

## Oscar Rodrigo Roldan Leyva

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### Education

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University of the Ozarks, Clarksville, AR. Bachelor of Science, May 2019

Major: Economics Minor: Political Science GPA: 3.65

**Honors/ Awards/ Scholarships:** Recipient of International Student Grant. Dean's List.

**Economics Coursework:** Principles of Microeconomics and Macroeconomics, Intermediate Microeconomic & Macroeconomics Theory, Investments, Money & Banking, Comparative Economic Systems, Labor Economics, Economic Problems and Public Policies.

### Relevant Classwork (projects, research, presentations):

Financial Analysis of Zumiez Inc.

- Wrote +50 pages financial analysis of Zumiez Inc. Analyzed the company's performance in the last 5 years, including rationale to different accounts. Suggested actions were included. Part of Senior Capstone project.

### Work Experience

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**I.I.I. Servicios S.A. De C.V.**, Mexico City, Mexico September 2019 - Present

Accounting and Budget Coordinator

- Responsible of the monthly trial balance with over 100 different accounts sent to local financial authorities for validation.
- Provide and validate information required by different audit authorities, regarding the acquisition of +600 tanks trucks.
- Creation of database, containing information about the budget allocated by the company for projects and payments.

**Aramark**, Clarksville, AR January 2017- Jan 2019.

Associate in Event Planning

- Assisted in the logistic of events that ranged 20-400 people.

**The Hill Latino**, Washington DC Summer 2017

Business Development Associate

- Assisted in the launch of a newsletter with a target audience +3,000.
- Created a database of subscribers.
- Researched potential prospects to underwrite specific editorial and event initiatives.

**Rubens S.A de C.V.**, Mexico City, Mexico Jan. 2015 – Jan 2016.

Assistant Manager

- Responsible for managing the accounts of production and keeping records of production.
- Focus on procurement processes managing purchase orders, and establishing price and terms.

**Rubens S.A. de C.V.**, Mexico City, Mexico July 2013 – Dec. 2014.

Quality Manager

- Responsible in the production line.
- Ensuring that 95% of all production met the quality standard of the textile industry.

### Leadership Experience

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**Budget Allocation Committee**, University of the Ozarks August 2017 – May 2019

Committee Member

- Part of BAC, which function is to allocate funds provided by the school to student's clubs.
- Managed and overview balance of the different student's clubs.

**PBL**, University of the Ozarks August 2016- May 2019

Member

- Competed in regionals competition, in different business areas.
- 1<sup>st</sup> Place in Economic Analysis & Decision Making, Microeconomics, Global Analysis & Decision Making

**Enactus**, University of the Ozarks August 2016- May 2019

Member

- Involved in different workshops in the local communities.
- Community service activities.

**Pi Sigma Alpha** April 2017 – May 2019

Member

- National Political Science Honor Society

## Skills

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**Business:** Management of Financial Accounts, Research & Analysis of Statistical Information, Market Research, Investment Knowledge, Creation of newsletters.

**Social:** Teamwork, Active listener, Open to feedback.

**Language:** English (Proficient), Spanish (Native), Written and Oral Communication, Presentation & Public Speaking

**Computer:** Proficient in Microsoft Office, JD Edwards EnterpriseOne, CONTPAQi.

**Interests:** Outdoors Activities, Enthusiastic Traveler, Soccer, Reading.