

# Ronnie Carreon

Valenzuela City

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Seeking a challenging position in a dynamic IT organization to apply and expand my foundational knowledge in programming and technology. Possess excellent communication skills, a keen eye for detail, and a strong willingness to learn. Flexible and eager to work in diverse environments to contribute to innovative projects.

Willing to relocate to: Pampanga - Makati - Valenzuela

## Personal Details

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**Citizenship:** Filipino

## Work Experience

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### **Freelance Computer Technician**

Self-employed-Valenzuela City

2017 to Present

I am a self employed computer technician. Customers reach out to me whenever they encounter hardware or software problems and I try to fix it as soon as possible.

### **OSS - Intern**

KMC Solutions-Taguig City

July 2024 to December 2024

I worked as an OSS Intern in this company. My main responsibilities are providing support to both internal and external clients, responding to calls and tickets, updating inventory list, coordinating with other team members, and troubleshooting laptop/desktop devices. Ensuring there are little to no interruptions to clients' job due to technical problems.

### **Office Staff**

All Nation's College-Antipolo, Rizal

October 2021 to April 2022

I worked as a school staff, responsible for data entry, management, storing and sorting hardcopy of student's files.

## Education

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### **Bachelor's in Information Technology**

Pamantasan ng Lungsod ng Valenzuela-Valenzuela City

August 2021 to Present

### **Senior Highschool in Information Communication and Technology**

Valenzuela City Polytechnic College-Valenzuela

June 2019 to July 2021

## Skills

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- Communication skills
- Time management
- Adobe Photoshop
- Computer skills (5 years)
- Data entry
- Adobe Premiere (Less than 1 year)
- Onsite Support (Less than 1 year)
- Programming
- Microsoft Office
- Organisational skills

## Languages

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- English - Intermediate
- Tagalog - Native

## Links

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<https://www.linkedin.com/in/roncarreon1198/>

<https://github.com/RonCarreon30>

## Awards

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### **3rd Placer - Computer Assembly/Disassembly**

May 2023

I'm a 3rd placer in Computer Assembly/Disassembly competition held by Pamantasan ng Lungsod ng Valenzuela

### **Graduated with Honor**

July 2021

I graduated at Valenzuela City Polytechnic College