 Lighthouse Info Systems Pvt. Ltd. SINCE 1987	Document Name	Object Help Document	
	Menu Code	01.709.01	
	Process Name	Loan Management	
Release Date	1-May-2018	Pages	Page - 2 - of 3

Edit	To Edit the existing record.
Delete	To Delete existing record which are not approved.
Print	To print the record
Exit	To Exit from the open form
Find	To find records from LOV
Ok	To Save record.
View	To view records in read only mode
Cancel	To Cancel Entry

Work Step –

Step 1 Press Add Button.

1.Main Menu 2. Utilities Exit << >> Window


FM315 -- Loan Master

Loan Details

Loan Code	<input type="text" value="02"/>
Loan Description	<input type="text" value="Gandhibag Bank"/>
Loan Amount	<input type="text" value="1,00,000.00"/>
Installment Amount	<input type="text" value="10,000.00"/>
No Of Installments	<input type="text" value="10"/>
Principal Amount For Intrest	<input type="text"/>
Rate Of Intrest	<input type="text"/>
Base Amount For Loan Amount Calculation	<input type="text"/>

Step 2 Enter loan code

Step 3 Enter Loan Description

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Step 4 Enter Loan Amount & Installment Amount

Step 5 Enter Step 6 Enter No of Installment

Step 6 Enter Principle amount for interest

Step 7 Enter Rate of Interest

Step 8 Enter base amount for loan amount calculation/Eligibility

Tips and Tricks

Keep Codes for each Loan of unique length so that it will be helpful in reporting purpose.

Define the standard loan amount provided by bank or company to the employee.

Input Field Level Information – General Details

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Loan Code	Need to create loan code	R	Create separate loan code while making new entry
Loan Description	Need to define Loan description	R	Add description of loan - Personal, Company or Bank loan
Loan Amount	Need to define loan amount	O	Define loan amount as per different loan code or Description
Installment Amount	Need to mention installment amount	O	Define installment amount for loan which needs to be deducted
No of Installment	Need to define number of installment	O	Define number of installment per loan.
Principle amount for Interest	Need to define principle amount for interest	O	Define the principle amount against the interest which required to be paid to bank
Rate of Interest	Need to define the rate of interest on loan amount	O	Define rate of interest to be charged on different type of loan
Base amount for loan amount calculation	Need to define salary component	O	The loan amount criteria for every individual employee based on the salary component selected : Basic, Gross salary & Net salary

R = Required, O = Optional, C = Conditional