 <b>Lighthouse</b> Info Systems Pvt. Ltd. <small>SINCE 1987</small>	Document Name	Object Help Document	
	Menu Code	01.101.05	
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## 01.101.05 - General Ledger Sub Account Configuration

### PROCESS OVERVIEW

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This master is used to generate/configure General Ledger Sub Account which can be further used in transaction details for capturing the account information.

### PROCESS PRE-REQUISITES

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Input Fields	Input Details	General Remarks
Acc Sch	General Ledger Account Schedule	User selection
GL Acc Code	General Ledger Account Master	User selection

### KEY FEATURES

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- This master is used to generate and configure the General Ledger Sub Account.
  - We can make sub-account of any General Ledger Account to minimize the GL Accounts in Chart of Accounts.
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BUTTONS	DESCRIPTION
<b><u>A</u>DD</b>	To Add new record.
<b><u>E</u>dit</b>	To Edit the selected record. [Note - Acc Sch cannot be changed].
<b><u>D</u>elete</b>	To Delete selected record.
Find <b><u>C</u>ode</b>	To find record by Code.
Find <b><u>N</u>ame</b>	To find record by Name.
Excel	To get data in excel format.
View	To View the selected record.
Exit	To Exit from the current opened window.
Sub Sch Wise	To populate data Sub Schedule Wise on clicking the radio button.
GL Code Wise	To populate data GL Code Wise on clicking the radio button.

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**On Clicking 'ADD' button, we can add/generate new GL Sub Account Configuration -**

FM1724--Sub Account Master

**GL Acc Code**

Acc Sch\* D1 PREPAYMENT & DEPOSIT


**GL Account Details**

GL Acc Code*	GL Acc Name
D ABE01	PREPAYMENT & DEPOSIT
D ABJ01	AMOUNT DUE FROM DIRECTORS
D ABE01	PREPAYMENT & DEPOSIT
D ABC07	STOCK IN TRANSIT - PURCHASE MATERIAL
D	
D	
D	
D	
D	
D	
D	
D	

Ok Cancel

BUTTONS	DESCRIPTION
<b>Ok</b>	To save the record.
<b>Cancel</b>	To terminate the ongoing process.
<b>D</b>	To delete the selected record.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Acc Sch	User can select Account Schedule.	R	Data will populate on F9 button.
GL Acc Code	General Ledger Master	R	Select General Ledger Account.

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### Work Step – To Configure/Generate General Ledger Sub Account

Step 1 Press 'Add' Button.

Step 2 Select 'Acc Sch' account code on pressing F9 button.

Step 3 Select 'GL-Acc Code' on pressing F9 button.

Step 4 Press 'Ok' buttons to save record.

### Input Field Level Information

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Acc Sch		R	To select pre-defined Account Schedule.
GL Acc Code	General Ledger Account	R	To select Pre-defined General Ledger Account Code.

*R = Required, O = Optional, C = Conditional*