

Project Report Template

1. INTRODUCTION

1.1 Overview

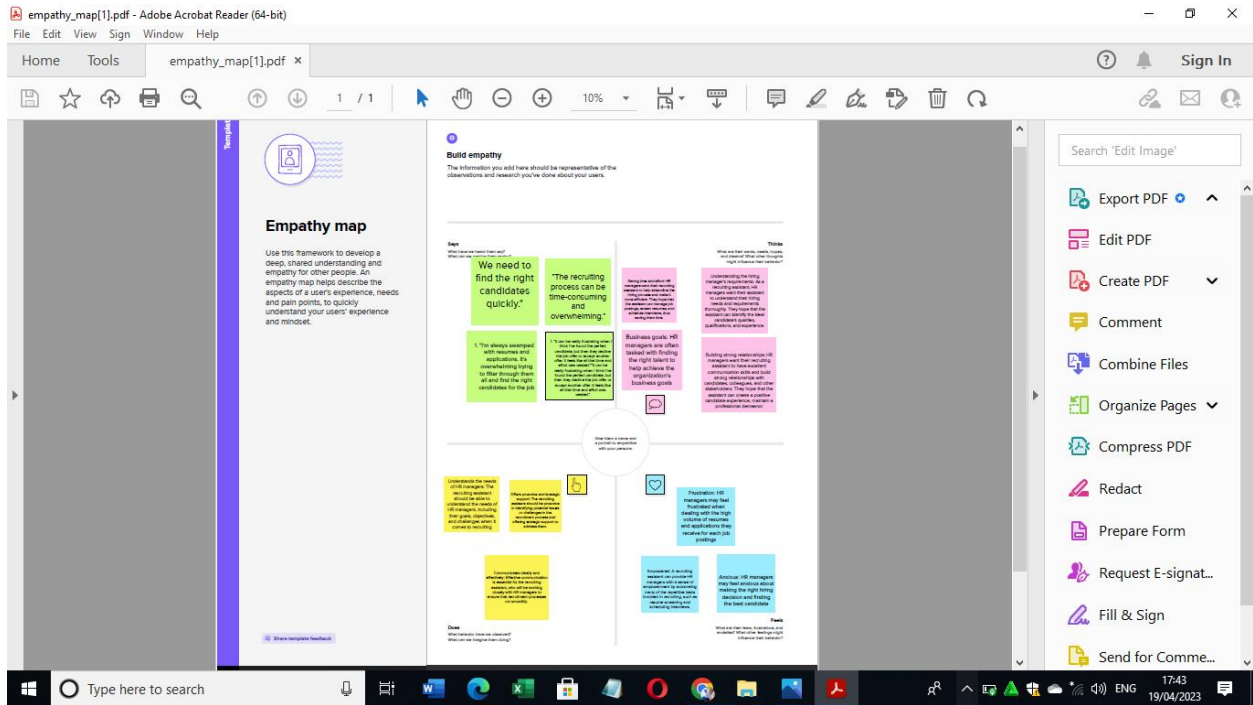
A recruiting assistant for HR manager in Salesforce can be a very helpful tool for streamlining the recruitment process. Salesforce is a powerful customer relationship management (CRM) software that can be customized to meet the specific needs of your HR department. By using Salesforce as your recruiting assistant, you can automate many of the time-consuming tasks involved in recruiting, such as candidate sourcing, resume screening, and interview scheduling.

1.2 Purpose

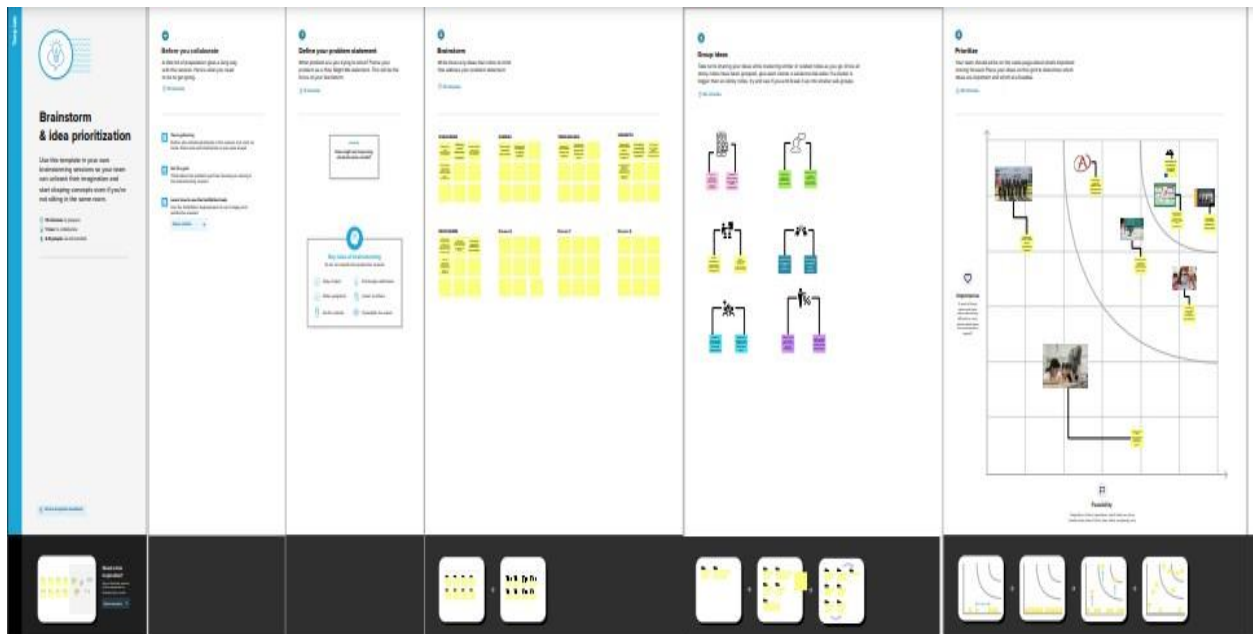
Responsible for the daily administrative and HR duties of an organization

2.Problem Definition & Design Thinking

2.1 Empathy Map



2.2 Ideation & Brainstorming Map



3.RESULT

1.1 Data Model

Object name	Filed in the object	
Semester	Field label	Data Type
	Semester Name	Text
	Course	Look-up relationship

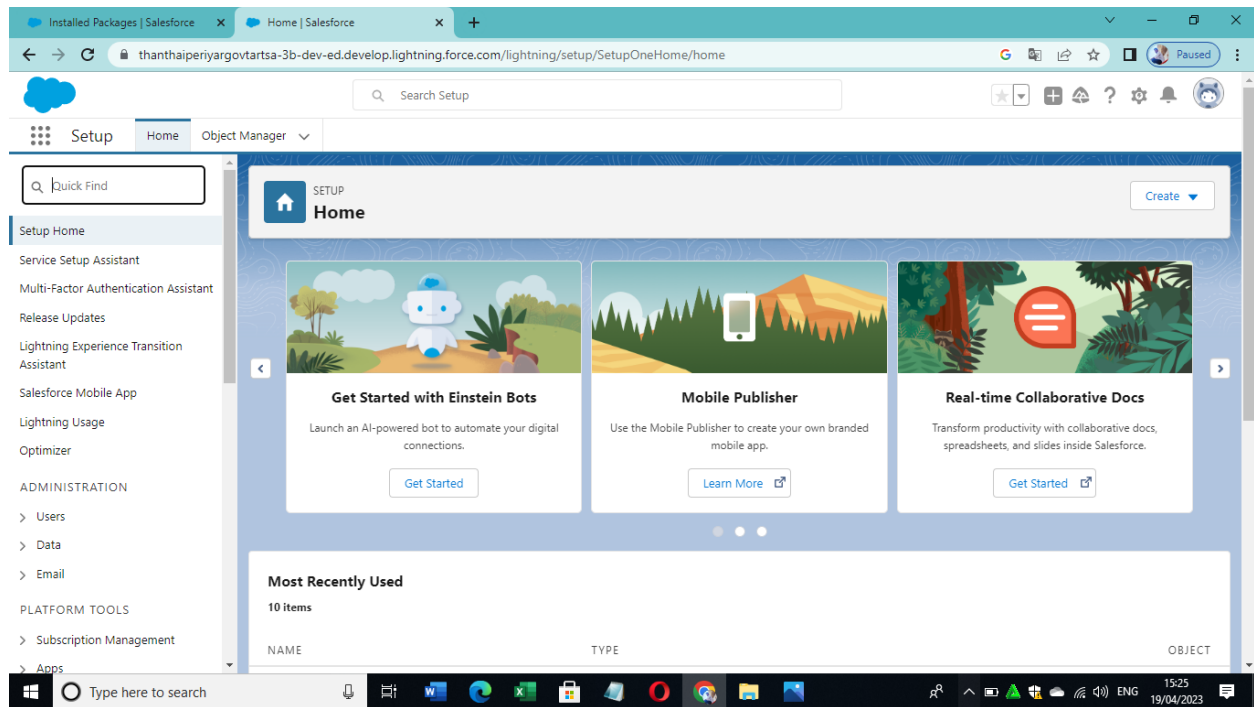
Candidate	Field label	Data Type
	Candidate Name	Text
	Candidate ID	Text
	Semester Name	Text
	Internal Results	Look-up relationship

Course Details		
	Field label	Data Type
	Course Name	Text
	Course Id	Text
Lecturer Details		
	Field label	Data Type
	Lecturer Role	Text
	Lecturer Name	Text
	Course ID	Text
	Course	Look-up relationship
Internal Results		
	Field label	Data Type
	Candidate ID	Text
	Course ID	Text
	Marks	Text

3.2 Activity & Screenshot

Milestone - 1

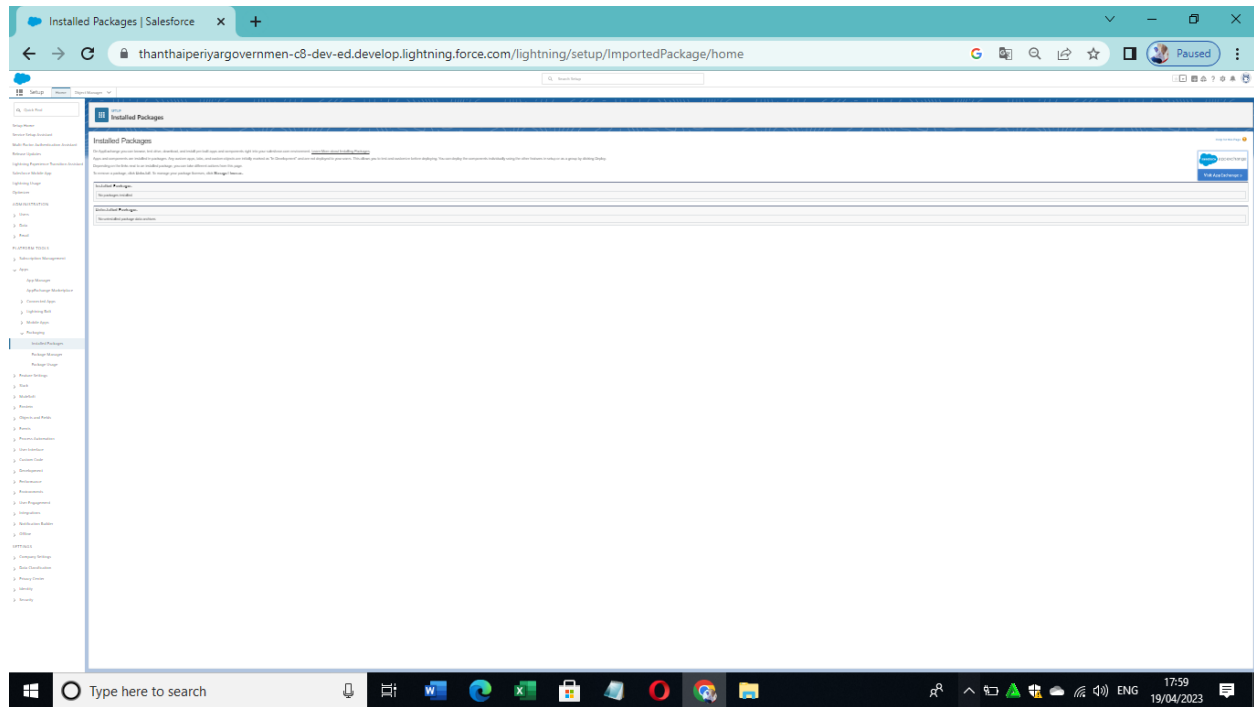
Creation of salesforce developer account



Description:

- To create an account on salesforce.org.
- After login to Salesforce account enter username and password.
- After login this homepage you will start the project.

Milestone 2:Package installation



Description:

- Click a install package tab
- Paste 04t0p000000N9rs
- Click install
- Select install for admins only

Milestone 3: Object

Activity-1

Student x Sakthikumaran B - Recruiting As x Prepare for Your Salesforce Certifi x Job Posting Site | Salesforce x +

thanthaiperiyargovvernmen-c8-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000002uT6O/Details/view

Search Setup

Setup Home Object Manager

SETUP > OBJECT MANAGER

Job Posting Site

Details Edit Delete

Description

API Name
Job_Posting_Site__c

Custom
✓

Singular Label
Job Posting Site

Plural Label
Job Posting Sites

Enable Reports
✓

Track Activities

Track Field History
✓

Deployment Status
Deployed

Help Settings
Standard salesforce.com Help Window

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

https://thanthaiperiyargovvernmen-c8-dev-ed.develop.lightning.force.com/one/one.app#/setup/ObjectManager/0112w000002uT6O/PageLayouts/view

Type here to search

14:16
19/04/2023

Activity-2

Review | Salesforce x +

thanthaiperiyargovvernmen-c8-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000002uT7M/Details/view

Search Setup

Setup Home Object Manager

SETUP > OBJECT MANAGER

Review

Details Edit Delete

Description

API Name
Review__c

Custom
✓

Singular Label
Review

Plural Label
Reviews

Enable Reports
✓

Track Activities

Track Field History
✓

Deployment Status
Deployed

Help Settings
Standard salesforce.com Help Window

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

List View Button Layout

Restriction Rules

Scoping Rules

Triggers

Flow Triggers

Type here to search

18:54
19/04/2023

Milestone 4: Tabs

The screenshot shows the Salesforce Setup interface for the 'Custom Tabs' section. The left sidebar contains a search bar with 'tab' entered and a list of navigation items: 'User Interface', 'Loaded Console Tab Limit', 'Rename Tabs and Labels', and 'Tabs'. The main content area is titled 'Custom Tabs' and includes a 'Help for this Page' link. Below the title, there is a paragraph explaining that custom tabs can be created to extend Salesforce functionality. The page is divided into five sections, each with a 'New' button and a 'What is This?' link: 'Custom Object Tabs' (with a table showing 'Job Posting Site' and 'Real Estate Sign'), 'Web Tabs', 'Visualforce Tabs', 'Lightning Component Tabs', and 'Lightning Page Tabs'. The bottom of the screen shows the Windows taskbar with the search bar and various application icons.

https://thanthaipeiyargovvernmen-c8-dev-ed.develop.lightning.force.com/one/one.app#/setup/CustomTabs/home

Milestone 5: Fields

The screenshot shows the Salesforce Setup interface for the 'Job Posting Site URL' field. The left sidebar contains a search bar with 'job' entered and a list of navigation items: 'Details', 'Fields & Relationships', 'Page Layouts', 'Lightning Record Pages', 'Buttons, Links, and Actions', 'Compact Layouts', 'Field Sets', 'Object Limits', 'Record Types', 'Related Lookup Filters', 'Search Layouts', 'List View Button Layout', 'Restriction Rules', 'Scoping Rules', 'Triggers', and 'Flow Triggers'. The main content area is titled 'Job Posting Site Custom Field' and includes a 'Help for this Page' link. Below the title, there is a paragraph explaining that custom fields can be created to extend Salesforce functionality. The page is divided into two sections: 'Field Information' and 'General Options'. The 'Field Information' section contains a table with the following data: 'Field Label: Job Posting Site URL', 'Field Name: Job_Posting_Site_URL', 'API Name: Job_Posting_Site_URL__c', 'Description: Help Text', 'Data Owner: Field Usage', 'Data Sensitivity Level: Compliance Categorization', 'Created By: Sathikumar, S.', 'Created Date: 28/03/2023, 12:20 pm', 'Modified By: Sathikumar, S.', and 'Modified Date: 28/03/2023, 12:20 pm'. The 'General Options' section contains a 'Required' checkbox that is checked and a 'Default Value' field. The bottom of the screen shows the Windows taskbar with the search bar and various application icons.

Milestone 6: Junction Object

The screenshot shows the Salesforce Object Manager interface for a custom object named "Job posting". The browser address bar indicates the URL: `thanthaipeiyargovernmen-c8-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000003oc9Y/Details/view`. The left sidebar contains a navigation menu with the following items: Details, Fields & Relationships, Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Restriction Rules, Scoping Rules, Triggers, Flow Triggers, and Validation Rules. The "Details" section is active, displaying the following information:

Details	
Description	
API Name	Job_posting__c
Custom	✓
Singular Label	Job posting
Plural Label	Job postings
Enable Reports	
Track Activities	
Track Field History	
Deployment Status	Deployed
Help Settings	Standard salesforce.com Help Window

The Windows taskbar at the bottom shows the search bar and several application icons. The system clock indicates the time is 18:45 on 19/04/2023.

Activity-2

This screenshot is identical to the one above, showing the Salesforce Object Manager interface for the "Job posting" object. The browser address bar shows the same URL: `thanthaipeiyargovernmen-c8-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000003oc9Y/Details/view`. The left sidebar and the details section are the same as in the previous image. The Windows taskbar at the bottom shows the search bar and application icons. The system clock indicates the time is 14:16 on 19/04/2023.

[illegible]

Profiles | Salesforce

thanthaperiyargovemen-c8-dev-ed.develop.lightning.force.com/lightning/setup/EnhancedProfiles/page?address=%2F00e2w000053g5x

Search Setup

Setup Home Object Manager

profile

Users

Profiles

Didn't find what you're looking for? Try using Global Search.

Setup Profiles

Profile Standard User

Users with this profile have the permissions and page layouts listed below. Administrators can change a user's profile by editing that user's personal information.

If your organization uses Record Types, use the Edit links in the Record Type Settings section below to make one or more record types available to users with this profile.

[Login IP Ranges](#) |
 [Enabled Apex Class Access](#) |
 [Enabled Visualforce Page Access](#) |
 [Enabled External Data Source Access](#) |
 [Enabled Named Credential Access](#) |
 [Enabled Custom Metadata Type Access](#) |
 [Enabled Custom Setting Definitions Access](#) |
 [Enabled Flow Access](#) |
 [Enabled Service Presence Status Access](#) |
 [Enabled Custom Permissions](#)

Profile Detail

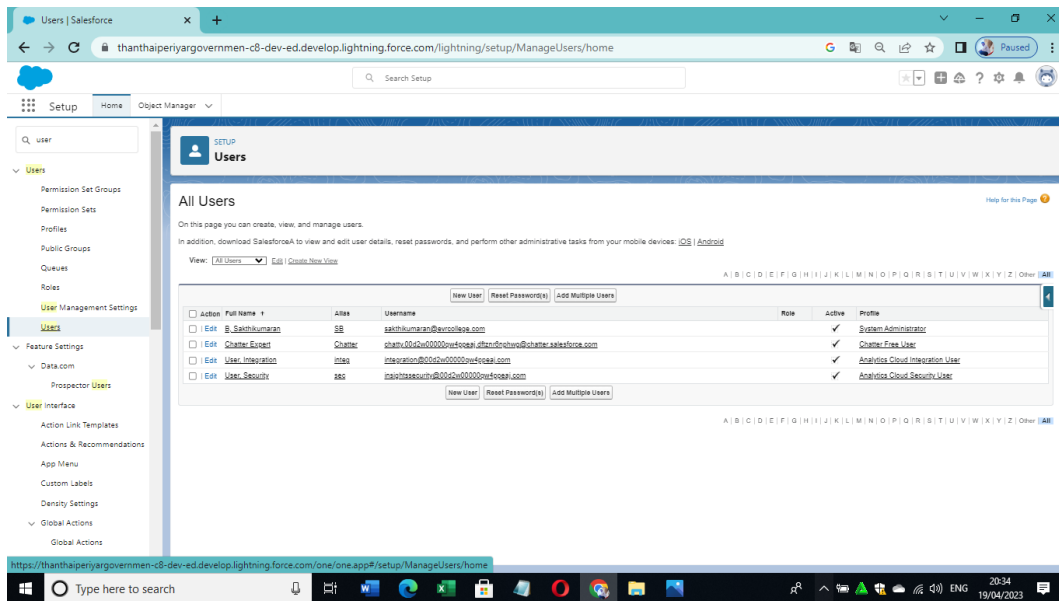
[Edit](#) [Clone](#) [View Users](#)

Name	Standard User	Custom Profile
User License	Salesforce	<input type="checkbox"/>
Created By	Sachinbunagan S 22/02/2023, 1:58 pm	Modified By Automated Process, 22/02/2023, 2:01 pm

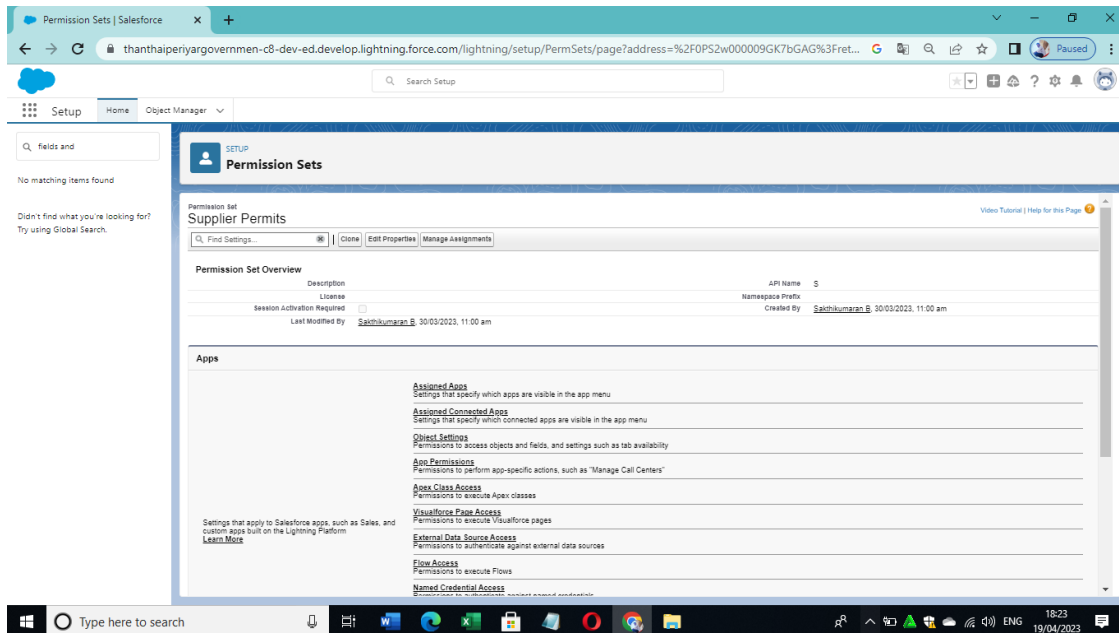
Page Layouts

Standard Object Layouts

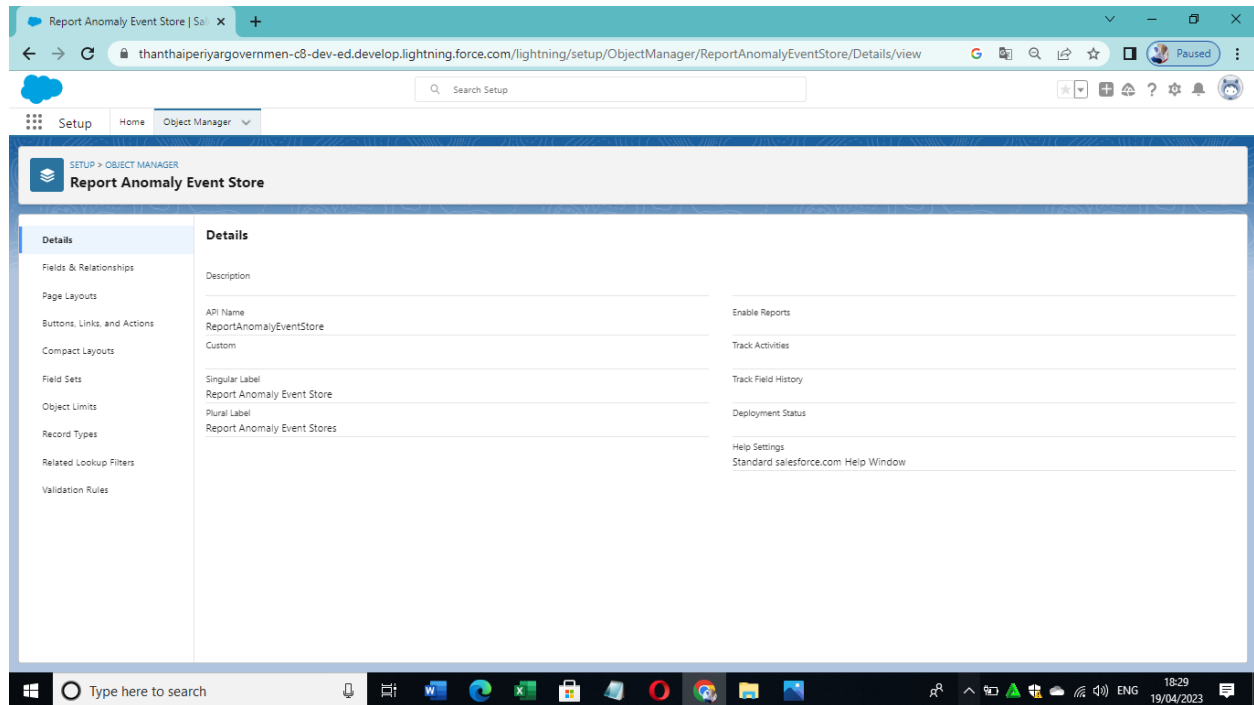
Layout	Assignment
Global	Global Layout (View Assignment)
Email Application	Not Assigned (View Assignment)
Home Page Layout	DE Default (View Assignment)
Account	Account Layout (View Assignment)
Alternative Payment Method	Alternative Payment Method Layout (View Assignment)
Appointment invitation	Appointment Invitation Layout (View Assignment)
Asset	Asset Layout (View Assignment)
Asset Action	Asset Action Layout (View Assignment)
Asset Action Source	Asset Action Source Layout (View Assignment)
Object Milestone	Object Milestone Layout (View Assignment)
Operating Hours	Operating Hours Layout (View Assignment)
Opportunity	Opportunity Layout (View Assignment)
Opportunity Product	Opportunity Product Layout (View Assignment)
Order	Order Layout (View Assignment)
Order Product	Order Product Layout (View Assignment)
Payment	Payment Layout (View Assignment)
Payment Authorization	Payment Authorization Layout (View Assignment)
Payment Authorization Adjustment	Payment Authorization Adjustment Layout (View Assignment)



Milestone 11: Permission set



Milestone 12: Reports



4.Trailhead Profile Public URL

TEAM LEADER: S. RENGARAJ - <https://trailblazer.me/id/rrengaraj5>

TEAM MEMBERS :

1. B. SAKTHIKUMARAN - <https://trailblazer.me/id/saktb1>

2. V. SAMYNATHAN - <http://trailblazer.me/id/sanand297>

3. M. TAMILARASAN - <https://trailblazer.me/id/tamim34>

Team Member 2 -<https://trailblazer.me/id/bmarimuthu2>

Team Member 3 –<https://trailblazer.me/id/dselvam12>

5.ADVANTAGES

Recruiting an assistant for an HR manager can bring several advantages, including:

Increased Efficiency: With an assistant taking care of administrative tasks such as scheduling interviews, screening resumes, and responding to emails, the HR manager can focus on more strategic tasks, such as designing hiring strategies and ensuring that the company is attracting and retaining the best talent.

More Time for Strategic Planning: An HR assistant can take care of the day-to-day tasks of recruiting, allowing the HR manager to devote more time to developing recruitment plans and strategies that will help the company meet its long-term hiring goals.

Improved Candidate Experience: An HR assistant can help ensure that candidates have a positive experience during the recruitment process. They can provide timely and clear communication, scheduling and coordination support, and a welcoming atmosphere.

6. DISADVANTAGE

Cost: Hiring an additional employee to assist the HR manager can be costly for the organization, as they will have to pay for additional salaries, benefits, and other associated expenses.

Training: The HR manager may need to invest time and resources in training the new assistant, which could take away from their other responsibilities.

Delegation: The HR manager may be tempted to delegate too much work to the assistant, leading to a lack of control and oversight over important tasks.

Communication: Communication breakdowns can occur between the HR manager and assistant, leading to confusion, errors, and potential HR issues.

Dependency: The HR manager may become overly dependent on the assistant and struggle to manage their workload without them, making it difficult to adjust if the assistant leaves or moves on to another role.

7. APPLICATIONS

Typical employers include: banking and finance firms. charities and not-for-profit organisations.

8. CONCLUSION

On the one hand, the Soft and Hard Human Resource Management influence on the business and lets them development rapidly. It can improve employee's motivation in a business and pay attention to company's policy and law respectively, which can increase the efficiency of company and get higher profits

9. FUTURE SCOPE

One should remember that HR needs to adapt and be agile

i.e. an HR professional must not stop learning. HR will not be replaced, but HR professional must take up relevant courses to empower your working and be in a race. Thus, MBA in HR future scope is bright