

Birth certificates

Court and prison records

Court and Prison Records

Applicants who have been convicted of a crime must submit a certified copy of each court record and any prison record, regardless of the fact that he or she may have subsequently benefited from an amnesty, pardon or other act of clemency. Court records should include:

- Complete information regarding the circumstance surrounding the crime of which the applicant was convicted
- The disposition of the case, including sentence or other penalty or fine imposed.

Military Records

Persons who have served in the military forces of any country must submit a copy of their military record.

Note: Military records from certain countries are unavailable. More specific information is available online on our [Reciprocity by Country](#) webpage.

Police Certificateu

Photocopy of Valid Passport Biographic Data Page

You and each family member immigrating with you must submit a photocopy of the biographic data page of a currently valid passport. The biographic data page is the page with your photograph, name, date, and place of birth.

- Send a **photocopy** of your biographic data page to KCC.
- Bring your **original** passport plus one photocopy of the biographic data page to your visa interview at the U.S. Embassy or Consulate.

Important: Do not send your original passport to KCC. You need this document to travel.

DS 260 form

Second letter print

Medical Examination

International Organization for Migration (IOM)

IOM Migration Health Assessment Center (MHAC)

Lazimpat Sadak, Panipokhari (Opposite to the Embassy of Japan)

Ward-3, Kathmandu, PO Box: 25503, ZIP Code: 44600, Nepal

Open Monday - Friday 08:00 – 17:00, except national holidays.

Tel: (+977) 01 5970001

Bring the following items to your medical exam:

- Your visa interview letter,
- Your passport,
- Three (3) recently taken passport-sized color photographs,
- A copy of your immunization records,
- Previous chest x-rays if available, and
- Medical records for any chronic conditions you have or major medical/surgical treatment you had in the past.
- DS-260 confirmation page

for age groups between 18-24 is USD 123

Pre-Interview Checklist

Please use the list below to determine the items that every applicant must bring to the immigrant visa interview. Any documents that are not in English or Nepali must be accompanied by a certified English Translation.

A copy of your NVC interview letter (does not apply to Diversity Visa, fiancé(e), adoptive, or asylee/refugee applicants).

Unexpired passport valid for six (6) months beyond your intended date of entry to the United States and a photocopy of the biographic page (where your name and photo are located).

Two (2) color passport-size photographs of each person applying for a visa (5 cm x 5 cm, or 2 inch x 2 inch). Please review our [online photo requirements](#). If your photo does not meet these requirements, your appointment may be rescheduled and therefore delayed.

Confirmation page from the Form DS-260 Application for an Immigrant Visa submitted online at ceac.state.gov/iv. Please ensure you have completed Form DS-260. The form should be complete and accurate. If you have to make a correction or update information after submission, please send an email to the Consular inbox at consktm@state.gov to re-open your form before the appointment date.

Your **original** birth certificate.

- **For paper-based cases:** Please bring the original and a photocopy.
- **For Electronic cases:** Please bring the original. No photocopy is required.
 - If you have already uploaded it in CEAC, bring the original document that was uploaded.
 - If you have not uploaded it in CEAC, you must upload it in CEAC before the interview and bring the original to the interview. ([see Step 1](#))

Medical examination results in a sealed envelope (*if the physician gives you these results*).

Original or certified copies of birth certificates for all children of the principal applicant (*even if he or she is not accompanying*).

If you need to submit an updated document, email the consular section at consktn@state.gov to enable you to submit it **before** the appointment date.

If the document was issued in a [local language](#) (not Nepali), you must upload the original translated document in CEAC and submit the original at the interview.

Photographs

Each DV applicant will need to bring two (2) identical photos to the interview. Please review the detailed information about [photo requirements](#) to ensure that your photos will be acceptable.

Required Documentation

Each applicant will be required to present the following:

- **Appointment information** printed from the Entrant Status Check on the E-DV website.
- **DS-260 confirmation page** You can print this from the [Consular Electronic Application Center](#) any time after you complete your DS-260 application.
- **Passport(s)** valid for six months beyond the intended date of entry into the U.S. for you and each family member applying for a visa.
- **Original documents or certified copies** of civil documents submitted to KCC. Bring one photocopy of any document that you did not submit to KCC as part of the interview qualification process. You should be prepared to present:

Your photos or digital images must be:

- In color
- Sized such that the head is between 1 inch and 1 3/8 inches (22 mm and 35 mm) or 50% and 69% of the image's total height from the bottom of the chin to the top of the head. View the [Photo Composition Template](#) for more size requirement details.
- Taken within the last 6 months to reflect your current appearance
- Taken in front of a plain white or off-white background
- Taken in full-face view directly facing the camera
- With a neutral facial expression and both eyes open
- Taken in clothing that you normally wear on a daily basis
- Uniforms should not be worn in your photo, except religious clothing that is worn daily.
- Do not wear a hat or head covering that obscures the hair or hairline, unless worn daily for a religious purpose. Your full face must be visible, and the head covering must not cast any shadows on your face.
- Headphones, wireless hands-free devices, or similar items are not acceptable in your photo.
- Eyeglasses are no longer allowed in new visa photos, except in rare circumstances when eyeglasses cannot be removed for medical reasons; e.g., the applicant has recently had ocular surgery and the eyeglasses are necessary to protect the applicant's eyes. A medical statement signed by a medical professional/health practitioner must be provided in these cases. If the eyeglasses are accepted for medical reasons:
 - The frames of the eyeglasses must not cover the eye(s).
 - There must not be glare on eyeglasses that obscures the eye(s).
 - There must not be shadows or refraction from the eyeglasses that obscures the eye(s).
- If you normally wear a hearing device or similar articles, they may be worn in your photo.

Before the interview, each applicant must pay the Diversity Visa fee. For DV-2024 applicants the fee is \$330 per person. This fee is nonrefundable, whether a visa is issued or not. Learn more about [Fees](#).

<https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/fees/fees-visa-services.html#permanent>

What to Bring to the Interview

Appointment Letter - Your appointment information from the Entrant Status Check on the [Electronic Diversity Visa \(E-DV\) website](#).

DS-260 Confirmation Page - You can print this from the [Consular Electronic Application Center](#) any time after you complete your DS-260 application.

Passport - For each applicant, an unexpired passport valid for six months beyond the intended date of entry into the United States

Photographs - *Two* identical color photographs for each applicant. Photos must meet the standards explained in the [Photograph Requirements](#).

Medical Exam Results - If the panel physician gave you sealed envelopes containing each applicant's medical examination results, please bring those unopened envelopes. Some physicians send the medical examination results directly to the U.S. Embassy or Consulate. For more information, review [Prepare for the Interview](#).

Original and Supporting Documents - Bring original documents or certified copies of all documents you submitted to KCC for you and each family member applying for a visa (with the exception of your passport). You may also be required to provide evidence of work and education requirements, marriage certificates, marriage termination documentation, and custody documentation. If you have a new document that you did not submit to KCC, bring both the original and one photocopy. Your original documents will be returned to you when the interview has been completed. The photocopies will be kept. For more information, review [Prepare Your Supporting Documents](#).

English Translations - If documents require English translation, you must obtain certified translations and present them on the day of your interview. For more information, review [Prepare Your Supporting Documents](#).

Visa Fees - If you did not pay your visa fees prior to your interview, you will need to pay them before speaking with a consular officer. For more information, review [Prepare for the Interview](#).