AUSTRALIAN CUSTOMS NOTICE NO. 2006/19

Customs Broker Licence Renewals

In accordance with Section183CH of the *Customs Act 1901* (the Act), all current customs brokers’ licences expire on 30 June 2006.

Fees for the renewal of a customs broker’s licence must be paid by 30 June 2006. On payment of the fee and receipt of the renewal application, the licence will be renewed for the period

1 July 2006 to 30 June 2009 unless cancelled earlier.

Licences that are not renewed by close of business on 30 June 2006 will expire on that date and will no longer be valid. Nominee, sole trader or corporate customs brokers that have not renewed their licence by that date, but who wish to be licensed, will be required to make a new application to the Chief Executive Officer of Customs (CEO).

The fee payable to renew a licence is as follows:

* Nominee - $120 or
* Sole Trader or Corporate Broker - $1,200.

These fees are payable for the three year period above or any part of that period. Customs broker licence fees are not payable on a pro-rata basis.

Licence renewals will be a two part process requiring completion of an application for renewal of the customs broker’s licence and payment of the licence fee.

During May 2006, an "*Application for Renewal of Customs Broker’s Licence*" and a renewal invoice will be posted to the last recorded address for all nominee, sole trader and corporate customs brokers who hold current or suspended licences.

# Payment of Licence Fee

The licence fee can be paid using one of the options shown on the invoice remittance advice.

# Renewal Application

Licence holders intending to renew their licences should send their completed "*Application for Renewal of Customs Broker’s Licence*" forms to:

Brokers Licensing Group Australian Customs Service 5 Constitution Avenue

Canberra ACT 2600



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Corporate customs brokers are also requested to include with their application form:

* a list of all nominees currently employed by their agency; and
* a list of all persons currently having authority to direct the nominees of the agency (i.e. directors of the company).

Corporate brokers are reminded that it is a condition of the licence that the CEO should be advised within thirty (30) days of a change of nominees, of persons authorised to direct nominees, or of the composition of the company or partnership.

# Licence Re-issue

The new licence will be posted to the applicant as soon as possible after processing of the payment and receipt of the renewal application.

Inquiries concerning this notice may be directed to the Supervisor, Brokers Licensing Group at [brokers.licensing@customs.gov.au](mailto:brokers.licensing@customs.gov.au) or on telephone number (02) 6275 5088 or fax number (02) 6245 5446.

Tim Chapman National Manager Cargo Branch

for

Chief Executive Officer April 2006