 Lighthouse Info Systems Pvt. Ltd. <small>SINCE 1987</small>	Document Name	Object Help Document	
	Menu Code	01.131.06	
	Process Name	Geographical Master	
Release Version	1.0	Document No	LISPL/OHD/FI/101/001
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01.131.06 - Geographical Master

PROCESS OVERVIEW

This master is used to define Geographical location including City, State, Region, District, and Country. Ranking of cities can be maintained.

PROCESS PRE-REQUISITES

Required Fields	Input Details	General Remarks
Geo Code	Geographical Master	User have to create geo org code
Geo Name	Geographical Master	User have to create geo org code
Comes under	This column show comes under	User have to select by pressing f9 button
Geo Type	This column shows Geo Type such as District, region state country.	We have to mention Geo type from selection list.
Closed date	This column show closed date	User have to fill closed date

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KEY FEATURES

- Location details can be easily configured.
- Geographical details can be easily fetched.
- Facilities to see status by first record to Last Record.
- Facility to see status by order, Geo Code, Geo Name, Hierarchy.

PROCESS DETAILS

FM1986V - Geographical Master

Filter

Geo Code City Type

Comes Under Close Date

City Rank

Show

Clear

Geographical Details


Sr No	Geo Code	Geo Name	Geo Type	Parent Name	City Rank	City Rank Name	Closed Date
1	DT_00001	ADONI	DISTRICT	ANDHRA PRADESH			
2	DT_00002	ANANTHAPUR	DISTRICT	ANDHRA PRADESH			
3	DT_00003	ANAPARTHI	DISTRICT	ANDHRA PRADESH			
4	DT_00004	CHITTOOR	DISTRICT	ANDHRA PRADESH			
5	DT_00005	EAST GODAVARI	DISTRICT	ANDHRA PRADESH			
6	DT_00006	GANDHINAGAR	DISTRICT	ANDHRA PRADESH			
7	DT_00007	GUNTUR	DISTRICT	ANDHRA PRADESH			
8	DT_00008	KADAPA	DISTRICT	ANDHRA PRADESH			
9	DT_00009	KRISHNA	DISTRICT	ANDHRA PRADESH			
10	DT_00010	KURNOOL	DISTRICT	ANDHRA PRADESH			
11	DT_00011	MODERN TRADE - AP	DISTRICT	ANDHRA PRADESH			
12	DT_00012	NELLORE	DISTRICT	ANDHRA PRADESH			
13	DT_00013	ONGOLE	DISTRICT	ANDHRA PRADESH			
14	DT_00014	PRAKASAM	DISTRICT	ANDHRA PRADESH			
15	DT_00015	PRAKASHAM	DISTRICT	ANDHRA PRADESH			
16	DT_00016	SPSR NELLORE	DISTRICT	ANDHRA PRADESH			
17	DT_00017	SRIKAKULAM	DISTRICT	ANDHRA PRADESH			
18	DT_00018	VIJAYAWADA	DISTRICT	ANDHRA PRADESH			
19	DT_00019	VISHAKAPATNAM	DISTRICT	ANDHRA PRADESH			

Order by ☒ Geo Code ☐ Geo Name ☐ Hierarchy

First Record **Last Record**

Add **Edit** **Delete** **Find** **Print** **Excel** **Exit**

BUTTONS	DESCRIPTION
A DD	To Add new record.
E dit	To Edit the selected record.
D delete	To Delete selected record.
F ind	To find record.

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V iew	To View the selected record.
E xit	To Exit from the current opened window.

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Geographical Details

Geo Code*

Geo Name*

Geo Type*

Comes Under

Close Flag ☐


Work Step – To Add Record in Geographical Master

Step 1 Click on Add button

Step 2 Create Geo code and Geo Type from list. It comes from Geographical Master.

Step 3 Select comes under by pressing F9 button and its comes from District Mast.

Step 4 Press Tick on Closed Flag if required.

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FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Geo Code	Geographical Master	R	Select from lov which is already define in process master
Geo Name	Geographical Master	R	Select item category to set process.
Geo Type	Drop Down List	R	Select type of office by Drop down list.
Comes Under	District Master	O	Select Comes Under Manually.
Closed Flag	Closed Flag	O	Select closed Flag if require to Closed entry