Lighthouse	Document Name	Object Help Document		
Info Systems Pvt. Ltd.	Menu Code	01.109.01		
SINCE 1907	Process Name	Cost Center Schedule Master		
Release Version	1.0	Document No LISPL/OHD/FI/109/001		
Release Date	03-Nov-2016	Pages	Page - 1 - of 5	

01.109.01 - Cost Center Schedule Master

PROCESS OVERVIEW

This master is used to define the cost code such that it can be scheduled accordingly when required in the transaction. Single Division can have multiple cost centers if required.

PROCESS PRE-REQUISITES

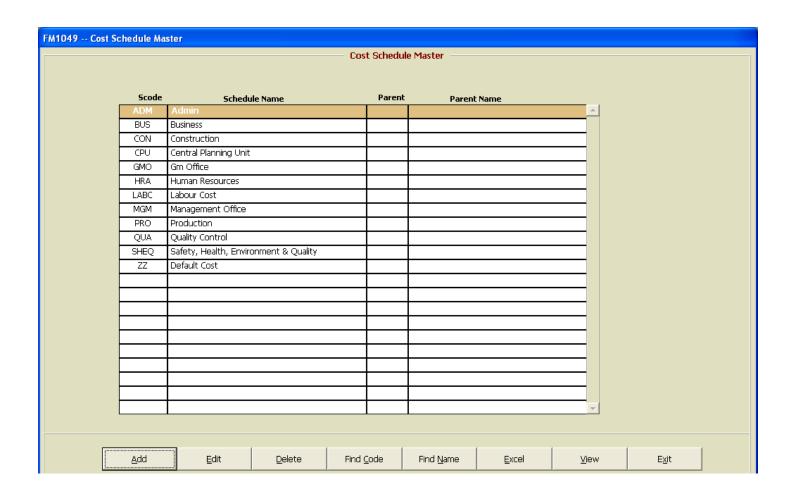
Input Fields	Input Details	General Remarks
Schedule Name	Need to configure	Select pre-defined Schedule Name.
Parent Schedule Code	Need to configure	Select pre-defined Parent schedule code.

KEY FEATURES

- Different balance sheet can be maintained for different cost centers
- Account details can be obtained individually

Example 1 Lighthouse	Document Name	Object Help Document		
Lighthouse Info Systems Pvt. Ltd.	Menu Code	01.109.01		
SINCE 1967	Process Name	Cost Center Schedule Master		
Release Version	1.0	Document No LISPL/OHD/FI/109/001		
Release Date	03-Nov-2016	Pages	Page - 2 - of 5	

PROCESS DETAILS

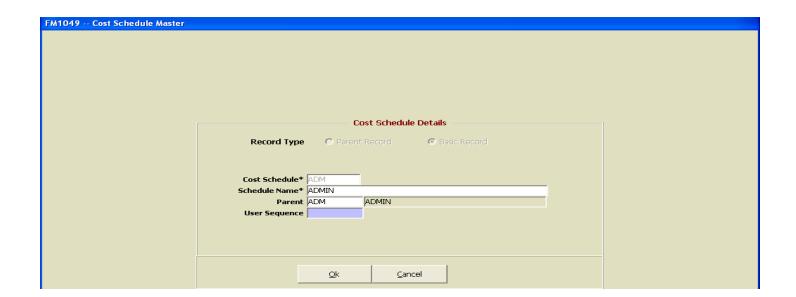


BUTTONS	DESCRIPTION		
<u>A</u> dd	To Add new record.		
<u>E</u> dit	To Edit the selected record. Note - Cost Schedule cannot be changed.		

Example 1 Lighthouse	Document Name	Object Help Document	
Info Systems Pvt. Ltd.	Menu Code	01.109.01 Cost Center Schedule Master	
SINCE 1907	Process Name		
Release Version	1.0	Document No LISPL/OHD/FI/109/001	
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<u>D</u> elete	To Delete selected record. It is possible only if the selected GL is not used in any master relationship or in any transaction.
Find <u>C</u> ode	To find record by Code.
Find <u>N</u> ame	To find record by Name.
<u>E</u> xcel	To extract records in excel format.
<u>V</u> iew	To View the selected record.
E <u>x</u> it	To Exit from the current opened window.

On clicking Add button, below window will populate.



Lighthouse	Document Name	Object Help Document		
Info Systems Pvt. Ltd.	Menu Code	01.109.01 Cost Center Schedule Master		
SINCE 1907	Process Name			
Release Version	1.0	Document No LISPL/OHD/FI/109/001		
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BUTTONS	DESCRIPTION
Ok	To save record.
Cancel	To cancel/terminate process.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Record Type	It can be used to create Parent/Basic cost center record Parent: parent cost center can be created	R	Select Record Type on clicking preferred Radio button.
	Basic : Basic record can be created for the parent record		
Cost Schedule	User has to enter the details according to his requirement	R	Enter Cost Schedule (Manual Entry)
Schedule Name	User has to select from the mentioned LOV	R	Select Schedule Name on pressing F9 button.
Parent	User has to select from the mentioned LOV	0	Select Parent Schedule Code on pressing F9 button.
User Sequence	User can enter numbers for providing the sequence to the basic records	0	Enter User Sequence (Manual Entry).

R = Required, O = Optional, C = Conditional

Work Step – To Add Cost Center Schedule Master

Step 1 Click on 'Add' button.

Step 2 Select 'Record Type' radio button as per requirement.

Example 1 Lighthouse	Document Name	Object Help Document		
Info Systems Pvt. Ltd.	Menu Code	01.109.01		
SINCE 1987	Process Name	Cost Center Schedule Master		
Release Version	1.0	Document No LISPL/OHD/FI/109/001		
Release Date	03-Nov-2016	Pages	Page - 5 - of 5	

Step 3 Enter Cost Schedule [Note - Maximum data length limit is 5 Characters].

Step 4 Select 'Schedule Name' on pressing F9 button.

Step 5 Select 'Parent' on pressing F9 button.

Step 6 Enter 'User Sequence' [Note - Maximum data length limit is 3 Characters].

Step 7 Press 'Ok' button to save record.