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# USAR INGLÉS FORMAL INGLÉS INFORMAL?

# GREETINGS

- Hi!
- Hello

- Good morning!
- Good afternoon!
- Good evening! boa noite (quando chega)
- Good night! boa noite (quando vai embora)

# GREETINGS

- How do you do? \*formal
   Não é pergunta. Significa "Prazer!"
- What's up? \*formal
- What's cooking? \*informal Não é pergunta. Significa "E aí!?"



WHAT'S UP X WHATSAPP



## PROVIDING YOUR NAME

#### DONALD JOHN TRUMP



#### PROVIDING YOUR NAME

**DONALD JOHN TRUMP** 

# 

- First name
- Given name
- Forename \*written form

#### PROVIDING YOUR NAME

**DONALD JOHN TRUMP** 



- Second name
- Middle name
- Second forename

- Second given name
- Middle initial

#### PROVIDING YOUR NAME

**DONALD JOHN TRUMP** 



- Last name
  - \*more formal
- Surname
- Family name

#### PROVIDING YOUR NAME

**DONALD JOHN TRUMP** 

# DOUBLE NAMES

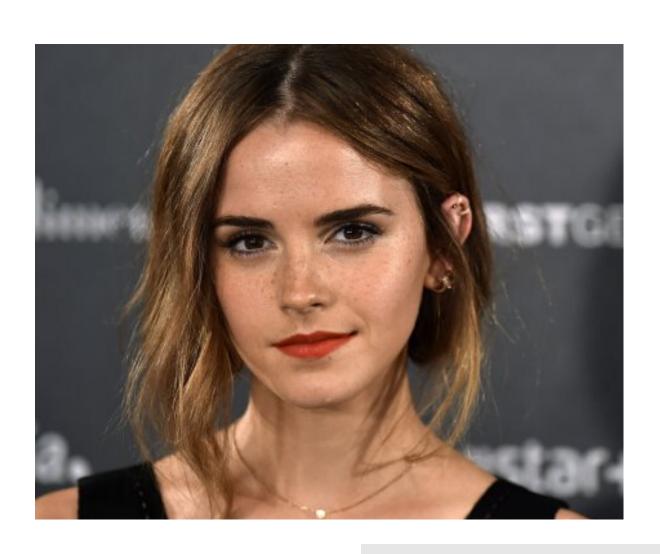
- Mary Anne
- John Mark
- Don Allan





- Men (only)
- Any marital status
- Mr. + last name

- Mr. Jackson is waiting for you.
- How do you do, Mr. Carter?





- Women (only)
- Single
- Miss + last name

- Miss Watson will give you an interview.
- Is Miss Smith coming to the meeting?





- Women (only)
- Married
- Mrs. + last name

- Mrs. Obama won't attend the event.
- Hi! I'm Mrs. Zegunis and I'm here to...





- Women (only)
- Unknown
- Ms. + last name

- Ms. Kale will be here in a minute.
- Can Ms. Hanson talk to me now?

# NOT THAT FORMAL NAME + LAST NAME

- "Marc Cuban was promoted to department head last week."
- Isn't that Kevin Smith over there?"

#### EXPRESSIONS YOU MUST KNOW!

# AROUND THE CLOCK

Do something without stopping

 I'll have to work around the clock in order to finish this project on time!

#### PHRASAL VERB

# TO FOLLOW UP

to make sure something gets done, reviewing it again later

- Can you schedule a follow-up with the client?
- She followed up all the complaints.