



Queensboro Bridge Motorcycle Community

Governance and Operational Rules (version 2025.06.07)

1. Purpose:

To provide member residents of the local neighborhood a secure, organized area for motorcycle and scooter parking. The parking space is located under the Queensboro Bridge Overpass at E61 Street.

2. Eligibility and Access

- **Permitted Vehicles:** Only registered, street-legal two-wheeled motorized vehicles (motorcycles, scooters, sidecars) are allowed. Lithium-ion battery powered vehicles are excluded. Vehicles must have a valid license plate, current state inspection and registration, and be free of outstanding equipment violations. A cover and plastic bin that fits two helmets may be kept with each spot.
- **Members:** Open to residents living in the neighborhood. Membership grants only the right to keep a vehicle or vehicles in Member's assigned spot/s in accordance with these rules.
- **Prohibited Uses:** Vehicle repairs, storage of any tools, equipment or materials other than Members' motorcycles and bins, and non-parking activities (e.g., events) are prohibited.

Waitlist and allocation of vacant spaces: A waitlist system will be maintained, with priority given to existing members for a possible second spot, or for new members recommended by two members in good standing, and an interview by two independent members (on rotation).

3. Governance Structure

3.1 Board

An oversight body will be established to manage and govern the space, composed of:

- 4 representatives from the member community, these Board seats will serve in two-year terms, except that their initial term will be limited by their voting schedule.

- 1 representative from or appointed by the East Sixties Neighborhood Association (votes only to break a tie (the “Group Representative”))
- 1 treasurer (votes only if a board member is unavailable within 48 hours). The treasurer will serve in two-year terms, with a maximum of 3 consecutive terms. Treasurer transitions may have up to a 2-month overlap period to assist the incumbent treasurer.
- 1 manager who is responsible for day-to-day operations and providing periodic updates to the Board. The Manager will serve a one-year term and may be reappointed for a second year by a 75% vote of the board. Manager transitions may have up to a 2-month overlap period to assist the incumbent manager.

3.2 Responsibilities of the board

The Board will:

- Manage the member registry and waiting list
- Oversee maintenance, cleanliness, and order
- Resolve disputes and enforce regulations
- Oversee budgeting, financial transparency, and collection/use of fees. Those financial matters will be handled by the treasurer.
- Hold Board meetings from time to time, and keep minutes of those meetings. Minutes of Board meetings will be published and available to all members.

3.3 Responsibilities of the Treasurer and Manager

- Treasurer: Handle financial matters, including budgeting and collection of fees and management of the reserve fund. Provide details on a quarterly basis to the board. Needs board approval for expenses above \$500 (a board set amount). The treasurer will maintain a Google spreadsheet detailing income and expenses with commentator access to all members and The Board.
- Manager: responsible for day-to-day operations and providing periodic updates to the Board..

3.4 Meetings

- A general meeting (General Meeting) will be held twice annually and open to all members. The general meetings will be scheduled at the time of the cage cleanings (historically in the spring and fall) when possible. If a cleaning needs to be moved due to weather, the Board will determine when best to hold the General Meeting, to maximise member attendance.
- Emergency meetings may be called by any two Board members, and notice of the meeting must be sent to all members as soon as practical.
- Meetings will be held at the Cage or by video conference.
- Any matter not covered by these rules will be decided by the Board.

3.5 Elections

- Elections will be held at a General Meeting or online by secure voting app. A majority of eligible voters who cast a ballot is required for any elected position to be filled or other action to pass.
 - There will be nominations for each member Board seat (including the Manager and the Treasurer). And all nominations must occur before voting for any Board seat begins.
 - Any member who has been continuously in good standing for at least 24 months may nominate a Board member.
 - Any nomination must be seconded by a member eligible to nominate a Board member.
 - If there are more nominations than Board seats voted at that meeting, each member will be allowed one vote per open Board seat, and the member may only vote for one person once. All empty Board roles will be filled at the first practical meeting.
 - Board seat 1 - elected in odd years, at the spring cage meeting
 - Board seat 2 - elected in even years, at the fall cage meeting
 - Board seat 3 - elected in odd years, at the fall cage meeting
 - Board seat 4 - elected in even years at the spring cage meeting.
 - Treasurer - elected each odd year, at the fall cage meeting.
 - Manager - elected each odd year, at the spring cage meeting
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4. Membership and Use

- **Annual Fee:** An annual fee may be collected to cover maintenance, repairs and any emergency expenses as well to provide a reserve fund. The fee must be agreed upon by a majority of the Board and must be paid by all members.
 - **Internal registration:** All vehicles must be registered with the Board, including proof of residency and DMV vehicle registration. To maintain Member privacy, dissemination of this information as well as Member contact details will be limited to elected officials of the community.
 - **Keys:** Members will receive a key to access the space. The key is for members only and needs to be returned to the Association if membership is discontinued. Replacement keys can be obtained from the manager. Cost of a replacement key is: \$50. It may take 72 hours or more to receive a replacement key.
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5. Rules of Conduct

- **Parking Etiquette:** Park within the marked areas of your assigned parking spot. No blocking of entries or neighboring bikes. Please cover your bike for cleanliness and to avoid attention.
- **Cleanliness:** Members must keep their area clean. Dumping of trash or fluids is strictly prohibited
- **Security:** Riders are responsible for locking their own bikes and making certain the cage is locked after they leave

- **Noise:** No revving or prolonged idling
 - **Safety:** No smoking or storage of flammable materials. Fire safety regulations must be followed at all times
 - **Conduct deemed by a majority of voting members as a detriment** to QBMC or the neighboring communities will be treated as a 3rd infraction
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6. Violations and Enforcement

- **First Infraction:** Written warning
- **Second Infraction:** Written notice + Probation (subject to Board decision)
- **Third+ Infraction:** Probation, Suspension, or Expulsion (subject to Board decision)

Definitions:

Not in good standing a member who received a written warning, or whose vehicle and/or registration are not up to date, or has an outstanding equipment violation for more than 3 months. Duration is 6 months after all (registration, outstanding violations) are resolved.

Probation is a period deemed as “not in good standing,” ineligible to vote or nominate, and restricted to one single parking spot and one vehicle.

Suspension is a period deemed as “enhanced probation”, without access to the cage. Keys must be turned in until the suspension is lifted. The member’s spot is preserved. Member must provide written notice to the Board if they wish to keep their vehicle and belongings on premises (*without access*), or if they wish to remove them during the suspension. If left on the premises, the board may choose to lock the motorcycle in place as a security precaution.

Expulsion is the permanent dismissal of all association activities. Salient member must turn in their key, the spot is forfeited, and they must permanently remove the vehicle and belongings from the premises under the supervision of 2 members.

Note: During probation and suspension periods member must continue to support community activities and attend meetings as any other active member.

7. Insurance and Liability

- The Board and affiliated groups are not liable for theft or damage of member’s personal belongings on the premises.
- Members park entirely at their own risk as if it was street parking (see NYC Parking rules [here](#)).

8. Reserve Fund

To ensure long-term sustainability and emergency responsiveness:

- An established Reserve Fund of \$2,500 is maintained by the treasurer.
 - The Reserve Fund may be used for unforeseen expenses (e.g., major repairs, vandalism recovery, infrastructure improvements).
 - Should the fund reach a certain threshold, funds should be used to support our local communities.
 - Use of the Reserve Fund must be approved by a majority vote of the Board and documented in meeting minutes.
 - The fund's balance and activity will be disclosed annually at the general meeting by the Treasurer.
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8. Amendments

- Rules may be amended by majority vote of the members casting a ballot and will be published at least 14 days before taking effect.
- Voting can be done at community meeting, email, or online voting system