

MSME TAX INVOICE — BLANK FORM TEMPLATE

Fill all fields clearly in BLOCK LETTERS | Government of India | Ministry of MSME

Invoice No: _____

Invoice Date: __/__/____ Due Date: __/__/____

SECTION A: SELLER / CONSIGNOR DETAILS (MSME UNIT)

SELLER / BUSINESS NAME e.g. Arjun Textiles Pvt Ltd	UDYAM REGISTRATION NO. e.g. UDYAM-TN-07-0012345
REGISTERED ADDRESS e.g. 12, Gandhi Nagar, Coimbatore, TN - 641001	GSTIN e.g. 33AABCP1234Q1ZX
PHONE NUMBER e.g. 9876543210	EMAIL ADDRESS e.g. arjun.textiles@gmail.com
ENTERPRISE SIZE e.g. Micro / Small / Medium	BUSINESS TYPE e.g. Manufacturing / Trading / Services
ENTERPRISE LEGAL TYPE e.g. Proprietorship / Pvt Ltd	MSME SCHEME AWAILED e.g. CGTMSE / MUDRA / PMEGP / None
BANK ACCOUNT NUMBER e.g. SB A/C 123456789012	IFSC CODE e.g. SBIN0001234

SECTION B: BUYER / CONSIGNEE DETAILS

BUYER / COMPANY NAME e.g. Mega-Retail Corp	GSTIN OF BUYER e.g. 27BBBC1234K1ZX
BILLING ADDRESS e.g. 100, Business Park, Mumbai, MH - 400001	PHONE e.g. 022-45678901
EMAIL ADDRESS e.g. contact@megaretail.com	PURCHASE ORDER (PO) NO. e.g. PO-4521
PLACE OF SUPPLY (STATE) e.g. Maharashtra	DELIVERY / DISPATCH DATE e.g. 15-06-2024

SECTION C: TRANSPORT & LOGISTICS

TRANSPORT MODE e.g. Road / Rail / Air / Courier	VEHICLE / AWB NO. e.g. TN10AB1234	E-WAY BILL NO. e.g. EWB12345678	PAYMENT TERMS e.g. Net 30 Days
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SECTION D: PARTICULARS OF GOODS / SERVICES

S.No	Description of Goods / Services	Unit	Qty	Rate (Rs.)	Amount (Rs.)
1	Item description 1	Units	___	___	___
2	Item description 2	Units	___	___	___
3	Item description 3	Units	___	___	___
4	Item description 4	Units	___	___	___

Sub Total (Taxable Value):	Rs. _____
CGST @ % / SGST @ %:	Rs. _____
IGST @ %:	Rs. _____
TOTAL INVOICE AMOUNT:	Rs. _____

DECLARATION:

We declare that this invoice shows the actual price of the goods described and all particulars are true and correct.

This MSME supplier is registered under Udyam Registration and entitled to benefits under MSME Act, 2006.

Seller Name (BLOCK LETTERS): _____