# Harris County IT Consulting Services RFP Analysis

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## RFP Overview

\*\*Client\*\*: Harris County, Texas

\*\*Project\*\*: Information Technology Consulting Services

\*\*Contract Term\*\*: Starting September 1, 2025, for 12 months with four possible 1-year renewals

\*\*Submission Format\*\*: Through Bonfire platform with specific formatting requirements

\*\*Pre-proposal Conference\*\*: July 8, 2025, at 10:00am via Microsoft Teams

## Key Requirements

### Contract Structure

* Multiple vendor awards to create a pool of qualified vendors
* Services provided on an as-needed basis
* Sub-projects of $50,000+ subject to MWBE Program goals

### Scope of Services

The RFP focuses on two main sub-projects:

\*\*Sub-Project 1 - Core Initiative:\*\*

* Enterprise Resource Planning (ERP)
* Technology Strategies
* Justice Applications
* Infrastructure support
* MWBE Goal: 13.30%

Key objectives include:

* IT systems evaluation
* Expert recommendations
* Solution implementation
* Strategic planning
* IT resource management
* Cybersecurity enhancement
* Process streamlining
* Continuous monitoring
* Continuity of Operations Planning
* Cloud transition support

\*\*Sub-Project 2 - ERP Transformation Strategy:\*\*

* Develop ERP transformation strategy for Harris County
* Modernize/upgrade Peoplesoft ERP system
* Business process analysis
* Change management
* Stakeholder identification
* Strategic workshop facilitation
* Vision and framework development

### Qualification Requirements

* Established business for at least 5 years
* 5+ years of experience in:
* Similar scope work and project management
* End-to-end solutions for government entities
* Implementation and support for organizations of comparable size
* Capability in at least 2 or more service categories
* Ability to obtain payment bonds if required
* No default/arrearage on previous contracts with the County

### Proposal Format Requirements

Responses must include:

1. \*\*Transmittal Letter\*\*: Company info, contacts, understanding summary
2. \*\*Scope of Service/Methodology\*\*: Detailed approach, understanding, timeline
3. \*\*Pricing Information\*\*: Hourly rate schedule in Excel format

4. \*\*Sample Statement of Work\*\*: For one service category

5. \*\*Qualifications and Experience\*\*: Company background, similar work history

### Additional Requirements

* Background checks for all contract employees
* E-Verify compliance
* Immediate reporting of personnel changes
* Compliance with federal, state, and local laws

## Client Background

Harris County is the third-largest county in the US with:

* 4.7 million residents
* 18,500 County employees and contractors
* 34 cities
* 125+ law enforcement agencies
* Handles sensitive information (PII, PHI, financial data, criminal justice data)

Harris County Universal Services (HCUS) is responsible for:

* Enterprise network infrastructure
* Cybersecurity
* Multiple environments (on-prem data centers, disaster recovery, IoT/OT, Azure, cloud services)

## Evaluation Process

* All proposals will be reviewed for qualifications and experience
* Sub-Project software purchases subject to I2PSG committee review
* Solutions evaluated on Pass/Fail scoring
* MWBE goals must be met for projects over $50,000

## Opportunity Assessment for Broadaxis

Based on the RFP requirements and Broadaxis's capabilities, this appears to be a strong fit opportunity for the following reasons:

1. Broadaxis has over six years of experience as an IT services and consulting company, meeting the 5-year minimum requirement
2. The company has expertise in providing IT consulting services, which aligns with the core requirements of the RFP
3. Broadaxis is a minority-owned business, which may help meet the MWBE goals (13.30% for Sub-Project 1)

4. The company has experience with strategic planning, infrastructure support, and enterprise architecture, which matches key areas in the RFP

### Potential Differentiators

* Minority-owned business status
* Experience with AI/ML/NLP solutions that could enhance County operations
* Client-centric approach with focus on quality and transparency

### Next Steps

1. Prepare a detailed response addressing all sections in the required format
2. Develop a strong methodology and approach section highlighting Broadaxis's expertise
3. Create a compelling sample Statement of Work for one service category

4. Prepare competitive hourly rates for relevant service categories

5. Consider attending the pre-proposal conference on July 8, 2025