

Harris County RFP Document Analysis

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Overview

This analysis categorizes and summarizes the Harris County Request for Proposal (RFP) documents available in the SharePoint folder "RFP/Harris county".

Document Classification

The folder contains the following types of documents:

Primary RFP Documents

- 1. **RFP Type**: Request for Proposal (RFP)
- 2. **Project Title**: Information Technology Consulting Services
- 3. **Client**: Harris County, Texas
- 4. **Timeframe**: Contract to begin on or about September 1, 2025, lasting 12 months with four (4) one-year renewal options

Available Documents

Filename	Document Type	Description
5-General Requirements for Proposals (1).pdf	RFP Requirements	Contains general guidelines, terms, and conditions for proposal submission
14-Special Requirements.pdf	RFP Requirements	Contains special requirements specific to this RFP
15-Specifications.pdf	RFP Specifications	Details the scope, background, and specific requirements for IT Consulting Services
dpsapp.pdf	Supporting Document	Appears to be an application document
eval_metrics.pdf	Evaluation Criteria	Contains evaluation metrics for proposal assessment
MoneyQuest.pdf	Supporting Document	Additional information document

RFP Scope Summary

The RFP is seeking qualified vendors to provide Information Technology Consulting Services with the following key components:

Primary Objectives

1. ****Contract Structure****: Harris County intends to award multiple vendors to create a pool of service providers for as-needed IT consulting services.
2. ****Sub-Project Focus Areas****:
 - ****Sub-Project 1 - Core Initiative****: Consulting services related to Enterprise Resource Planning (ERP), Technology Strategies, Justice Applications, and Infrastructure
 - ****Sub-Project 2 - ERP Transformation Strategy****: Development of an ERP transformation strategy for Harris County's PeopleSoft system
3. ****Key Services Requested****:
 - IT systems and infrastructure evaluation
 - Strategic planning and recommendations
 - Implementation support
 - Project management oversight
 - Cybersecurity assistance
 - Continuity of Operations Planning
 - Cloud migration support
 - ERP transformation strategy
4. ****MWBE Requirements****: Sub-Project 1 has a 13.30% MWBE Goal Requirement

Important Dates

- ****Pre-proposal Conference****: July 8, 2025, at 10:00am (Houston, TX time) via Microsoft Teams
- ****Contract Start****: On or about September 1, 2025
- ****Contract Duration****: 12 months with potential for four 1-year renewals

Submission Requirements

Proposals must be submitted online through Bonfire (preferred method) or as a hard copy before 2:00 P.M. local time in Houston, Texas on the specified date. The RFP package must include all required forms and meet all specified requirements outlined in the General Requirements document.

Evaluation Process

Proposals will be evaluated based on multiple factors, not solely on pricing. The evaluation process includes:

- Preliminary evaluation by Harris County
- Negotiation process with selected vendors

- Request for Best and Final Offer
- Final award by Harris County

Additionally, all Sub-Projects with a budgetary threshold of \$50,000 or more will be subject to the County's MWBE Program and Goal Determination process, and all software purchases will be subject to the County's IT Infrastructure Planning and Security Governance (I2PSG) committee and the Universal Services Reference Architecture (USRA) requirements.

Recommendation

This RFP represents a significant opportunity for IT consulting services with Harris County, focusing on enterprise resource planning and technology strategy. The documents provided contain comprehensive information about requirements, evaluation criteria, and submission guidelines.

Interested parties should thoroughly review all documents and consider attending the pre-proposal conference on July 8, 2025, for a better understanding of the requirements.