

## Websites, Portfolios, Profiles

- <https://romjan123.github.io/romjan/>
- <https://twitter.com/romjan1995>
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## Professional Summary

Versatile Cashier with exemplary cash register system skills and proven commitment to store cleanliness and safety. Determined to lead and promote high levels of customer service and engagement efforts.

## Skills

- Customer Transactions
- Merchandise Packaging
- Basic Math Functions
- Feedback Acceptance
- Credits and Refunds
- Pizza Making
- Shipment Procedures
- Monetary Transactions
- Smoothie Making
- Cash Register Operation
- Accounting Software's
- Check Cashing

## Work History

**CASHIER**, 02/2021 - 01/2023

**Ayesha Ismaeil Technical Services**, Dubai, AE

- Operated cash register for cash, check and credit card transactions with excellent accuracy levels.
- Helped customers complete purchases, locate items and join reward programs.
- Restocked and organized merchandise in front lanes.
- Promoted customer loyalty and consistent sales by delivering friendly service and knowledgeable assistance.
- Collected and authorized payments of guests.
- Worked closely with shift manager to solve problems and handle customer concerns.
- Maintained secure cash drawers, promptly resolving discrepancies in daily totals.
- Answered questions about store policies and addressed customer concerns

**SALES MERCHANDISER**, 07/2017 - 07/2019

**Arabian Trading Supplier**, Riyadh, SA

- Advanced sales cycle plans by maximizing placement of promotions, point of sale materials and product visibility.
- Planned and coordinated product availability for advertising and promotion purposes.
- Ran markdown reports, managed store replenishment and analyzed buying reports.
- Removed damaged, out-of-code, not-in-set and discontinued items from displays.
- Updated pricing and signage to complete product displays and educate customers.
- Answered customer questions regarding store merchandise, department information and pricing.
- Inspected merchandise for quality and arranged proper display location on floor.
- Verified products appeared at correct locations in proper quantities.

- Monitored inventory levels and kept adequate stock in product displays on sales floor.
- Oversaw procurement of products and apparel for CBD retail chain store, monitoring annual budget of \$170000

Education

**Under Graduate:** Accounting And Business Management  
**National University Of Bangladesh** - Dhaka, 01/2019

- Professional development completed in Accounting
- Completed BBA Honors 2 Semester Out of 4 Semester

**High School Diploma**  
**Porbo Madaripur College** - Dhaka, 08/2015

Certifications

- Certified Cashier, Ayesha Ismaeil Technical Services - 2021-2022

Languages

**Arabic**

Elementary (A2)

**English**

Upper intermediate (B2)

**Hindi**

Advanced (C1)