<b>Example 1</b> Lighthouse	Document Name	Object Help Document		
Lighthouse Info Systems Pvt. Ltd.	Menu Code	01.101.05		
SINCE 1987	Process Name	GL-Sub Account Configuration		
Release Version	1.0	Document No	LISPL/OHD/FI/101/005	
Release Date	20-Oct-2016	Pages	Page - 1 - of 4	

# 01.101.05 - General Ledger Sub Account Configuration

#### **PROCESS OVERVIEW**

This master is used to generate/configure General Ledger Sub Account which can be further used in transaction details for capturing the account information.

## **PROCESS PRE-REQUISITES**

Input Fields	Input Details	General Remarks
Acc Sch	General Ledger Account Schedule	User selection
GL Acc Code	General Ledger Account Master	User selection

#### **KEY FEATURES**

- This master is used to generate and configure the General Ledger Sub Account.
- We can make sub-account of any General Ledger Account to minimize the GL Accounts in Chart of Accounts.

<b>Elighthouse</b>	Document Name	Object Help Document		
Lighthouse Info Systems Pvt. Ltd.	Menu Code	01.101.05		
SINCE 1987	Process Name	GL-Sub Account Configuration		
Release Version	1.0	Document No	LISPL/OHD/FI/101/005	
Release Date	20-Oct-2016	Pages	Page - 2 - of 4	

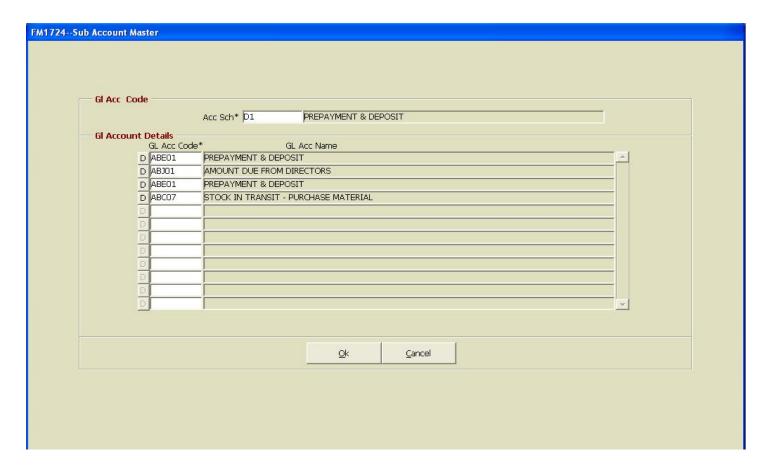
#### **PROCESS DETAILS**



BUTTONS	DESCRIPTION		
<u>A</u> DD	To Add new record.		
<u><b>E</b></u> dit	To Edit the selected record. [Note - Acc Sch cannot be changed].		
<b>D</b> elete	To Delete selected record.		
Find <u>C</u> ode	To find record by Code.		
Find <u>N</u> ame	To find record by Name.		
Excel	To get data in excel format.		
View	To View the selected record.		
Exit	To Exit from the current opened window.		
Sub Sch Wise	To populate data Sub Schedule Wise on clicking the radio button.		
GL Code Wise	To populate data GL Code Wise on clicking the radio button.		

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## On Clicking 'ADD' button, we can add/generate new GL Sub Account Configuration -



BUTTONS	DESCRIPTION		
<u><b>O</b>k</u>	To save the record.		
<u><b>C</b></u> ancel	To terminate the ongoing process.		
D	To delete the selected record.		

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Acc Sch	User can select Account Schedule.	R	Data will populate on F9 button.
GL Acc Code	General Ledger Master	R	Select General Ledger Account.

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#### **Work Step – To Configure/Generate General Ledger Sub Account**

Step 1 Press 'Add' Button.

Step 2 Select 'Acc Sch' account code on pressing F9 button.

Step 3 Select 'GL-Acc Code' on pressing F9 button.

Step 4 Press 'Ok' buttons to save record.

### **Input Field Level Information**

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Acc Sch		R	To select pre-defined Account Schedule.
GL Acc Code	General Ledger Account	R	To select Pre-defined General Ledger Account Code.

R = Required, O = Optional, C = Conditional