 Lighthouse Info Systems Pvt. Ltd. <small>SINCE 1987</small>	Document Name	Object Help Document	
	Menu Code	01.717.03	
	Process Name	Occupation Masters	
Release Version	1.0	Document No	
Release Date	01-June-2018	Pages	Page - 1 - of 3

01.717.03 – Occupation Master

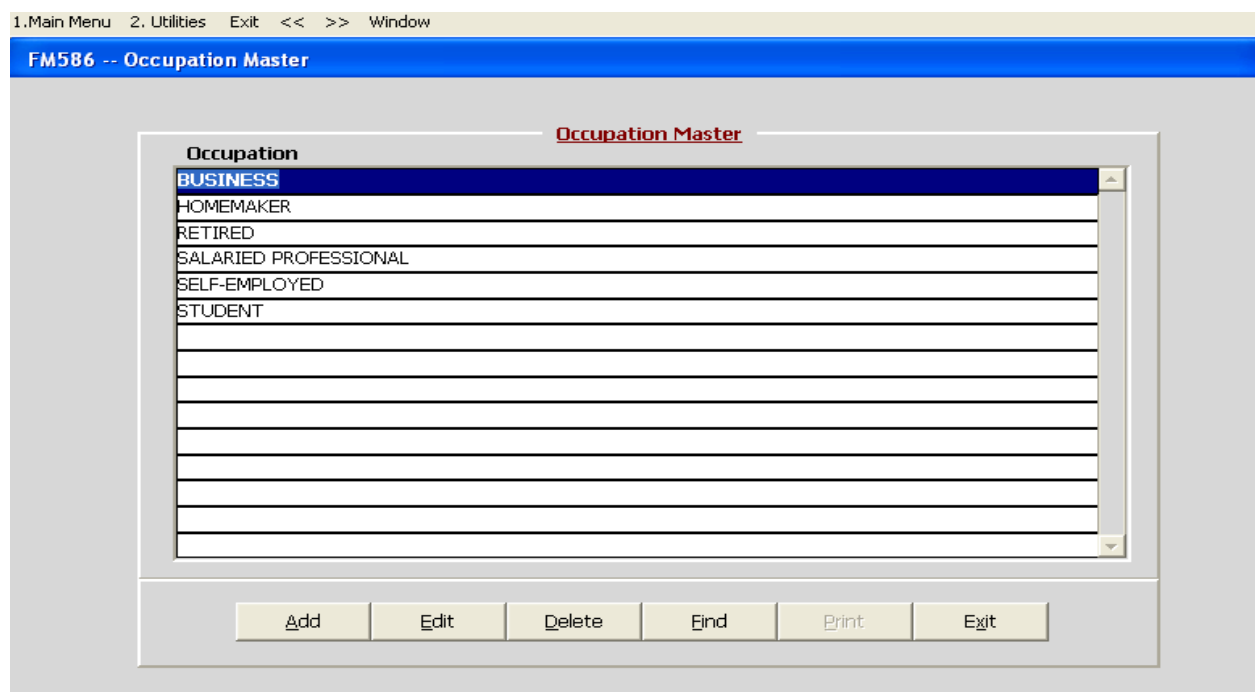
PROCESS OVERVIEW

This Master form is used to define different types of occupation related to employees. This helps us to capture information about employees previous work experience whether he/she was working in company or in own business. Occupation master inputs can further be link in employee master form while adding employee's family working details.

PROCESS PRE-REQUISITES

To perform this process User Rights are required for the Form specifically for *New, Edit, Delete* and *Print* function.

PROCESS DETAILS




1.Main Menu 2. Utilities Exit << >> Window

FM586 -- Occupation Master

Occupation Master

BUSINESS
HOMEMAKER
RETIRED
SALARIED PROFESSIONAL
SELF-EMPLOYED
STUDENT


Add Edit Delete Find Print Exit

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BUTTONS	DESCRIPTION
Add	To Add new record.
Edit	To Edit the existing record.
Delete	To Delete existing record.
Print	To print the record
Exit	To Exit from the open form
Find	To find records from LOV
Ok	To Save record.
Cancel	To Cancel Entry

Work Step –

Step 1 Press Add Button

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Release Date	01-June-2018	Pages	Page - 3 - of 3

1. Main Menu 2. Utilities Exit << >> Window

FM586 -- Occupation Master

Occupation Details

Occupation

Step 2 Enter Required Occupation

Step 3 Click on Ok button

Optional Data Fields

Not applicable

Tips and Tricks

Not Applicable

Input Field Level Information – General Details

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Occupation	Enter required occupation	R	Add occupation different from each

R = Required, O = Optional, C = Conditional