Lighthouse Info Systems Pvt. Ltd.	Document Name	Object Help Document		
	Menu Code	00.002.07		
	Process Name	Assign Rights to User		
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00.002.07 - Assign Rights to User

PROCESS OVERVIEW

This form functions for assigning Rights to various users form wise and series wise. User rights can be copied 'from user' to 'to user'. Provision to see the form details according to 'Process Option View' or 'Option Process View' has been provided.

PROCESS PRE-REQUISITES

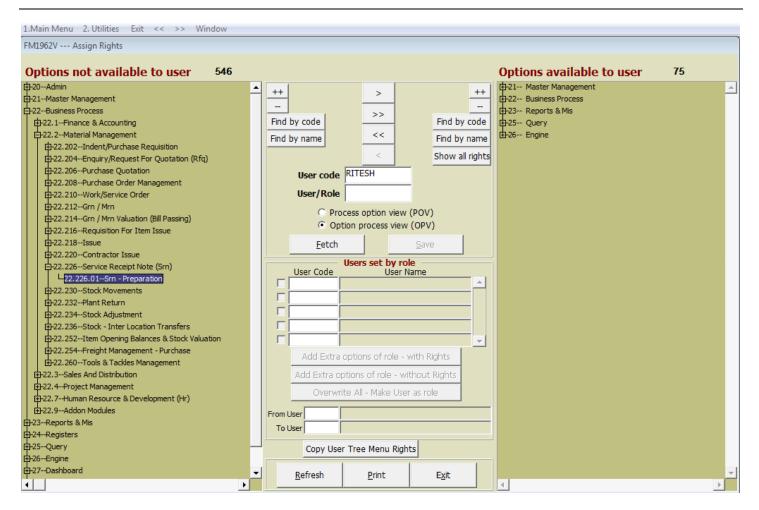
In ERP various authorized users are differentiated for their individual functions. So whom to give proper authorization is decided over this form, according to those rights given to them Form wise and Series wise.

KEY FEATURES

- Assign rights to user have two type of rights Form wise and Series wise.
- Authorized user can take the decision over here for giving rights to various users as per their functionality.
- This form is one of the other control points of the ERP system.
- From this form authorized person can establish control over their users.

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PROCESS DETAILS



BUTTONS	DESCRIPTION		
Find by Code	Here we can find form code wise form from left side for giving rights to user.		
Find by Name	Similar to above button but here we can find form by its name.		
T ransfer ('>','>>')	To transfer rights of selected Form from left side to right side i.e. to User.		
Show All Rights	For viewing/Giving all rights to particular User as per FORM/SERIES.		

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F etch	Tree structure of Form as per User rights can be seen on right side.		
S ave	To saving data after transferring rights to user.		
Refresh	For re-filtering or re-selecting user.		
P rint	To print all rights for the selected user.		

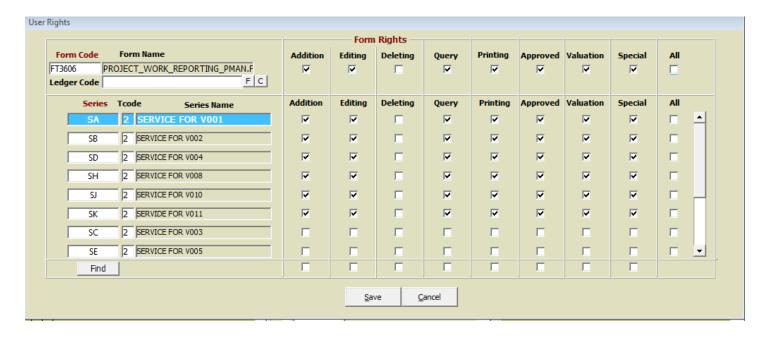
FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
	Filter	R	To select user from the list after pressing F9.
			User can select from here to whom rights required
User code			to be given.
			Can be filter by users code or name in LOV.
User role.	Filter	0	To select user as per their role.
			For viewing process wise option in tree menu, i.e.
POV	Filter	R	all options can be view including in process.
OPV	Filter	R	For viewing options according to process in tree
			menu, i.e. all process which are included in option.
Copy user rights	Copy existing rights.	С	To copy rights from already exist user to another
			one.
			Required to select from user and to user.

Work Step - To transferring rights.

- Step 1 Select user for giving rights.
- Step 2 Select 'OPV' check box for fetching process available to user. If required to fetch option available to user then select 'POV' check box.
- Step 3 Select '>','>>' for transferring required form rights to user and if want to reverse given rights from user then select '<<'. Rights successfully transfer/reverse for user.
- Step 4 Double Click on the form at right side, because after giving rights of Form required give user series wise rights for various projects which user have authorization.
- Step 5 For series wise right, select check box in front of series. We can select 'ALL' for giving total rights of add, edit, delete, approval etc
- Step 6 Now select 'save' button and all rights are given successfully.

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Form / Series wise Rights.



Rights available to User.

RIGHTS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
A ddition	Addition of new records.	С	User can add new records.
Editing	Editing new records.	С	User can edit the existing records which are not approved.
D eleting	Deleting records.	С	User can delete the existing records which are not approved.
Q uery	For query.	С	For query of the records.
Printing	Print the records	С	User can print the records.
A pproval	Approval rights.	С	Right for approving the records as per level.
V aluation	Valuation of records.	С	User can evaluate the existing records.
S pecial	Special rights.	С	Authorize user have special rights like delete records after approval.

R = Required, O = Optional, C = Conditional