Lighthouse Info Systems Pvt. Ltd.	Document Name	Object Help Document		
	Menu Code	00.010.01		
SINCE 1987	Process Name	A/c Year Carry Forward Utility		
Release Version	1.0	Document No	LISPL/OHD/FI/101/001	
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00.010.01-A/C YEAR CARRY FORWARD UTILITY

PROCESS OVERVIEW

This form is used to carry forward financial year. With this form you can carry forward the Accounting Year, Config Master, Lhssys Dates, Items Postings, Item Level Balance Master, Item Cost Post Master, Nafhead Post Master, Gst Config Master, TDS Rate Master, Asset Balance and user rights. It also creates the new financial year automatically.

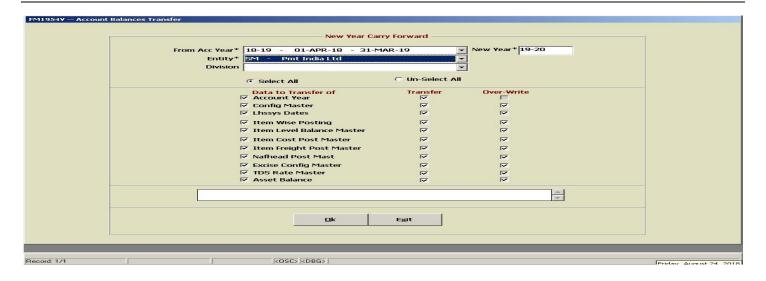
PROCESS PRE-REQUISITES

Input Fields	Input Field Details	Remarks
	Series based User Approval Master needs to be	Please refer Object Help Document of User
User Rights	configured.	Approval Master for more details.

KEY FEATURES

- This utility is used to carry forward the financial Year details.
- Facility to transfer and Over-write data has been provided according to division
- Helps in making the Accounting year carry forward process easy.

PROCESS DETAILS



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BUTTONS	DESCRIPTION		
Ok	To confirm the carry forward process.		
E <u>x</u> it	To Exit from the current opened window.		

Work Step - To Add Division group

Step 1 Select the From Acc Year field.

Step 2 Check the New Year field.

Step 3 Select Entity field.

Step 4Select Division field.

Step 5Select Check box which is required to carry forward.

Step 5Click on Ok button.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
From Acc Year	From account year	R	Year Carry forward from year
New Year	To account year	R	Year carry forward to year
Entity	Entity code	0	Select the entity if require this is use when Dba wants to carry forward entity wise.
Division	Division code	0	If Dba wants to forward the year Division wise this option is required.
Select All	Radio Button	С	To select all the check box.
Unselect All	Radio Button	С	To unselect the all check box.
Account year	Check box	R	Account year option this is use for making balance sheet and trial balance of the year.
Config master	Check box	0	This is use when users carry forward the same series configuration to next year.

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Lhssys Dates	Check box	0	Lhssys date is a function which is required in transactions.
Item Wise Posting	Check box	0	Posting code is tagged with items, if dba wants to carry forward the item wise posting to next year this option is required.
Item level Balance Master	Check box	0	Some items have level option, if dba wants to carry forward this option is required.
Item Cost Post Master	Check box	0	This option is required when the item wise cost posting is done.
Item Frieght Post Master	Check box	0	This option is required when frieght post master is tagged with item.
Nfhead Post Master	Check box	0	Nfhead Post master is required in every transaction.
Excise Config Master	Check box	0	Its use when dba wants to carry forward excise tx configuration to next year.
TDS Rate Master	Check box	0	Tds rate master is use to record the tds rates.
Asset Balance	Check box	0	This option is use for asset balance carry forward to next year.

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