01.133.03 - Period Master

PROCESS OVERVIEW

This master is use to define Period for Particular year. It may be yearly, half yearly, quarterly, fort nightly, weekly, daily and user defined.

PROCESS PRE-REQUISITES

Required Fields	Input Details	General Remarks
Period code	User has to filled Period code	Defined by user
Period Name	User have to filled period name	Defined by user
From date	This column shows from date.	Defined by user
To date	This column shows to date	Defined by user

KEY FEATURES

- Period wise details can be maintained
- Transactions for particular period can be performed, like on daily basis, monthly basis etc
- This period details can be selected for the date range i.e. from and to

PROCESS DETAILS

Work Step – To add new record

Step 1 For adding new record click on ADD button
Step 2 Select period type
Step 3 Put period code and period name
Step 4 Generate record

BUTTONS	DESCRIPTION
ADD	To Add new record.
Edit	To Edit the selected record.
Delete	To Delete selected record.
Find	Find by code
View	To View the selected record
Print	To print the available records
Exit	To Exit from the current opened window.