Phrase bank

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| **1. The opening part** | **2. The closing part** |
| **a) greeting the audience**   * **Thank you for coming today. I’m looking forward to talking with you today about** a modern and dynamic approach to making powerful presentations. * **Hi everyone. I’m glad to be here with you today. Now let’s get started.** * **Thank you for making the time.** * **Thanks for joining. I’m** Antony Smith and I've been an ethical hacker for the last three years.   **b) stating the topic**   * **My goal today is to help you understand** how we can delegate some routine testing tasks to ChatGPT. * **During my talk, I’ll provide you with some background on** cybersecurity **and why it is important to you.** * **I’d like to take this opportunity to talk about** an innovative tool. * **Just to run you through what I’d like to cover today,** look at this slide.   **c) outlining the structure**   * **My talk this morning is divided into [number] main sections… First, second, third… Finally…** * **I’ll give you a brief overview of…and then I’ll dive into some …details.** * **We’ll wrap up** the presentation **by** providing you with some resources./ **We’ll wrap up** the presentation **with** some resources. **Without further ado, let’s get started!** * **Today I will be covering these** 3 **key points.**   **d) establishing the rules for taking questions**   * **I’d be happy to answer any questions as we go along.** * **Feel free to ask any questions, however, there will be plenty of time for questions at the end.** * **I’ll leave ample time at the end of the presentation to answer your questions** | **e) summarizing the key points and closing the presentation**   * **On that final note, I’d like to quickly summarize the main points or takeaways.** * **To quickly recap, I’d like you to remember these key points.** * **I’d like to close this talk by** emphasizing the growing interest to areas like cloud computing and cybersecurity   **f) inviting questions**   * **Without further ado, let’s move on to your questions.** * **I would now be interested to hear from you with your thoughts or questions.** * **If anyone has any questions, I’d be happy to open up the discussion.**   **g) thanking the audience**   * **And that brings us to the end. I’d like to thank you for your time and attention today.** * **Thank you for bearing with me.** * **On that note, I’d like to thank you for your time and interest today.** * **I’ll finish up by saying thank you for your attention.** |