, with installations and applications giving constant quality with client expectations and company guidelines.

2019 – AT PRESENT

SWIMMING TEACHER • SPORTS DREAMS/ AQUANOBELL

- Costumer services in multiple areas of work.

2020 - 2021

SALES DEPARTMENT • HELNIE

- Costumer service.

2017 - 2020

SWIMMING TEACHER • ACUATICAS NADER

- Costumer service and administrative events.

2014 - 2017

MANUFACTURE TRAINEE • RAMA INDUSTRIAL S.A. DE C.V

- Management of machinery such as milling machine, industrial lathe, and industrial brush; organizer of materials and inventory.



CERTIFICATIONS

- "EXCEL SKILLS FOR BUSINESS: ESSENTIALS" (2021)
- MODERN PENTATHLON TRAINER

TECHNICAL SKILLS

- LABVIEW, SOLIDWORKS, INVENTOR, MATLAB, SYMBOLAB
- FIRST AIDS & RCP



EXTRACURRICULAR ACTIVITIES

INNOVATIVE AWARD "SEMANA I"
Querétaro, Mx. 2017
Project collaborator
"Invernaderos ecológicos"

MODERN PENTATHLON'S
NATIONAL TEAM
Representative of Mexico

- Panamerican games (2017)

SWIMMING SCHOLAR TEAM
ITESM CQ
Querétaro, Mx.
August 2013 – December 2017
Representative team member

ATHLETIC SCHOLAR TEAM
ITESM CQ
Querétaro, Mx.
January 2018 – Present
Representative team member