 <b>Lighthouse</b> Info Systems Pvt. Ltd. <small>SINCE 1987</small>	Document Name	Object Help Document	
	Menu Code	01.719.01	
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## 01.719.01 – Qualification Master

### PROCESS OVERVIEW

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This Master form is used to enter the list of qualifications (SSC, HSC, Degree qualification). Once list of qualification is saved we can link these qualifications with employee master.

We can set parent-> child relationships while defining qualification masters.

### PROCESS PRE-REQUISITES

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To perform this process User Rights are required for the Form specifically for *New, Edit, Delete* and *Print* function.


### KEY FEATURES

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- *We can link the qualification code for specific employee as per his/her qualification.*

### PROCESS DETAILS

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Main Menu 2. Utilities Exit << >> Window

**FM661 -- Qualification Master**


**Qualification Master**

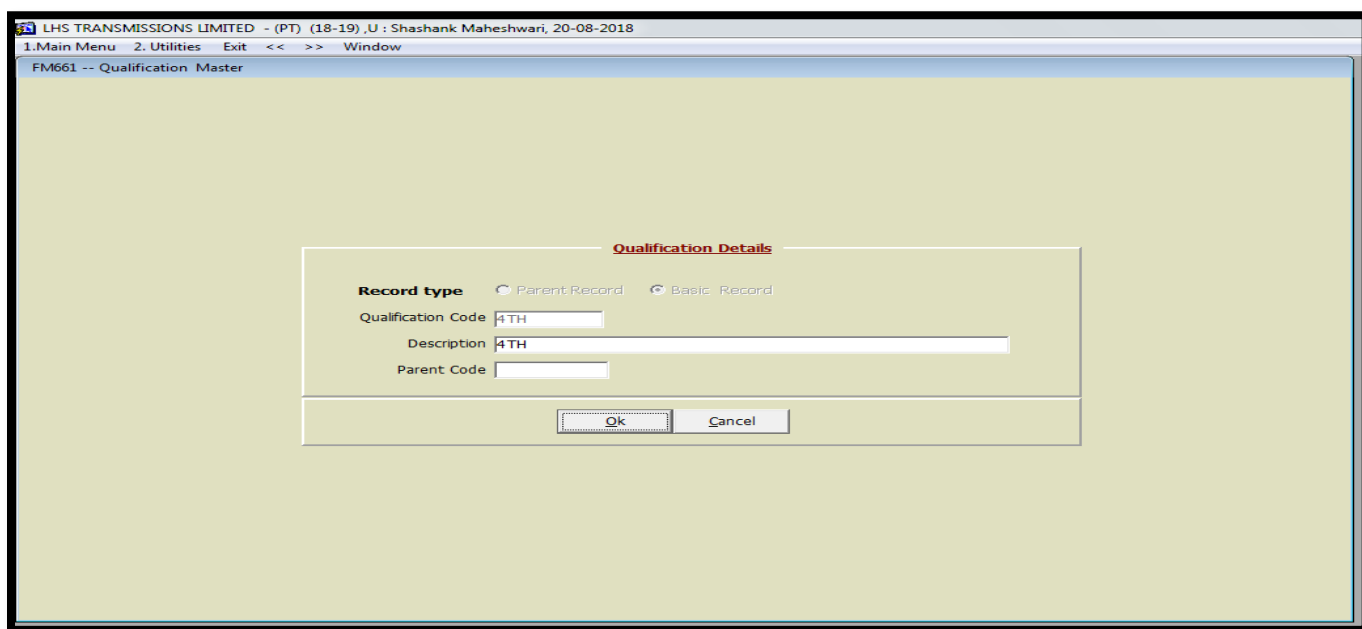
Code	Description	Parent Code
<b>4TH</b>	<b>4th</b>	
7TH	7th	
8TH	8th	
9TH	9th	
AUT	Autocad	
B.COM	Bachelor Of Commerce	
B.E	Bachelor Of Engineering	
B.SC	Bachelor Of Science	
B.T	B.Tech	
BA	Bachelor Of Arts	
BBA	Bachelor Of Business Administration	
BCA	Bachelor Of Computer Application	
C.E.	Civil Engineering	
CA	Chartered Accountant	
D.C.A	Diploma In Computer Applications	

BUTTONS	DESCRIPTION
Add	To Add new record.
Edit	To Edit the existing record.
Delete	To Delete existing record
Find	To find records from LOV
Print	To print the record
Exit	To Exit from the open form
Ok	To Save Record
Cancel	To Cancel record

### Work Step –

Step 1 Press Add button

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Step 2 Enter desired qualification code

Step 3 Enter description of qualification

Step 4 Enter parent record


### Optional Data Fields

Parent Record

### Tips and Tricks

Not Applicable

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Qualification Code	To add qualification code	R	Enter desired qualification code
Description	To add description	R	Enter description in line with qualification code

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Parent Code	To add parent code	O	Enter parent code
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