

**To:** All Department Managers

**Subject:** Request for Full Support – TESP Starfest Talent Segment

**Dear Managers,**

As part of our upcoming **TESP Christmas Party** on **December 20, 2025**, we are thrilled to present **TESP Starfest**, a special segment dedicated to showcasing the creativity and teamwork of our departments.

To make this event truly memorable, we are counting on your **leadership and cooperation** in guiding your teams to deliver **high-quality performances** that reflect originality, unity, and festive spirit.

- **Event Date & Venue:** December 20, 2025 | Elements, Eton Centris, Quezon City
- **Categories:**
  - ✓ Dance Presentation
  - ✓ Sing & Dance
  - ✓ Short Act (*Live Play, Pasko Theme*)
  - ✓ Acapella Singing

### **Performance Guidelines**

- **Group Size:** Minimum **8 performers**
- **Duration:** Live Acts – **Max 5 mins** | Short Act – **Max 5 mins**
- **Originality:** Must be original or creatively adapted
- **Theme:** Any theme is allowed, but only **one clear theme** per performance  
*Short Acts must be Christmas-themed with English subtitles*
- **Props & Costumes:** Allowed but must be safe and appropriate
- **Music & Audio:** Submit MP3 via USB or cloud by **Dec 18–19 (office hours)**
- **Disqualification:** Offensive content, unsafe props, plagiarism, or missed deadlines

### **Your Role**

- Encourage active participation from your department teams
- Assist in planning and rehearsals to ensure **creativity and quality**
- Coordinate with the organizing committee for any requirements (music, props, etc.)

Your support will help make this celebration a success and strengthen camaraderie across all teams.

For any questions or assistance, please reach out to **Sir Ken or Romyr**.

Thank you for your cooperation and commitment to making **TESP Starfest** an unforgettable experience!

**Warm regards,**  
**Honesto T. Domingo**  
General Manager -TESP Philippines

