

<Date>

### **Work Schedule**

This letter serves as the Work Schedule (“SOW”) under the terms and conditions of the Master Services Agreement (“the Agreement”) between and <Client Name> (“Client”) and Forgeahead Solutions, Inc. (“Provider”) dated <date>. Under this SOW, Provider will provide services as defined below in Work Activities. The expected period of performance will be from <Start Date> through <End Date>.

This Work Schedule forms and shall always be deemed to have formed an integral part of the Agreement. In the event of any conflict or inconsistency between the provisions of the Agreement and this Work Schedule, the provisions of this Work Schedule will prevail.

### **Project Name**

<Project Name if any>

### **SOW#**

For billing and accounting purposes, this SOW will be referred to as FAS-XXX-001

### **Work Activities**

The work activity in which Client expects Provider to be engaged is categorized as follows:

<Nature of Services> comprising a Team of:

1. <Team Details>

### **Project Fees**

Provider will accrue earnings at the rate of

- <Rate In Figure> (US Dollar <In Words> only)

### **Invoicing and Payment of Project Fees & Expenses**

- Provider may submit invoices for Project fees at the end of each calendar month.
- Provider may submit invoices for reimbursement of expenses immediately on meeting such expenses.

Payment will made as per terms defined in the Agreement.

### **Required Training, Work Equipment and Software**

The work defined in this SOW will require certain training, equipment and software. It is the responsibility of Client to provide all training and responsibility of Provider to provide all regular hardware and software for use by Provider in the completion of this Work Schedule.

Should Client require any additional hardware, software etc. Client agrees to provide the same or bear such cost which will be mutually decided between Client and Provider.

### **Travel**

Provider is not expected to travel to complete the Work Activities listed in this Work Schedule.

Should Client require any of Provider’s personnel to travel, Client agrees to pay for all expenses met by Provider’s personnel for such travel including but not limited to Airfare, Lodging & Per Diem to cover for basic sustenance.

### **Agreed and Accepted by:**

Forgeahead Solutions, Inc.

<Client’s Name>

<Name>

<Title>

<Name>

<Title>