

Meeting minutes: 1 hr 12 mins

Weekly Meeting with team

Meeting No: 7

Meeting Details

Date:	24/8/2021
Venue:	Microsoft teams
Attendees:	Mac Arriero s3812132 - Scrum Master and development team Jehan Perera s3720135 - Development team Abdulrahman Ali s3763122 - Lead Developer Rohan Poorun s3843078 - Development team
Apologies:	Aditya Kerhalkar s3844647 - Development team

Information / Decisions

No.	Item
1	<ul style="list-style-type: none">Update on things each member has done
2	<ul style="list-style-type: none">Discussion about deadlines
3	<ul style="list-style-type: none">Discussion about expectations for this sprint
4	<ul style="list-style-type: none">Discussion about git. Does everyone know how to use it?
5	

Action Items

No.	Item	Who	By
1	Complete atleast 75% of the feature assigned	Everyone	Everyone
2	Better communication, especially regarding necessary components.	Everyone	Everyone
3			
4			