ACM at UCLA COVID Policies Winter 2022

* The policies outlined in this document are informed by the [COVID protocol Engineering Leadership Workshop with Dean Bruce Dunn](#) and the policies on https://covid-19.ucla.edu/ucla-return-to-campus/ as well as the [UCLA COVID-19 Community Screening Protocol](#) and the [University of California SARS-CoV-2 Vaccination Policy](#) and [UCLA COVID-19 Pivot Plan Decision Matrix](#).

Please direct any questions to PVP at acm@ucla.edu and ACM's COVID compliance POC at evanzhong@ucla.edu. UCLA COVID policies always supersede policies in this document.

*A note on wording: *"required"* means a policy will be actively enforced; *"encouraged"* means a policy is highly recommended, but will not be actively enforced.
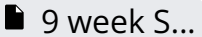
"Late Start" Policies

Context: [Winter quarter instruction will start remotely until January 18th](#)

Update: [Remote instruction extended through January 28](#)

All external facing ACM events are required to be held remotely until January 28th (conditions permitting a return to in-person) ● External facing defined as events that include one or more general members, faculty, non-UCLA affiliated parties (i.e. guest speakers)	https://ucla.app.box.com/s/mv32q624ojihohzh8d0mhhj0b3xluzbz see page 8
Internal facing ACM events are encouraged to be held remotely until January 28th ● Internal facing defined as events where only ACM officers and interns are present ● ACM Board meetings will be held online until January 28	https://ucla.app.box.com/s/mv32q624ojihohzh8d0mhhj0b3xluzbz see page 8
*Updates to these policies will be communicated by leadership	

General Policies for events (when UCLA returns to in-person)

General COVID Compliance (applies to both indoors and outdoors)	
All attendees (Faculty, Staff, and Students) **are required** to show their **UCLA COVID-19 Symptom Monitoring Clearance Certificate**, as part of the entry procedures.	https://ucla.app.box.com/s/ldwgbdtwohcwbmbrk2gzdmb478od5566 UC Definition of full vaccination:

• Non-UCLA community attendees must show proof of either
    ○ full vaccination (2 doses plus booster if eligible) or
    ○ a negative COVID test within 72 hours of the event.
	https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19

Officers **are encouraged to check that attendees have a negative COVID test** within 72 hours of the event	https://ucla.app.box.com/s/ldwgbdtwohcwbmbrk2gzdmb478od5566
All officers are required to take once weekly COVID tests • Free tests can be obtained with bruincard from on-campus vending machines • Results back in 24-48 hours	https://ucla.app.box.com/s/nyn8o916283x0bgeuj2ssgpus8klecrt
Additionally, officers **are encouraged to test twice weekly** with tests spaced ~2-3 days apart. • Example testing schedule: (Monday and Thursday, Tuesday and Wednesday)	https://ucla.app.box.com/s/nyn8o916283x0bgeuj2ssgpus8klecrt
Events are encouraged to be hosted outdoors, when possible/feasible • This based on advice from Dean Bruce Dunn • Orlando Luna from SOLE also mentioned venue bookings are more likely to be approved if they are outside	https://www.youtube.com/watch?v=jeS359OhuOQ&ab_channel=YurikaYamada

Committees and Board initiatives **are encouraged to designate at least one COVID compliance point person for each event** to
• Stay up to date on UCLA COVID policies
    ○ Keep in touch with other COVID compliance officers through Slack or another communication platform.
• Enforce COVID compliance during in-person / hybrid events
    ○ Check attendees' COVID Clearance and track number of attendees
    ○ Enforce masking
This is a role encouraged by SOLE, and provides a person of contact during each event to enforce the policies in this document. Note:
• There is no official training for this role
• Logically, it makes sense to have the officer leading a
	📄 9 week S…

specific workshop to fill this role (i.e. HOTH director, Class lead, etc)	
Food may be served at events with the following restrictions: ● communal food/buffet style items are avoided 　○ i.e. cater boxed sandwiches instead of pizza ● Gloves are provided if requested ● Food is eaten outside	📄 COVID-19…
External Guests are allowed provided that: ● They follow the school's guest policy which is venue dependent but may include 　○ Completed symptom monitoring survey 　○ Proof of negative COVID test within 72 hours of event 　○ Proof of vaccination (boosted if eligible)	📄 COVID-19…

Indoors	
Face masks required at all times, regardless of vaccination status ● Face masks must be at least medical-grade: (i.e. well-fitting medical-grade masks, surgical masks, KN95s or N95 respirators)	Indoor masking to resume at UCLA - COVID-19 and vaccine resources https://covid-19.ucla.edu/updated-masking-isolation-and-quarantine-protocols-for-ucla/
A 75% capacity limit is encouraged for indoor spaces ● 75% is the threshold the school is using for lectures, according to Dean Wesel. ● We do not foresee committees hitting this threshold for the majority of events we offer ● RSVP tracking is not required, just keep a running tally as letting students in and checking Bruincards	UCLA return to campus - COVID-19 and vaccine resources and https://www.youtube.com/watch?v=jeS359OhuOO
Encourage airflow as much as possible ● Keep windows open ● Prop doors open ● Set AC fan to continuous on, if possible	Building Ventilation Assessment Status | Administrative Vice Chancellor and https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7j5q

Outdoors

Face masks ● **are required for events with over 100 attendees**, regardless of vaccination statuses ● **are encouraged but not required for events with fewer than 100 attendees** (fully vaccinated) ● Face masks must be at least medical-grade: (i.e. well-fitting medical-grade masks, surgical masks, KN95s or N95 respirators)	🗎 COVID-19… https://covid-19.ucla.edu/updated-masking-isolation-and-quarantine-protocols-for-ucla/
Distancing is encouraged for outdoor events	🗎 COVID-19…

ACM / UPE shared Clubhouse (Boelter 2763)
● Whenever the clubhouse is in use
  ○ the double doors should be open to encourage airflow, when possible
  ○ Masks are required to be worn at all times
  ○ All food, including food brought by officers, must be eaten outside
● Hand sanitizer, spare masks, and cleaning supplies will be readily available in a "COVID preparedness box"

COVID preparedness boxes
● ACM will provide several "COVID preparedness boxes" which will include
  ○ Box of face masks
  ○ Hand sanitizer
  ○ Box of gloves
  ○ Cleaning supplies (disinfecting wipes / spray)
  ○ COVID Protocol Signage
● These boxes will be stored in the ACM clubhouse and are meant to be used for any ACM event events
  ○ Boxes will be cleaned on a weekly basis, and inventory will also be assessed on a weekly basis
  ○ Please return boxes to the clubhouse ASAP after use
● The PVP will negotiate the cost of these items with the CS department and engineering school
  ○ Some items can come from the UCLA Emergency PPE Supply Store