01.201.02 – Unit of Measure Master

PROCESS OVERVIEW

This master is used to define the various basic and alternate units of measures which are being used in process of procurement, sales, production and inventory management.

PROCESS DETAILS

BUTTONS	DESCRIPTION
Add	To add new Unit of Measure master.
Edit	To edit the existing master data, code cannot be changed.
Delete	To delete the existing master data only if the same is not used in any other master data or in any transaction.
Find Item	To find the master data by code or name.
View	To view the master data in display mode.
Print	Facility to export the master data populated in the data browser window in Excel file.
Exit	To exit from the master form.

Work Step – To Create New Item Master
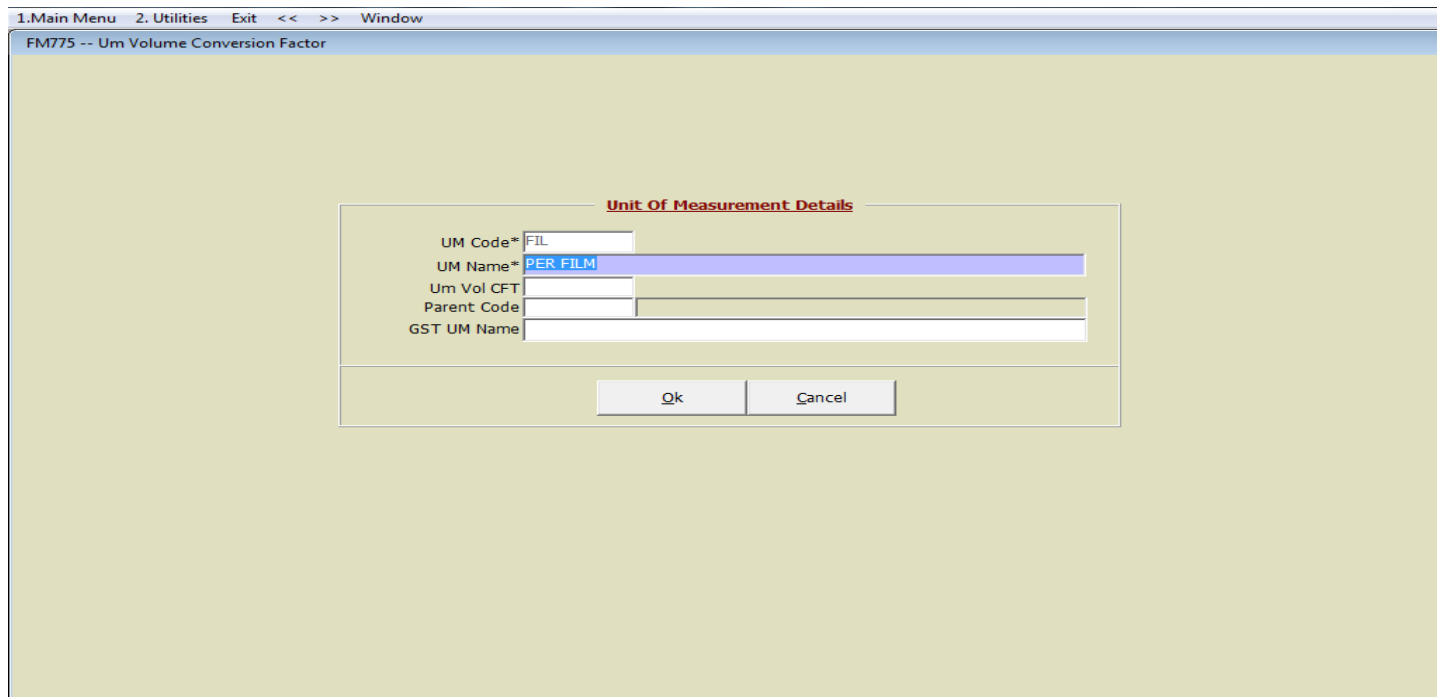
Step 1 Press 'New' Button.

Step 2 Enter unique 'UM Code'

Step 3 Enter 'UM Name'

Step 4 Enter 'Conversion Factor Value', if required.

Step 5 Select 'Parent Code' (Press F9/F8 for LOV)

Step 6 Press 'Ok' buttons to save the record.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
UM Code	Unit of Measure Code	R	Standard Unit of Measure Codes upto 3 characters.
UM Name	Unit Of Measure Description	R	Standard Unit of Measure Description upto 20 characters.
UM Vol CFT	UOM Conversion Factor	O	UOM Conversion Factor, if required (non mandatory).
Parent Code	Field	O	If UOM are required to create under some Parent Code as shown in the screen shot then create the Parent Code first then assign the same various other UOM Codes. Select from LOV (List of Value) by pressing F9.

(R-Required, O-Optional, C-Conditional)