
ROMJAN

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WEBSITE, PORTFOLIO, PROFILES

- <https://romjan123.github.io/romjan/>
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PROFESSIONAL SUMMARY

Organized **Waiter** with experience in **2 years** restaurant environments. Effective creator of service structures with thoughtful organization. Efficient house manager and facilitator of rapid table turnover, boosting volume and increasing sales opportunities.

SKILLS

- | | |
|-----------------|---------------------------|
| • HTML | • Attention to Detail |
| • CSS | • MS Office |
| • Data Entry | • Problem-Solving |
| • First Aid/CPR | • Excellent Communication |

WORK HISTORY

Restaurant Waiter, 03/2022 to 02/2023

Green Valley Event Management – Dubai, AE

- Replenished food items, paper products and canned goods to keep pantry well-stocked during busy periods.
- Worked with POS system to place orders, manage bills and handle complimentary items.
- Checked identification for minimum age for sale of alcoholic beverages.
- Noted special patron requests and followed up with kitchen to confirm delivery.
- Shared knowledge of menu items and flavors, enabling customers to make personal decisions based on taste and interest.
- Displayed enthusiasm and promoted excellent service to customers, successfully increasing referrals and walk-in business.
- Maintained customer satisfaction with timely table check-ins to assess food and beverage needs

Restaurant Waiter, 02/2021 to 02/2022

Alabar Enterprise – Dubai, AE

- Arranged and prepared tables for customers to offer memorable experiences to guests and foster repeat business.
- Quickly reset and cleaned up tables after customers left to enable speedy turnaround and guest flow.

- Cultivated warm relationships with regular customers.
- Replenished food items, paper products and canned goods to keep pantry well-stocked during busy periods.
- Explained menu items and suggested appropriate options for food allergy concerns.
- Bussed and reset tables to keep dining room and work areas clean.
- Used slow periods to restock supplies, ice, trays and delivery bags.
- Increased sales significantly by upselling higher-end products to customers.

Food Server, 07/2017 to 07/2019

HB-Brand – Riyadh, Saudi Arabia

- Established strong vendor relationships to maintain and support business.
- Organized and replenished supplies at food stations to optimize team performance.
- Completed table resets by wiping down surfaces and refilling condiments.
- Greeted incoming guests and managed accurate seating based on customer desires and server loads.
- Cultivated warm relationships with regular customers.
- Explained menu items and suggested appropriate options for food allergy concerns.
- Elevated customer satisfaction through followup and enthusiastic customer service.
- Added food items, beverages and utensils to trays and immediately delivered to correct rooms

EDUCATION

Under Graduate: Accounting, 07/2019

National University of Bangladesh - Dhaka

- Continuing education in Accounting
- Complete BBA 2nd Semester out of 4 semester in 2019

High School Diploma: 07/2015

Purbo Madaripur College - Dhaka

FOOTBALL

We play football because **it is fun, challenging and exciting**. Most of pepole love being part of a team. Football teaches cooperation and team work, helps develop positive social skills and teaches respect for others. It helps build self-confidence, a positive self-image and self-worth.

LANGUAGES

English



Upper intermediate (B2)

Hindi



Advanced (C1)

Arabic



Elementary (A2)