**BSB Report form**

In all cases please tick the relevant boxes.

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| --- |
| **Contact details** |
| <<TITLE>> |
| Your Name: <<NAME>> |
| Your address:  <<ADDRESS>> |
| Your Postcode: <<POSTCODE>> |
| Your contact phone numbers(s): <<PHONE>> |
| Your email address: <<EMAIL>> |
| If you need any reasonable adjustments or assistance to report your concerns then please tell us here.  <<COMMUNICATION>> |
| **Details of your report** |
| Name of Barrister/Chambers/Entity:<<BARRISTER\_NAME>> |
| Address:<<REPORTED\_ADDRESS>> |
| Postcode:<<REPORTED\_POSTCODE>> |
| Email:<<REPORTED\_EMAIL>> |
| Phone Number:<<REPORTED\_PHONE>> |
| Is it about more than one barrister/chambers/entity/AETO?<<MORE\_THAN\_ONE>> |
| Second Barrister Name:<<BARRISTER\_NAME2>> |
| Second Address:<<ADDRESS2>> |
| Second Postcode:<<POSTCODE2>> |
| Second Email:<<EMAIL2>> |
| Second Phone Number:<<PHONE2>> |
| Who was/is the barrister or entity acting for?<<ACTING\_FOR>> |
| Does this relate to any other report made to the BSB? <<RELATED\_TO\_REPORT>> |
| Reference Number:<<REFERENCE\_NUMBER>> |
| Does this matter relate to a court case?<<RELATED\_TO\_COURT>> |
| Name of Case:<<CASE\_NAME>> |
| Name of Court:<<COURT\_NAME>> |
| Court Reference Number:<<COURT\_REF>> |
| Your relationship to the case:<<RELATIONSHIP\_TO\_CASE>> |
| Were you a Litigant in person?<<LITIGANT\_IN\_PERSON>> |
| Is the case ongoing?<<CASE\_ONGOING>> |
| Date of Last Occurrence:<<LAST\_OCCURRENCE>> |
| Name of Witness (if applicable):<<WITNESS\_NAME>> |
| Email of Witness (if applicable):<<WITNESS\_EMAIL>> |
| Phone Number of Witness (if applicable):<<WITNESS\_PHONE>> |
| Have they given consent to be contacted by the BSB?<<WITNESS\_CONSENT>> |
| **Please tell us your concerns as clearly as possible:**   * **provide as much relevant information as possible as this is what we will use to assess your report.** * **include dates where appropriate.** * **If you have already contacted another organisation about this matter please tell us the outcome.**   <<EVENT\_INFO>> |
| Other Information:<<OTHER\_INFO>> |
| Declaration:<<DECLARATION>>  **Data protection notice**  *The information you have provided in this form may be shared with third parties.*  *We usually have to disclose a complainant's complaint and identity to the person complained about or to the firm in which that person is involved. If a person making a complaint does not want to be identified we will try to respect that. However, if we are unable to progress a complaint where we think there is an overriding need to protect the public we may decide to disclose a person's identity.* |