

# Meeting Report - April 15, 2025

## Meeting Details

**Date:** April 15, 2025

**Time:** 3:00 PM – 4:00 PM

**Attendees:**

- Rohit Pillai
- Priyanshu Vora
- Jenny Dobariya
- Harsh Kapoor
- Neeti Pandya
- Minhazul Islam Mahim

## Objective

To begin planning for the final project presentation and outline the key sections to be included, while continuing development of the AI-powered resume suggestion feature.

## Discussion Summary

- Due to exams, no meetings were held between April 2–14, though team members continued working individually on AI integration tasks.
- The team resumed collaboration and initiated discussion on the structure and content for the final presentation.
- It was noted that the AI-powered suggestion system is still under development and remains a key focus as part of the SaaS functionality.
- Key areas identified for inclusion in the presentation were:

- Requirement Gathering and Analysis – including early surveys and feature planning.
  - System Design – such as the UML diagrams and architectural decisions.
  - Implementation and Coding – highlighting the T3 stack, integrations, and major feature builds.
  - Manual Testing – outlining the test cases, bug tracking, and resolution workflow.
  - Deployment – including live hosting using Vercel and versioning considerations.
  - Project Management and Documentation – discussing sprint planning, GitHub workflow, and report submissions.
- The team agreed to begin drafting slides for each of these categories in the next meeting.

## Decisions Made

- The presentation will follow a structured development lifecycle approach to clearly communicate the project journey.
- Slide creation will begin immediately, and content will be refined through internal reviews.
- AI integration work will continue in parallel and will be included in the implementation section of the presentation.

## Conclusion

The team has officially begun presentation planning. Key content sections have been identified, and work will now shift toward building a polished and comprehensive presentation for the final review. AI integration remains in active development and will continue to be a priority in the coming days.