	Document Name	Object Help Document	
	Menu Code	01.135.04	
	Process Name	Asset Location Master	
Release Version	1.0	Document No	
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01.135.04 – Asset Location Master

PROCESS OVERVIEW

This master is used to define the Various Asset Location. Basically location is used know the actual location of asset so that management know the assets available in the multiple location. This location is further use in the asset master.

PROCESS PRE-REQUISITES

Input Fields	Input Details	General Remarks
Asset Location Code	User need to enter asset location code	Based on user requirement
Asset Location Name	User need to enter the asset location name	Base on user requirement

KEY FEATURE

- User able to create multiple location as per their premises and assets location.
- The same location which is created here would be reflect in asset master so that user able to trace the location of its various assets.

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PROCESS DETAILS

Assets location is mandatory for asset master data. By creating asset location user able to track the location of the various assets.

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STEP BY STEP PROCESS

Work Step – To open new asset group

Step 1 Open the form.
Step 2 Click on add button
Step 3 Enter the asset location code
Step 4 Enter the name of asset location

BUTTONS	DESCRIPTION
New	To add new record.
Ok	To Save record.
Cancel	To cancel existing record.
Edit	To Edit/Change existing record.
Delete	To Delete existing record.
Find	To find the record.
Exit	To exit from open form.
View	To view the record

Asset Master would be create after define the asset Location master. Asset location not only helps is creating the Asset Master in structured form but also help is reporting and analysis purpose.