Form W-4 (2007)

Purpose. Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Because your tax situation may change, you may want to refigure your withholding each year.

Exemption from withholding. If you are exempt, complete **only** lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2007 expires February 16, 2008. See Pub. 505, Tax Withholding and Estimated Tax.

Note. You cannot claim exemption from withholding if (a) your income exceeds \$850 and includes more than \$300 of unearned income (for example, interest and dividends) and (b) another person can claim you as a dependent on their tax return.

Basic instructions. If you are not exempt, complete the Personal Allowances
Worksheet below. The worksheets on page 2 adjust your withholding allowances based on

itemized deductions, certain credits, adjustments to income, or two-earner/multiple job situations. Complete all worksheets that apply. However, you may claim fewer (or zero) allowances.

Head of household. Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals.

Tax credits. You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the Personal Allowances Worksheet below. See Pub. 919, How Do I Adjust My Tax Withholding, for information on converting your other credits into withholding allowances.

Nonwage income. If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using Form 1040-ES, Estimated Tax

for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 919 to find out if you should adjust your withholding on Form W-4 or W-4P.

Two earners/Multiple jobs. If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others.

Nonresident alien. If you are a nonresident alien, see the Instructions for Form 8233 before completing this Form W-4.

Check your withholding. After your Form W-4 takes effect, use Pub. 919 to see how the dollar amount you are having withheld compares to your projected total tax for 2007. See Pub. 919, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

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		Deductions and Adjustments Worksheet			
Not	Enter charita	s worksheet <i>only</i> if you plan to itemize deductions, claim certain credits, or claim adjustments to income an estimate of your 2007 itemized deductions. These include qualifying home mortgage interest, able contributions, state and local taxes, medical expenses in excess of 7.5% of your income, and laneous deductions. (For 2007, you may have to reduce your itemized deductions if your income	on y	our 2	007 tax return.
	is ove	\$156,400 (\$78,200 if married filing separately). See Worksheet 2 in Pub. 919 for details.)	1	\$	1
2	Enter:	\$10,700 if married filing jointly or qualifying widow(er) \$ 7,850 if head of household	2	\$	2
		\$ 5,350 if single or married filing separately		Φ.	•
3	Subtrac	t line 2 from line 1. If zero or less, enter "-0-"	3	<u>Ф</u>	
4	Enter an e	stimate of your 2007 adjustments to income, including alimony, deductible IRA contributions, and student loan interest	4	\$	4
5	Add line	es 3 and 4 and enter the total. (Include any amount for credits from Worksheet 8 in Pub. 919)	5	\$	5
6	Enter ar	estimate of your 2007 nonwage income (such as dividends or interest)	6	\$	6
7		t line 6 from line 5. If zero or less, enter "-0-"	7	\$	7
8		he amount on line 7 by \$3,400 and enter the result here. Drop any fraction	8		8
9		e number from the Personal Allowances Worksheet, line H, page 1	9		9
10		s 8 and 9 and enter the total here. If you plan to use the Two-Earners/Multiple Jobs Worksheet , er this total on line 1 below. Otherwise, stop here and enter this total on Form W-4, line 5, page 1	10		10

<u> </u>	wo-Earners	s/Multiple Jobs V	Vorksheet	(See Two earners/n	nultiple jol	bs on page	1.)	
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Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. The Internal Revenue Code requires this information under sections 3402(f)(2)(A) and 6109 and their regulations. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may also subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, and the District of Columbia for use in administering their tax laws, and using it in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

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The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.