00.006.05 - Cheque Leaf Printing Configuration

PROCESS OVERVIEW

This Form is used to configure the printing format of particular cheque leaf of various banks. User is able to customize the cheque leaf details accordingly.

PROCESS PRE-REQUISITES

Input Fields	Input Details	General Remarks
Bank	Bank tnature series required.	
Cheque leaf master	Cheque leaf master required.	
User Rights	Series based User Approval Master needs to be configured.	Please refer Object Help Document of User Approval Master for more details.

KEY FEATURES

- Here we can define the print format of cheque leaf as per our requirement.
- Any level of customization can be done accordingly.
- Help develop an user friendly cheque leaf format.

	Document Name	Object Help Document
	Menu Code	00.006.05
	Process Name	Cheque Leaf Printing Configuration

Release Version	1.0	Document No	LISPL/OHD/FI/101/001
Release Date	01-NOV-2018	Pages	Page - 2 - of 5

PROCESS DETAILS

BUTTONS	DESCRIPTION
Add	To Add new record.
Edit	To Edit the selected record. Acc Type, Account Schedule and Account Code cannot be changed.
Delete	To Delete selected record. It is possible only if the selected GL is not used in any master relationship or in any transaction.
Find	To Find the Cheque Leaf.

View	To View the selected record.
Print	To generate the output of account master data in Excel file. Function is detailed in the last section of this document.
Exit	To Exit from the open form.

Work Step –

Step 1 To add new record Click on Add Button.

Step 2 Put the 'Bheading Details'.
Step 3 Fill the from date and to Date.
Step 4 Fill the Bank series.
Step 5 Put the slno.

Step 6 Fill the Column Heading.

Step 7 Fill Line number as per requirement.

Step 8 Put the Column Number as you want to print Column Heading.

Step 9 Put the Word Length of column Heading.

Step10 Put the print name if required Print Name.

Step11Click on OK button to save.

BUTTONS	DESCRIPTION
Ok	To Save Data.
Cancel	To exit Form.
Copied From	To copy from other cheque Leaf print configuration.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
From Date	From Date	R	The date where configuration will applicable
To Date	To Date	R	The date where configuration ends of that particular cheque leaf
Series	Series	R	Series of the bank.
Slno.	Slno.	R	Slno auto populated as per number of the rows.
Column Head	Column Head	R	The name of the column which need to print.
Line Number	Line Number	R	The line number where column head will print.
Column Number	Column Number	R	The column number where the column head will print
Word Length	Word Length	O	Word length specify the length will take by column heading

Print Name	Print Name	O	If you want to change the column heading name will print with different name.