

2. Professional roles within logistics

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Agenda

- Professional roles in transport
- Operational buyer
- Professional roles within production
- Group assignment

LÄR DIG TOLKA JOBBANNONSER



"Stresstålig"

Det är kaos på arbetsplatsen. Alla bara går in i väggen. Nu behöver vi någon som klarar våra sjuka krav utan att vara jobbig och gå in i väggen.

"Självgående"

Vi har inte tid att ge dig någon introduktion eftersom alla har gått in i väggen.

"Gillar ett högt tempo"

Om du någon gång klagar på den stressiga arbetsmiljön kommer vi påminna dig om att du faktiskt sagt att du GILLAR högt tempo.

"Prestigelös"

Vi orkar inte med personer som ställer en massa krav och säger ifrån.

"Kreativ"

Vi vill att du kommer med nya idéer, men bara om "nya idéer" är ungefär så som vi alltid gjort.

"Hög service-känsla"

Det är viktigt att du kan le och se trevlig ut även när du helst vill lägga dig ner och dö.

"Positiv"

Vi vill inte ha nåt jävla gnäll.



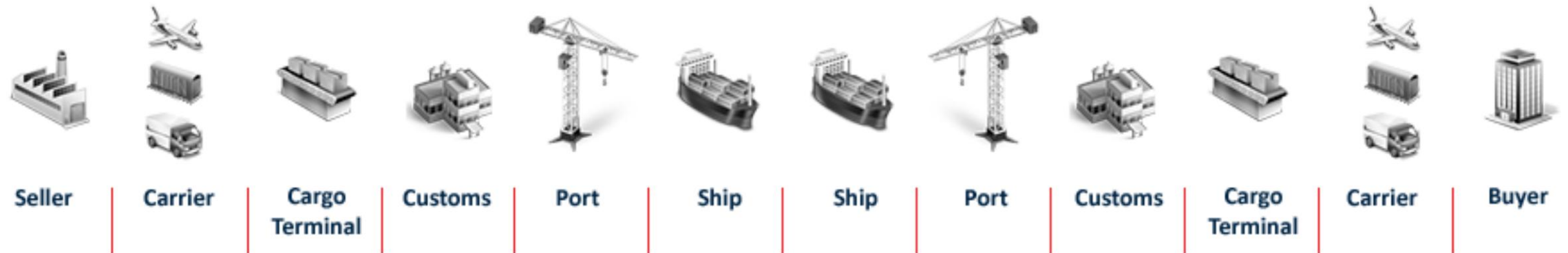
Professional roles in transport

- Forwarder
- Transport/traffic manager
- Transport planner



Forwarding agent

- Sea, air, road, rail, warehouse
- Often the link between goods owner and carrier
- Consolidates goods from several different goods owners
- Intermodal transport
- Customs handling



- Forwarder • Takes care of the entire chain from supplier to customer
- The customer outsources to avoid spending time and energy
 - The freight forwarder often only conveys information

Forwarder - advertisement

Tjänstebeskrivning

Är du en kvalitetsmedveten och driftig person som vill jobba med internationella transporter? Vill du jobba i ett globalt företag med högt tempo och goda utvecklingsmöjligheter? Då kan du vara den vi söker till ett längre vikariat som Sjöspeditör på DHL Global Forwarding!

Din huvudsakliga arbetsuppgift som Sjöspeditör är att ta emot bokningsuppdrag, planera, registrera och boka sändningar. Du ansvarar för att följa upp och kvalitetssäkra bokade transporter samt att informera kunden om dessa.

Dina arbetsuppgifter innefattar även att:

- Ha daglig kontakt med våra kunder och alltid sätta dem i fokus
- Förebereda och ansvara för nödvändiga export eller import dokument mot kund och myndigheter
- Identifiera avvikelser och risker, lösa dem samt kommunicera till berörd part
- Hålla god dialog med interna och externa kunder
- Ha kontakt med leverantörer
- Administrativa kontorsuppgifter

Transport / traffic manager

- Road, rail
- Plan the traffic so that the daily operation works
- Prioritize, plan and distribute transport assignments
- Route planning – the pursuit of the most efficient the route
- Truck, bus, train, public transport, taxi

[Traffic controller at the traffic authority](#)

[Traffic manager at Bring](#)



Transport/traffic manager - advertisement

Du gillar att vara "hands on" när det krävs och är en problemlösare, men kan också använda din analytiska förmåga när det behövs. Du kommer att arbeta med kollegor från hela Norden & Baltikum och ni är alltid flera medarbetare på plats som tillsammans löser de olika arbetsuppgifterna.

Huvudsakliga arbetsuppgifter:

- Övergripande ansvar för att övervaka och styra vår linjetrafik och vår nattdistribution i alla 7 DANX länderna
- Arbeta proaktivt och lösningsorienterat för att förutse och hantera förseningar och andra störningar i trafiken
- Kontrollera och följa upp vår nattdistribution och ansvara för att tidtabellerna hålls
- Informera våra kunder proaktivt om eventuella avvikelser, störningar och förseningar
- Supporta chaufförerna vid frågor

Transport planner

- Works at manufacturing, selling or buying companies
- Plans and books incoming and/or outgoing goods
- Often maintains contact with customers/ supplier, carrier, forwarder, etc
- Order registration, delivery monitoring, return handling, price monitoring



Transport planner - advertisement

Vi söker en effektiv och utvecklingsorienterad logistiker som kommer att få arbeta i nära samarbete med vår produktion och våra kunder. BVP står inför stora utmaningar där du kommer bli en viktig del i arbetet med att utveckla våra logistik och planeringsprocesser. Detta arbete bedrivs i nära samarbete med Platschef, Produktionschef samt våra kunder och leverantörer.

I arbetet ingår såväl operativa som strategiska uppgifter, bland annat följande.

- Registrering av inköps- och kundorder.
- Systemvård i vårt MPS system (Monitor)
- Prisbevakning kunder och leverantörer
- Leveransbevakning kunder och leverantörer
- Avvikelsehantering kunder och leverantörer
- Kapacitets- & beläggningsplanering tillsammans med produktionen
- Projektledning
- Identifiering och kvalitetssäkring nya leverantörer.
- Processansvarig för processen Planering-Inköp

Transport planner - advertisement

Vi söker nu en transportplanerare till avdelningen Supply Chain för företaget Weber Saint-Gobain. Har du erfarenhet av transportplanering och/eller transportadministration samt ett par års arbetslivserfarenhet finns nu möjligheten att ta ett nytt steg i karriären!

Dina arbetsuppgifter

Som transportplanerare hos Weber kommer dina huvudsakliga arbetsuppgifter bestå av:

- Transportplanering och bokning av frakt.
- Utredning och uppföljning av transportörernas tjänster.
- Hantering av transportreklamationer.
- Administration och kontroll av fakturor.
- Hålla dialog med transportörerna gällande kvalitet och förbättringsförslag.

Summary

Often different names for the same tasks

Various tasks depending on the size and type of company

Common to all professions:

- High tempo – quick decisions are required
- Important to prioritize
- Improvement work
- Problem solving

Operational buyer



- Ensuring material supply to the business • Order placement •
Delivery monitoring •
Scheduling and postponing
- Has close contact with suppliers and own organization
- Supplier follow-up and supplier care
- Negotiation and agreement

Operational buyer - advertisement

Till Inköpsavdelningen söker vi en driven Inköpare som med stor självständighet ansvarar för inköp och materialförsörjningen från "sina" leverantörer. Om rätt produkt i rätt tid och i rätt kvalitet är din melodi, så kan detta vara jobbet för dig.

Dina huvudsakliga arbetsuppgifter är att från egen leverantörsbas jobba med:

- Beställningar.
- Leveransbevakning
- Leverantörsuppföljning/Leverantörsutveckling.
- Uppdatera och vårda artikelregister.
- Aktiv dialog med leverantörer och kollegor.
- Ständiga förbättringar.
- Statistik, analyser och rapporteringar som berör inköpsområdet.

Professional roles within production

- Production planner
- Production manager
- Improvement coordinator



Production planner

- The spider in the web – Works closely with production, purchasing and sales
- Plan production – The right thing to the right person at the right time
- Create driving plans
- Give delivery time notification to sales organization
- Notify sales organization of delays



Production planner - advertisement

About the service

As a Production Planner, you will work closely with production, purchasing and sales. You will be responsible for tasks such as releasing orders, planning the production of spare parts and being responsible for material availability. In your role as a production planner, you are also expected to follow the flow of production in pursuit of a high On Time Delivery.

Who are you?

We are looking for you with relevant experience and training in logistics/production. If you have previously worked with production planning, it is advantageous. We would like you to have knowledge in IS/IT and experience working in Excel and SAP. As a person, you are driven and results-oriented with an analytical and careful way of working.

Production planner - advertisement

Duties You will

work with ongoing planning of production, certain material planning also occurs.

Management of the flow from external warehouse to delivery. Here, there are complex flows and deliveries that must be handled in a flexible way so that production can flow without interruption.

Competence

What you need to have with you from previous positions or training is, among other things:

- Production planning •

- Good knowledge of Excel •

- Knowledge of daily work with SAP

Who are you?

You are driven, self-motivated and have a holistic view. We expect that you will: • Offer an

addition to the customer • Be stable in

your skills • Willing to develop the

customer and their cooperation

Production manager

- Leader of one or more production groups •

Operationally lead and distribute work – Capacity and productivity

- Achieve key figures/KPIs
- Personnel responsibility
 - The right person in the right place • Borrow and hire staff • Motivate, engage and develop

Production manager - advertisement

We are looking for you with natural leadership and great commitment. As a person, you are driven, flexible, communicative and enjoy making people grow.

Great emphasis is placed on your leadership, where you have full responsibility for personnel, safety, quality, delivery, efficiency and results within your assembly section. You will work cross-functionally in close collaboration with product cores, other assembly sections, component manufacturing, purchasing and production technology, among other things.

Furthermore, you actively participate and are responsible for systematic improvement work, regarding stability in our processes and drive the work environment work in your production department.

We would like you to have some form of technical education at least upper secondary school level and experience from the manufacturing industry. You have documented leadership experience and good knowledge of English, both spoken and written. Experience from systematic improvement work and project work is advantageous

Production manager - advertisement

3M is looking for a Production Manager. As Production Manager, you have staff responsibility for approx. 25 people and are responsible for meeting targets in safety, quality, delivery security and efficiency.

Job duties

As a Production Manager, you work i.a. with that:

- Lead and distribute work.
- Plan and balance personnel needs, optimize staffing and coordinate between shifts and departments.
- Manage personnel matters such as conducting employee interviews, drawing up and running development plans for employees and developing team spirit in the group.
- Responsible for routine quality and its follow-ups.
- Follow up production results daily and drive process improvements in safety, ergonomics, quality and productivity, etc
- Ensure that our working methods and policies are followed.

Qualifications

Merit is if you have an academic education with a suitable focus and/or a background in production or production technology and experience from managing personnel.

We also see that you are a clear leader and find it easy to motivate your employees and contribute to a positive and solution-oriented environment.

As a person, you are committed, driven and flexible, passionate about improvement work, can create results and make your own decisions. Has the ability to create and develop good relationships.

You must have good computer skills and master excel, powerpoint and word.

Knowledge of SAP as well as spoken and written English is an asset.

Improvement Coordinator

- Coordinate the improvement work
- Act as a support/coach to the business
- Implement methods
- Contribute with specialist knowledge

Improvement Coordinator - Advertisement

Job description

The job offers you great development opportunities within the improvement work at Paroc. You will be an active support for the process owners and the factory as a whole in driving effective solutions, improvements and optimizing our products and processes. In the position, you will work a lot with 5Gällande as well as documentation, auditing, in security work and in staff training. A close collaboration with the management team and various functions in the factory gives you the opportunity for a varied everyday life with lots of social contact. In the longer term, we see that the work provides a great opportunity for advancement in the area of improvement.

About you

In order to thrive and perform in the role, we see that you have a relevant education for the position or equivalent work experience, preferably in the process industry. Experience or knowledge of TPM, 5s, Lean or Kaizen is necessary to easily enter the business. You have good computer skills and can handle the Office package. You express yourself without problems in both English and Swedish in both speech and writing and are interested in working in an international environment.

Summary

- Many roles are similar, just different titles •

Duties vary depending on the size and type of company

- Communication
- Problem solving
- Provide conditions for others to be able to carry out their work

Task

- How are the professional roles connected?
- Which roles have contact with each other and influence each other? (within and outside the organization)
- What kind of information do they request from each other?
- Can there be any kind of conflict between the roles?

Discuss together in groups of 3-4 people

