



Application for Post of Finance manager for Saarang- 2018



Name:	Nick:
Roll No:	Hostel:
Email:	Room No:
Department:	Contact No:

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General Instruction: Meet Saarang 2017 finance managers and all club conveners for inputs. Limit the application to 10 pages and use font size as 12.

Questions:

- 1) What are the changes you would like to see in Saarang 2018 compared to its previous editions?
- 2) What is your vision for Finance department of Saarang 2018? What are your plans and initiatives to implement them?
- 3) What were the drawbacks of Saarang 2017 Finance team? Come up with feasible solutions to avoid them. (Format : Drawback-Reason-Solution)
- 4) Suggest some improvements in issuing advances, collecting and reimbursing bills for Clubs, Lit-Soc and Saarang individually.
- 5) List out the duties of Finance Manager.
- 6) Explain the role of QMS manager in finance department.
- 7) Why do you want to be a Saarang coordinator and why do you think you are right for this post?