

## **Job Description**

**Role:** Tech Support Intern **Duration:** 2-3 months

## **Responsibilities:**

- 1. Learn new technologies
- 2. Handle live or doubt sessions
- 3. Create individual real-time projects and involve zen learners to do hands-on
- 4. Provide reports wherever needed
- 5. Provide various weekly assignments, tasks to learners and evaluate them on a regular basis
- 6. Provide tips and guide zen learners for interview preparation
- 7. Work on personal attention to non tech background learners and motivating them to succeed in the tech field
- 8. Take ownership of learners progress and maintain the individual performance report
- 9. Connect with all industry experts (externals) conducting monthly meet and make sure all the classes happen as per GUVI'S syllabus and norms
- 10. Maintain their progress
- 11. Build good Rapo with learners representing GUVI and help them for the smooth process of learning in possible ways
- 12. Conducting mock technical interviewers for our learners within 3 days of completion of the pre boot camp.
- 13. Prepare and share the list of qualified learners to the Payment Coordinators
- 14. Support practice sessions of the learners until they get into the pre boot camp.

Skills Required: HTML, Css, Javascript, ReactJS/NodeJS

## Note:

Selected interns will be converted to full-time employees after the internship period. Conversion to full time employment will depend on the performance during the internship period.



