Lighthouse Info Systems Pvt. Ltd.	Document Name	Object Help Document	
	Menu Code	01.133.03	
	Process Name	Period Master	
Release Version	1.0	Document No	LISPL/OHD/FI/101/001
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01.133.03 - Period Master

PROCESS OVERVIEW

This master is use to define Period for Particular year. It may be yearly, half yearly, quarterly, fort nightly, weekly, daily and user defined.

PROCESS PRE-REQUISITES

Required Fields	Input Details	General Remarks
Period code	User has to filled Period code	Defined by user
Period Name	User have to filled period name	Defined by user
From date	This column shows from date.	Defined by user
To date	This column shows to date	Defined by user

KEY FEATURES

- Period wise details can be maintained
- Transactions for particular period can be performed, like on daily basis, monthly basis etc
- This period details can be selected for the date range i.e. from and to

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PROCESS DETAILS

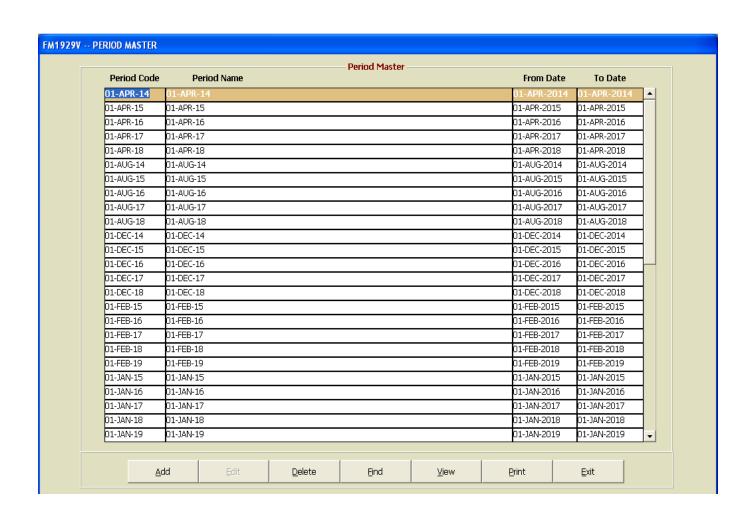
Work Step - To add new record

Step 1 For adding new record click on ADD button

Step 2 Select period type

Step 3 Put period code and period name

Step 4 Generate record



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BUTTONS	DESCRIPTION
<u>A</u> DD	To Add new record.
E dit	To Edit the selected record.
<u>D</u> elete	To Delete selected record.
<u>F</u> ind	Find by code
V iew	To View the selected record
<u>P</u> rint	To print the available records
<u>E</u> xit	To Exit from the current opened window.

