Australian Customs Notice 1998 44

**CUSTOMS BROKERS LICENSING - EDUCATIONAL QUALIFICATIONS**

Applicants for Customs Brokers Licenses are advised that, following extensive re-assessment by the various TAFE Authorities, a revised Certificate Course has been approved for the purposes of sub-section 183CC(2)(a) of the Customs Act 1901 (the Act).

The new course of study, approved by me under sub-section 183CC(5) of the Act, is generally known as "Certificate IV in Australian and International Trade Facilitation". Intending licence applicants will be required to have satisfactorily completed fifteen (15) semester units in the approved course as follows:

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| 8870A | International Trade and Export Procedures | 1 |
| 8870BA | Permit Issuing Authorities - ANCA | 14 |
| 8870BB | Permit Issuing Authorities - Sales Tax | 24 |
| 8870BC | Permit Issuing Authorities - AQIS | 34 |
| 8870C | Customs Authorities and Functions | 46 |
| 8870D | Customs Clearance Practices | 58 |
| 8870E | Customs Valuation | 72 |
| 8870F | Customs Tariff 1 | 84 |
| 8870G | Customs Tariff 11 | 96 |
| 8870H | Advanced Customs Broking | 106 |
| 8979A | Presenting Information | 116 |
| 8672D | Commercial Law 1 | 140 |
| 8656J | Accounting for Non-Accountants | 160 |
| 8767P | Managing Operations - Customer Services | 186 |
| 8767Q | Managing and Organising Work - Goal Achievement | 198 |

The Customs Brokers Council of Australia Inc (CBCA) has advised that it will be necessary for students studying the current approved course of study to enrol in the new approved course of study at their local TAFE as soon as possible. Modules from the current approved course of study will be cross credited to those in the new course by the relevant TAFE Authorities upon enrolment.

Further details of the new course will be available through the CBCA's National Training Manager whose address appears at [Attachment A](https://borderauthor.border.gov.au/Busi/Cust/Aust/Australian-Customs-Notice-1998-44-A) to this Australian Customs Notice (ACN).

Should anyone have difficulty in aligning a particular course or unit offered by a TAFE institution with the approved course that person should direct inquiries, in the first instance, to the CBCA's National Training Manager.

In considering the requirements of sub-section183CC(2)(b) of the Act which relates to "acquired experience", I am prepared to accept that a person who has successfully completed the National Examination conducted by the CBCA, has "acquired experience" which would fit that person to be licensed as a Customs Broker.

The National Customs Agents Licensing Advisory Committee when considering the applicant's claims as to "acquired experience" can be expected to apply an assessment which would cover the range of criteria involved in the National Examination. For example the NCALAC would expect that the applicant would be fully conversant with:

how to classify imported goods;

how to determine the value of goods for the purposes of calculating the amount of Customs duty payable on imported goods; the impact of sales tax on imported goods;

how to determine the type of marine insurance cover necessary and appropriate for a particular importation; how and when drawback of Customs duties may be claimed and how to prepare and process a drawback claim; how and when refund of Customs duty may be applied for and how to prepare and process a refund claim;

how to apply for a tariff concession order in the manner prescribed in Part XVA of the Act; methods of payments and export finance information;

feasibility costing services.

The above functions are some that Customs Brokers must know in order for them to offer to importers and exporters an integrated service of facilitating the movement of goods into and out of Australia in the most prompt, efficient and cost effective manner and in doing so fulfil the requirements of Customs and associated legislation.

Details of the National Examination are at [Attachment B](https://borderauthor.border.gov.au/Busi/Cust/Aust/Australian-Customs-Notice-1998-44-B) to this ACN. This ACN supersedes ACN 95/30.

(L. B. WOODWARD)

Chief Executive Officer July 1998

(Import/Export Management Branch C87/12314)