01.101.07 - Accounts Status Master

PROCESS OVERVIEW

This form/master is useful to check status of an Account either Account wise or Item Wise. User is able to get the details of the account in which transactions are not performed for any specific period of time

PROCESS PRE-REQUISITES

Input Fields	Input Details	General Remarks
Acc Type	General Ledger and Subsidiary Ledger details	Select General Ledger and Subsidiary Ledger Account Code
Acc Schedule	General Ledger Schedule Master	Select General Ledger Schedule Account
Acc Code	Subsidiary Ledger Account Master	Select Subsidiary Ledger Account Code
Range	N/A	N/A

KEY FEATURES

• This master is useful to check status of an Account either way like Account wise or an Item Wise.

• Apart from Account wise and an Item wise, user may apply more filter like Acc Type / Acc Code / Acc schedule / Range.

PROCESS DETAILS

BUTTONS	DESCRIPTION
Range	To sort the Ageing Range in ascending / descending order.
Account	To sort the Account Code in ascending / descending order.
Acc Sch	To sort the Account Schedule Code in ascending / descending order.
Last Date	To sort the Last Date in ascending / descending order.
Days	To soft the Days in ascending / descending order.
Excel	To get data in excel format.
Cancel	To terminate the ongoing process.
Exit	To Exit from the current opened window.
Show	To populate/Show data
F	To open LOV's of Account Type
C	To clear the selected data

Work Step – To get Account Status/Ageing Details

Step 1 Select Ageing detail filter [Account Wise OR Item Wise].

Step 2 Select 'Acc Type' on pressing F9/or clicking **F** button.

Step 3 Select 'Acc Schedule' on pressing F9/ on clicking **F** button.

Step 4 Select 'Transaction Type' from drop-down list.

Step 5 Select 'Acc Code' on pressing F9 button.

Step 6 Select 'Range' on pressing F9 button.

Step 7 Select 'Group 2' from drop-down list. In group user can select accordingly Account code/Account Schedule/Item Schedule/Broker Code/Consignee Code accordingly.

Step 8 Enter 'No Transaction Since Days' [Note - Manual Entry].

Step 9 Enter 'Last Date' [Note - Manual Entry].

Step 10 Enter 'Range Interval' [Note - Manual Entry].

Step 11 Click on 'Show' button to populate data.

FIELDS	DESCRIPTION	R/O/C	FIELD VALUE / COMMENTS
Acc Type	Select Account Type	O	Press F9/ **F** button to select the Account Type to filter the data.
Acc Schedule	Select Account Schedule	O	Press F9/ **F** button to select the Account Schedule to filter the data.
Transaction Type	Select Transaction Type	O	From Drop-down list to filter the data.
Acc Code	General Ledger Master	O	Press F9 button to select the Account Code to filter the data.
Range	Select Range	O	Press F9 button to select Ageing Range to filter the data.
Group 2	Filter	O	Select group 2 from drop-down list to filter the data.
No Transaction Since days	Please guide	O	Filters the data of No. of transaction since last days entered in the block.
Last Date	Please guide	O	Filters the data on the value entered in the last date.
Range Interval	Please guide	O	Filters the data on Days range interval.

R = Required, O = Optional, C = Conditional

Based on the selected filters, system will populates the data.