

How to Register as your Institute admin

Scribe⁼⁼

1 Navigate to our website homepage

2 Click "Register"



3 Fill the details.

TDen **Register Admin**

Name :	<input type="text" value="Full Name"/>	Institute Name :
Email :	<input type="text" value="Email"/>	Department :
DOB :	<input type="text" value="dd/mm/yyyy"/>	Joining Year :
Password	<input type="text" value="Enter the password"/>	Contact Number :

4 Click "Submit"

Email :

DOB :

Password

Enter Password :

Department :

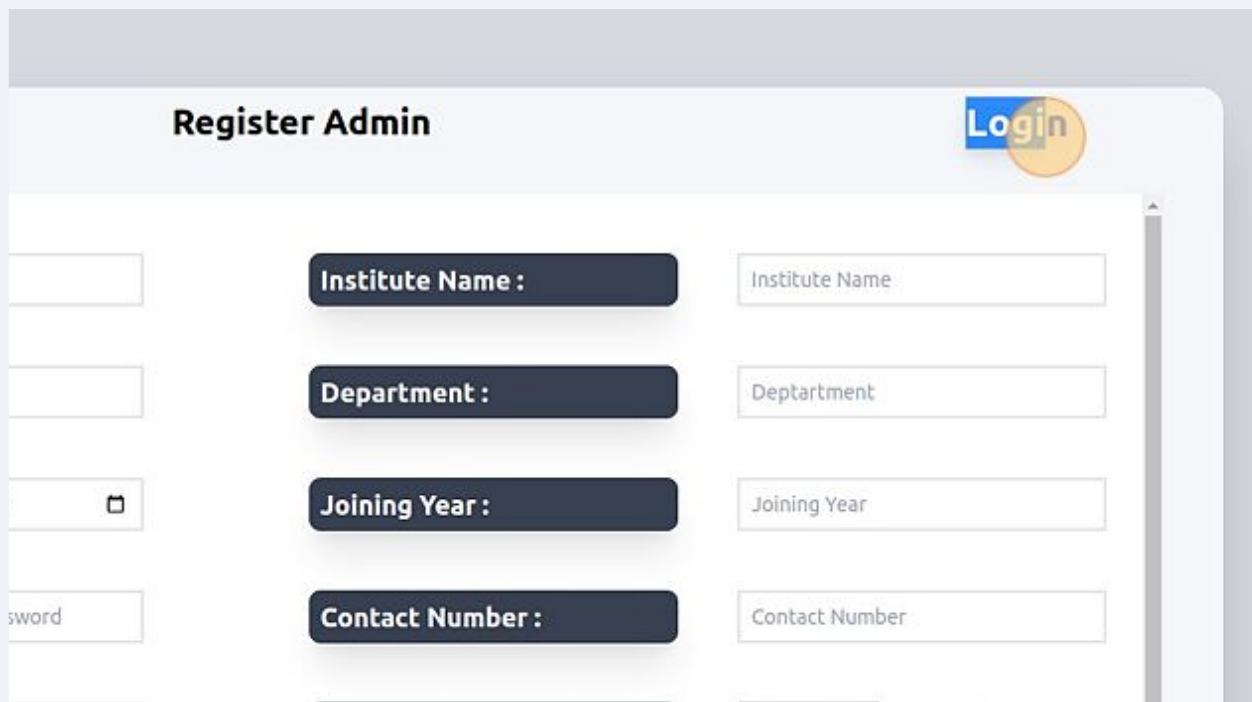
Joining Year :

Contact Number :

Avatar :

Submit **Clear**

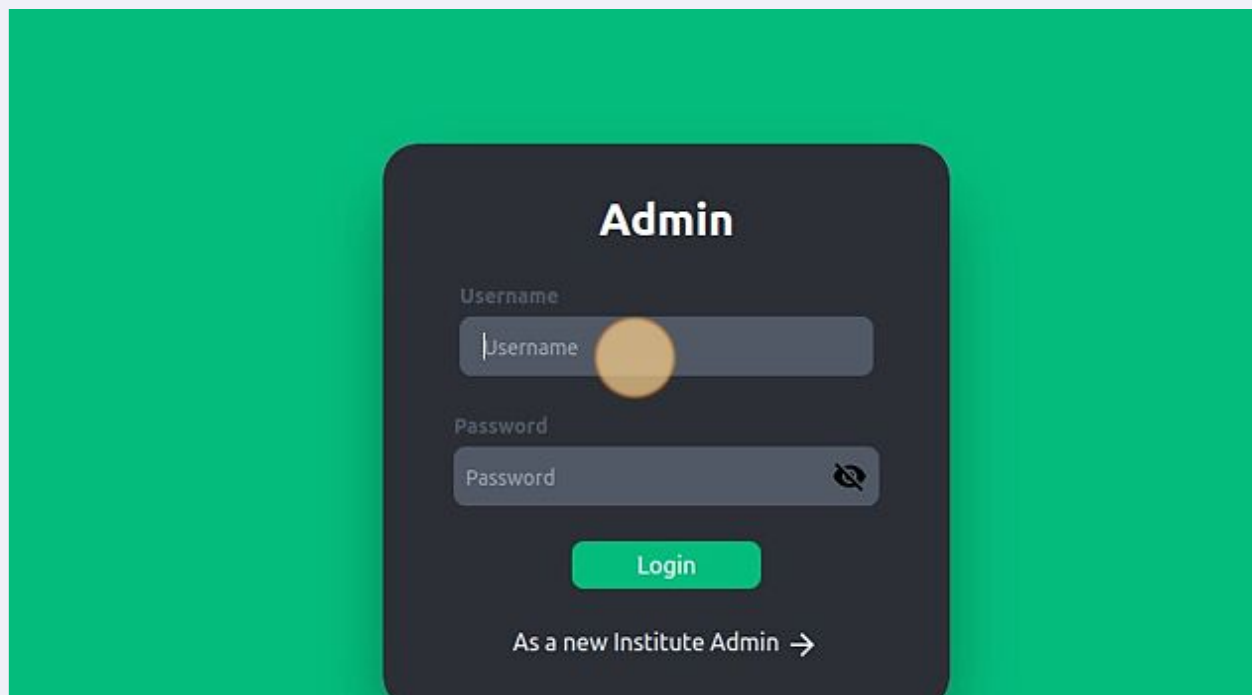
5 Click "Login"



The image shows a web form titled "Register Admin". On the right side of the form, there is a blue "Login" button with a yellow circle callout pointing to it. The form contains several input fields and labels:

- On the left, there are three empty input fields and a password field with a "password" label.
- In the center, there are four dark blue labels: "Institute Name :", "Department :", "Joining Year :", and "Contact Number :".
- On the right, there are four corresponding input fields with placeholder text: "Institute Name", "Deptartment", "Joining Year", and "Contact Number".

6 Fill the username and password

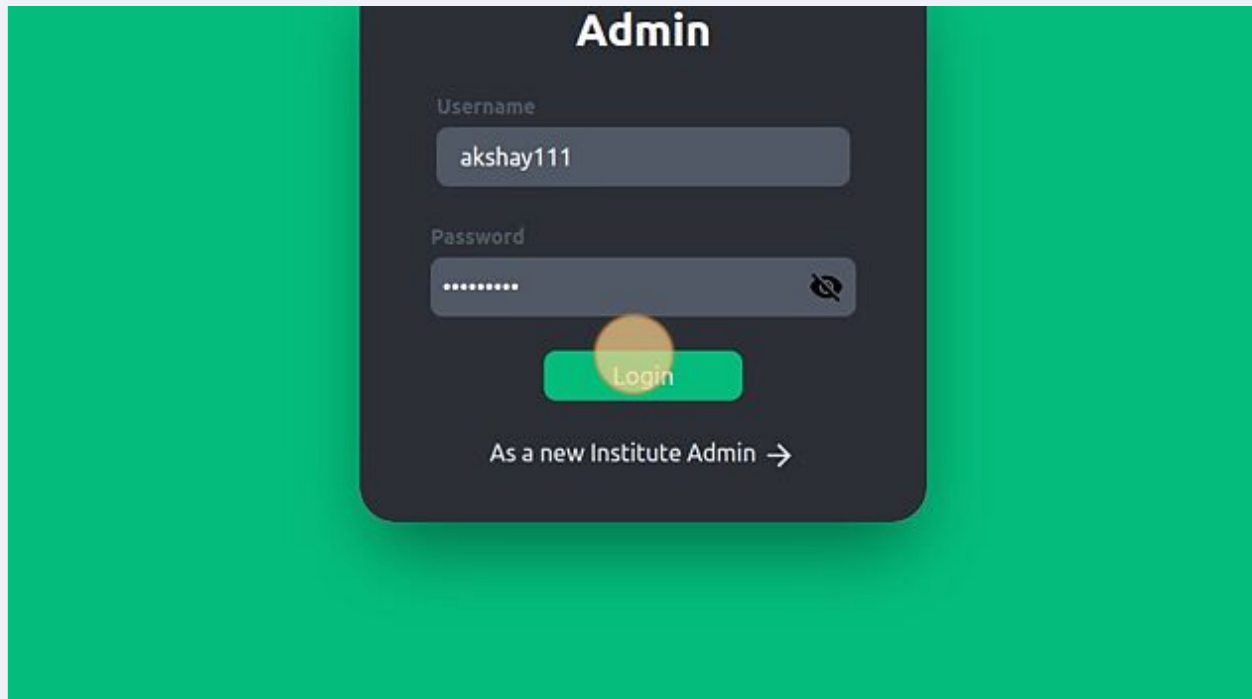


The image shows a login form titled "Admin" set against a solid green background. The form is a dark grey rounded rectangle containing the following elements:

- A "Username" label above a text input field containing the placeholder "Username".
- A "Password" label above a text input field containing the placeholder "Password". To the right of the password field is an eye icon for toggling visibility.
- A green "Login" button below the password field.
- A link "As a new Institute Admin →" at the bottom of the form.

7

Click "Login"

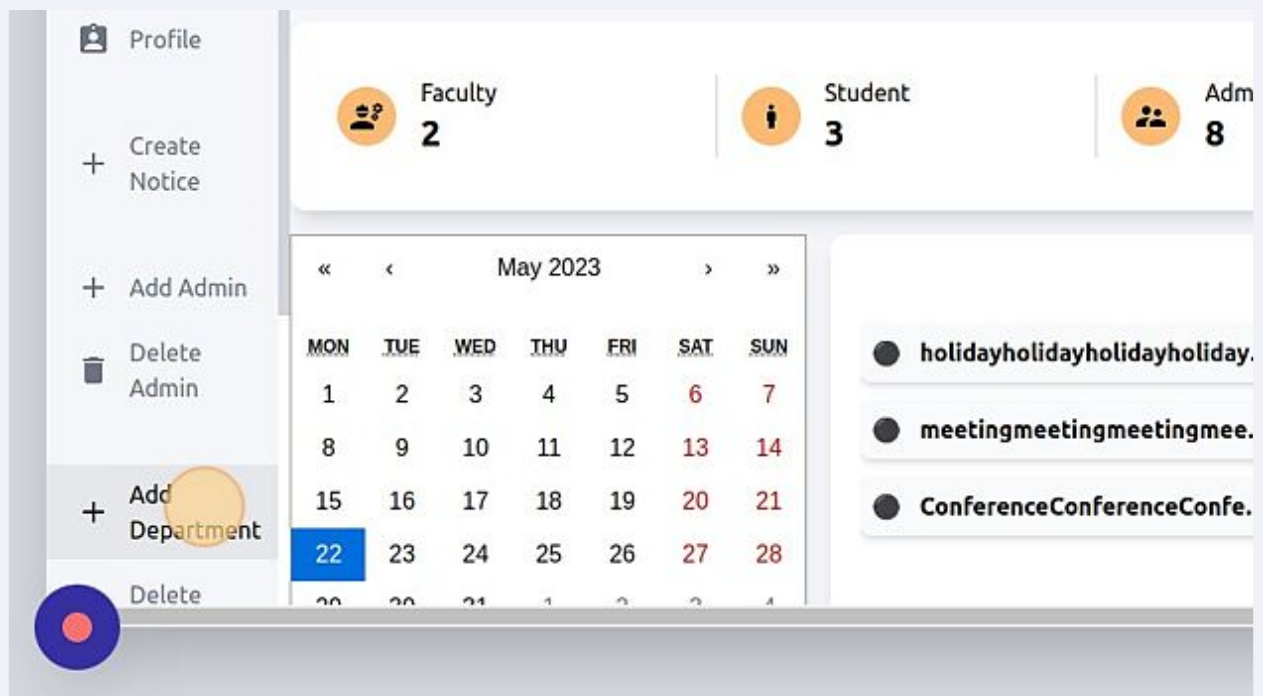


The image shows a login form titled "Admin" on a dark gray background, centered on a green gradient. The form contains two input fields: "Username" with the text "akshay111" and "Password" with masked characters ".....". A green "Login" button is positioned below the password field, with a yellow circle highlighting it. At the bottom of the form, there is a link that says "As a new Institute Admin →".

Workflow

1 Login as admin and Navigate to Dashboard

2 Click "Add Department"



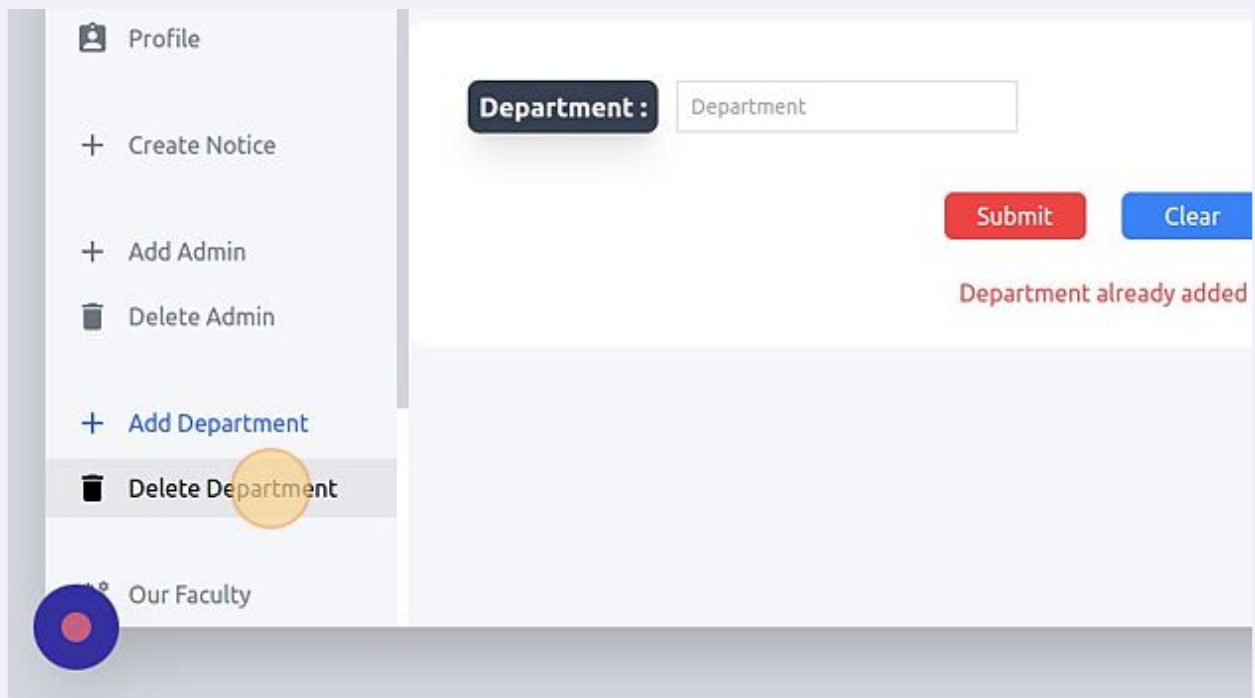
3 Click the "Department" field.

The screenshot shows a web application interface. At the top, there is a header bar with the text "Welcome". Below the header, there is a sidebar on the left with a list of menu items: "Dashboard", "File", "Site Notice", "Admin", "Site Admin", and "Department". The "Department" item is highlighted in blue. To the right of the sidebar, there is a main content area. At the top of this area, there is a button labeled "+ Add Subject". Below this button, there is a form with a label "Department:" and a text input field. The text input field contains the word "Department". A yellow circle is drawn around the text input field. To the right of the text input field, there are two buttons: a red button labeled "Submit" and a blue button labeled "Clear".

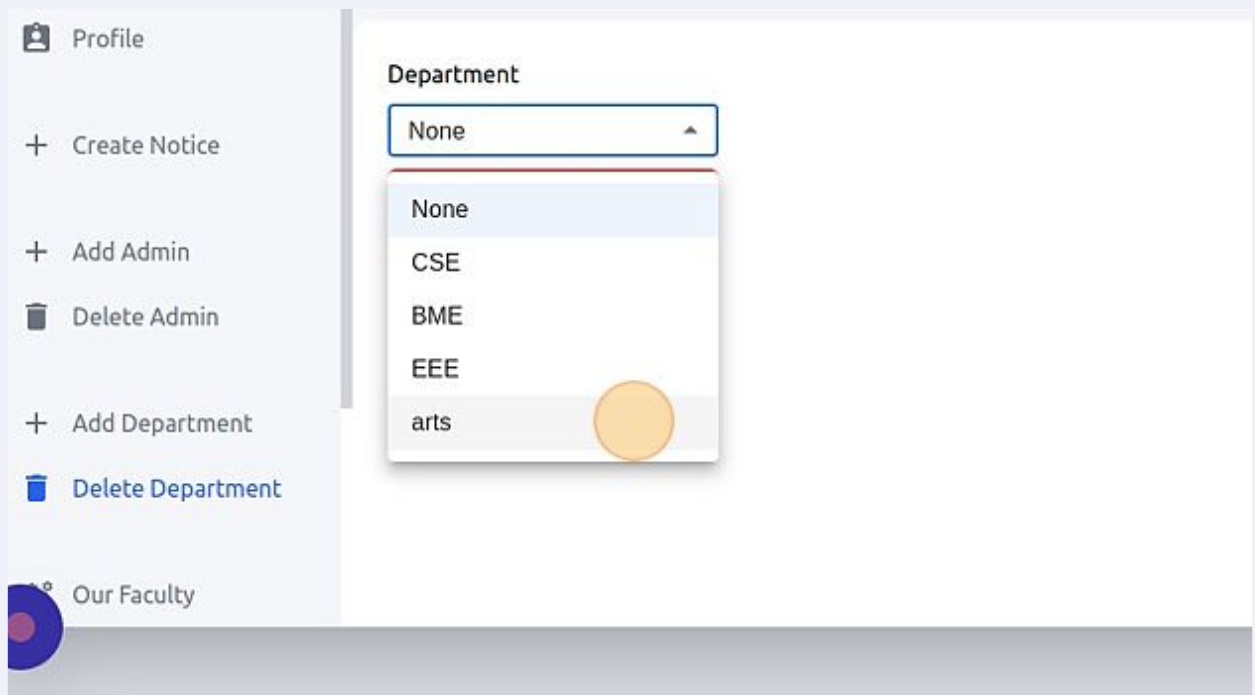
4 Click "Submit"

The screenshot shows the same web application interface as the previous one. The "Department" item in the sidebar is still highlighted in blue. The text input field now contains the text "cse". A yellow circle is drawn around the red "Submit" button.

5 Click "Delete Department"



6 Click on dept you want to delete



7

Click "Delete"



Welcome

Dashboard

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

All Faculty

Department

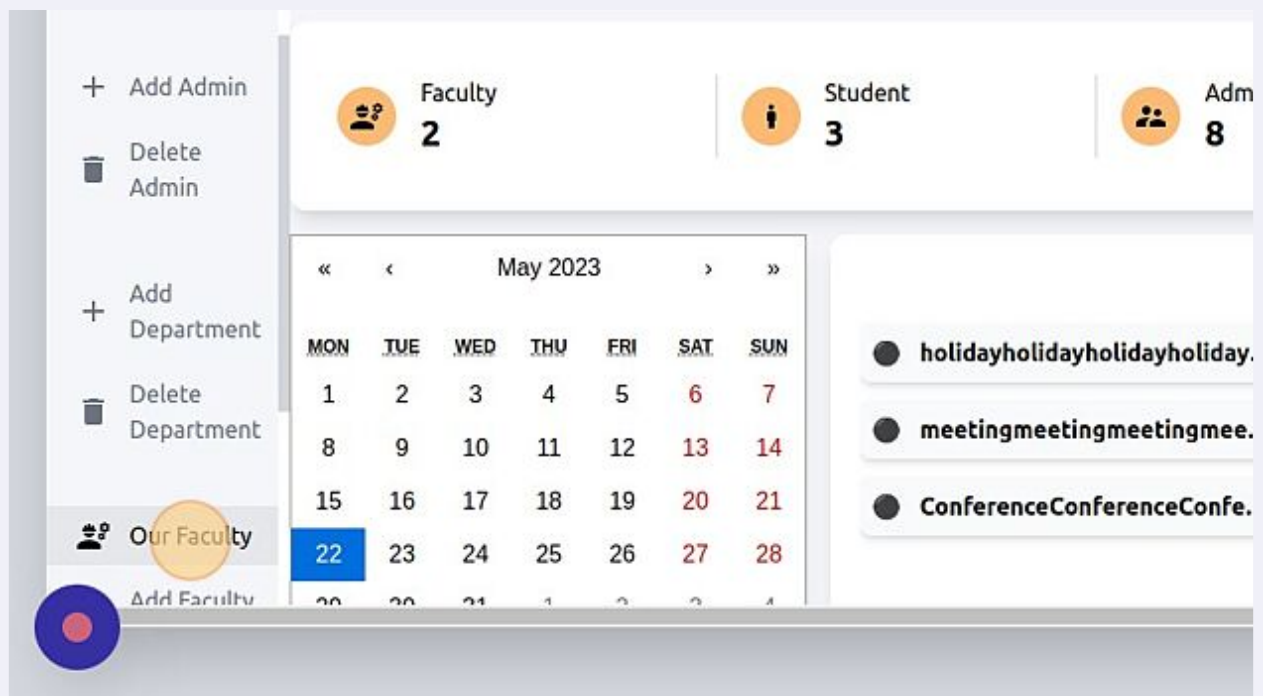
arts

Delete

Manging Faculty Module Scribe

1 After logging in, then navigate through our dashboard

2 Click "Our Faculty"

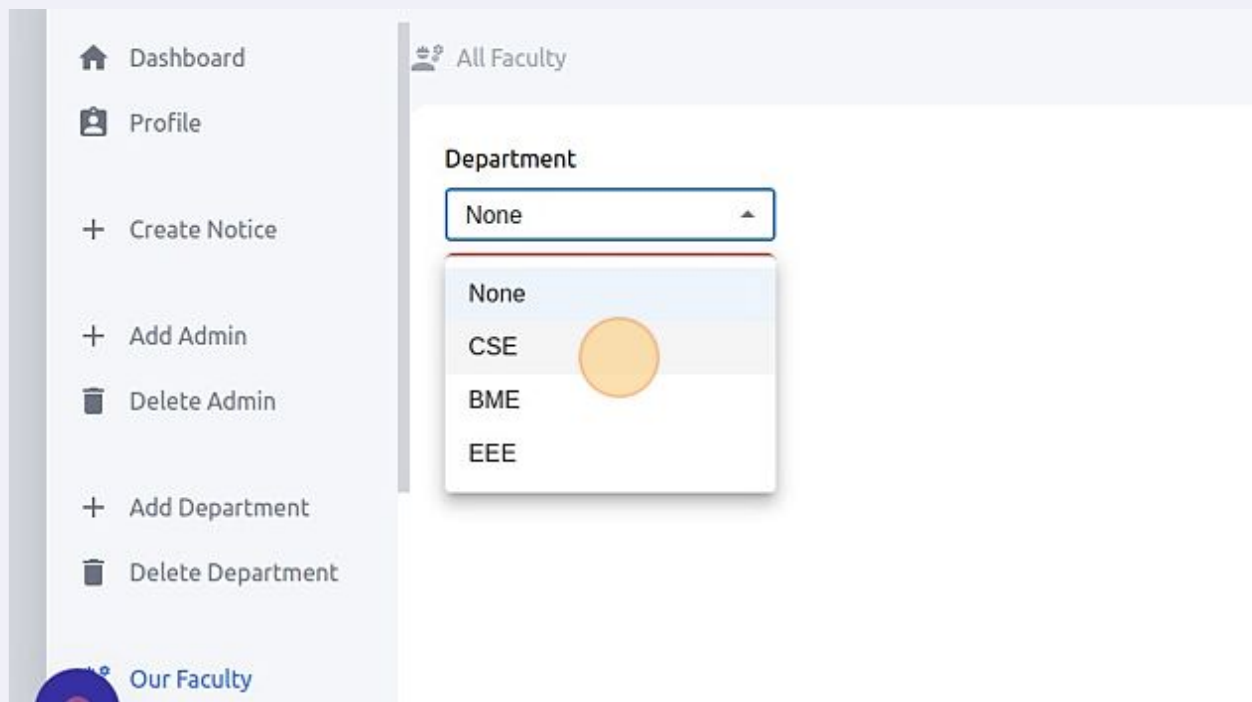


The screenshot displays a web application interface for managing faculty. On the left, a sidebar contains navigation links: '+ Add Admin', 'Delete Admin', '+ Add Department', 'Delete Department', and 'Our Faculty' (highlighted with a yellow circle). Below these is a blue circular button with a red center. The main content area features three summary cards at the top: 'Faculty 2' (with a group icon), 'Student 3' (with a person icon), and 'Admin 8' (with a group icon). Below these is a calendar for May 2023. The calendar table is as follows:

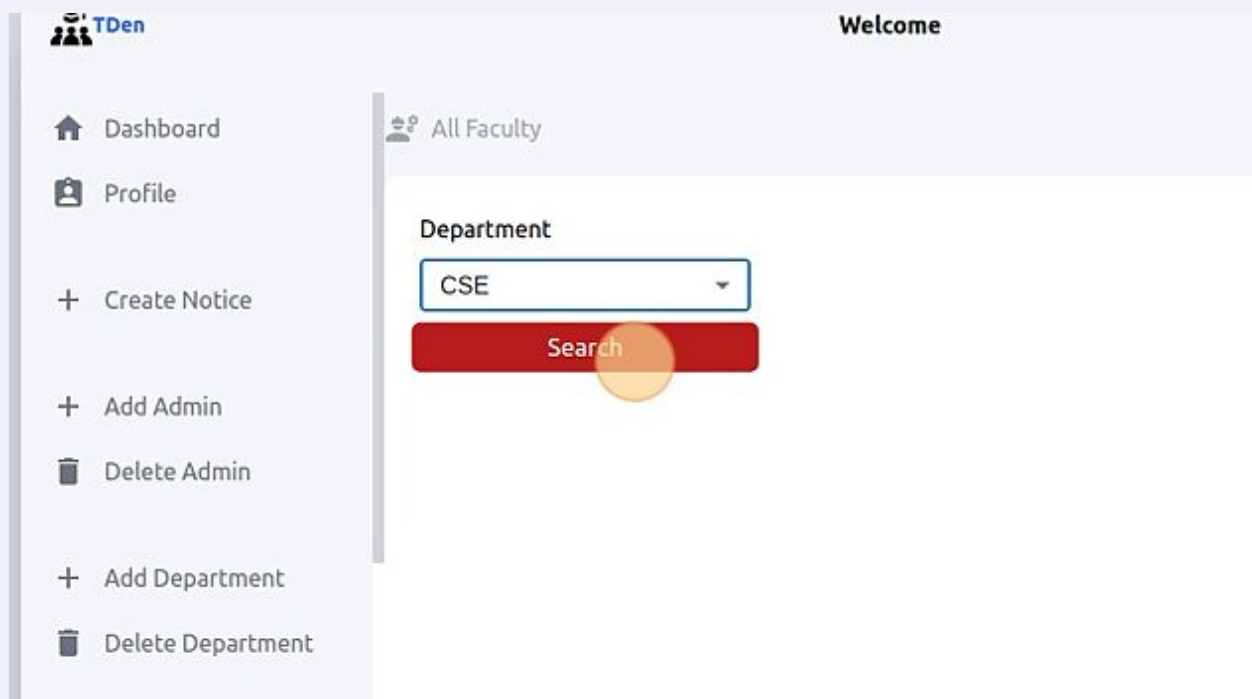
MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

To the right of the calendar is a list of events, each with a black circle icon and text: 'holidayholidayholidayholiday.', 'meetingmeetingmeetingmee.', and 'ConferenceConferenceConfe.'.

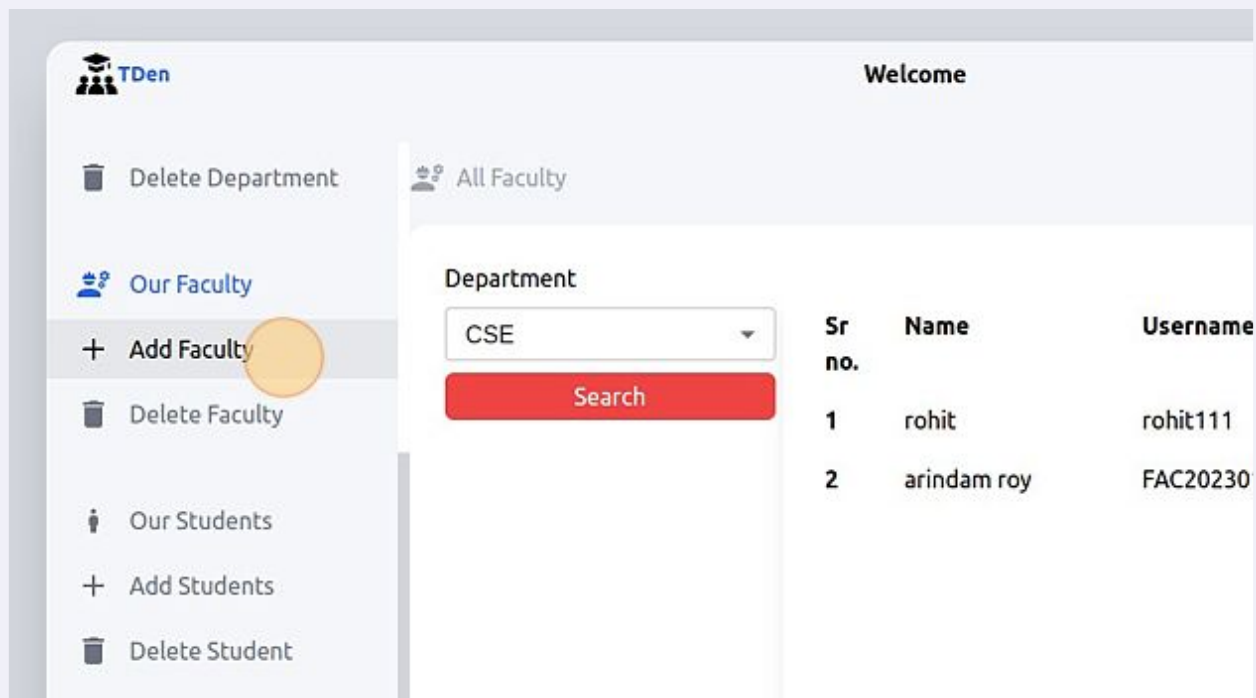
3 Search for the dept. where you want to search



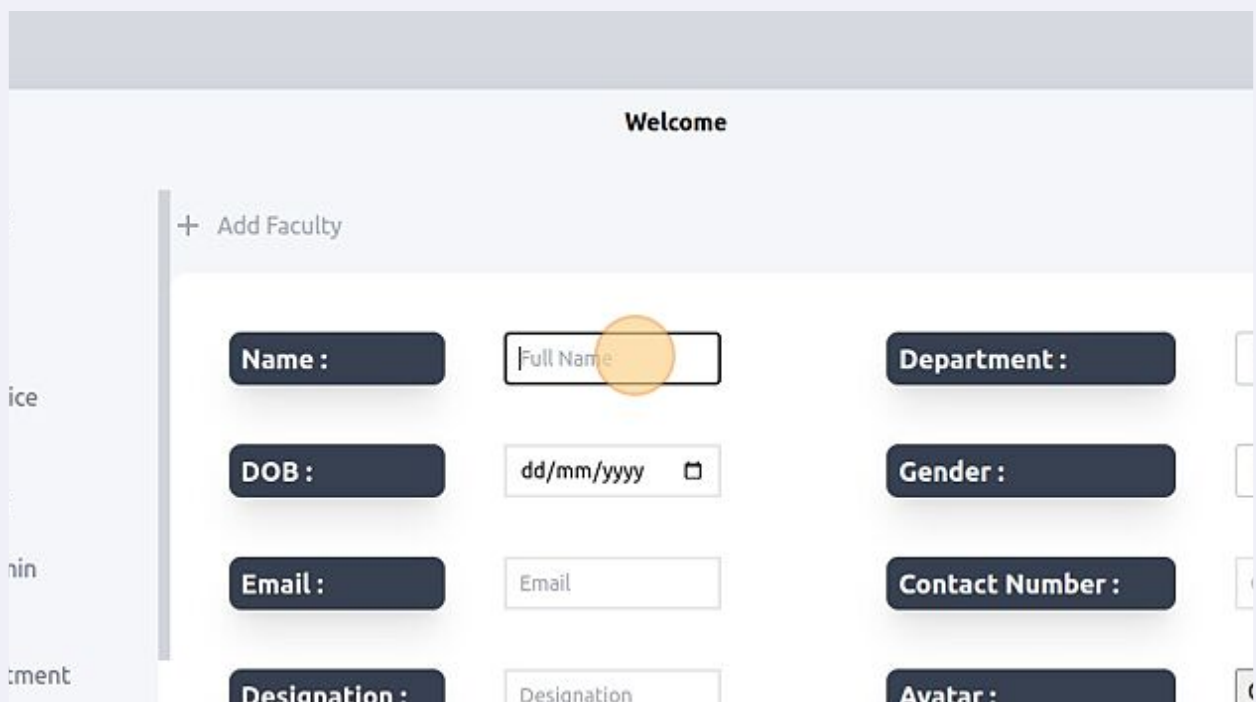
4 Click "Search"



5 Click "Add Faculty"



6 Enter the details



7 Click "Submit"

A screenshot of a web form for adding a faculty member. The form is organized into two columns. The left column contains fields for Name (Santosh Saha), DOB (02/01/1990), Email (santosh111@gmail.), and Designation (HOD). The right column contains fields for Department (CSE), Gender (Male), Contact Number (87123456), and Avatar (Choose file). At the bottom center, there are two buttons: a red 'Submit' button and a blue 'Clear' button. The 'Submit' button is highlighted with an orange circle.

Name :	Santosh Saha	Department :	CSE
DOB :	02/01/1990	Gender :	Male
Email :	santosh111@gmail.	Contact Number :	87123456
Designation :	HOD	Avatar :	Choose file

Submit Clear

8 Click "Delete Faculty"

A screenshot of a dashboard interface. On the left is a sidebar menu with the following items: 'Delete Department', 'Our Faculty', '+ Add Faculty', 'Delete Faculty' (highlighted with an orange circle), 'Our Students', '+ Add Students', and 'Delete Student'. The main content area has a 'Welcome' header and a '+ Add Faculty' button. Below this is a form for adding a faculty member, identical to the one in step 7. At the bottom right of the form, the 'Submit' and 'Clear' buttons are visible.

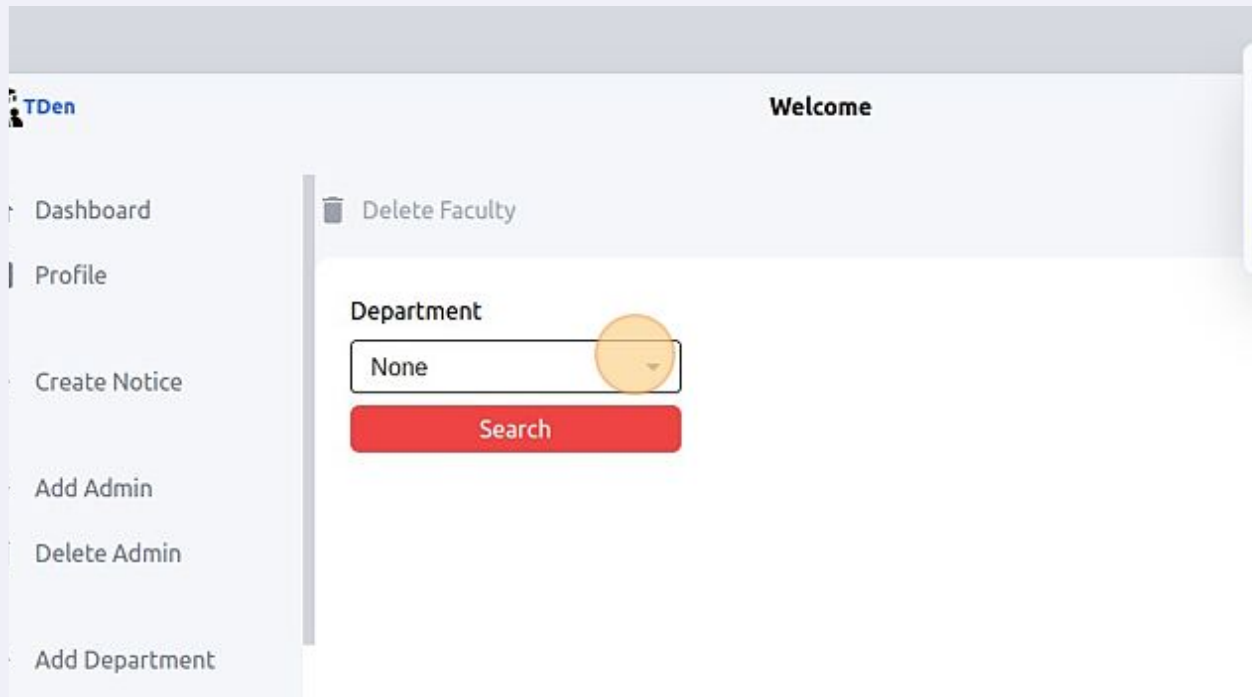
TDen Welcome

+ Add Faculty

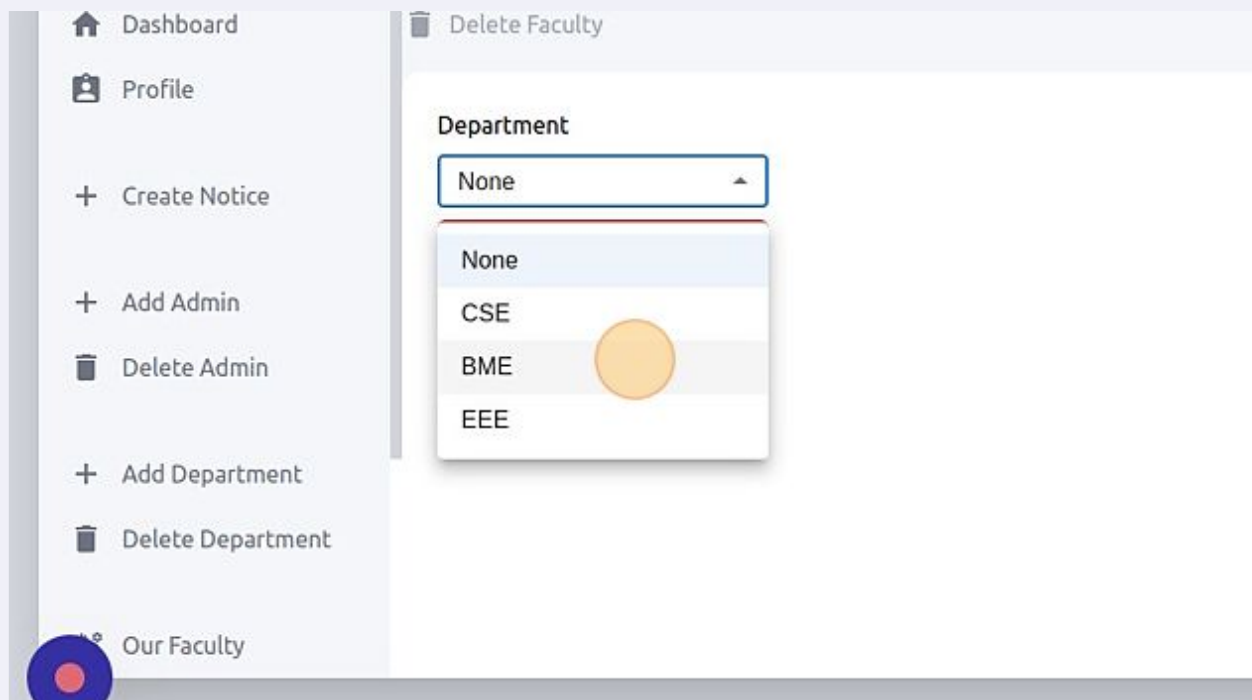
Name :	Full Name	Department :
DOB :	dd/mm/yyyy	Gender :
Email :	Email	Contact Number :
Designation :	Designation	Avatar :

Submit Clear

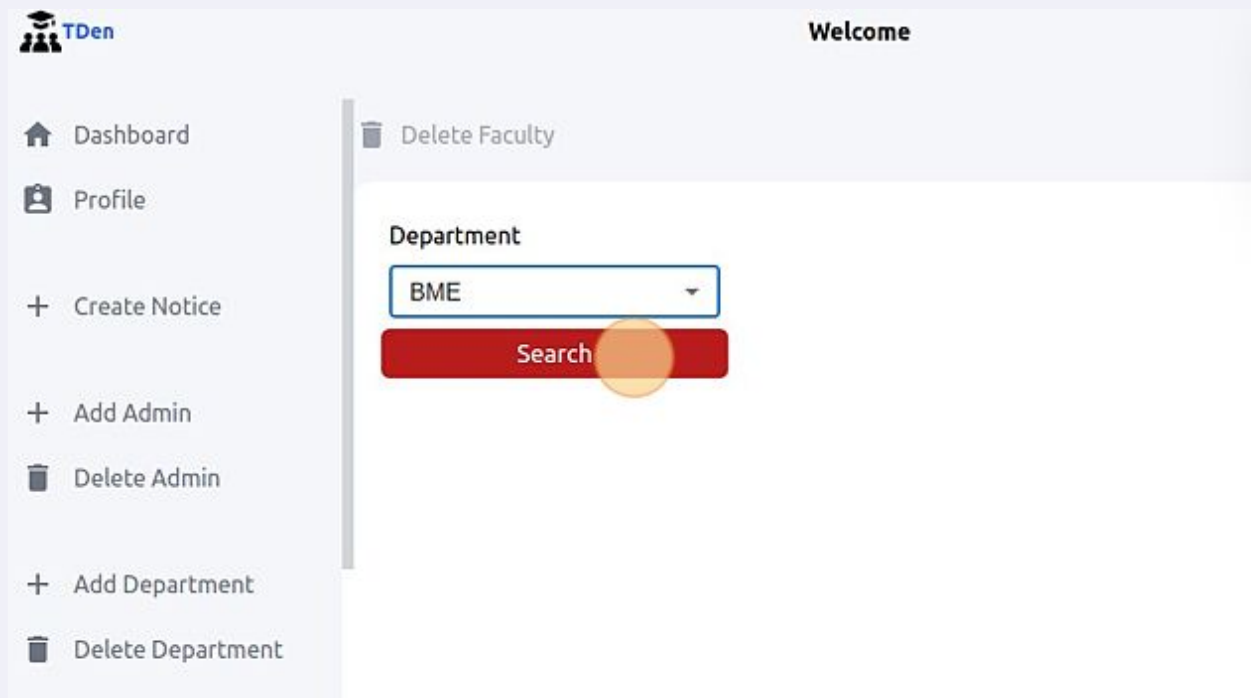
9 Click "None"



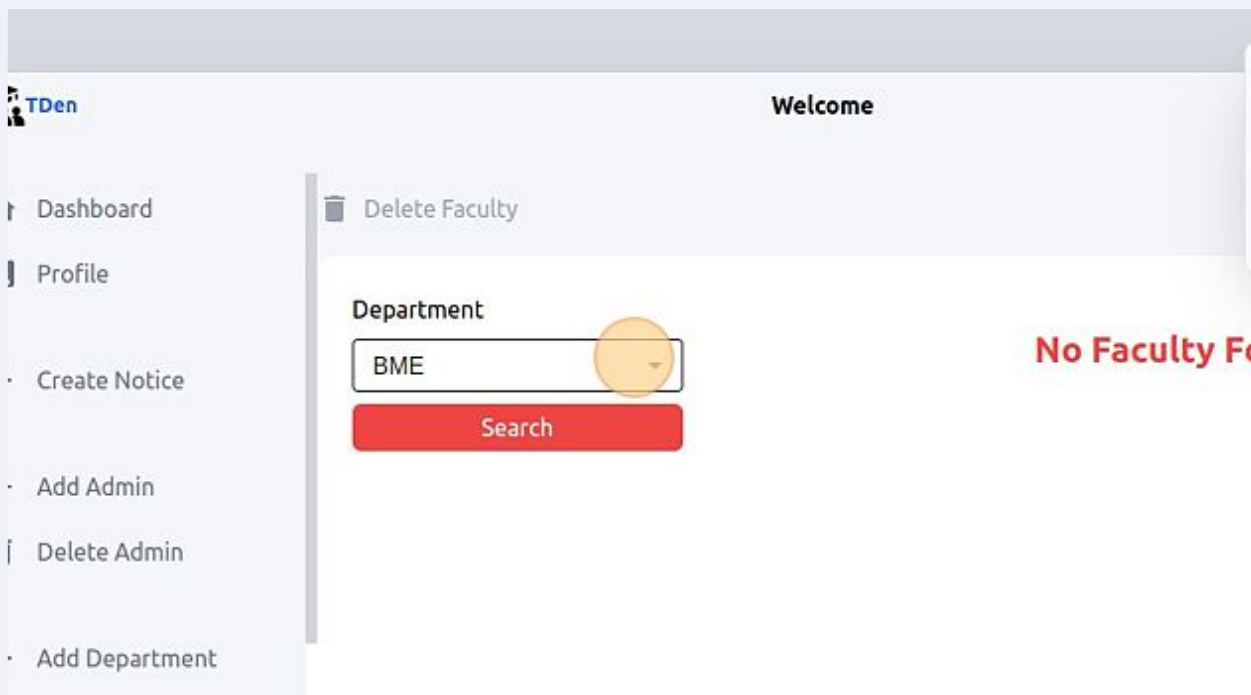
10 Click "BME"



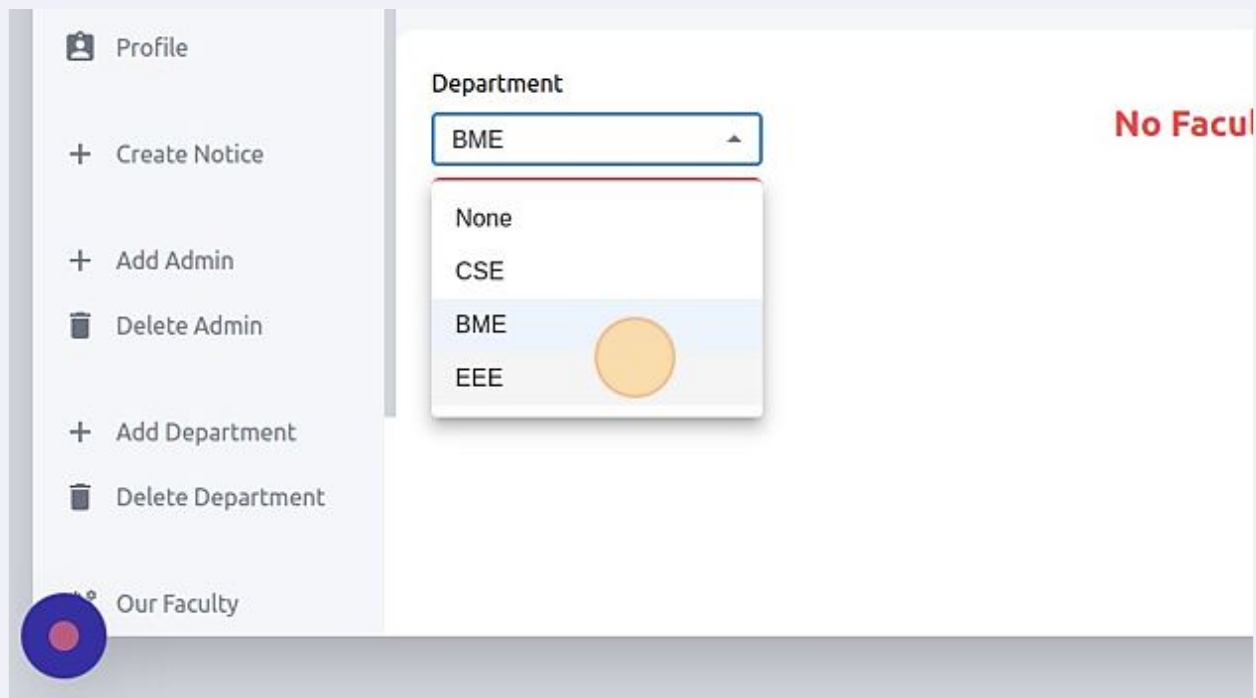
11 Click "Search"



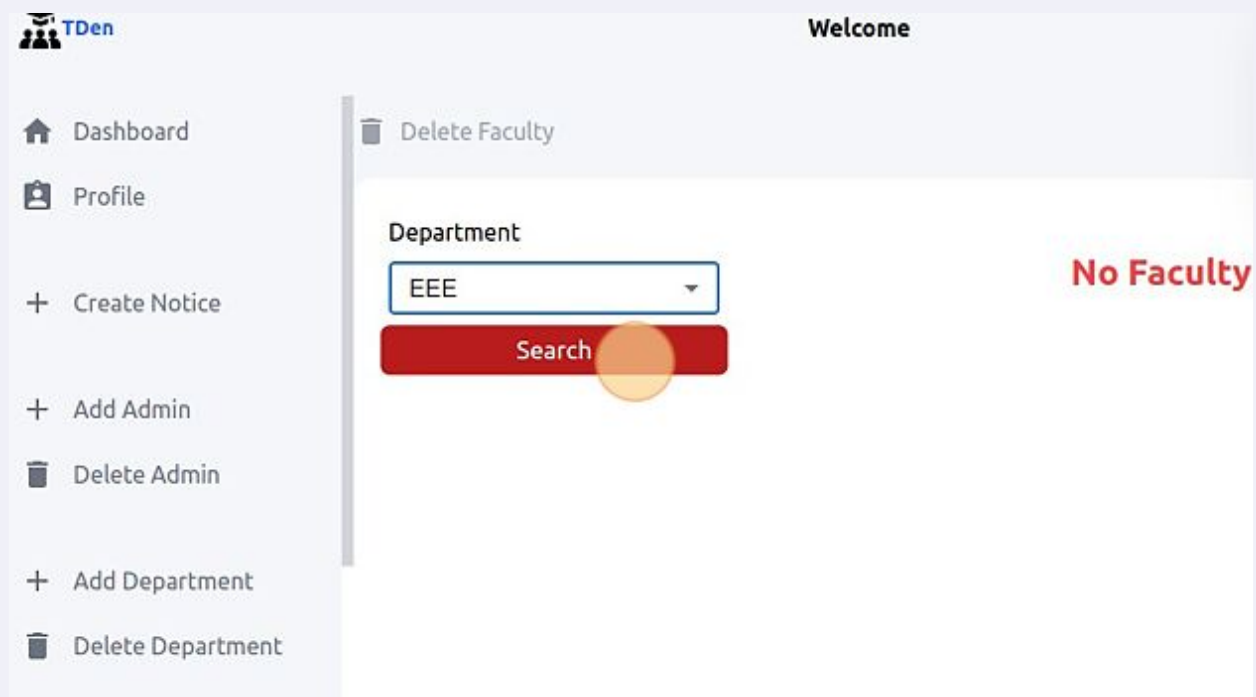
12 Click "BME"



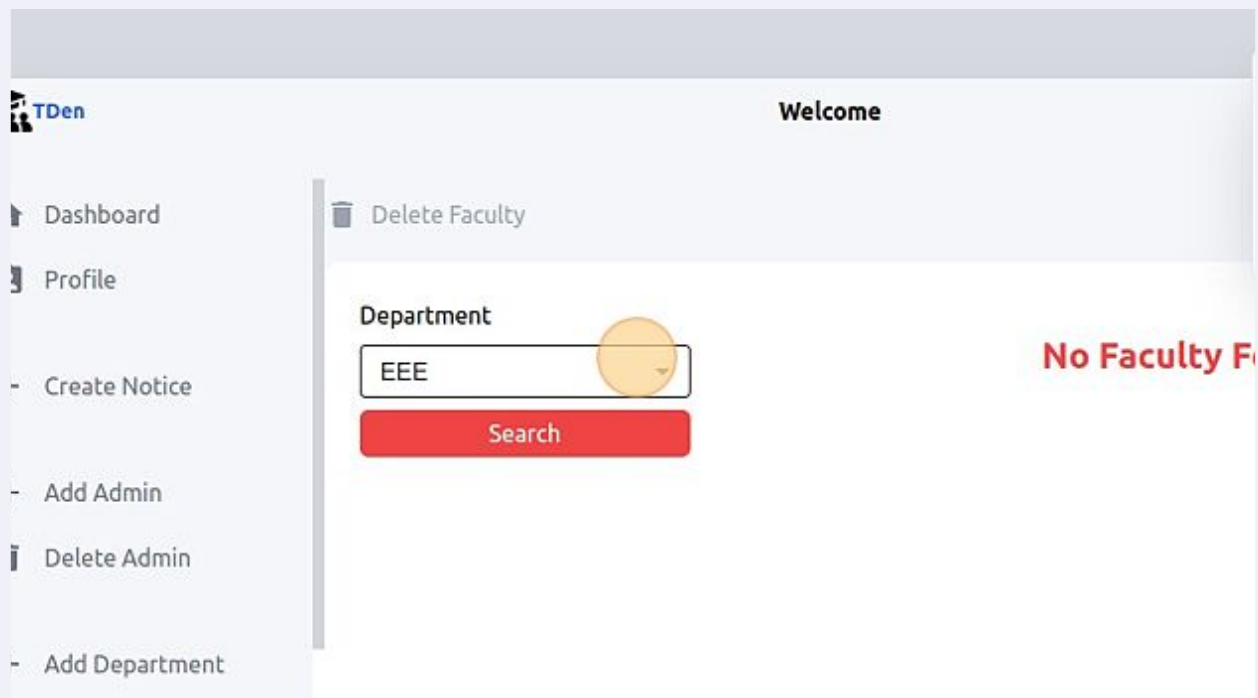
13 Click "EEE"



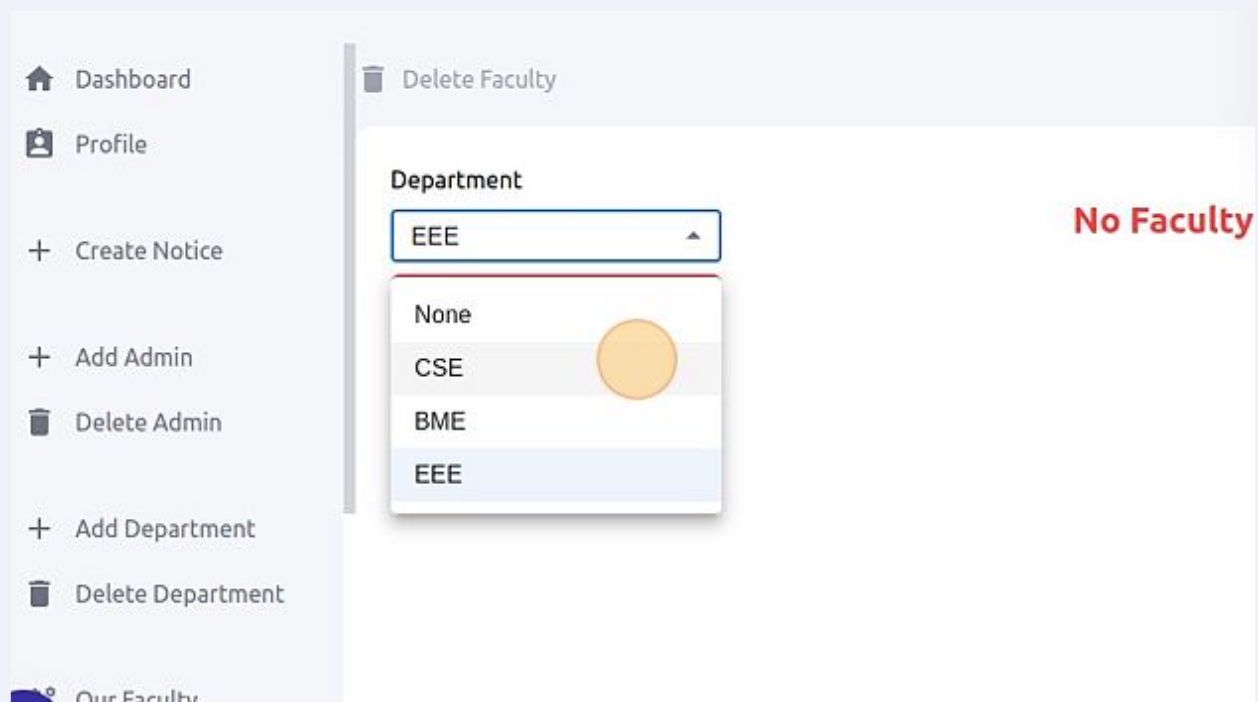
14 Click "Search"



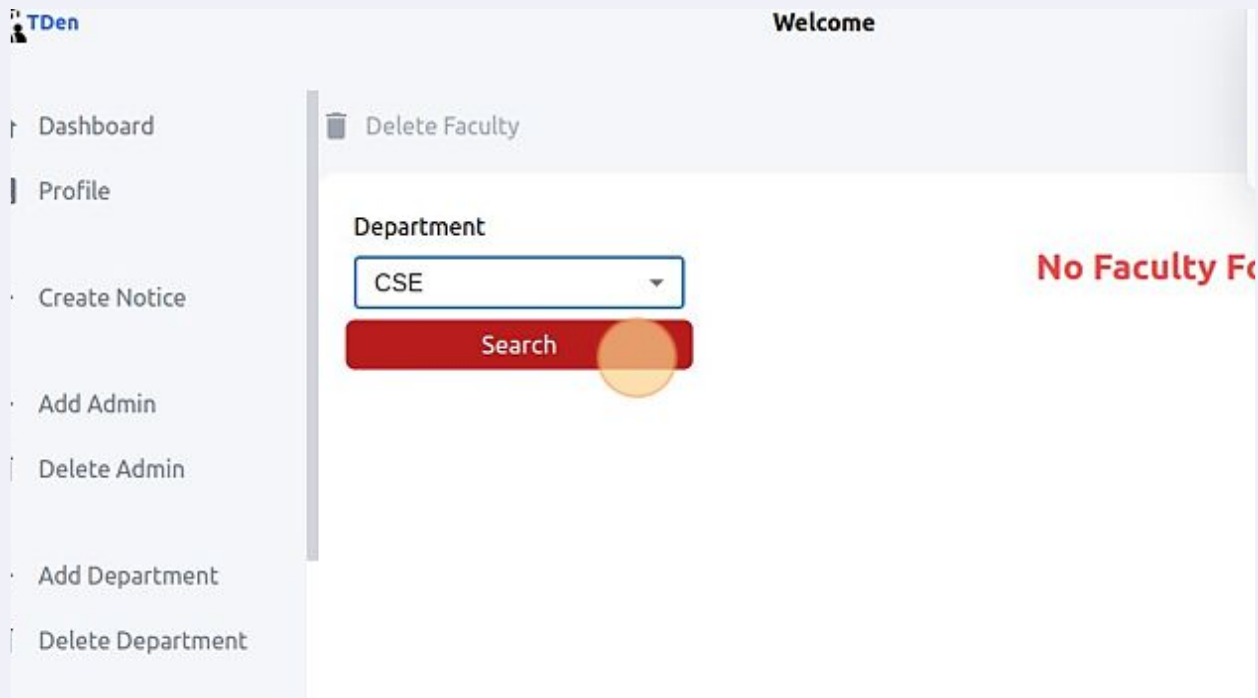
15 Click "EEE"



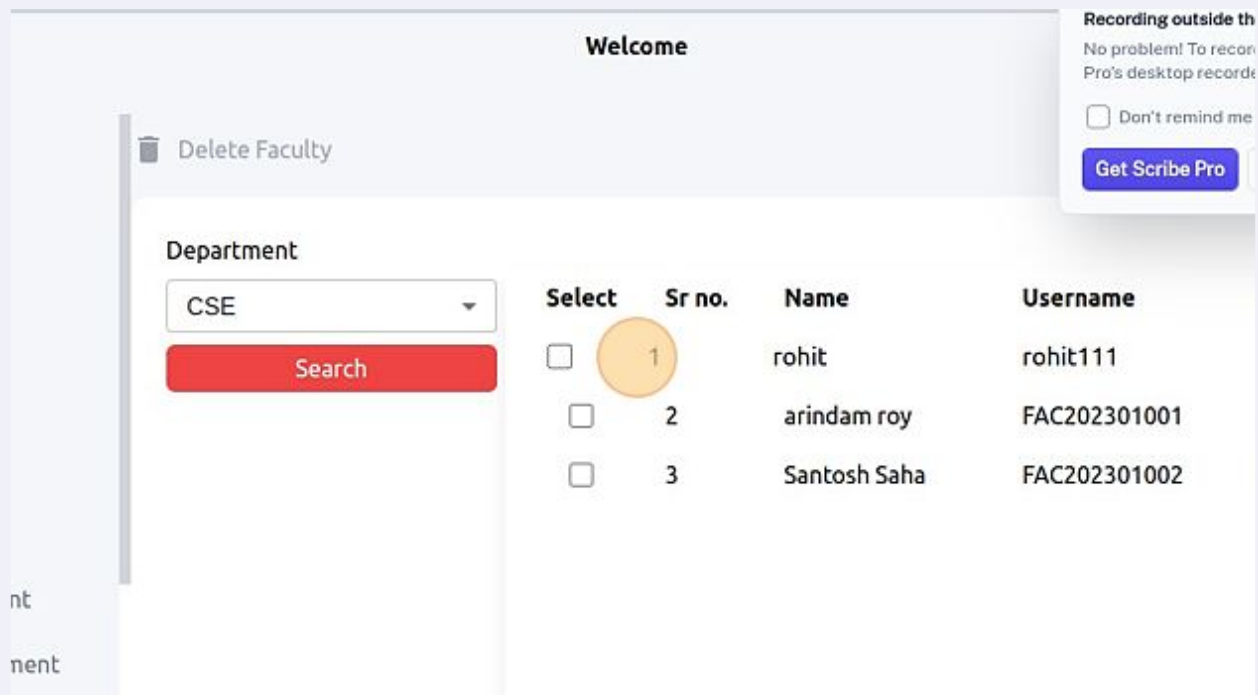
16 Click "CSE"



17 Click "Search"



18 Click "1"



19 Click this checkbox.

Recording on... No problem! Pro's desktop... ☐ Don't record... [Get Scribe](#)

Welcome

rd Delete Faculty

Department

CSE

Search

Select	Sr no.	Name	Username
<input checked="" type="checkbox"/>	1	rohit	rohit111
<input type="checkbox"/>	2	arindam roy	FAC202301001
<input type="checkbox"/>	3	Santosh Saha	FAC202301002

otice

in

admin

artment

department

20 Click this checkbox.

Recording on... No problem! Pro's desktop... ☐ Don't record... [Get Scribe](#)

Welcome

rd Delete Faculty

Department

CSE

Search

Select	Sr no.	Name	Username
<input checked="" type="checkbox"/>	1	rohit	rohit111
<input type="checkbox"/>	2	arindam roy	FAC202301001
<input type="checkbox"/>	3	Santosh Saha	FAC202301002

otice

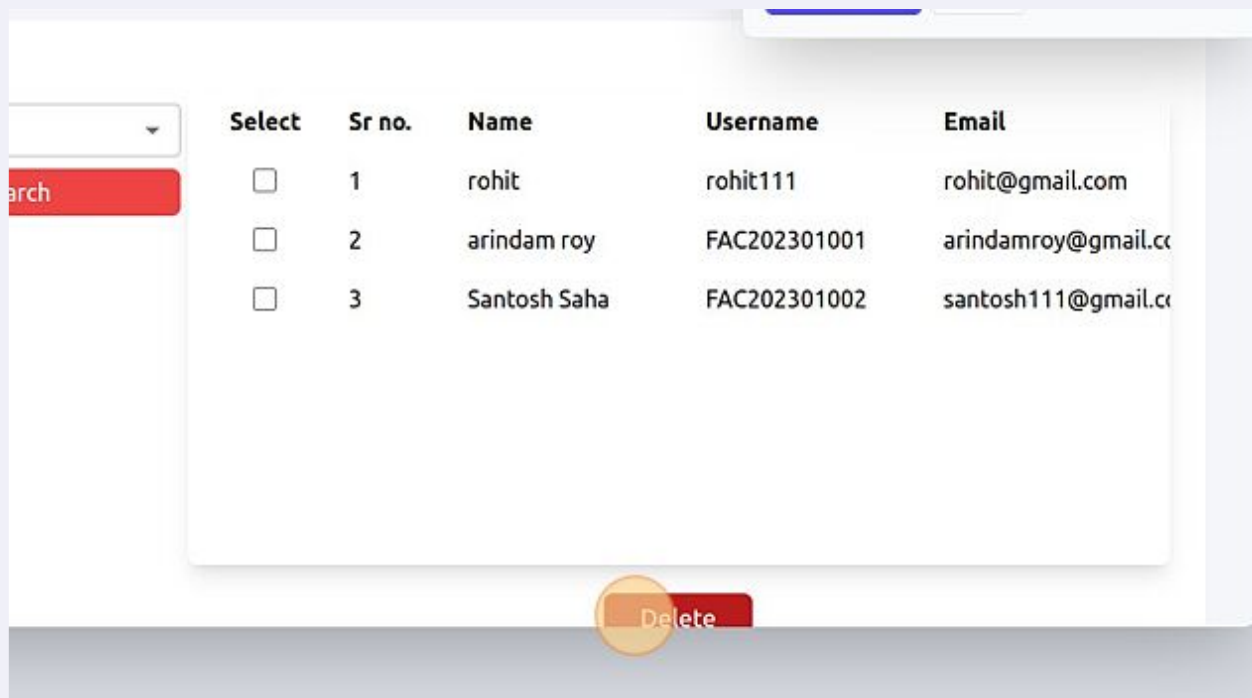
in

admin

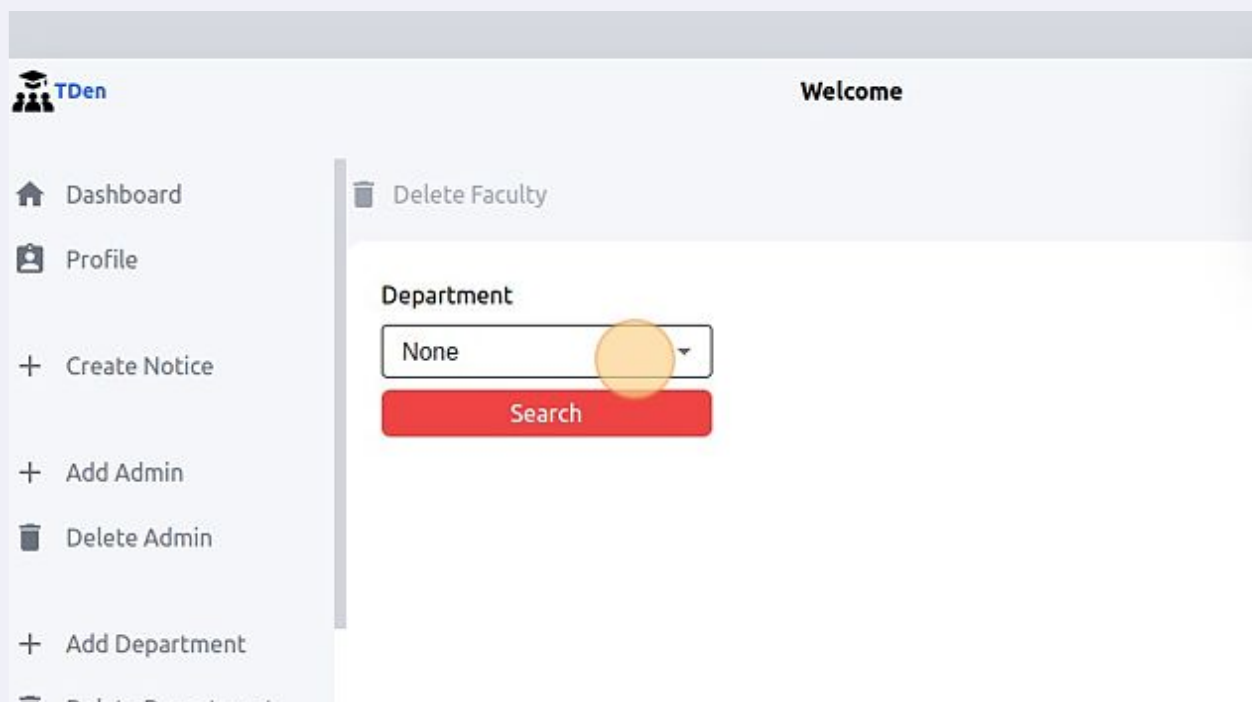
artment

department

21 Click "Delete"



22 Click "None"



Subject to assigned dept

Course Profile

Scribe⁼⁼

1 Navigate to subject section

2 Click "Subjects"

The screenshot displays a web application interface. On the left is a sidebar menu with the following items: 'Our Faculty' (with a group icon), 'Add Faculty' (with a plus icon), 'Delete Faculty' (with a trash icon), 'Our Students' (with a person icon), 'Add Students' (with a plus icon), 'Delete Student' (with a trash icon), 'Subjects' (with a book icon and highlighted by an orange circle), 'Add Subject' (with a plus icon and highlighted by a blue circle), and 'Delete Subject' (with a trash icon). The main content area on the right contains a form with four rows, each with a dark label and a light input field: 'Name : Guest User', 'Email : guest111@gmail.com', 'Username : guest111', and 'Department :' (with an empty field). A grey circular button with a white minus sign is located in the top right corner of the main content area.

3 Click "None"

Den Welcome

Dashboard

Profile

Create Notice

Add Admin

Delete Admin

Add Department

All Subjects

Department

None

Year

None

Search

4 Click "CSE"

Dashboard

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

All Subjects

Department

None

None

CSE

BME

EEE

5 Click "None"

The screenshot shows a web application interface. On the left is a sidebar with the following menu items: Dashboard (with a home icon), Profile (with a person icon), Create Notice (with a plus icon), Add Admin (with a plus icon), Delete Admin (with a trash icon), Add Department (with a plus icon), and Delete Department (with a trash icon). The main content area is titled "All Subjects" and contains two dropdown menus: "Department" with "CSE" selected and "Year" with "None" selected. Below these is a red "Search" button. An orange circle highlights the "None" option in the "Year" dropdown menu.

6 Click "4"

This screenshot shows the same web application interface as the previous one, but with the "Year" dropdown menu open. The dropdown menu displays the following options: "None", "1", "2", "3", and "4". An orange circle highlights the "4" option. The "Department" dropdown remains set to "CSE". The sidebar menu is also visible on the left.

7 Click "Search"

The screenshot shows a web application interface with a sidebar on the left and a main content area on the right. The sidebar contains the following links: Dashboard, Profile, Create Notice, Add Admin, Delete Admin, Add Department, Delete Department, and Our Faculty. The main content area is titled 'All Subjects' and contains two dropdown menus: 'Department' (set to 'CSE') and 'Year' (set to '4'). A red 'Search' button is located below the dropdowns and is highlighted with an orange circle.

8 Click "4"

The screenshot shows the same web application interface as in step 7. The 'Department' dropdown is set to 'CSE' and the 'Year' dropdown is set to '4'. A red 'Search' button is located below the dropdowns and is highlighted with an orange circle. The text 'No Subject' is visible on the right side of the main content area.

9 Click "1"

The screenshot shows a web application interface. On the left is a sidebar menu with the following items: Profile, Create Notice, Add Admin, Delete Admin, Add Department, Delete Department, and Our Faculty. The main content area contains a form with two dropdown menus: 'Department' (set to 'CSE') and 'Year' (set to '4'). A red text message 'No Subject' is displayed on the right side of the form. A yellow circle highlights the '1' option in the 'Year' dropdown menu's list.

10 Click "Search"

This screenshot shows the same web application interface as the previous one, but with the 'Year' dropdown menu set to '1'. A red 'Search' button is now visible below the 'Year' dropdown. A yellow circle highlights the 'Search' button. The 'Department' dropdown remains set to 'CSE', and the 'No Subject' message is still present on the right.

11 Click "Add Subject"

The screenshot shows a web application interface. On the left is a sidebar with a menu. The menu items are: 'Our Faculty' (with a group of people icon), '+ Add Faculty', 'Delete Faculty' (with a trash icon), 'Our Students' (with a person icon), '+ Add Students', 'Delete Student' (with a trash icon), 'Subjects' (with a book icon), and 'Add Subject' (with a plus icon). The 'Add Subject' item is highlighted with a blue circle and an orange dot. To the right of the sidebar is a main content area. It contains a form with two dropdown menus: 'Department' (set to 'CSE') and 'Year' (set to '1'). Below these is a red 'Search' button. To the right of the form is a table with three columns: 'Sr no.', 'Subject Code', and 'Subject Name'. The table contains three rows of data: (1, ERP101, er), (2, C101, C), and (3, MA101, M).

Sr no.	Subject Code	Subject Name
1	ERP101	er
2	C101	C
3	MA101	M

12 Click the "Subject Name" field.

The screenshot shows a web application interface. At the top is a grey header bar with the text 'Welcome'. Below the header is a sidebar with a menu. The menu items are: '+ Add Subject' (with a plus icon) and 'Add Subject' (with a plus icon). The 'Add Subject' item is highlighted with a blue circle and an orange dot. To the right of the sidebar is a main content area. It contains a form with three rows of input fields. The first row has a label 'Subject Name :', a text input field with the placeholder text 'Subject Name', and a label 'Total Lectures :'. The second row has a label 'Subject Code :', a text input field with the placeholder text 'Subject Code', and a label 'Department :'. The third row has a label 'Year :', a dropdown menu with the value 'None', and a label 'No'. At the bottom of the form are two buttons: 'Submit' (red) and 'Clear' (blue).

Subject Name :	Subject Name	Total Lectures :
Subject Code :	Subject Code	Department :
Year :	None	No

13

Type "Mobile"

Workflow

managing students module

1 Navigate to students section

2 Click "Our Students"

+ Add Faculty

Delete Faculty

Our Students

+ Add Students

Delete Student

Subjects

Dashboard

Faculty
3

Student
3

Adm
7

« < May 2023 > »

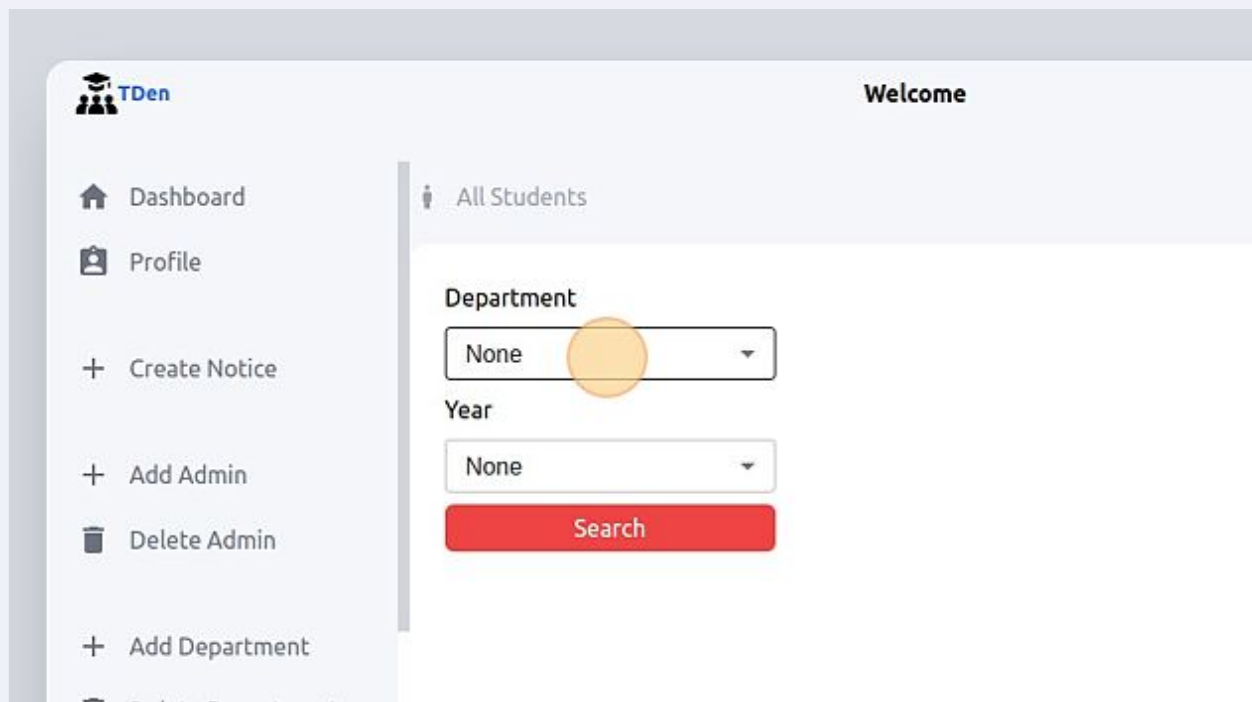
MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

● holidayholidayholidayholiday.

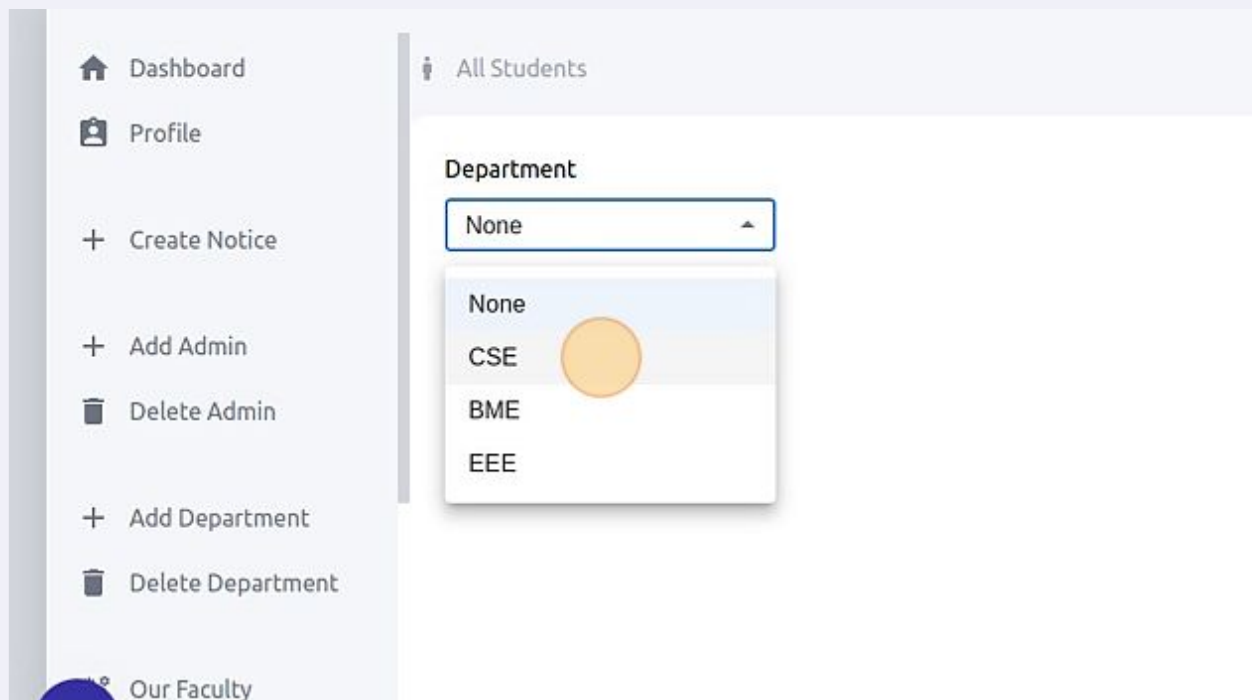
● meetingmeetingmeetingmee.

● ConferenceConferenceConfe.

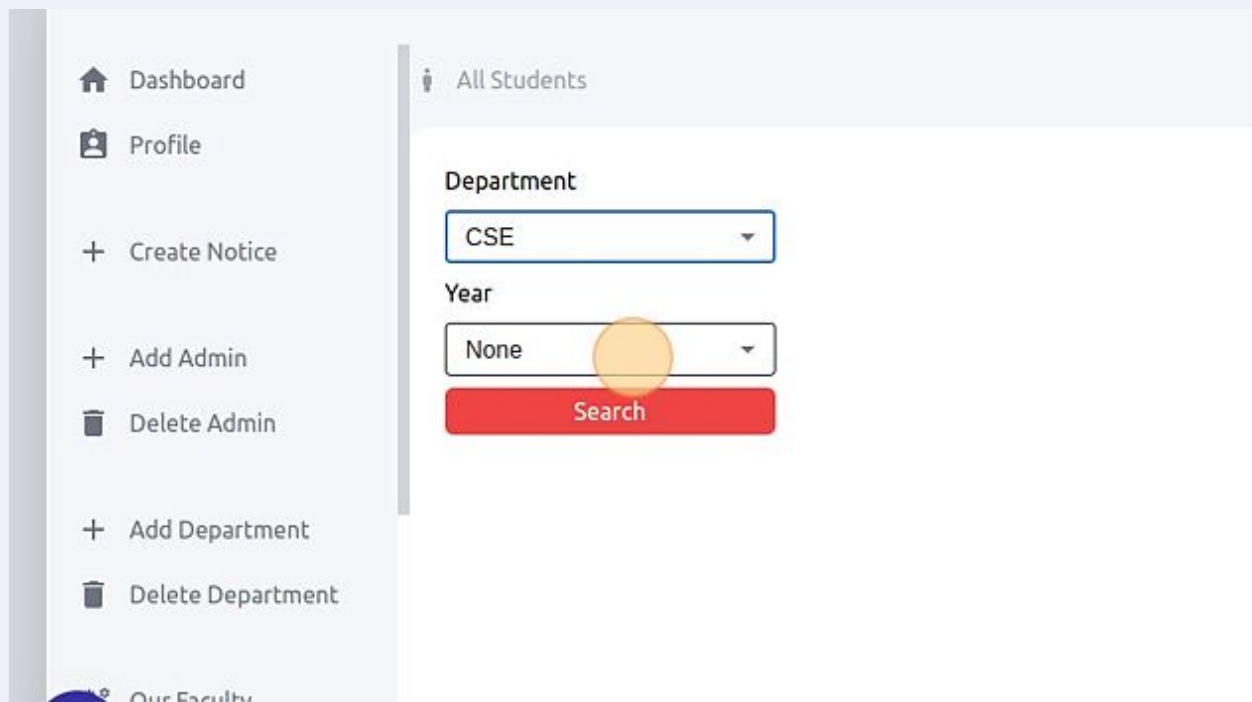
3 Click "None"



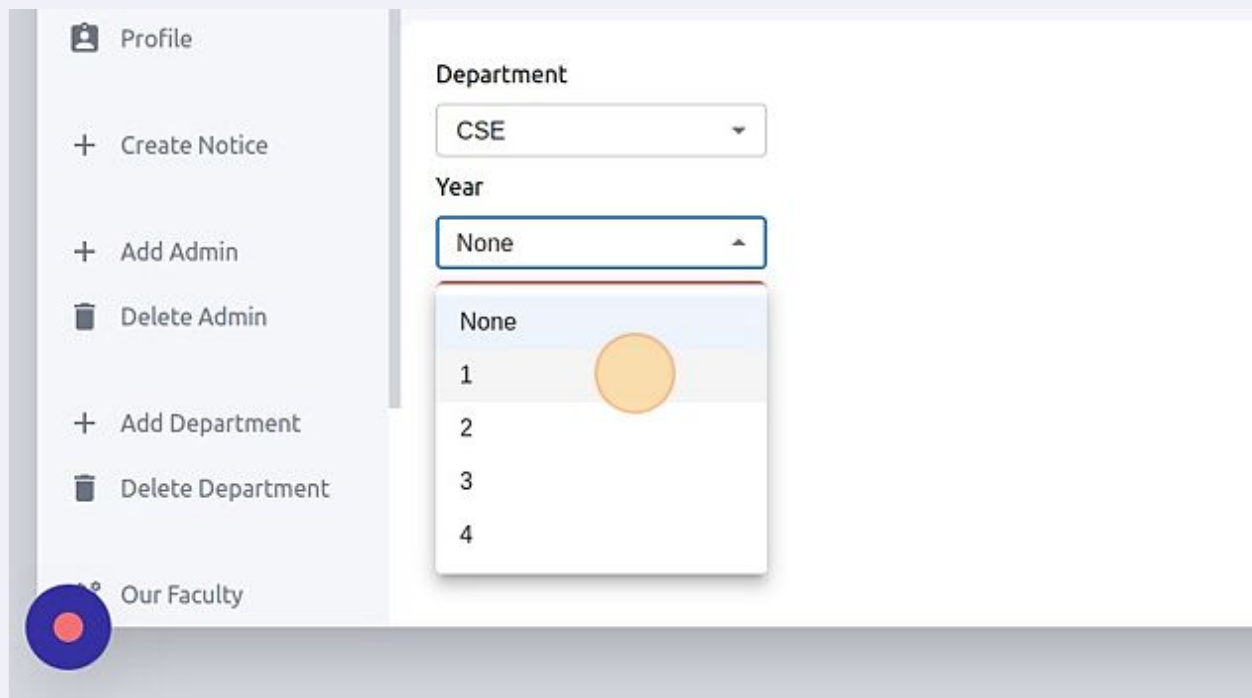
4 Click "CSE"



5 Click "None"



6 Click "1"



7 Click "Search"

The screenshot shows the 'All Students' page. On the left is a sidebar with navigation links: Dashboard, Profile, Create Notice, Add Admin, Delete Admin, Add Department, Delete Department, and Our Faculty. The main content area has a header 'All Students' and two dropdown menus: 'Department' (set to 'CSE') and 'Year' (set to '1'). Below these is a red 'Search' button, which is highlighted with an orange circle.

8 Click "1"

The screenshot shows the 'All Students' page after a search. The 'Department' dropdown is set to 'CSE' and the 'Year' dropdown is set to '1'. The '1' in the 'Year' dropdown is highlighted with an orange circle. Below the filters is a red 'Search' button. To the right of the filters is a table with the following data:

Sr no.	Name	Username
1	ajay gupta	STU20230100

9 Click "4"

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar contains the following items:

- Our Faculty
- + Add Faculty
- Delete Faculty
- Our Students**
- + Add Students
- Delete Student
- Subjects
- Add Subject

The main content area has a 'Department' dropdown set to 'CSE' and a 'Year' dropdown that is open, showing options: None, 1, 2, 3, and 4. The option '4' is highlighted with an orange circle. To the right of the dropdowns is a table with the following data:

Sr no.	Name	Username
1	ajay gupta	STU20230100

10 Click "Search"

The screenshot shows the same web application interface, but now the 'Year' dropdown is set to '4' and a red 'Search' button is highlighted with an orange circle. The sidebar and table data remain the same as in the previous screenshot.

11 Click "Add Students"

Our Faculty

+ Add Faculty

Delete Faculty

Our Students

+ Add Students

Delete Student

Subjects

Add Subject

Department

CSE

Year

4

Search

No Stud

12 Enter the Full details

board

Notice

Admin

Admin

Department

Department

+ Add Student

Name :

Full Name

DOB :

dd/mm/yyyy

Email :

Email

Batch :

yyyy-yyyy

Department :

Gender :

Contact Number :

Father's Contact Number :

13 Click "Submit"

A registration form with the following fields and values:

- Father's Name :** Bikash Gupta
- Mother's Contact Number :** 7439839225
- Mother's Name :** Bisa Gupta
- Section :** 1
- Year :** 4
- Avatar :** Choose file

At the bottom, there are two buttons: a red "Submit" button and a blue "Clear" button. A red circle highlights the "Submit" button.

14 Click "Submit"

This is an identical screenshot of the registration form shown in step 13. It contains the same fields, values, and highlighted "Submit" button.

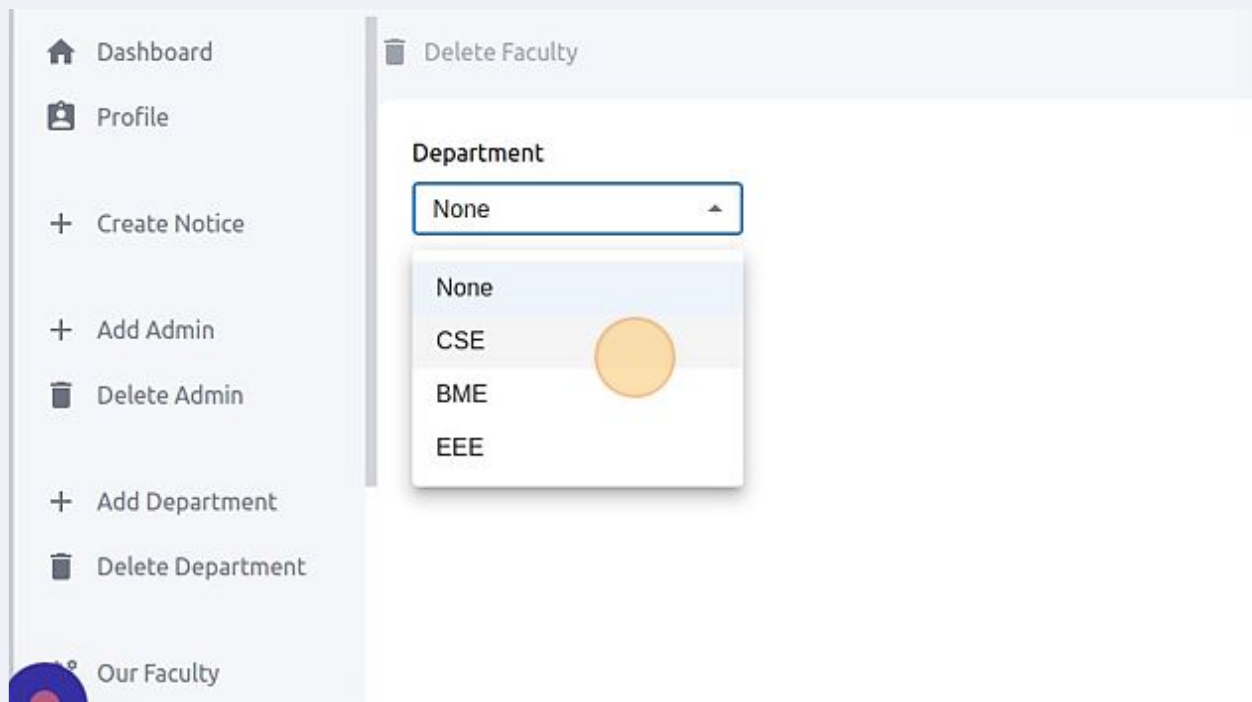
15 Click "Delete Student"

The screenshot shows a web application interface. On the left, there is a sidebar menu with the following items: 'Our Faculty', 'Add Faculty', 'Delete Faculty', 'Our Students', 'Add Students', 'Delete Student' (highlighted with an orange circle), and 'Subjects'. The main content area displays a form for adding or editing a student. The form has the following fields: 'Name : Full Name', 'DOB : dd/mm/yyyy', 'Email : Email', 'Batch : yyyy-yyyy', 'Father's Name : Father's Name', 'Department', 'Gender :', 'Contact N', 'Father's C Number :', and 'Mother's C'. A blue circle is visible in the bottom left corner of the sidebar.

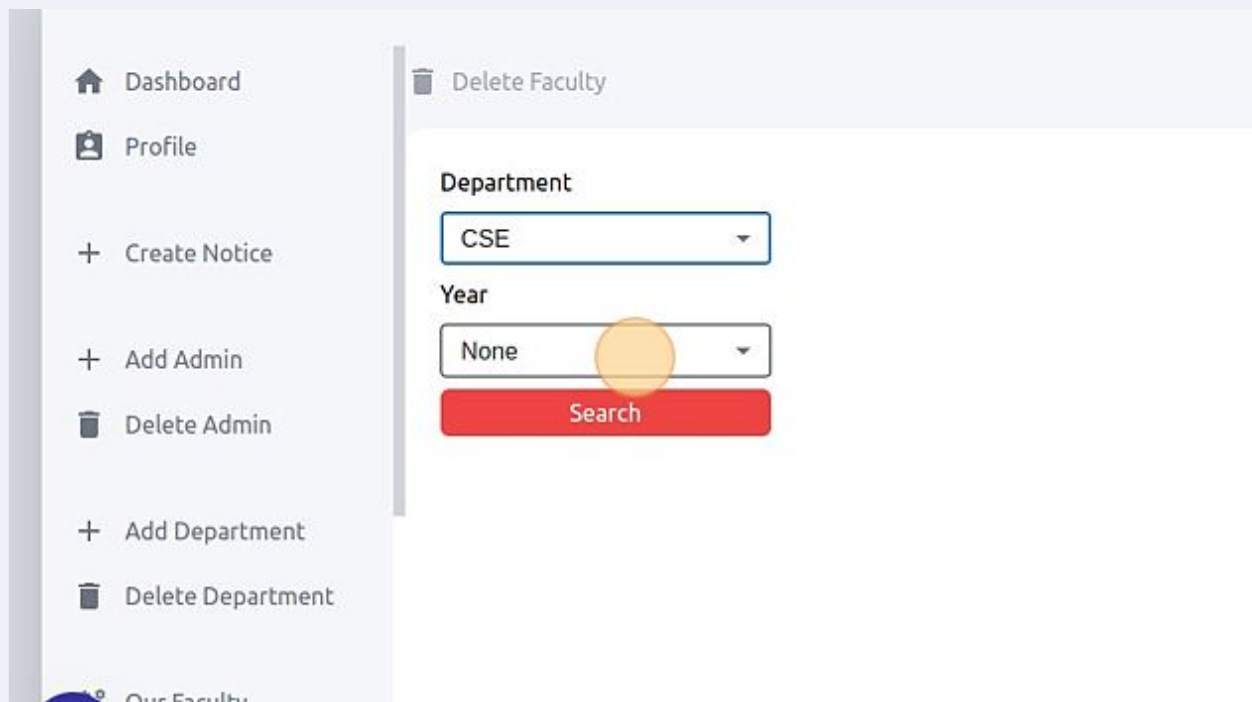
16 Click "None"

The screenshot shows a web application interface. On the left, there is a sidebar menu with the following items: 'Dashboard', 'Profile', 'Create Notice', 'Add Admin', 'Delete Admin', and 'Add Department'. The main content area displays a form for deleting a faculty member. The form has the following fields: 'Department' (with a dropdown menu showing 'None' and an orange circle), 'Year' (with a dropdown menu showing 'None'), and a red 'Search' button. The top of the page has a 'Welcome' message and a 'TDen' logo.

17 Click "CSE"



18 Click "None"



19 Click "3"

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

Our Faculty

Department

CSE

Year

None

1

2

3

4

20 Click "3"

Dashboard

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

Our Faculty

Delete Faculty

Department

CSE

Year

3

Search

21 Click "4"

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

Our Faculty

Department

CSE

Year

3

None

1

2

3

4

22 Click "Search"

Dashboard

Profile

+ Create Notice

+ Add Admin

Delete Admin

+ Add Department

Delete Department

Our Faculty

Delete Faculty

Department

CSE

Year

4

Search

23

Click "Delete"

The screenshot shows a web application interface. On the left, there are two dropdown menus and a red button. The main area contains a table with the following data:

Select	Sr no.	Name	Username	Section
<input type="checkbox"/>	1	Akash Gupta	STU202301002	1

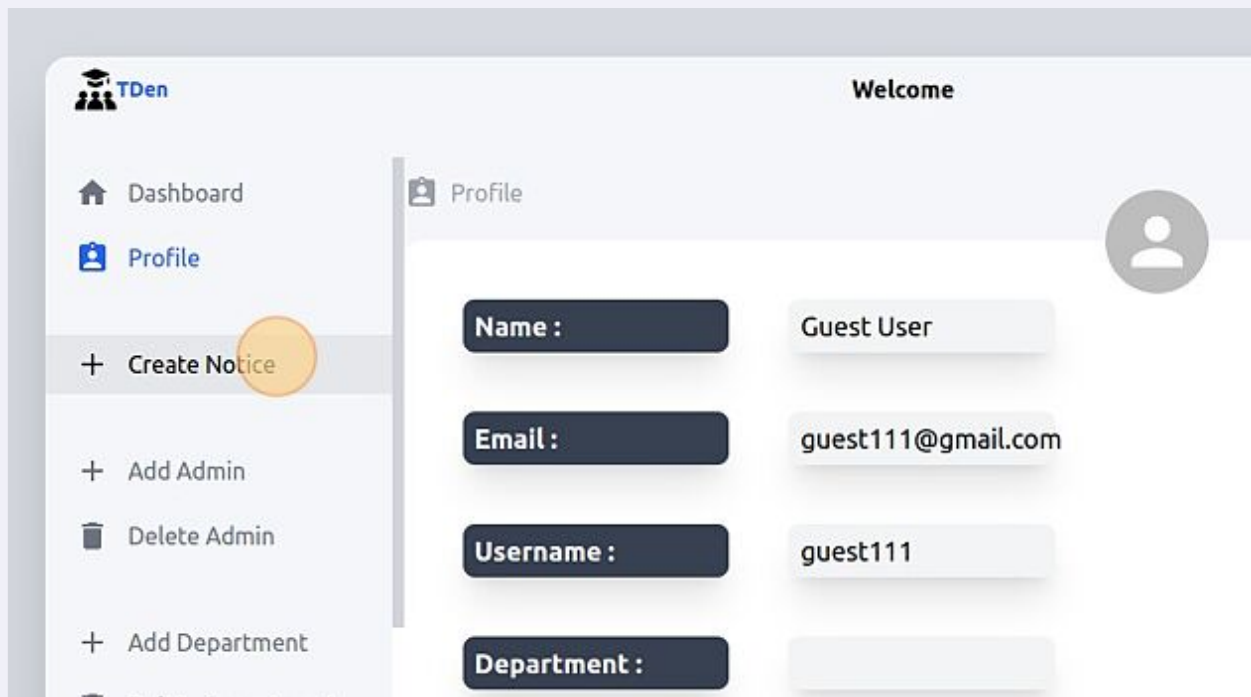
Below the table, there is a red button labeled "Delete" which is highlighted with a yellow circle.

Notice

Creating Notice for student and for particular faculty

- 1 Navigate to Notice Section through dashboard

- 2 Click "Create Notice"



3 Fill the Details

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar contains links: 'Dashboard', 'Profile', 'Create Notice' (highlighted in blue), 'Add Admin', 'Delete Admin', and 'Add Department'. The main content area has a 'Welcome' header and a 'Create Notice' section. The form fields are: 'Date :' with a placeholder 'dd/mm/yyyy' and a calendar icon, 'Content :' (a wide text area), 'Topic :' with a placeholder 'Topic', 'To :' with a dropdown menu showing 'None', and 'From :' with a placeholder 'From'. A yellow circle highlights the 'Date :' field.

4 Click the "Topic" field.

The screenshot shows the same web application interface as before, but with the 'Date' field now filled with '22/05/2023'. A yellow circle highlights the 'Topic' field, which has a placeholder 'Topic'. At the bottom right of the form, there are two buttons: 'Submit' (red) and 'Clear' (blue).

5 Click "Student"

The screenshot shows a web form with a sidebar on the left containing the following menu items: Notice, Admin, Department, Department, and Faculty. The main form area contains the following fields and controls:

- Date :** A date input field showing "22/05/2023" with a calendar icon.
- Topic :** A text input field containing "Practical Exam Nc".
- To :** A dropdown menu currently showing "None". The dropdown is open, displaying the following options: "None", "All", "Faculty", and "Student". An orange circle highlights the "Student" option.
- From :** A text input field, currently empty.
- Content :** A large text area for additional information.
- Submit** and **Clear** buttons are located at the bottom right of the form.

6 Click the "From" field.

The screenshot shows the same web form as in step 5, but with the following changes:

- The **From :** text input field is now highlighted with an orange circle.
- The **To :** dropdown menu remains open, showing the same options: "None", "All", "Faculty", and "Student".
- The sidebar menu items are: Notice, Admin, Department, Department, and Faculty.
- The **Date :** field shows "22/05/2023", **Topic :** shows "Practical Exam Nc", and **Content :** is a large text area.
- Submit** and **Clear** buttons are at the bottom right.

7 Open a new tab

8 Click "Submit"

The screenshot shows a web form with the following elements:

- Date :** A text input field containing "22/05/2023" and a calendar icon.
- Topic :** A text input field containing "Practical Exam No".
- To :** A dropdown menu with "Student" selected and a downward arrow.
- From :** A text input field containing "Principal - in - cha".
- Content :** A text area containing the text: "/ SESSIONAL EXAM WHICH IS STARTING TOMORROW Carry the following documents with you university exams. 1. ADMIT CARD 2. ORIGINAL REGISTRATION CERTIFICATE."
- Submit :** A red button with a yellow circular highlight.
- Clear :** A blue button.

9 Click "Dashboard"

The screenshot shows the TDen dashboard. The left sidebar contains a menu with the following items: Dashboard (highlighted with an orange circle), Profile, Create Notice, Add Admin, Delete Admin, and Add Department. The main content area is titled 'Welcome' and contains a 'Create Notice' form. The form has the following fields: Date (dd/mm/yyyy), Content, Topic (Topic), To (None), and From (From).


10 Click "Practical Exam NoticePractical Exam NoticePractical Exam NoticePractical Exam NoticePractical Exam NoticePractical Exam NoticePractical Exam Notice"


The screenshot shows the TDen dashboard. The top section displays statistics for Student (4), Admin (7), and Department (3). The main content area features a calendar for May 2023 and a list of notices. The notices are: holidayholidayholidayholiday...today is holiday, meetingmeetingmeetingmee... meeting, ConferenceConferenceConfe... on Cyber Security, and Practical Exam NoticePractical [22:50, 5/21/2023] Neha Raja: Dear students. The 'Practical Exam Notice' is highlighted with an orange circle.


11

Click "[22:50, 5/21/2023] Neha Raja: Dear students, BEST OF LUCK FOR YOUR END SEMESTER PRACTICAL / SESSIONAL EXAMINATION WHICH IS STARTING FROM TOMORRO..."

Faculty
3

 Student
4

 Admin
7

 Department
3

May 2023

WED	THU	FRI	SAT	SUN
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31	1	2	3	4

Notices

From: Principal - in - charge 2023-05-21

Practical Exam Notice

[22:50, 5/21/2023] Neha Raja: Dear students, BEST OF LUCK FOR YOUR END SEMESTER PRACTICAL / SESSIONAL EXAMINATION WHICH IS STARTING FROM TOMORROW Carry the following documents with you for all university exams. 1. ADMIT CARD 2. ORIGINAL REGISTRATION CERTIFICATE.