Lighthouse	Document Name	Object Help Document	
Info Systems Pvt. Ltd.	Menu Code	01.707.04	
SINCE 1901	Process Name	Payroll Management	
Release Version	1.0	Document No	
Release Date	01-June-2018	Pages	Page - 1 - of 4

01.707.04 - Income Tax Rate Slab Master

PROCESS OVERVIEW

This Master form is used to define the rate slab for income tax. We need to define different rate slab as per government income tax rules for each income Tax Category.

We have to restrict the slab in accordance with the income tax category for which employee belongs. According to the slab rate we also need to define the tax rate which is to be imposed on salaried income of employee.

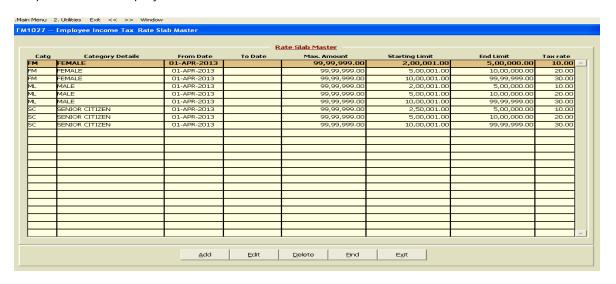
PROCESS PRE-REQUISITES

To perform this process <u>User Rights</u> are required for the Form specifically for *New, Edit, Delete* and *Print* function.

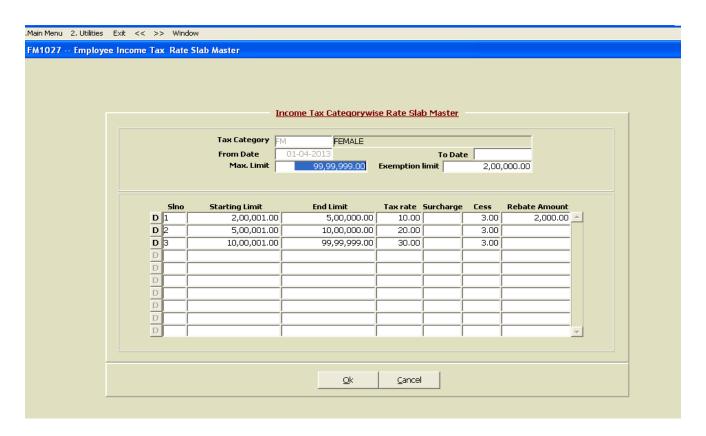
PROCESS DETAILS

Input Fields	Input Details	General Remarks
Itax Category	View_itax_catg	Income tax category wise configuration is done in ERP system

1. Open the form Employee Income tax rate slab master



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Info Systems Pvt. Ltd.	Menu Code	01.707.04	
SINCE 1901	Process Name	Payroll Management	
Release Version	1.0	Document No	
Release Date	01-June-2018	Pages	Page - 2 - of 4



Work Step -

- Step 1 Press Add button
- Step 2 Enter Tax Category (Press F9 in Tax Category field)
- Step 3 Enter From Date
- Step 4 Enter To Date
- Step 5 Enter Maximum Limit
- Step 6 Enter Exemption Amount
- Step 7 Enter Starting Limit
- Step 8 Enter End Limit
- Step 9 Enter Tax Rate
- Step 10 Enter Surcharge Figure
- Step 11 Enter Cess Figure
- Step 12 Enter Rebate Amount

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Info Systems Pvt. Ltd.	Menu Code	01.707.04	
SINCE 1901	Process Name	Payroll Management	
Release Version	1.0	Document No	
Release Date	01-June-2018	Pages	Page - 3 - of 4

BUTTONS	DESCRIPTION
Add	To Add new record
Edit	To Edit the existing record.
Delete	To Delete existing record
Exit	To Exit from the open form
Find	To find records from LOV
Ok	To Save the entry
Cancel	To cancel the entry

Optional Data Fields

To Date

Tips and Tricks

Not Applicable

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Tax Category	To enter tax category	R	Need to define tax category e.g. Male, Female, Senior Citizen etc for tax slab
From Date	To enter from date	R	Enter from date from which tax slab need to be effective

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Info Systems Pvt. Ltd.	Menu Code	01.707.04	
SINCE 1987	Process Name	Payroll Management	
Release Version	1.0	Document No	
Release Date	01-June-2018	Pages	Page - 4 - of 4

To Date	To enter to date	0	Enter to date to restrict tax slab
Maximum Limit	To enter maximum limit	R	Enter maximum amount on which tax will be imposed as per defined slab
Exemption Limit	To enter exception limit	R	Enter exception limit amount on which income tax will not be deducted
Starting Limit	To enter starting limit	R	Enter starting amount of rate slab
End Limit	To enter end limit	R	Enter ending amount of rate slab
Tax Rate	To enter tax rate	R	Enter tax rate figure as per govt tax norms
Surcharge	To enter surcharge rate	R	Enter surcharge rate figure as per govt tax norms
Cess	To enter cess rate	R	Enter cess rate figure as per govt tax norms
Rebate Amount	To enter rebate amount	R	Enter rebate amount figure as per govt tax norms