	Document Name	Object Help Document	
Lighthouse Info Systems Pvt. Ltd. SINCE 1987	Menu Code	00.004.02	
	Process Name	Division Master	
Release Version	1.0	Document No	LISPL/OHD/FI/101/001
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00.004.02 - Division Master

PROCESS OVERVIEW

Details in the division master gets reflected from the configuration done at the back end, user is allowed to edit the details accordingly. Division code and division name can be selected in the transaction form

PROCESS PRE-REQUISITES

Required Fields	Input Details	General Remarks
Division	This column shows Division, This particular division configure in backend only. Division cannot not be created from frontend. User give list of division to the lighthouse, and only lighthouse have authority to add or remove the division.	This field can be configured from backend only.
Division name	This column show division name. This can be created at the time of division creation only.	This field can be configure from backend only.
Entity	This column show Entity .This can be created at the time of configuration.	This field can be configure from backend only.
Entity Name	This column show Entity name. This can be created at the time of configuration.	This field can be configure from backend only.

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KEY FEATURES

1. Division master helps to define the division, of the particular entity. There are multiple divisions in an entity, there accountability and address could be different. So it is very necessary, to define each division separately.
2. Division master help to define every division wise transaction separately.
3. Due to division master stock accountability made easy.
4. Store wise transaction easily bifurcate with the help of division master.

PROCESS DETAILS

BUTTONS	DESCRIPTION
Edit	To Edit the selected record.
Delete	To Delete selected record.
Find **C**ode	To find record by Code.
Find **N**ame	To find record by Name.

View	To View the selected record.
E**x**it	To Exit from the current opened window.

FIELDS	DESCRIPTION	FIELD VALUE / COMMENTS
Division code/Name	Division name	Enter division code or name, for which division are

		opening.
Print Name	Print name	Enter print name
Entity	Entity name	Enter Particular entity name.
Division Group	Division group name	Enter Division group
Excise Division group	Excise division group name	Enter division group
Division Account	Division Account name	Enter Division account
Area code	Area code name	Enter area code
Address	Address	Enter address of that particular division.
Regd office	Regd office name	Enter regd office of that division.
Short name	Short name	Enter short name
Plant Name	Plant name	Enter plant name
Parent code	Parent code name	Enter parent code
Region code	Region code	Enter region code
State	State name	Enter state code
Address slno	Address	Enter address slno
GST parent code	GST Parent code	Enter GST parent code
State	State name	Enter State where division is present.
GSTIN State type code	GSTIN State type name	Enter GSTIN State type code
Registration	Registration	Enter registration
State type code	State type code	Enter State type code
GSTIN NO.	GSTIN NO.	Enter GSTIN NO
GSTIN Provisional ID	GSTIN Provisional ID	Enter GSTIN Provisional ID
GSTIN Request ID	GSTIN Request ID	Enter GSTIN Request ID
PIN	PIN	Enter PIN
Phone no	Phone no	Enter Phone no
Fax no	Fax no	Enter Fax no
Email	Email	Enter Email

Ecc no.	Ecc no.	Enter Ecc no
Pan no.	Pan no.	Enter Pan no
Sales tax no.	Sales tax no.	Enter Sales tax no.
CST no.	CST no.	Enter CST no.
Service Tax number	Service Tax number	Enter Service Tax number
TIN no	TIN no	Enter TIN no
TAN no	TAN no	Enter TAN no
CIN no	CIN no	Enter CIN no
Tax Exemption from date	Tax Exemption from date	Enter Tax Exemption from date