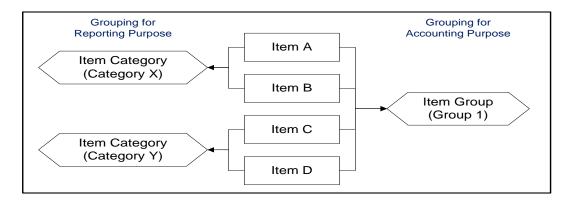
Lighthouse Info Systems Pvt. Ltd.	Document Name	Object Help Document				
	Menu Code	01.201.07				
	Process Name	Item Category Master				
Release Version	1.0	Document No	LISPL/OHD/MM/201/007			
Release Date	05-Jan-2016	Pages	Page - 1 - of 4			

# 01.201.07 - Item Category Master

### **PROCESS OVERVIEW**

Item are grouped in Item Group Master for accounting purpose, whereas for Reporting and Analysis purpose additional grouping is required which is handled by defining the Item Category Master.



# **PROCESS PRE-REQUISITES**

Input Fields	Input Field Details	Remarks
Item category	Item Category needs to be	User defined
	entered	
Item Category Name	Item Category name needs to be	User defined
	entered	

## **KEY FEATURES**

- The grouping of item is done for reporting purpose
- The categories can be grouped for accounting purpose

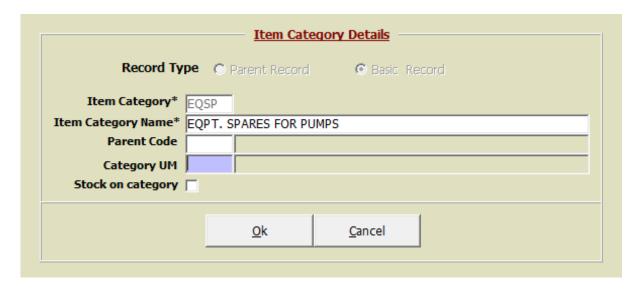
<b>Em</b> Lighthouse	Document Name	Object Help Document			
Lighthouse Info Systems Pvt. Ltd.	Menu Code	01.201.07			
SINCE 1987	Process Name	Item Category Master			
Release Version 1.0		Document No LISPL/OHD/MM/201/007			
Release Date	05-Jan-2016	Pages	Page - 2 - of 4		

## **PROCESS DETAILS**

Item Cate	gory	Item Cate	gory Name		Parent Code		Parent Name	e	Category UM	Stock on Category
DI	Direct Items								J	No
FEMN	Ferro Manganese	•								No
FESI	Ferro Silico									No
ID	In-Direct Items									No
MG	Manufacturing G	oods			i e					No
SI	Service Items									No
SIMN	Silico Manganese									No
					l e					
					1	1				
					1					
					1					
					1					
					l e					
					1					
										-
	•					•				
[	Add	<u>E</u> dit	Delete	Eind C	at   Ein	nd Cat. Name	Print	<u>V</u> iew	Exit	1

BUTTONS	DESCRIPTION
Add	To add new Item Group master.
Edit	To edit the existing master data, code cannot be changed.
Delete	To delete the existing master data only if the same is not used in any other master data or in any transaction.
Find Item	To find the master data by code or name.
View	To view the master data in display mode.
Print	Facility to export the master data populated in the data browser window in Excel file.
Exit	To exit from the master form.

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Release Version	1.0	Document No	LISPL/OHD/MM/201/007			
Release Date	05-Jan-2016	Pages	Page - 3 - of 4			



#### **Work Steps**

- 1. Enter the item Category details, it should be four digit alphanumeric value.
- 2. Enter the Item Category name that is applicable for the mention item code as per user required
- 3. Enter the item parent code if any for the mentioned item category
- 4. Enter the Unit of measurement for the mentioned category
- 5. If the user wants to check the stock depending on the category then he/she can check the check box available on the form. The affect of this 'Stock in category' can be seen on the item ledger based on the selected category

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Record Type	Field	R	Select the Record Type (Parent / Basic Record).
Item Category Code	Item Category Code	R	Define unique Item Category Code 5.
Item Category Name	Field	R	Item Category Name upto 50 characters.
Parent Code	Field	0	If Item Category is required to create under some Parent Code, then create the Parent Code first then assign the same to various other Item Category Codes. Select from LOV by pressing F9.

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Release Date	05-Jan-2016	Pages	Page - 4 - of 4		

Category UM Field	0	Select UOM from LOV by pressing F9.
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(R-Required, O-Optional, C-Conditional)