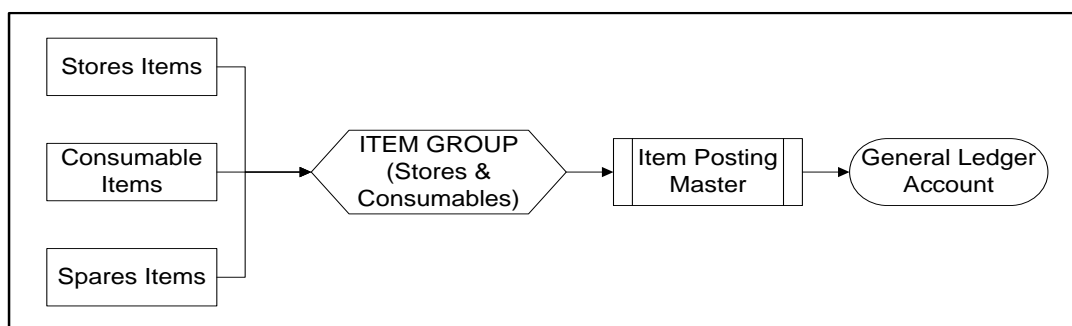
 Lighthouse Info Systems Pvt. Ltd. <small>SINCE 1987</small>	Document Name	Object Help Document	
	Menu Code	01.201.06	
	Process Name	Item Group Master	
Release Version	1.0	Document No	LISPL/OHD/MM/201/006
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01.201.06 – Item Group Master

PROCESS OVERVIEW

The purpose of creating Item Group is to link the Item wise accounts posting in various GL Accounts. Items are grouped as per the GL accounts defined in Chart of Accounts.




PROCESS PRE-REQUISITES

Input Fields	Input Field Details	Remarks
Item Gp code	User is required to enter the Gp code	User defined
Item Gp Name	User is required to enter the Gp Name	User defined

KEY FEATURES

- Grouping of items can be done
- Further the details are useful in item posting and General Ledger.


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PROCESS DETAILS

Item Group		Item Group Master Item Group Name	
G1007	OCEAN FREIGHT		
G1008	INLAND COST		
G1009	CLEANING FEE		
G1010	COMPUTER & SOFTWARE SUPPLIES		
G1011	MAINTENANCE & REPAIR		
G1012	MOTOR VEHICLES EXPENSES		
G1013	OFFICE RENTAL		
G1014	POSTAGE & COURIER		
G1015	RECRUITMENT EXPENSES		
G1016	SUNDRIES		
G1017	TELEPHONE, INTERNET & FAX		
G1018	TRAVELLING EXPENSES		
G1019	WATER & ELECTRICITY		
G1020	TRANSPORTATION EXPENSES		
G1021	INSURANCE		
G1022	STAFF TRAINING		
G1023	LEGAL & PROFESSIONAL CHARGES		
G1024	AMOUNT DUE TO GROUP COMPANIES		
HVCO	HIGH VALUE CONSUMABLES		
IBYP	BY PRODUCTS		
IFGS	FINISHED GOODS		
IRAW	RAW MATERIAL		
ISFG	SEMI FINISHED GOODS		
SERV	SERVICES		

Add	Edit	Delete	Find Code	Find Name	Print	View	Exit
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BUTTONS	DESCRIPTION
Add	To add new Item Group master.
Edit	To edit the existing master data, code cannot be changed.
Delete	To delete the existing master data only if the same is not used in any other master data or in any transaction.
Find Item	To find the master data by code or name.
View	To view the master data in display mode.
Print	Facility to export the master data populated in the data browser window in Excel file.
Exit	To exit from the master form.

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Item Group Details

Item Gp Code*

CONS

Item Gp Name*

STORES & CONSUMABLES

Ok

Cancel

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Item Gp Code	Group Code	R	Unique Item Group Code upto 5 characters.
Item Gp Name	Item Group Description	R	Item Group Name upto 50 characters.

(R-Required, O-Optional, C-Conditional)