

RESUME OF Md. Ramjan Ali

Mailing Address:

Md. Ramjan Ali
10/6, Basabari Lane, Naya Bazar
Dhaka-1100

Contact Number:

Mobile: +8801402857913
E-mail: 000romjanali@gmail.com

CAREER OBJECTIVES

To achieve high degree of professional excellence by putting continuous efforts and exerting knowledge and skills which will ultimately contribute to the achievement of personal and organizational goals.

EDUCATIONAL QUALIFICATION

Higher Secondary Certificate (HSC)

- ▶ Institution : Hazi Salim University College
- ▶ Group : Business Studies
- ▶ Year of Passing : 2018
- ▶ Result : **3.78 (out of scale 5.00) Grade A-**
- ▶ Board : Dhaka

Secondary School Certificate (SSC)

- ▶ Institution : Banamalipur Janata High School
- ▶ Group : Business Studies
- ▶ Year of Passing : 2016
- ▶ Result : **3.50 (out of scale 5.00) Grade A**
- ▶ Board : Dhaka

COMPUTER Skills

Application Software: Office Management.
Internet: Internet Browsing & Communication.
Also have an excellent typing speed in both English & Bengali

STRENGTH

1. Communicative, friendly, positive thanking attitude & willing to serve dedicatedly
2. Readiness to work with a stress worthy environment.
3. Handle high pressure situation and deadlines.
4. Sharp sense of social responsibility.
5. Dynamic, extrovert, and resourceful.

PERSONAL DETAILS

Name	:	Md. Ramjan Ali
Father’s Name	:	Md. Habibur Rahman
Mother’s Name	:	Asia Begum
Permanent Address	:	Village : Binnahuri, PO : Banamalipur PS : Boalmari, District : Faridpur
Date of Birth	:	11 JAN 1999
Martial Status	:	Single
Sex	:	Male
Religion	:	Muslim
Nationality	:	Bangladeshi (by born)
Home District	:	Faridpur

Declaration of Authenticity

I declare hereby that all information I have presented so far are true to my knowledge. If required and where applicable, this document can be supported by authentic certificates/papers.

Signature:.....

Date.....