



Ref. No.: 21-0826-002

**MEMORANDUM**

26 August 2021

**TO : ALL ON-GOING DOST-SEI SCHOLARS**

**FROM : MA. THERESA D. ALCANTARA**  
Supervising SRS/  
OIC Chief SRS, Technical Operations

**SUBJECT: SCHOLARSHIP REQUIREMENTS FOR COMPLIANCE**

To ensure timely release of your financial assistance, please be guided by the following schedule on the submission of your scholarship requirements effective AY 2021-2022:

<b>CUT-OFF DATE FOR THE SUBMISSION OF REQUIREMENTS</b>	<b>TARGET DATE OF RELEASE OF FINANCIAL PRIVILEGES</b>
31 August 2021	29 September 2021
29 September 2021	27 October 2021
27 October 2021	26 November 2021
26 November 2021	28 December 2021
28 December 2021	27 January 2022
27 January 2022	28 February 2022
28 February 2022	28 March 2022
28 March 2022	27 April 2022
27 April 2022	26 May 2022
26 May 2022	23 June 2022

As approved by the Advisory Committee on S&T Scholarship, a scholar who does not submit the required reports i.e Certificate of Enrollment and Certification of Grades for two (2) consecutive semesters shall automatically be terminated from the scholarship program effective at the end of the semester the scholar stopped submitting the reports.

Likewise, you are required to comply with the terms and policies provided in the signed Scholarship Agreement. Continuation of the scholarship grant shall be based on the evaluation of your academic performance in the preceding semester, and thereafter.

For your information and guidance.