

Meeting Report - February 18, 2025

Meeting Details

Date: February 18, 2025

Time: 3:00 PM – 4:30 PM

Attendees:

- Harsh Kapoor
- Priyanshu Vora
- Jenny Dobariya
- Rohit Pillai
- Neeti Pandya
- Minhazul Islam Mahim
- Madeline Janecek (TA) . Naser Ezzati-Jivan

Objective

The purpose of the meeting was to review the project's progress, discuss the status of the design phase, and plan the next steps for backend development.

Discussion Summary

- The team examined the relationship between the pages and the flow of users through different pages of the application.
- A concern pertaining to the coordination and the possible management of processing data was raised.
- The other team members highlighted the importance of documentation and good communication for moving the project forward.
- The team decided that all essential alterations in the project will be communicated via GitHub Issues and then assessed for further project needs.
- The team decided to hold another meeting to cover certain issues that needed to be addressed prior to development.

Decisions Made

- The mockups and wireframes are to be prepared ahead of the next meeting.
- Constructing user flow and wireframes will be defined before the first stage of development is initiated.
- Communication barriers should be broken down by posting on GitHub Issues and discussing them in scheduled meetings.
- Information should be documented in such a way that will facilitate easier access for users in the new phase of development.

Conclusion

The meeting provided a structured review of the project's current status. With the design phase nearly completed, the team is now focusing on backend implementation. Moving forward, regular progress reports and structured updates will ensure the smooth development of the remaining project components.