

# ACM at UCLA COVID Policies Winter 2022

\* The policies outlined in this document are informed by the [COVID protocol Engineering Leadership Workshop with Dean Bruce Dunn](#) and the policies on <https://covid-19.ucla.edu/ucla-return-to-campus/> as well as the [UCLA COVID-19 Community Screening Protocol](#) and the [University of California SARS-CoV-2 Vaccination Policy](#) and [UCLA COVID-19 Pivot Plan Decision Matrix](#).

Please direct any questions to PVP at [acm@ucla.edu](mailto:acm@ucla.edu) and ACM's COVID compliance POC at [evanzhong@ucla.edu](mailto:evanzhong@ucla.edu). UCLA COVID policies always supersede policies in this document.

\*A note on wording: “*required*” means a policy will be actively enforced; “*encouraged*” means a policy is highly recommended, but will not be actively enforced.

## “Late Start” Policies

Context: [Winter quarter instruction will start remotely until January 18th](#)

<p><b>All external facing ACM events are required to be held remotely</b> until January 18th (conditions permitting a return to in-person)</p> <ul style="list-style-type: none"> <li>External facing defined as events that include one or more general members, faculty, non-UCLA affiliated parties (i.e. guest speakers)</li> </ul>	<a href="https://ucla.app.box.com/s/mv32a624oiijhohzh8d0mhh0b3xluzbz">https://ucla.app.box.com/s/mv32a624oiijhohzh8d0mhh0b3xluzbz</a> see page 8
<p><b>Internal facing ACM events are encouraged to be held remotely</b> until January 18th</p> <ul style="list-style-type: none"> <li>Internal facing defined as events where only ACM officers and interns are present</li> <li>ACM Board meetings will be held online until January 18th</li> </ul>	<a href="https://ucla.app.box.com/s/mv32a624oiijhohzh8d0mhh0b3xluzbz">https://ucla.app.box.com/s/mv32a624oiijhohzh8d0mhh0b3xluzbz</a> see page 8
<p>*Updates to these policies will be communicated by leadership</p>	

## General Policies for events (when UCLA returns to in-person)


General COVID Compliance (applies to both indoors and outdoors)	
<p>All attendees (Faculty, Staff, and Students) <b>are required</b> to show their <b>UCLA COVID-19 Symptom Monitoring Clearance Certificate</b>, as part of the entry procedures.</p>	<p><a href="https://ucla.app.box.com/s/lqwgbdtwohcwbmbrk2gzdmb478od5566">https://ucla.app.box.com/s/lqwgbdtwohcwbmbrk2gzdmb478od5566</a></p> <p>UC Definition of full vaccination: <a href="https://policy.ucop.edu/doc/5">https://policy.ucop.edu/doc/5</a></p>

<ul style="list-style-type: none"> <li>• Non-UCLA community attendees must show proof of either <ul style="list-style-type: none"> <li>◦ full vaccination (2 doses plus booster if eligible) or</li> <li>◦ a negative COVID test within 72 hours of the event.</li> </ul> </li> </ul>	<a href="https://www.ucla.edu/health-services/sars-cov-2-covid-19">000695/SARS-CoV-2 Covid-19</a>
<p>Officers <b>are encouraged to check that attendees have a negative COVID test</b> within 72 hours of the event</p>	<a href="https://ucla.app.box.com/s/lqwgbdtwohcwbmbrk2gzdmb478od5566">https://ucla.app.box.com/s/lqwgbdtwohcwbmbrk2gzdmb478od5566</a>
<p><b>All officers are required to take once weekly COVID tests</b></p> <ul style="list-style-type: none"> <li>• Free tests can be obtained with bruincard from <a href="#">on-campus vending machines</a></li> <li>• Results back in 24-48 hours</li> </ul>	<a href="https://ucla.app.box.com/s/nv8o916283x0bqeu2ssgpus8klcrt">https://ucla.app.box.com/s/nv8o916283x0bqeu2ssgpus8klcrt</a>
<p>Additionally, officers <b>are encouraged to test twice weekly</b> with tests spaced ~2-3 days apart.</p> <ul style="list-style-type: none"> <li>• Example testing schedule: (Monday and Thursday, Tuesday and Wednesday)</li> </ul>	<a href="https://ucla.app.box.com/s/nv8o916283x0bqeu2ssgpus8klcrt">https://ucla.app.box.com/s/nv8o916283x0bqeu2ssgpus8klcrt</a>
<p><b>Events are encouraged to be hosted outdoors, when possible/feasible</b></p> <ul style="list-style-type: none"> <li>• This based on advice from Dean Bruce Dunn</li> <li>• Orlando Luna from SOLE also mentioned venue bookings are more likely to be approved if they are outside</li> </ul>	<a href="https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada">https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada</a>
<p>Committees and Board initiatives <b>are encouraged to designate at least one COVID compliance point person for each event</b> to</p> <ul style="list-style-type: none"> <li>• Stay up to date on <a href="#">UCLA COVID policies</a> <ul style="list-style-type: none"> <li>◦ Keep in touch with other COVID compliance officers through Slack or another communication platform.</li> </ul> </li> <li>• Enforce COVID compliance during in-person / hybrid events <ul style="list-style-type: none"> <li>◦ Check attendees' COVID Clearance and track number of attendees</li> <li>◦ Enforce masking</li> </ul> </li> </ul> <p>This is a role encouraged by SOLE, and provides a person of contact during each event to enforce the policies in this document. Note:</p> <ul style="list-style-type: none"> <li>• There is no official training for this role</li> <li>• Logically, it makes sense to have the officer leading a</li> </ul>	<div>📅 9 week S...</div>

specific workshop to fill this role (i.e. HOTH director, Class lead, etc)	
<b>Food may be served</b> at events with the following restrictions: <ul style="list-style-type: none"> <li>communal food/buffet style items are avoided <ul style="list-style-type: none"> <li>i.e. cater boxed sandwiches instead of pizza</li> </ul> </li> <li>Gloves are provided if requested</li> <li>Food is eaten outside</li> </ul>	COVID-19...
<b>External Guests are allowed</b> provided that: <ul style="list-style-type: none"> <li>They follow the school's guest policy which is venue dependent but may include <ul style="list-style-type: none"> <li>Completed symptom monitoring survey</li> <li>Proof of negative COVID test within 72 hours of event</li> <li>Proof of vaccination (boosted if eligible)</li> </ul> </li> </ul>	COVID-19...

Indoors	
<b>Face masks required</b> at all times, regardless of vaccination status	<a href="#">Indoor masking to resume at UCLA - COVID-19 and vaccine resources</a>
<b>A 75% capacity limit is encouraged</b> for indoor spaces <ul style="list-style-type: none"> <li>75% is the threshold the school is using for lectures, according to Dean Wesel.</li> <li>We do not foresee committees hitting this threshold for the majority of events we offer</li> <li>RSVP tracking is not required, just keep a running tally as letting students in and checking Bruincards</li> </ul>	<a href="#">UCLA return to campus - COVID-19 and vaccine resources</a> and <a href="https://www.youtube.com/watch?v=jeS359OhuQQ">https://www.youtube.com/watch?v=jeS359OhuQQ</a>
<b>Encourage airflow</b> as much as possible <ul style="list-style-type: none"> <li>Keep windows open</li> <li>Prop doors open</li> <li>Set AC fan to continuous on, if possible</li> </ul>	<a href="#">Building Ventilation Assessment Status I</a> Administrative Vice Chancellor and <a href="https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7j5g">https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7j5g</a>

Outdoors	
<b>Face masks</b> <ul style="list-style-type: none"> <li><b>are required for events with over 100 attendees,</b></li> </ul>	COVID-19...

regardless of vaccination statuses <ul style="list-style-type: none"> <li>• <b>are encouraged but not required for events with fewer than 100 attendees</b> (fully vaccinated)</li> </ul>	
<b>Distancing is encouraged</b> for outdoor events	 COVID-19...

## ACM / UPE shared Clubhouse (Boelter 2763)

- Whenever the clubhouse is in use
  - the double doors should be open to encourage airflow, when possible
  - Masks are required to be worn at all times
  - All food, including food brought by officers, must be eaten outside
- Hand sanitizer, spare masks, and cleaning supplies will be readily available in a “COVID preparedness box”

## COVID preparedness boxes

- ACM will provide several “COVID preparedness boxes” which will include
  - Box of face masks
  - Hand sanitizer
  - Box of gloves
  - Cleaning supplies (disinfecting wipes / spray)
  - COVID Protocol Signage
- These boxes will be stored in the ACM clubhouse and are meant to be used for any ACM event events
  - Boxes will be cleaned on a weekly basis, and inventory will also be assessed on a weekly basis
  - Please return boxes to the clubhouse ASAP after use
- The PVP will negotiate the cost of these items with the CS department and engineering school
  - Some items can come from the [UCLA Emergency PPE Supply Store](#)