# **Data Cleaning Techniques**

## **Chapter 1: Handling Missing Values**

# • Task 1.1: Introduction to Missing Data

- Research and understand the different types of missing data: MCAR, MAR, NMAR.
- o Read relevant literature or documentation on missing data.

## • Task 1.2: Identifying Missing Values

- Load a dataset with missing values.
- o Use Python (Pandas) or R (dplyr) to identify and visualize missing values.

## • Task 1.3: Handling Missing Data

- o Implement removal techniques (listwise and pairwise).
- Apply imputation methods: mean, median, mode, KNN, MICE, and predictive modeling.
- Compare the effects of different methods on data quality.

#### • Task 1.4: Evaluation and Documentation

- Evaluate the impact of different handling methods on dataset completeness and accuracy.
- Document your process and findings.

## **Chapter 2: Handling Outliers**

### • Task 2.1: Introduction to Outliers

- o Research and understand the types of outliers and their impact on data analysis.
- Read relevant literature or documentation on outlier detection.

## Task 2.2: Detecting Outliers

- o Load a dataset with potential outliers.
- Use Z-Score, IQR, and visual methods (boxplots, scatter plots) to detect outliers.

### • Task 2.3: Handling Outliers

- o Implement methods for handling outliers, including removal or transformation.
- Compare the results before and after handling outliers.

## • Task 2.4: Evaluation and Documentation

Evaluate the impact of outlier handling on dataset distribution and analysis.

Document your process and findings.

### **Chapter 3: Data Transformation**

#### Task 3.1: Introduction to Data Transformation

- o Research and understand normalization and standardization techniques.
- o Read relevant literature or documentation on data transformation.

### • Task 3.2: Normalization and Standardization

- o Load a dataset and apply Min-Max Normalization and Z-Score Standardization.
- o Compare the effects of these transformations on data.

# Task 3.3: Encoding Categorical Variables

- Apply One-Hot Encoding and other encoding techniques to categorical variables.
- Evaluate the impact on dataset usability.

### • Task 3.4: Evaluation and Documentation

- Evaluate the impact of data transformation on dataset distribution and analysis.
- Document your process and findings.

## **Chapter 4: Data Parsing and Text Data Cleaning**

## Task 4.1: Introduction to Text Data Cleaning

- o Research and understand text parsing and cleaning techniques.
- o Read relevant literature or documentation on text data cleaning.

# • Task 4.2: Text Parsing

 Load a text dataset and apply tokenization, stopword removal, and other parsing techniques.

## • Task 4.3: Text Data Cleaning

- o Implement stemming and lemmatization techniques to clean text data.
- Evaluate the results of text cleaning.

### • Task 4.4: Evaluation and Documentation

- Evaluate the impact of text cleaning on data quality and analysis.
- Document your process and findings.

### **Chapter 5: Dealing with Duplicate Data**

## • Task 5.1: Introduction to Duplicate Data

- Research and understand the impact of duplicate data on analysis.
- Read relevant literature or documentation on duplicate data handling.

# Task 5.2: Detecting Duplicates

- Load a dataset with potential duplicates.
- Use exact matching and fuzzy matching to identify duplicates.

# • Task 5.3: Handling Duplicates

- o Implement methods for removing or consolidating duplicate records.
- o Compare the dataset before and after handling duplicates.

### Task 5.4: Evaluation and Documentation

- Evaluate the impact of duplicate removal on dataset integrity.
- Document your process and findings.

## **Chapter 6: Data Validation**

#### • Task 6.1: Introduction to Data Validation

- Research and understand data validation techniques and their importance.
- Read relevant literature or documentation on data validation.

### Task 6.2: Implementing Validation Checks

- Load a dataset and apply consistency checks and range checks.
- o Use Python (Pandas) or R (dplyr) to perform validation.

# • Task 6.3: Handling Validation Issues

- Address any issues identified during validation.
- Implement strategies to ensure ongoing data quality.

#### • Task 6.4: Evaluation and Documentation

- Evaluate the impact of validation checks on dataset accuracy.
- Document your process and findings.

## **Chapter 7: Data Type Conversion**

# • Task 7.1: Introduction to Data Types

- o Research and understand different data types and their conversions.
- Read relevant literature or documentation on data type conversion.

## • Task 7.2: Converting Data Types

- Load a dataset with mixed data types.
- Implement conversion techniques to standardize data types.

## • Task 7.3: Standardizing Formats

- Apply standardization methods to ensure consistency in data formats.
- o Evaluate the results of data type conversion.

### Task 7.4: Evaluation and Documentation

- o Evaluate the impact of data type conversion on dataset usability.
- Document your process and findings.

# **Chapter 8: Addressing Data Entry Errors**

### • Task 8.1: Introduction to Data Entry Errors

- Research and understand common data entry errors and their impact.
- o Read relevant literature or documentation on data entry error correction.

### Task 8.2: Identifying Data Entry Errors

- Load a dataset with potential data entry errors.
- Use Python (Pandas) or R (dplyr) to identify and analyze errors.

## • Task 8.3: Correcting Data Entry Errors

- o Implement methods for correcting typos and standardizing data formats.
- o Evaluate the impact of error correction on data quality.

### • Task 8.4: Evaluation and Documentation

- Evaluate the impact of error correction on dataset accuracy and analysis.
- Document your process and findings.

### **Chapter 9: Handling Inconsistent Data**

### • Task 9.1: Introduction to Inconsistent Data

- Research and understand the sources of data inconsistency and its impact.
- Read relevant literature or documentation on handling inconsistent data.

# • Task 9.2: Identifying Inconsistencies

- o Load a dataset with potential inconsistencies.
- Use Python (Pandas) or R (dplyr) to identify and analyze inconsistencies.

## • Task 9.3: Harmonizing Data

- o Implement methods for standardizing units and formats.
- Use techniques to merge similar categories or harmonize data.

#### Task 9.4: Evaluation and Documentation

- Evaluate the impact of data harmonization on dataset consistency.
- Document your process and findings.

# **Chapter 10: Data Enrichment and Feature Engineering**

# • Task 10.1: Introduction to Data Enrichment and Feature Engineering

- o Research and understand data enrichment and feature engineering techniques.
- o Read relevant literature or documentation on these advanced techniques.

# • Task 10.2: Enriching Data

- o Load a dataset and merge it with external data sources.
- o Apply methods for enriching data with additional information.

# • Task 10.3: Feature Engineering

- o Create new features from existing data (e.g., interaction terms, polynomial features).
- Evaluate the impact of new features on data analysis.

## • Task 10.4: Evaluation and Documentation

- o Evaluate the impact of data enrichment and feature engineering on dataset analysis.
- o Document your process and findings.