

Contact

romymortilpisigan@gmail.com

www.linkedin.com/in/romy-pisigan-35155810a (LinkedIn)

Top Skills

Microsoft Word

Organization Skills

Inventory Management

Languages

English

Romy Pisigan

Smart working accountant willing to take on flexible roles.

Philippines

Summary

Apart from being an accountant, I have acquired various skills from different roles I had that are not listed on my profile. I'm always interested on helping different areas just to learn something new.

Experience

Toyota Angeles Pampanga, Inc.

Accountant

September 2017 - March 2018 (7 months)

Pampanga, Central Luzon, Philippines

Taking care of quarterly vehicle inventory.

Do audit financial transactions and necessary documents.

Global Agility Solutions

Site Controller, Finance

February 2015 - February 2017 (2 years 1 month)

Directs and plans the preparation of reports that summarize and forecast business activities and financial positions in areas of income, expenses and earnings based on past, present and expected operations.

Document and maintain complete and accurate supporting information for all financial transactions.

Develop and maintain timely and accurate financial statements.

Develop and implement policies and procedures as required to ensure that personnel and financial information is secure.

Prepare all payroll functions to ensure that employees are paid in a timely and accurate manner.

Mountaineering Instruments Corporation
Production Planning and Control Staff
November 2014 - March 2015 (5 months)
Mariveles, Bataan Philippines

Education

Polytechnic University of the Philippines
Bachelor's Degree, Accounting · (2009 - 2014)

Berkeley Coding Boot Camp
Web Development · (February 2024 - July 2024)