E Lighthouse	Document Name	Object Help Document			
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SINCE 1987	Process Name	Configuration Master			
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00.004.04 - Configuration Master

PROCESS OVERVIEW

Configuration Master is very important master before doing any transaction in ERP. ERP is based on its series configuration. All main transaction is based on series which user have configured in configuration master.

PROCESS PRE-REQUISITES

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Division	Filter	R	To select required division from division master.
Cost Code	Filter	R	To select cost/project as per define projects.
T-Nature	Filter	R	For selecting required T-Nature for which user want to configure series.
Account Schedule	Filter	R	User should create main schedule before configuring series.
Tax Codes	Codes.	R	Taxes should be define properly in add-on master before configuration of series.

KEY FEATURES

- Configuration Master is very essential, as our series configured based on T-Code and T-Nature.
- Series can be defined as per cost/project and division, which will easier to find proper series while making entries in the form.
- In this form, series types can be defined like daily, monthly, yearly.
- We can freeze dates for not allowing to make back dated entry to Users.
- Various strings can be decided for proper selection while making entry, for easier and smooth handling of the ERP, like item category string for fetching items of only the specified category.
- If user wants to maintain separate voucher number then in this form the provision of voucher prefix has been given.
- Every process in ERP are linked with their dependent one, for this we have a provision name as 'Required Process' for making mandatory to have previous process.
- While in transaction form for proper accounting effect we have a provision of 'Post code'.

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- We can easily configure 'Add-on string' for proper selection of GST code as per transaction, i.e. CGST, SGST, IGST etc.
- We can configure predefined T&C if same every time as well as we can add footers here for reports to print.

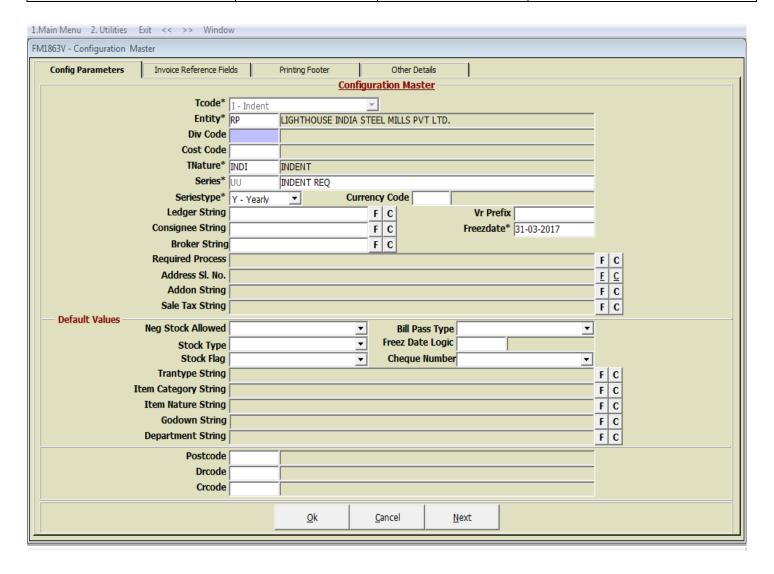
PROCESS DETAILS

BUTTONS	DESCRIPTION
S how	After selecting filter show button will fetch all the filter records on screen.
R efresh	If user wants to select next data without reentering in the form then this button will be use-full.
A dd	New series will be configure by pressing Add button.
E dit	Can edit the existing records and new changes can be made possible, but some field like T-code and Series are not editable by default.
D elete	For delete of the records which are not required.
Find	As lots of records are on screen, user can easily find out required record with the help of this button.
Find Book Heading	Find the records by its book heading. Like Indent Req.
V iew	Many times user required to view various records individually, so he can find this button usefull.
E xcel	User can copy records on Excel sheet.
E xit	It will help to out user from the form.

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FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
T-Code	Filter	D	To select required T-Code for which user want to
1-Code	riitei	N	configure series.

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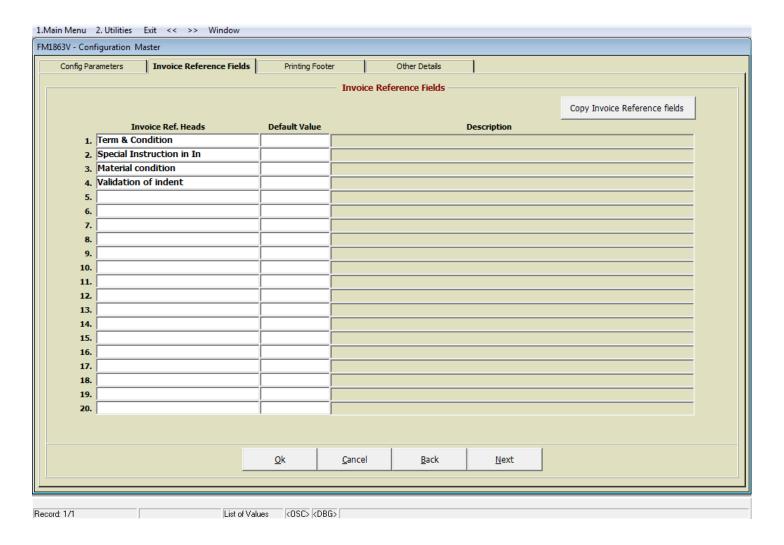
Entity		R	To select entity from Entity Master.
T-Nature	Filter	R	For selecting required T-Nature for which user want to configure series.
Series		R	User can define series name here logically as per user convince.
Series Type	Nature.	R	Type of nature like daily, Monthly, Yearly can define here for VRNO sequence cycle repetition.
Required Process		0	For selecting process prior to require for completing depending process.
Freeze Date		R	Freeze date not allow to make back dated entry to user.
Add-on String	Tax Code	С	Tax codes which will need while making transaction through series mention here.
Godown String	Godown code	0	Here we define required Godown for that series in which stock will store.
Post Code	Posting Account	С	Required posting code is defined here for accounting purpose.

Work Step – To transferring rights.

- Step 1 For creating new series T-code and T-nature is mandatory for which user want to open new series.
- Step 2 For which entity, division and project code user want to open series could be mention here except Entity which is mandatory. So by this after selecting series entity will auto populate while making transaction.
- Step 3 Now we can create series by defining its name in the field logically according to project.
- Step 4 User have an option to select series type like daily, monthly and yearly for his preferred logic of voucher sequence and he can stop another user to make back dated entry by deciding freeze date.
- Step 5 User can save time and he does not required to memorize name of consignee, broker, tax code etc. As in configuration master he can add this repeated thing in a one go, i.e. various strings present over here.
- Step 6 For making mandatory to previous required processes to be completed we have this field Required Process. Required process like Indent should be made first for making Purchase order.
- Step 7 For accounting purpose we have field of Post code, In which we mention through which account the whole transaction will done.
- Step 8 Various default string here we mention, for various purpose like Tran type, Item Category etc for selecting filtered data while making transaction through this series.

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Invoice reference fields.

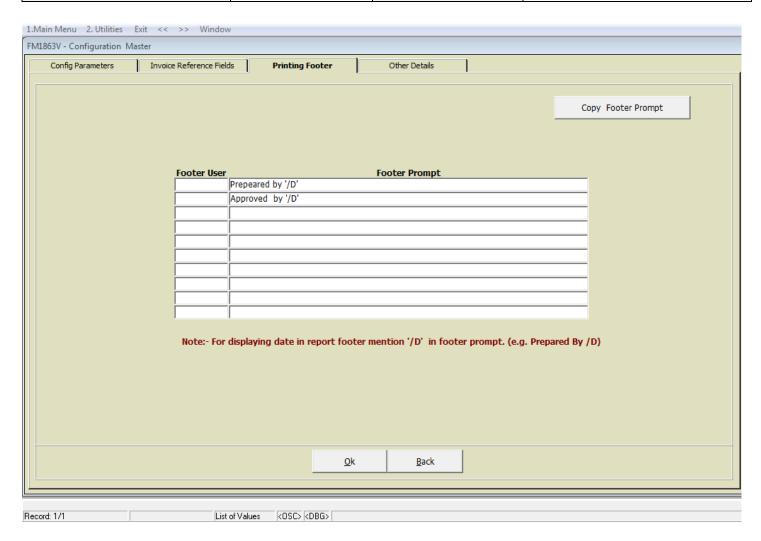


Step 9 Now on other tab we have Invoice reference heads for adding various terms and condition and other instruction required in print report.

Step10 User can use this reference heads for particular series in which similar instructions are used repeatedly.

Invoice reference fields.

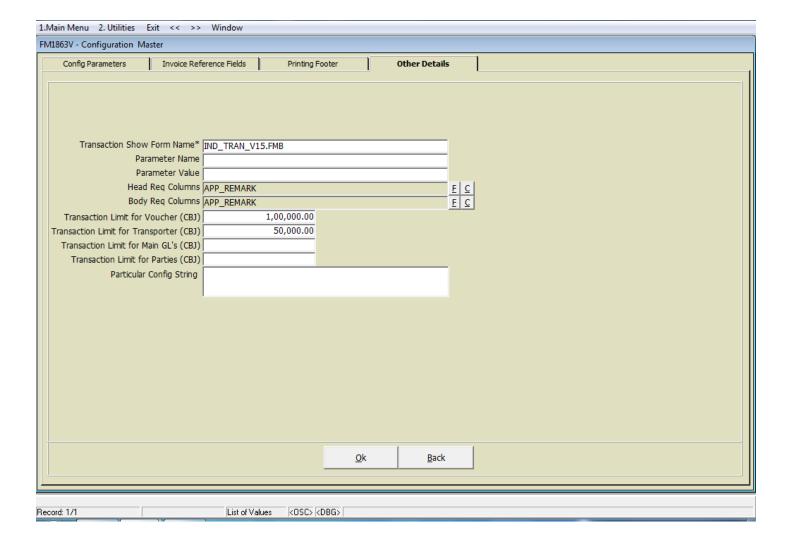
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Step 11 Suppose we want footers like who prepared the report and who approved that record then this field becomes very important. User can add footer name as per his requirement.

Other Details.

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- Step 12 Here user can specify the show form name which will appear when we want to view the transaction of this particular series of specified tcode and tnature.
- Step 13 By using head and body defining columns we can make fields compulsorily entered before saving records for that particular series.
- Step 14 Various transaction limits user can define here like maximum transaction limit for this voucher, transporter etc.
- Step 15 So by entering all above data, user can configure new series as per his requirement.