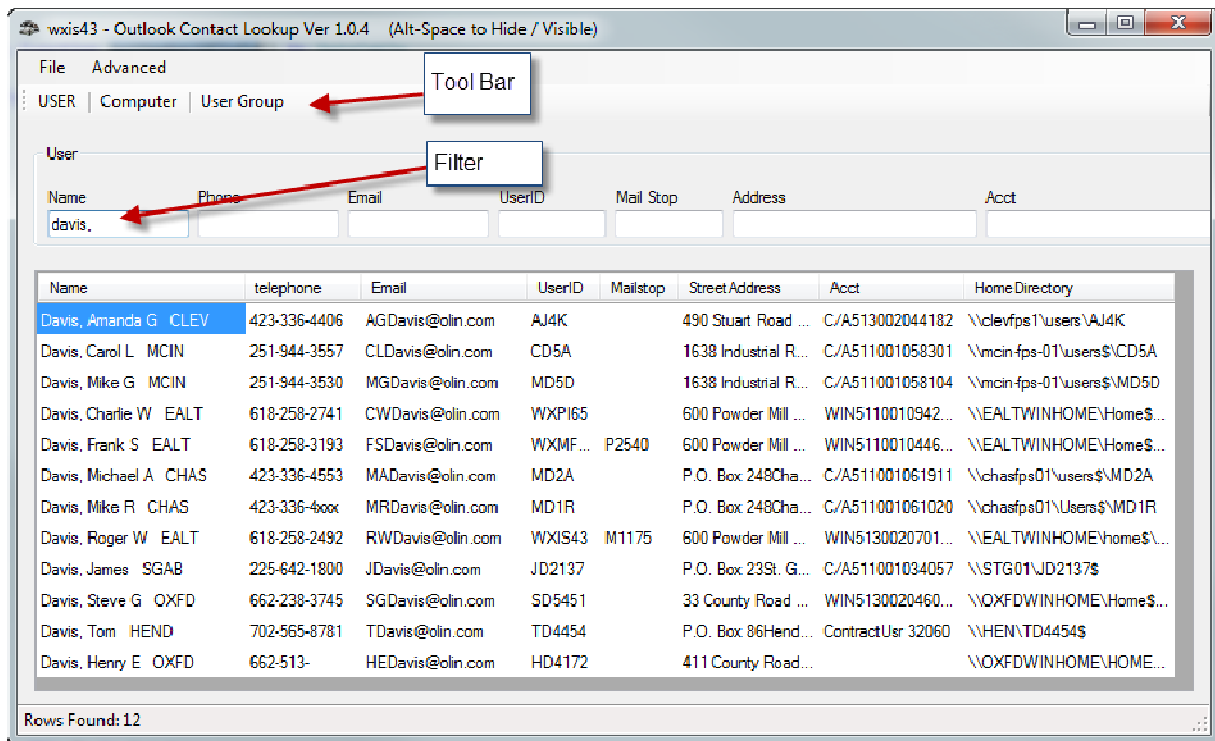


ADLookup Help



Adlookup is a simple program to easily look up AD information about users and computers. The program loads with user info from olindc01.olincorp.net.

The program will help you find user info by filtering down the list.

As you type in any of the text boxes the list will filter on each letter typed. It will filter for each letter looking for that letter or word in any part of that column in the grid.

To clear the filter, just remove the typed letters in the text box.

By clicking on the Tool Bar buttons you will get one of the three lists to search from:

User Screen

Name	User's Full Name
Telephone #	Phone Number
Email	Email Address
UserID	User's Network ID
MailStop	Mailstop
StreetAddress	Full address
Acct	Peoplesoft Acct Code
HomeDirectory	Home Directory
MemberOf	AdGroup user is a member of **
OU –	Oufolder User is in AD. **

Computer Screen

Name –	Computer Name
OS	Operating System
SP	Version of OS
ServicePrincipal	
OU	AD OU the computer is in.

User Group

Name	Users' Full Name
UserID	Users Network ID
Group Name	AD Group they belong to
OU	AD Ou the user is in.

** Items that can be turned on or off in the advanced menu item for efficiency reasons.

The menu items are as follows:

File

- Print Grid Prints contents of the Grid
- Exit Exits Program

Advanced

- Grid
 - Show Grid Lines - Turn Grid lines on off
 - Reset Column Widths Resets all column widths back to default.
- UserList - Making changes to add / remove columns in the user listing
 - Add MemberInfo Adds memberof column and ou folder info to grid.
- Trouble Shooting
 - Show Logs Allows the ability to see applications log file located at <\\ealtwincommon\common\adlookup\log>

Grid functionality

- **Sorting:** Every column is sortable by clicking on the column header
- **USERID:** If you double click on the USER ID you will get a window that pops up showing lots of info for the specific user you clicked on -- dbl click on UserID

User Name	Full Name	Comment	Account Active
Account Expires	Password Last Reset	Password expires	Password Changeable
Password Required	User May Change Password	Workstations Allowed	Logon Script
Home Directory	Last Logon	Logon Hours Allowed	Local Group Memberships
Global Group Memberships			

Email Address : If you double click on the Email Address

It will open a new outlook email with that user in the To box.

Memberof:

If you double click on the MemberOf cell of a user, a window will popup with all the groups that user is a member of. You can also put your mouse over the Memberof Cell and you will see the same list in a tool tip that goes away after a few seconds.