

# Exit Feedback Evaluation



# Finish - project

- Your group project must be submitted and completed,
- We do this through an initial meeting with the sponsor, as well as your own final settlement meeting.
  - For practical reasons, we have to do this in a slightly different order... depending on the group. That is, you speed up with your own final work and in turn order you also get to meet the sponsor:
    - group 5 - 4 - 2 - 1.
- The closing meeting: You must follow the project methodology and finish the project work.
  - What you should do is:
    - to summarize the outcome,
    - compare plan against implementation
    - write down lessons learned from the project (focus mostly on the implementation of the task, then the interaction within the group.)

# Feedback 1 - Group dynamics and cooperation

- At the beginning of the course, you went through points for success in the groups,
  - Revisit these and reason about whether they have been used? yielded results? how?
  - Write a summary text
- You also set up 'rules of the game' to become an effective team,
  - Also review these - has it worked? Has it had an effect? how?
  - Write a summary text
- Evaluate both of these "methods" and think about how you can do in future collaborations (within education) to succeed even better.
  - Formulate a text that describes both a process to succeed better and the content of this method have.

# Feedback 2 - individual feedback

- You have valuable experience of each other's abilities in group work.
    - We will try to take advantage of this to get personal development through some different feedback steps.
1. For each other group member here today, individually write down two feedback items, one constructive and one positive. These must be formulated using one of the techniques I-message or sorted feedback.
  2. Each team member present is given responsibility for another person's feedback and collects others' feedback points. These must now be compiled and checked, i.e. you must check that the feedback you collect from the others is correctly formulated and clear (easy to understand) - this is otherwise corrected through dialogue.  
You will also be responsible for ranking the feedback into two groups (positive ranking and constructive ranking).
  3. The feedback must be transferred to the recipient, you do this orally, with the whole group present. You must always start with two positive feedbacks, followed by a constructive one, then alternate between positive and constructive. All feedback does not have to be given, and there must always be a preponderance of positive - i.e. some constructive ones must be omitted (follow the ranking order). Be sure to confirm with the recipient that they want feedback. (It's fine to say stop/thank you - but it is recommended to take at least one round of positive-constructive).  
  
Remember that you do not have to or are expected to respond to the feedback with explanations. But that you should ask questions back if the feedback is unclear. In the first place, the supplier must take the dialogue, if necessary, the original creator can step in.
  4. The written version of the feedback is handed over as requested - alternatively you write down the feedback you receive  
To you.