Meeting Report: January 16, 2025

Meeting Details

- **Date:** January 16, 2025

- **Time:** 9:00 AM – 9:20 AM

- **Attendees:**

    - Harsh Kapoor
    - Priyanshu Vora
    - Jenny Dobariya
    - Rohit Pillai
    - Neeti Pandya
    - Minhazul Islam Mahim
    - Madeline Janecek (TA)

Objective of the Meeting

The goal of this short meeting was to examine the user stories that had been crafted by the team that included the Teaching Assistant (TA), Madeline Janecek, to see if they were in support of the project's objectives and the relevant requirements.

Discussion Summary

1. User Stories Review

- The team presented the developed user stories to the TA.

- Constructive feedback was given in order to ensure that the stories are not unnecessarily lengthy, actionable and appropriate for the aims outlined within the project.

- It was suggested that certain features such as GitHub Issues be used to assist in the tracking and management of user stories during the development cycle. This was done with GitHub functionality in mind.

2. Feedback Implementation

- Recommendations were made to improve the user stories' details and organisation.

- Before the next sprint starts, a plan was established to update user stories based on the TA's input.

Decisions Made

1. Prioritisation and clear intention will be added to the user stories based on the input from the TA.

2. Acceptance criteria for every story must be completed in order to ensure accuracy in tracking of the progress and completion of the story.

3. User stories will be organized and tracked using the GitHub project management tool.

4. The modified user stories will be checked internally before being finalised.

Conclusion

The meeting was constructive in amending the user stories against the wonderful remarks of the TA. The users are committed to enhancing the stories to reflect the comments, adapting GitHub's functionalities for efficient tracking, and putting them in shape for the next sprint in the future.