



## Teaching at ASU Using Zoom

All classes can be hosted in Zoom and all instructors who are participating in testing our capacity to deliver instruction via Zoom can access their class links directly from [My ASU](#).

### Hosting your classes in Zoom

Hosting live (synchronous) classes and meetings online with students is made possible through [Zoom](#). As ASU's centrally supported, easy-to-use video conferencing platform, Zoom provides high-definition, interactive collaboration tools and telephone conferencing to use for hosting your classes.

**Access and launch Zoom directly from [MyASU](#): Click on your Zoom personal meeting link (as pictured below), and then enter your ASURITE.** For more information, view the [Zoom guide for faculty](#).

All instructors and students participating in testing Zoom will be able to quickly access their class Zoom links right from [My ASU](#). Students, will see the zoom link under their “My Classes” tab.

A screenshot of the "My Classes" section of the My ASU website. At the top, it says "Your Zoom personal meeting link is <https://asu.zoom.us/j/8451521597>". Below this is a dropdown menu with options: Fall '18, Spring '19, Summer '19, Fall '19, Spring '20, and a dropdown arrow. Under "Combined Sections", there are two entries: "BIO 394 23729 Topic: Evolution and Medicine Visiting Speaker Recitation" and "ASM 394 24080 Topic: Evolution and Medicine Visiting Speaker Recitation". Each entry has a set of icons for audio, video, and other features, followed by a score of 9/10 or 6/10.

Be sure to test your [audio](#), [video](#) and equipment well before the start of class and do not conduct these tests from a classroom.

### Tips

*Note: Each tip has embedded links with instructions.*

- Always test your [audio](#) and [video](#) well before the start of class. If you are facing a low bandwidth signal, shutting off your video will help. If you are experiencing connectivity issues, there are always [call-in](#) number options (with international options).

- [Share your screen](#) to show slides or other materials and ask students to share their screens to present.
- [Annotate and mark](#) on the screen, or draw on a whiteboard.
- [Break your class into groups](#) for discussions or projects using the Breakout Rooms feature.
- [Use the chat feature](#) to answer questions or share learning resources.
- [Record your class](#) so students can review materials.
- [Poll your students](#) to check for understanding.
- [Host](#) virtual office hours.
- [Meet](#) with students.
- [Engage](#) with small groups or project teams.

### **Communication with Students**

Below is a sample message that can be sent to students who contact you directly with questions about accessing the course:

*Our class will meet via Zoom at our regularly scheduled time <insert time>. You can access the Zoom course links from [My ASU](#), under your **My Classes** tab.*

*Further instructions are available [here](#).*

*Help with Zoom is available from the [ASU Experience Center](#).*