

ROMEO R. DAQUEP JR.

WORK EXPERIENCE

CREDO DOMINE COLLEGE

ASSISTANT REGISTRAR

06 Aguinaldo Street, Tuguegarao City Cagayan (June 2014 – March 2016)

WORLD BALANCE

Robinsons Tanza, Tuguegarao City
Sales Associate (February 05 – August 13 2019)

COMELEC

Computer Technician (2016)

ACCENTURE

Customer Service Representative
October 2022 – April 2025

PROFESSIONAL SUMMARY

Information Technology with a background in project management, business and system analysis, installation and configuration seeks position as a Systems Analyst in a fast-paced startup.

Talented Computer Technician seeking an IT position supporting end users with exceptional customer service and bilingual skills.

Expert Systems Administrator with broad knowledge of database analysis and management in an oracle 11g environment, to put extensive electronic and digital troubleshooting skills to use in a dynamic IT team.

Seasoned looking to join a dynamic, fun, hardworking team dedicated to developing intelligent, functional solutions for business productivity. Battle tested experienced with HTML and C/C++ application development.

SEMINAR AND TRAININGS

Cyber Summit
Saint Paul University of the Philippines
Best Web Developer Designs
HTML- C++
(March 2015)

Computer Troubleshooting Hardware and Software
Tesda January – March (2016)

CHARACTER REFERENCE

Jazz Torres
HR OFFICER
0961-645-1343

Danah Dela Cruz
CSR II ATT ISM RC1
0975-665-5295

Mai Hideshima
Insurance Broker
0927-848-9228



Current Address:

Unit 2H - 52 Driod Street Barangay Kaunlaran,
Quezon City

Permanent Address:

114 Santan Street, Poblacion East Flora Apayao,
CAR

Phone Number: (+63) 963 431 4404

Email Address: rojmoredaquep12345@gmail.com



Nickname: Roj
Nationality: Filipino
Civil Status: Single

Skills:

Customer Service

Sales & Upselling Techniques

CRM Systems e.g., Salesforce,

Microsoft Office Suite (Word, Excel, Outlook)

Data Entry & Typing Speed (60+ WPM)

Call Handling / Phone Etiquette

Order Processing / POS Systems

Email & Chat Support

Product Knowledge Management

HRAS (Human Resources Action System), and
Integrated Payroll System (Ipay), MyHR

Soft Skills:

Good communication

Social and interpersonal skills

Leadership skills

Analytical Thinking, Planning

Professional Competence

Accuracy and Attention to details

Basic clerical skills

Teamwork & Collaboration

Multitasking



Tertiary

Credo Domine College
06, Aguinaldo Street, Tuguegarao City Cagayan
Information Technology
2013-2015

Secondary

Saint Joseph High School
2009-2013
Diplomat
Flora Apayao

Primary

East Central Elementary School
Flora Apayao
2002-2008